

OPEN SPACE AND TRAILS (OSAT) ADVISORY COMMITTEE (STANDING)

MEETING NOTICE

Wednesday, March 7, 2012, 3:00 P.M.

OSAT COMMITTEE REGULAR MEETING

TOWN HALL COUNCIL CHAMBERS

2735 SOUTH HIGHWAY 69

DEWEY-HUMBOLDT, ARIZONA

AGENDA

The issues that come before the Standing Open Space & Trails Committee are often challenging and potentially divisive. In order to make sure we benefit from the diverse views to be presented, the Committee believes that the meeting be a safe place for people to speak. With this in mind, the Committee asks that everyone refrain from clapping, heckling and any other expressions of approval or disapproval. Please turn off all cell phones. The Committee meeting may be recorded in audio & video format. Please turn off all cell phones. The meeting may be broadcast via live streaming video on the internet in both audio and visual formats. **NOTICE TO PARENTS:** Parents and legal guardians have the right to consent before the Town of Dewey-Humboldt makes a video or voice recording of a minor child. A.R.S. § 1-602.A.9. Dewey-Humboldt Standing Open Space & Trails Committee Meetings are recorded and may be viewed on the Dewey-Humboldt website. If you permit your child to participate in the meeting, a recording will be made. You may exercise your right not to consent by not permitting your child to participate or by submitting your request to the Town Clerk that your child not be recorded.

1. CALL TO ORDER.

2. PLEDGE OF ALLEGIANCE.

3. ROLL CALL: Executive Members: Skip Gladue, Kevin Leonard, Jason Allen and Chair Sandra Goodwin. Associate Member: Carl Marsee.

4. CONSENT AGENDA - All matters listed under the Consent Agenda are considered to be routine by the Town Committee and will be enacted by one motion. At a Committee Member's request only, any item may be removed from the Consent Agenda for separate consideration. If a citizen desires separate consideration of an item, they must approach a Committee Member prior to the meeting and ask that the Committee Member request that the item be removed.

4.1. Minutes. Minutes from the January 4, 2012 meeting, and February 1, 2012 meeting.

5. REGULAR AGENDA – Unfinished Business. Discussion and Possible Action on matters previously presented to the Committee.

5.1. A.P.S. Grant Application Status.

5.2. Discussion, prioritization and possible action regarding trails projects.

6. REGULAR AGENDA – New Business - Discussion and Possible Action on matters not previously presented to the Committee.

6.1. Discussion of March 10 cleanup of Butte Street Park

6.2. Discussions of using volunteer labor. (how they can/cannot be used)

6.3. Discussion of potential material and equipment contributions and Committee Members' role in soliciting donations.

7. COMMENTS FROM THE PUBLIC. Those wishing to address the Committee need not request permission in advance. For the official record, individuals will state their name. Any such remarks shall be addressed to the Committee as a whole and not to any member thereof. Individuals are limited to speak for three (3) minutes per person unless additional time is granted by the Chair. At the conclusion of all of the unscheduled comments of all interested members of the public and at

the discretion of the Chair, individual members of the Committee may respond to criticism regarding the item addressed, may ask the matter be reviewed by Town Staff, or may ask that the matter be placed on a future agenda. The total time for Comments from the Public shall be 30 minutes per meeting.

8. ADJOURN.

FOR YOUR INFORMATION

Next Town Council Work Session: Tuesday March 13, 2012 at 2:00 p.m.

Next Town Council Regular Meeting: Tuesday, March 20, 2012 at 6:30 p.m.

Next Town OSAT Committee Regular Meeting: April 4, 2012 at 3:00 p.m.

Next Planning & Zoning Commission Meeting: April 5, 2012 at 6:00 p.m.

CERTIFICATION OF POSTING

The undersigned hereby certifies that a copy of the attached notice was duly posted at the following locations: Dewey-Humboldt Town Hall, 2735 South Highway 69, Humboldt, Arizona, Chevron Station, 2735 South Highway 69, Humboldt, Arizona, Blue Ridge Market, Highway 69 and Kachina Drive, Dewey, Arizona, on the ____ day of _____, 2012, at ____ a.m./p.m. in accordance with the statement filed by the Town of Dewey-Humboldt with the Town Clerk, Town of Dewey-Humboldt.

By: _____, Town Clerk's Office.

**TOWN OF DEWEY-HUMBOLDT
OSAT COMMITTEE MEETING
MEETING MINUTES
JANUARY 4, 2012, 3:00 P.M.**

A REGULAR MEETING OF THE DEWEY-HUMBOLDT OPEN SPACE AND TRAILS ADVISORY COMMITTEE WAS HELD ON WEDNESDAY, JANUARY 4, 2012, AT J. W. MITCHELL ROOM, AT THE DEWEY-HUMBOLDT LIBRARY, DEWEY-HUMBOLDT, ARIZONA. CHAIR SANDRA GOODWIN PRESIDED.

- 1. CALL TO ORDER.** The meeting was called to order at 3:04 p.m.
- 2. PLEDGE OF ALLEGIANCE.** Made.
- 3. ROLL CALL:** Executive Committee Members Skip Gladue, Kevin Leonard, Jason Allen; Chair Sandra Goodwin; Associate Committee Member Carl Marsee was present. Associate Member Norman Perry was absent.
- 4. CONSENT AGENDA.**
 - 4.1. Minutes.** Minutes from the December 7, 2011 meeting. Committee Member Skip Gladue made a motion to approve the Minutes from the December 7, 2011 meeting; seconded by Committee Member Jason Allen. It passed unanimously.
- 5. REGULAR AGENDA – Unfinished Business.**
 - 5.1.** Report on viability of using recycled tires as possible alternative park equipment. Jason Allen explained that the concept was not a viable option with the Butte Street Park due to time constraints, but would be better suited as an option on future parks. Kevin Leonard pointed out that the school district was no longer utilizing tires as a part of their playground equipment and that Jason Allen should check with the EPA to ensure tires can be used.
- 6. REGULAR AGENDA – New Business.**
 - 6.1.** Survey Results of proposed Butte Street Park. Carl Marsee informed the committee that the survey stakes had been placed and painted at the site.
 - 6.2.** Updated proposed site plan indicating potential equipment placement and landscape options. Gregory Arrington, Community Outreach Coordinator/Code Enforcement Officer, went over the layout of the site plan pointing out the various features. Kevin Leonard felt that the railroad ties weren't needed, and that the path could go through the rip rap. Kevin Leonard will be meeting with Gregory Arrington and Ed Hanks, Public Works Supervisor, Thursday morning.

6.3. Updated cost estimates if equipment and potential donations by APS. Gregory Arrington went over the revised cost estimate prepared by Ed Hanks. Sandra Goodwin requested that the labor cost be added to the cost estimate. Sandra Goodwin handed out the recommendation document for the committee to discuss. The document has two proposed recommendation, background information, and reason for recommendation and alternatives for consideration by the Town Council. There was some discussion on adding liability insurance, hours of operation, utilizing local contractors, creation of a park ordinance and utilizing volunteers, when the project becomes a reality.

7. COMMENTS FROM THE PUBLIC. None.

9. ADJOURN. The meeting was adjourned at 4:05 p.m.

Sandra Goodwin, Chair

ATTEST:

Judy Morgan, Town Clerk

**TOWN OF DEWEY-HUMBOLDT
OSAT COMMITTEE MEETING
MEETING MINUTES
FEBRUARY 1, 2012, 3:00 P.M.**

A REGULAR MEETING OF THE DEWEY-HUMBOLDT OPEN SPACE AND TRAILS COMMITTEE WAS HELD ON WEDNESDAY, FEBRUARY 1, 2012, AT TOWN HALL AT 2735 S. HIGHWAY 69, DEWEY-HUMBOLDT, ARIZONA. CHAIR SANDRA GOODWIN PRESIDED.

- 1. CALL TO ORDER.** The meeting was called to order at 3:02PM.
- 2. PLEDGE OF ALLEGIANCE.** Made.
- 3. ROLL CALL:** Executive Member Skip Gladue and Kevin Leonard; Chair Sandra Goodwin were present. Executive Member Jason Allen and Associate Member Carl Marsee were absent.
- 4. CONSENT AGENDA.**
 - 4.1. Minutes.** Minutes from the January 4, 2012 meeting. Chair Sandra Goodwin tabled the minutes until the March meeting to allow for review of the minutes.
- 5. REGULAR AGENDA – Unfinished Business.**
 - 5.1. A.P.S. Grant Application Status.** Ed Hanks, Public Works Supervisor, stated this item was turned over to the Town Manager and he is not certain of the current status. Chair Goodwin will speak with the Town Manager regarding the status as the committee agreed there was some urgency to this matter.
 - 5.2. Discussion of roadsides suitable for walking/equestrian path development.**

Chair Goodwin and Ed Hanks spent an hour last week touring streets and sites. Mr. Hanks explained they were looking at a property on Tharp Road. He will make contact with the property owners to see if they will allow people to park there and then ride out on the existing County trail known as Brushy Wash.

There was discussion about building trails alongside roads. Mr. Hanks noted that some roadside trails are naturally being made by usage. Chair Goodwin spoke on challenges with these trails: slick asphalt driveways/across trails, mailboxes in path. The Committee will continue exploring areas to grade trails.

There was discussion about property off the highway at Prescott Dells Ranch Road. Chair Goodwin will contact the owner of the Prescott Dells Ranch Road property and pursue the feasibility of setting up a trailhead there.

There was discussion about the Kathy Hubbard trail and whether it was within or outside the Town limits. Mr. Hanks will verify that location.

There was discussion about the Corley Street property and a key factor in the delay is BLM's role. Chair Goodwin stated that BLM will have a new employee starting mid-February and she will follow up with Norm Perry to verify the status

of the BLM position. She explained the ADOT land is unusable. Mr. Hanks confirmed.

Chair Goodwin stated that Norm Perry resigned from the committee and thanked him for his service over the last couple of years.

The three possibilities for the committee to continue to work on are: Brushy Wash Trail, Prescott Dells Ranch Road and Corley Street.

6. REGULAR AGENDA – New Business.

6.1. Discussion of \$10,000 Park startup money approved by Council. Chair Goodwin stated it is her understanding, after working with Ed Hanks and Gregory Arrington, Community Outreach Coordinator/Code Enforcement Office, that the committee can work with the \$10,000 allotted by Council if Town employees and volunteers are used. Chair Goodwin explained \$10,000 is what OSAT has to work with, it was approved by Council, and the committee can start spending it as soon as it is in the correct line item. OSAT will do what is possible to get the job started and plan to ask for more funding in the next budget year.

6.2. Presentation, Discussion and Adoption of Butte Street Park site plan. Ed Hanks handed out site plans for the committee's review. There was discussion about what could be done with the allotted funds at this time: leveling, rip rap, etc. There was further discussion about the details and dimensions of the site plan/profile with the committee noting there were no major changes to the plan. This item will be placed on the OSAT agenda in March for approval.

6.3. Discussion and Adoption of proposed park site development calendar. Chair Goodwin stated the only item that has been developed is clean-up dates on March 3, 2012 at 9AM with an alternate rain date of March 10, 2012. Chair Goodwin noted that she will submit an article for next month's newsletter in time to recruit volunteers and donations for the clean-up project. Ed Hanks explained the purpose for this date is primarily to clean up the site and utilize the Town's dumpster day following the clean-up.

6.4. Discussions of using volunteer labor. (How they can/cannot be used). Chair Goodwin stated the committee cannot use volunteer equipment or labor (large equipment, power tools, etc.) because of the liability insurance. There were people who came forward to offer help, but without a contractor's license the committee cannot utilize their services. March 3rd is the volunteer date with March 12th, 2012 as the alternate date. Kevin Leonard left the meeting at 3:36PM.

6.5. Discussion of potential material and equipment contributions and Committee Members' role in soliciting donations. Skip Gladue stated that the Friends of the Library decided at their last board meeting to donate a bench to the park including a plaque to be placed upon it. They approved enough money for a bench, taxes, and shipping. Chair Goodwin noted that this is the park's first contribution.

Ed Hanks informed the committee that people have requested the list of materials needed for the park. They are trying to donate some of the materials, but those donations have not been finalized. Mr. Hanks noted that there are people in the community who are willing to help see that this park is completed, even with the minimal budget.

Chair Goodwin stated that Ed Hanks and Gregory Arrington are getting name tags (identification) for committee members to wear while talking to the public about making contributions.

7. COMMENTS FROM THE PUBLIC. None.

8. ADJOURN. The meeting was adjourned at 3:46PM.

Sandra Goodwin, Chair

ATTEST:

Mandi Garfield, Administrative Assistant