

OPEN SPACE AND TRAILS (OSAT) ADVISORY COMMITTEE (ad hoc)

REGULAR MEETING NOTICE

Wednesday, April 7, 2010, 3:00 P.M.

**ad hoc OSAT COMMITTEE REGULAR MEETING
2735 S. HWY 69**

**COUNCIL CHAMBERS, TOWN HALL
DEWEY-HUMBOLDT, ARIZONA**

AGENDA

The issues that come before the ad hoc Open Space & Trails Committee are often challenging and potentially divisive. In order to make sure we benefit from the diverse views to be presented, the Committee believes that the meeting be a safe place for people to speak. With this in mind, the Committee asks that everyone refrain from clapping, heckling and any other expressions of approval or disapproval. Please turn off all cell phones. The Committee meeting may be recorded in audio & video format.

1. CALL TO ORDER.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL: Skip Gladue, Sandra Goodwin, Judy Kerber, Kevin Leonard, Norman Perry, Heidi Remakel, Vice Chair Carol Barker, and Chair Jack Hamilton.

4. CONSENT AGENDA - All matters listed under the Consent Agenda are considered to be routine by the Town Committee and will be enacted by one motion. At a Committee Member's request only, any item may be removed from the Consent Agenda for separate consideration. If a citizen desires separate consideration of an item, they must approach a Committee Member prior to the meeting and ask that the Committee Member request that the item be removed.

4.1. Minutes. Minutes from the March 17, 2010 Regular OSAT Meeting.

5. REGULAR AGENDA – Unfinished Business - Discussion and Possible Action on any issue which was not concluded, was postponed, or was tabled during a prior meeting.

5.1. Update on the Plan Process.

5.2. Update on the Sustainable Recreation Planning Meetings.

5.3. Discussion of Preliminary Goals and Objectives.

6. REGULAR AGENDA – New Business - Discussion and Possible Action on matters not previously presented to the Committee.

6.1. Discussion on Public Rights-of-Way and Trails Suitability.

6.2. Discussion of Public presentation materials.

6.3. Tentative Schedule of OSAT Meetings.

April 20, 2010 – Public Outreach-Community Discussion on Open Space and Trails Plan (Kate Garber Activity Center, 8:30-9:30 a.m.)

April 20, 2010 – Town Council Update (Regular Town Council meeting at 6:30 p.m. at Town Hall)

April 21, 2010 – Public Outreach-Community Discussion on Open Space and Trails Plan (Goodwin Residence, 10:00-11:00 a.m.)

April 21, 2010 – Regular OSAT Committee Meeting at 3:00 p.m.

April 21, 2010 – Public Outreach-Community Discussion on Open Space and Trails Plan (J.W. Mitchell Room at the Library, 6:30-7:30 p.m.)

May 12, 2010 – Regular OSAT Committee Meeting at 3:00 p.m. to Review Draft Plan/Comments

May 26, 2010 – (Tentative) Regular OSAT Committee Meeting at 3:00 p.m. (if needed)

June 9, 2010 – Regular OSAT Committee Meeting at 3:00 p.m. to Review Revisions/Comments

7. COMMENTS FROM THE PUBLIC. Those wishing to address the Committee need not request permission in advance. For the official record, individuals will state their name. Any such remarks shall be addressed to the Committee as a whole and not to any member thereof. Individuals are limited to speak for three (3) minutes per person unless additional time is granted by the Chair. At the conclusion of all of the unscheduled comments of all interested members of the public and at the discretion of the Chair, individual members of the Committee may respond to criticism regarding the item addressed, may ask the matter be reviewed by Town Staff, or may ask that the matter be placed on a future agenda. The total time for Comments from the Public shall be 30 minutes per meeting.

8. ADJOURN.

FOR YOUR INFORMATION

Next Town Council Regular Meeting: Tuesday, April 20, 2010 at 6:30 p.m.

Next Town Council Work Session: Tuesday, April 13, 2010 at 3:00 p.m.

Next Town OSAT Committee Regular Meeting: Wednesday, April 21, 2010 at 3:00 p.m.

Next Planning & Zoning Commission Meeting: Thursday May 6, 2010 at 6:00 p.m.

CERTIFICATION OF POSTING

The undersigned hereby certifies that a copy of the attached notice was duly posted at the following locations: Dewey-Humboldt Town Hall, 2735 South Highway 69, Humboldt, Arizona, Chevron Station, 2735 South Highway 69, Humboldt, Arizona, Blue Ridge Market, Highway 69 and Kachina Drive, Dewey, Arizona, on the ____ day of _____, 2010, at ____ a.m./p.m. in accordance with the statement filed by the Town of Dewey-Humboldt with the Town Clerk, Town of Dewey-Humboldt.

By: _____, Town Clerk's Office.

**TOWN OF DEWEY-HUMBOLDT
OPEN SPACE AND TRAILS AD HOC COMMITTEE MEETING
MEETING MINUTES
MARCH 17, 2010, 3:00 P.M.**

A REGULAR MEETING OF THE DEWEY-HUMBOLDT OSAT COMMITTEE MEETING WAS HELD ON WEDNESDAY, MARCH 17, 2010, AT TOWN HALL AT 2735 S. HIGHWAY 69, DEWEY-HUMBOLDT, ARIZONA. CHAIR JACK HAMILTON PRESIDED.

1. **CALL TO ORDER.** The meeting was called to order at 3:00 p.m.
2. **PLEDGE OF ALLEGIANCE.** Made.
3. **ROLL CALL.** Committee Members Skip Gladue, Sandra Goodwin, Judy Kerber, Kevin Leonard, Heidi Remakel, Vice Chair Carol Barker, and Chair Jack Hamilton were present. Committee Member Norman Perry was absent.

4. CONSENT AGENDA.

4.1. Minutes. Minutes from the February 17, 2010 Regular OSAT Meeting. Committee Member Skip Gladue made a motion to Approve 4.1. Minutes. Minutes from the February 17, 2010 Regular OSAT Meeting. Committee Member Sandra Goodwin seconded the motion. It was approved unanimously.

5. REGULAR AGENDA - Unfinished.

6.1. Confirmation on the Role of the Committee. Discussion with Town Manager.

6.1 moved up after the Consent Agenda. Town Manager, Emerson spoke on his appreciation for the work the Committee is doing. He spoke on the roles of the Committee and the Contractor, ADYE. The Committee is involved in policy making, vision & principles (as Council's advocates). ADYE lays out the principles and vision.

There was discussion regarding the responsibility for trail design. Existing trails were discussed.

5.1. Finalize the Vision Statement. Discussion and completion of the draft Open Space and Trails Vision Statement.

Angela Dye, of ADYE Design gave an overview of the final Vision Statement. No comments were received. She had a handout on the trails discussion, recording all notes from the last meeting.

5.2. Summarize the Discussion of Trails. A summary of Arizona Trails 2010 -State Trails Plan Highlights, Trail experiences in Dewey-Humboldt; Destinations; and trail surfaces.

6. REGULAR AGENDA - New Business.

6.2. Presentation on Urban Trails System. A presentation by Nat White, former Flagstaff Council member, and Flagstaff Urban Trails System co-founder.

Chair Hamilton introduced Nat White. Mr. White gave a presentation on different types of trails in Flagstaff and their uses: transportation, recreation, education. He discussed how the FUTS (Flagstaff Urban Trails System) got started, and the "elements" of getting a trail system started.

Sandra Goodwin spoke on Pocket Park standards.

6.3. Presentation of Research and Findings. Research by ADYE Design and sub consultants; presented by ADYE Design. Ms. Dye spoke on the preliminary habitat assessment; major important factors of sensitive species; and the need to be aware of these. She shared the importance of cultural (history/prehistory); archeological and cultural resources; biology and ecology.

Ms. Dye distributed a handout on Sustainable Recreation Strategy. There will be a meeting in Mayer on April 6th from 6:00-8:30 at the Mayer Recreation Center. Carol Barker spoke on the meeting she had attended in Prescott Valley.

There was discussion regarding trail clean-up and noise; utility easements vs. road easements for trails.

6.4. Opportunities and Constraints. Ms. Dye spoke on opportunities to enhance what already exists; improving sense of belonging and community. She spoke on constraints needing strategies to become opportunities.

6.5. Preliminary Goals and Objectives. Angela Dye will discuss the preliminary goals and objectives. Ms. Dye presented the Committee with a handout listing excerpts from the Vision Statement and General Plan as goals and then identifying the objectives for each goal.

6.6. Proposed Community Outreach Plan. Discussion on ways to increase public outreach and involvement in the OSAT process. Ms. Dye discussed Public Outreach plans to get the community involved to include: Dewey-Humboldt website, newsletter, crier boards, posters, etc. Planned meeting are:

April 20th 8:30-9:30 a.m. - Kate Garber Activity Center
April 20th 3:00 p.m. - Town Council work session.
April 21st 3:00 p.m. - Regular OSAT meeting.
April 21st 6:30-7:30 p.m. - JW Mitchell room at the library.

There was a suggestion of a sign-in sheet to track how many people were reached.

6.7. Schedule of OSAT Meetings.
April 7, 2010 - Recommended goals and objectives.
April 20, 2010 - Town Council update.
April 21, 2010 - Community Outreach & regular OSAT meeting.
May 12, 2010 - Review Draft Plan/Comments
June 9, 2010 - Review Revisions/Comments

7. COMMENTS FROM THE PUBLIC.

David Hiles inquired if the rules and regulations of the trails and how they are going to be enforced was part of ADYE's job.

Charlotte Berry introduced herself, shared her qualifications and spoke on multi-use trails.

8. ADJOURN.

The meeting was adjourned at 5:05 p.m.

Jack Hamilton, Chair

ATTEST:

Linda Baker, Records Manager/Admin Assistant