

**TOWN OF DEWEY-HUMBOLDT
CIP COMMITTEE (AD HOC) REGULAR
MEETING MINUTES
SEPTEMBER 23, 2009, 3:00 P.M.**

A REGULAR MEETING OF THE DEWEY-HUMBOLDT CIP COMMITTEE WAS HELD ON WEDNESDAY, SEPTEMBER 23, 2009, AT TOWN HALL, AT 2735 S. HIGHWAY 69, DEWEY-HUMBOLDT, ARIZONA. VICE CHAIR BOB BOWMAN PRESIDED PRIOR TO APPOINTMENT OF CHAIR. CHAIR DOYLE WISTE PRESIDED ONCE APPOINTED AS CHAIRMAN.

1. **CALL TO ORDER.** The meeting was called to order at 3:00 p.m.
2. **ROLL CALL:** CIP Committee Members Doyle Wiste and Robert Bowman were present.
3. **CONSENT AGENDA** - All matters listed under the Consent Agenda are considered to be routine by the Town Committee and will be enacted by one motion.
 - 3.1. Minutes. None.
4. **REGULAR AGENDA – Unfinished Business** - Discussion and Possible Action on any issue which was not concluded, was postponed, or was tabled during a prior meeting. None.
5. **REGULAR AGENDA – New Business** - Discussion and Possible Action on matters not previously presented to the Committee.
 - 5.1. Appointment of a Chair, Vice Chair, and Secretary. A proposal to appoint officers to facilitate meeting and document management. Bob Bowman nominated Doyle Wiste as Chair and he agreed. Doyle Wiste nominated Bob Bowman as Vice Chair and he agreed. Doyle Wiste made a motion to appoint Doyle Wiste as Chair and Bob Bowman as Vice Chair of the CIP Committee. Bob Bowman seconded and the motion carried by a unanimous vote.
 - 5.2. Initial Briefing of the CIP Committee. A presentation giving an overview of the Committee's purpose, proposed meeting schedule, the project categories, worksheets, and criteria.

Finance Director, Jane Fuller gave the presentation giving an overview of the vision, CIP definition, Reasons for Capital Budgeting, Staff's aim, CIP Committee purpose and proposed schedule. There was discussion. New project worksheets are due 10/9 by 5pm. There was discussion regarding grant monies, ranking process and projects from last year.
 - 5.3. Schedule Discussion.
 - 5.3.1. Review proposed CIP Meeting Schedule. Setting dates for future meetings. Reviewed.
 - 5.3.2. Refresher. Go over the project categories, worksheets and ranking criteria. Ranking criteria reviewed. There was discussion regarding

helping citizens to submit new project worksheets, and how to solicit for citizen input.

5.4. A presentation on the status of FY10 Projects. FY2010 Projects were reviewed and discussed.

5.5. Begin Review of project list. Discuss and consider each project status. Consider recommendation options for future years; reschedule project or withdraw it from the list. This item was continued to the next CIP meeting to allow more time for review.

6. COMMENTS FROM THE PUBLIC. Comments were received from:

Jack Hamilton spoke on public comment on agenda items; the current order of contracting for an Open Space and Trails Master Plan and then a Committee.

Ron Whitman spoke on the lack of good access in the Blue Hills and concerns in an emergency situation.

Stacey Morgan spoke on her current involvement in the community and her desire to assist with grants and the CIP process.

7. ADJOURN. The meeting was adjourned at 4:15 p.m.

Doyle Wiste, Chair

ATTEST:

Judy Morgan, Town Clerk