

OPEN SPACE AND TRAILS (OSAT) ADVISORY COMMITTEE (STANDING)

SPECIAL MEETING NOTICE

Wednesday, August 3, 2011, 3:00 P.M.

OSAT COMMITTEE REGULAR MEETING

TOWN HALL COUNCIL CHAMBERS

2735 SOUTH HIGHWAY 69

DEWEY-HUMBOLDT, ARIZONA

AGENDA

The issues that come before the Standing Open Space & Trails Committee are often challenging and potentially divisive. In order to make sure we benefit from the diverse views to be presented, the Committee believes that the meeting be a safe place for people to speak. With this in mind, the Committee asks that everyone refrain from clapping, heckling and any other expressions of approval or disapproval. Please turn off all cell phones. The Committee meeting may be recorded in audio & video format. Please turn off all cell phones. The meeting may be broadcast via live streaming video on the internet in both audio and visual formats. **NOTICE TO PARENTS:** Parents and legal guardians have the right to consent before the Town of Dewey-Humboldt makes a video or voice recording of a minor child. A.R.S. § 1-602.A.9. Dewey-Humboldt Standing Open Space & Trails Committee Meetings are recorded and may be viewed on the Dewey-Humboldt website. If you permit your child to participate in the meeting, a recording will be made. You may exercise your right not to consent by not permitting your child to participate or by submitting your request to the Town Clerk that your child not be recorded.

1. CALL TO ORDER.

2. PLEDGE OF ALLEGIANCE.

3. ROLL CALL: Executive Members: Skip Gladue, Kevin Leonard, Carol Barker, Jason Allen and Chair Sandra Goodwin. Associate Member: Norman Perry.

4. CONSENT AGENDA - All matters listed under the Consent Agenda are considered to be routine by the Town Committee and will be enacted by one motion. At a Committee Member's request only, any item may be removed from the Consent Agenda for separate consideration. If a citizen desires separate consideration of an item, they must approach a Committee Member prior to the meeting and ask that the Committee Member request that the item be removed.

4.1. Minutes. Minutes from the June 29th and July 13th meetings.

5. REGULAR AGENDA – Unfinished Business –

5.1. Butte Street Park.

5.2. Corley Street Trail/Trail Head.

6. REGULAR AGENDA – New Business - Discussion and Possible Action on matters not previously presented to the Committee.

7. COMMENTS FROM THE PUBLIC. Those wishing to address the Committee need not request permission in advance. For the official record, individuals will state their name. Any such remarks shall be addressed to the Committee as a whole and not to any member thereof. Individuals are limited to speak for three (3) minutes per person unless additional time is granted by the Chair. At the conclusion of all of the unscheduled comments of all interested members of the public and at the discretion of the Chair, individual members of the Committee may respond to criticism regarding the item addressed, may ask the matter be reviewed by Town Staff, or may ask that the matter be placed on a future agenda. The total time for Comments from the Public shall be 30 minutes per meeting.

8. ADJOURN.

FOR YOUR INFORMATION

Next Town Council Work Session: Tuesday, August 9, 2011 at 2:00 p.m.

Next Town Council Regular Meeting: Tuesday, August 16, 2011 at 6:30 p.m.

Next Town OSAT Committee Regular Meeting: September 7, 2011 at 3:00 p.m.

Next Planning & Zoning Commission Meeting: September 8, 2011 at 6:00 p.m.

CERTIFICATION OF POSTING

The undersigned hereby certifies that a copy of the attached notice was duly posted at the following locations: Dewey-Humboldt Town Hall, 2735 South Highway 69, Humboldt, Arizona, Chevron Station, 2735 South Highway 69, Humboldt, Arizona, Blue Ridge Market, Highway 69 and Kachina Drive, Dewey, Arizona, on the ____ day of _____, 2011, at ____ a.m./p.m. in accordance with the statement filed by the Town of Dewey-Humboldt with the Town Clerk, Town of Dewey-Humboldt.

By: _____, Town Clerk's Office.

**TOWN OF DEWEY-HUMBOLDT
OSAT COMMITTEE MEETING
MEETING MINUTES
JUNE 29, 2011, 3:00 P.M.**

A REGULAR MEETING OF THE DEWEY-HUMBOLDT OSAT COMMITTEE MEETING WAS HELD ON WEDNESDAY, JUNE 29, 2011, AT TOWN HALL AT 2735 S. HIGHWAY 69, DEWEY-HUMBOLDT, ARIZONA.

- 1. CALL TO ORDER.** The meeting was called to order at 3:10 p.m.
- 2. PLEDGE OF ALLEGIANCE.** Made.
- 3. SWEARING-IN. Oath of membership shall be administered to candidates by the Town Clerk.** Oath administered by Town Clerk, Judy Morgan to Members: Sandra Goodwin, Skip Gladue, Carol Barker, Kevin Leonard and Jason Allen.
- 4. ROLL CALL.** Executive Members Skip Gladue, Kevin Leonard, Carol Barker, Jason Allen, and Sandra Goodwin were present. Associate Member Garry Rogers was present; Associate Member Norman Perry was absent.
- 5. CONSENT AGENDA - All matters listed under the Consent Agenda are considered to be routine by the Town Committee and will be enacted by one motion.**

5.1. Minutes. None

6. REGULAR AGENDA - Unfinished Business. None

7. REGULAR AGENDA - New Business.

7.1. Selection of Officers - Introduction of Committee Members.

Carol Barker nominated Sandra Goodwin as Chair; Kevin Leonard seconded the nomination; Sandra Goodwin accepted the nomination as Chair.

Sandra Goodwin nominated Kevin Leonard as Vice Chair; Skip Gladue seconded the nomination; Kevin Leonard accepted the nomination as Vice Chair.

Kevin Leonard nominated Carol Barker as Secretary; Sandra Goodwin seconded the nomination; Carol Barker accepted the nomination as Secretary.

7.2. Discussion of Open Space and Trails Plan. Planner Price discussed the current status of the plan; spoke on encroachments; and having discussions with BLM. Committee Member Rogers spoke on wildlife habitats; species that are present within the Town; and threatened species. There was discussion on the coordination of road and grading projects with trails. The Members spoke on breaking into small groups of 3 and going out and look at areas that may be suitable for parks.

Public Comment was received from Jerry Brady who spoke on correspondence regarding flood control, EPA issues and not conforming to Arizona State General and Development Plan.

7.3. Parks in the Rights-of-Way. Planner Price spoke on undeveloped and unused portions of ROW within the town and having the OSAT Committee investigate and identify if any of the land was usable for small parks or recreational opportunities and accessing the Yavapai County GIS website. There was discussion on placing benches and picnic tables at the sites. There was discussion on various areas within the town suitable for parks.

Public Comment was received from Jerry Brady who spoke on working with GIS systems, legal descriptions, and community assets inventory.

Chair Goodwin spoke on the Commissioner being careful of Open Meeting Law violations in sending out emails to the other Commissioners; as opposed to having the Commissioners send information through Dennis Price to disseminate to the Commissioners.

7.4. Future Meetings. The Committee discussed meeting on July 13, 2011 at 3 p.m. and subsequently the 1st Wednesday of each month at 3 p.m. beginning August 3, 2011. Staff will check the availability of the Council Chambers and notify the Chair.

8. COMMENTS FROM THE PUBLIC.

Jerry Brady spoke on possible sources of finances; historic and archeological sites within the town; and the availability of planning and research grants.

9. ADJOURN. The meeting was adjourned at 4:24 p.m.

Sandra Goodwin, Chair

ATTEST:

Linda M. Baker, Records Manager/Admin Assistant

**TOWN OF DEWEY-HUMBOLDT
OSAT COMMITTEE MEETING
MEETING MINUTES
JULY 13, 2011, 3:00 P.M.**

A REGULAR MEETING OF THE DEWEY-HUMBOLDT OSAT COMMITTEE MEETING WAS HELD ON WEDNESDAY, JULY 13, 2011, AT HUMBOLDT LIBRARY – J.W. MITCHELL RM., 2735 SOUTH HIGHWAY 69, DEWEY-HUMBOLDT, ARIZONA.

1. **CALL TO ORDER.** The meeting was called to order at 3:00 p.m. Chair Sandra Goodwin presided.
2. **PLEDGE OF ALLEGIANCE.** Made.
3. **ROLL CALL:** Executive Members Skip Gladue, Kevin Leonard (arrived late at 3:20 p.m.), Carol Barker, Jason Allen, Chair Sandra Goodwin; and Associate Member Norman Perry were present. Staff Members present: Town Planner, Dennis Price, and Town Clerk, Judy Morgan. Garry Rogers stepped down from the Committee after not completing the OML requirement. Norman Perry was sworn in as an Associate Member by Town Clerk, Judy Morgan.
4. **CONSENT AGENDA** - All matters listed under the Consent Agenda are considered to be routine by the Town Committee and will be enacted by one motion. At a Committee Member's request only, any item may be removed from the Consent Agenda for separate consideration. If a citizen desires separate consideration of an item, they must approach a Committee Member prior to the meeting and ask that the Committee Member request that the item be removed.
 - 4.1. **Minutes.** Minutes from June 29th meeting. The minutes were amended on agenda item 7.1 to read: [Carol Barker nominated...] The minutes will be brought back for approval at the next meeting as amended.

5. REGULAR AGENDA – Unfinished Business.

5.1. Parks in the Rights-of-Way – Council has asked the question: Are there any unimproved sections of right-of-way that could serve as recreational venues? You are charged to make a survey of the Town's rights-of-way and identify suitable sites. Continuation of the discussion on this topic and possible action.

To open the discussion regarding a potential park within the Butte Street R.O.W. between Phoenix and Prescott Street, Chair Goodwin asked if all committee members had visited the site and asked for their opinions of this location as a possible town pocket park. Members considered whether the potential area was in a densely populated area, was easily accessible and would need little work at the outset. They agreed that this was a good site and the Council should consider this as a pocket park.

Chair Goodwin made a presentation of the information assembled from surrounding area pocket parks including pictures and costs of tables and benches typically used in parks various surface preparations, pathways and shade options.

The members discussed possible funding and various development ideas such as business and families sponsoring the cost of tables and benches. Committee member Kevin Leonard volunteered to supervise the land improvement effort and also to sponsor/contribute one park bench to include his landscape company's name.

A motion was made by Committee Member Barker that the Committee pursue the Butte Street Park as the number one project. It was seconded by Committee Member Gladue and approved unanimously. The discussion continued and Chair Goodwin requested all members to forward to her any questions they could anticipate the Council might ask so possible answers could be sought prior to a presentation.

Another discussion began of their potential projects that had been researched and visited by various committee members. It was then suggested that a priority list be established for going to the Council for direction so that the Committee can maintain focus. The priorities established were:

Priority 1: Continue to collect information and ask for direction from the Council at the earliest possible Council meeting. There was unanimous agreement to pursue with the Council as the first priority.

Priority 2: Trail Head to BLM land at Corley Street: Committee Member Jason Allen made a motion to make this Priority 2, seconded by Committee Member Skip Gladue. It was approved unanimously to pursue with the Council as the second priority.

Priority 3: To recommend to Council that they instruct staff, when feasible, to grade a path within the right-of-way on any upcoming scheduled road grading project. This was already suggested in the adopted Open Space and Trails Plan. Committee Member Jason Allen made a motion to make this Priority 3, seconded by Committee Member Carol Barker. It was approved unanimously to pursue with the Council as the third priority.

Committee Member Jason Allen left the meeting at 4:05 p.m.

6. **REGULAR AGENDA – New Business** - Discussion and Possible Action on matters not previously presented to the Committee. None.
7. **COMMENTS FROM THE PUBLIC.** None.
8. **ADJOURN.** The meeting was adjourned at 4:30 p.m.

Sandra Goodwin, Chair

ATTEST:

Judy Morgan, Town Clerk