

**TOWN OF DEWEY-HUMBOLDT
PLANNING & ZONING ADVISORY COMMISSION
REGULAR MEETING MINUTES
FEBRUARY 6, 2014, 6:00PM**

A REGULAR MEETING OF THE DEWEY-HUMBOLDT PLANNING AND ZONING COMMISSION WAS HELD ON THURSDAY, FEBRUARY 6, 2014, AT TOWN HALL AT 2735 S. HIGHWAY 69, DEWEY-HUMBOLDT, ARIZONA. CHAIR DEWITT PRESIDED.

1. **Call To Order.** The meeting was called to order at 6:00PM.
2. **Opening Ceremonies.**
 - 2.1. **Pledge of Allegiance.** Made.
3. **Roll Call.** Commissioners Claire Clark, Dee Parker, Barry Smylie and Chair Tammy DeWitt were present; Commissioner Siereveld was absent.
4. **Disclosure of Ex Parte Contacts.** None.
5. **Informational Reports.** Warren Colvin, Community Development Coordinator, stated the Transient Merchants subject matter was going to Town Council at their next meeting.
6. **Consent Agenda.**
 - 6.1. **Minutes.** Minutes from the January 9, 2014 Planning & Zoning Regular Meeting.
Commissioner Clark made a motion to approve the January 9, 2014 minutes, seconded by Commissioner Parker. The motion passed unanimously.
7. **Discussion Agenda – Unfinished Business.** None.
8. **Discussion Agenda – New Business.** Discussion and Possible Action on matters not previously presented to the Commission.
 - 8.1. **2014 Planning and Zoning Training Opportunities.** Discussion and possible action.
Mr. Colvin spoke on training opportunities available to the Commissioners which were included in the packet. He stated there is money available for training, if any Commissioners were interested they should email him and a training request would then go before the Council for approval.
9. **Public Hearing Agenda.**
 - 9.1. **Public Hearing for Town Code Amendment to Accessory Dwelling Units, Guest Homes and Secondary Medical Dwelling Units.** Discussion and possible action.
Commissioner Smylie asked how this would be enforced for both existing structures and new structures. Mr. Colvin stated an existing structure that was permitted before the adoption of this ordinance would be considered legal non-conforming, if it was not permitted there are other issues. New structures would go through the process. Mr. Colvin felt confident to enforce the ordinance as written, the language was clear and cleaned up.
Chair DeWitt opened the public hearing at 6:18PM. There was no public comment. Chair DeWitt closed the public hearing at 6:18PM.
Commissioner Clark made a motion to submit this document as written to Town Council for their approval, seconded by Commissioner Parker. The motion passed unanimously.

10. Comments from the Public.

Terry Nolan thanked the Commission for the work they do.

Barry Clark spoke on needing to swear in the new P&Z Chairperson.

11. Adjourn. The meeting was adjourned at 6:22PM.

Tammy DeWitt, Chairperson

ATTEST:

Mandi Garfield, Administrative Assistant