

RESOLUTION NO. 07-43

A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DEWEY-HUMBOLDT, ARIZONA, AMENDING RESOLUTION NUMBER 07-30 AND FURTHER DEFINING THE DUTIES AND RESPONSIBILITIES OF THE POSITION OF MAYOR OF THE TOWN AND DECLARING AN EMERGENCY.

WHEREAS, Resolution Number of 05-15 defined the duties and responsibilities of the Mayor; and

WHEREAS, the Council of the Town of Dewey-Humboldt has determined that revising the specific duties of the Mayor at this time is appropriate; and

WHEREAS, the development of the Dewey-Humboldt Town Code will include various provisions for the administration and operation of the Town including the responsibilities and duties of the Mayor, Council Members and Town staff:

NOW THEREFORE BE IT RESOLVED that the Town of Dewey-Humboldt hereby identifies the following as the Duties and Powers of the Mayor:

POWERS AND DUTIES OF THE MAYOR

The powers and duties of the Mayor shall include the following:

- A. He shall act as the chairman of the Council and preside over its meetings in accordance with Robert's Rules of Order. However, as a member of the Council, the Mayor shall have the same rights and privileges as all other Council Members have including the ability to make, and second, motions and vote on motions made by the Council.**
- B. He shall execute and authenticate by his signature all such instruments as the Council or any statutes, ordinances or this code may require.**
- C. He may, by proclamation, declare a local emergency to exist due to any natural or man-made calamity or disaster. He may also declare such an emergency in the event of a threat of occurrence of riot or other acts of civil disobedience which endanger life or property within the Town.**

After declaration of any such emergency, the Mayor shall govern by proclamation and impose any and all necessary regulations to preserve the peace and order of the Town, including but not limited to:

- 1) imposition of a curfew for all or any portion of the Town,**
- 2) ordering the closing of any business,**
- 3) closing to the public access to any public building, street or other public place,**

- 4) call upon regular or auxiliary law enforcement agencies and organizations within or without the Town for assistance in providing for the safety of the Town, its citizens and property.
- D. As he may deem appropriate, and upon request by an organization or individual, he may prepare proclamations that identify particular days or events to be of special interest to the Town and its citizens.
 - E. With the assistance of Town Staff, he will monitor and manage the 'Mayor and Council's' Adopted Budget.
 - F. The Mayor and Town Council with the Town Manager are responsible for preparing the agenda for all council meetings. Any council member may suggest an agenda item for the next regular council meeting and the item shall be placed on the agenda.
 - 1) No item will be placed on council's agenda for discussion unless submitted seven (7) days prior to the next regular council meeting using the "Council Agenda Action Form".
 - 2) Any new item will be placed under "New Business" for the council to determine its disposition. It can be acted upon at that meeting, sent to staff for more work, sent to the appropriate board or commission, set for a work session or tabled for a future date, etc.
 - 3) The Mayor may call for a Special Meeting or Special Work Session as he deems appropriate to conduct Town business subject to the requirements of the Open Meetings Law and posting of meeting notices.
 - G. He shall perform such other duties as may be required by State Statute and the Town Code.

Emergency Clause

Whereas the immediate operation of the provisions of this Resolution is necessary for the preservation of the public peace, health and safety of the Town of Dewey-Humboldt, an emergency is hereby declared to exist, and this resolution shall be in full force and effect from and after its passage, adoption and approval by the Town Council of Dewey-Humboldt.

EFFECTIVE DATE: This Resolution shall be effective immediately.

BE IT FURTHER RESOLVED that the Town of Dewey-Humboldt will include these provisions in its Town Code to be adopted by Ordinance at a future date.

PASSED AND ADOPTED by the Mayor and Common Council of the Town of Dewey-Humboldt, Yavapai County, Arizona, this 11th day of December, 2007.



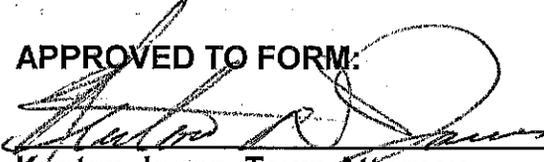
Earl Goodwin, Mayor

ATTEST:



Debbie Gifford, MMC
Town Clerk

APPROVED TO FORM:



Kenton Jones, Town Attorney