## AR Nº 08-02

## Subject: *Employee Political Activity*

Revised: November 26, 2008

- 1. <u>Scope</u>. This policy applies to employees in all Town programs, agencies and authorities.
- 2. <u>Purpose</u>. To establish principles regarding the employee political activities.
- 3. <u>Overview</u>. All Town staff should refrain from all political activities that undermine public confidence in professional administration of Town business.
- 4. <u>Elections of the Town Council</u>. All Town staff should maintain a reputation for serving equally and impartially all members of the Town Council, regardless of party.
- 5. <u>Elections in the Council-Manager form of government</u>. All Town staff may assist in preparing and presenting materials that explain the council-manager form of government to the public prior to an election. All activities regarding ballot issues should be conducted within local regulations and in a professional manner.
- 6. <u>Presentation of Issues</u>. All Town staff may assist the governing body in presenting issues involved in referenda such as bond issues, annexations, and similar matters.

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TOWN MANAGER APPROVAL	Initial:
Notes:	