

**SPECIAL STUDY SESSION MEETING NOTICE
TOWN COUNCIL OF DEWEY-HUMBOLDT
Tuesday, March 12, 2013, 2:00 P.M.**

**COUNCIL SPECIAL STUDY SESSION MEETING
2735 S. HWY 69**

**COUNCIL CHAMBERS, TOWN HALL
DEWEY-HUMBOLDT, ARIZONA**

AGENDA SUMMARY

1. **Call To Order.** The meeting was called to order at 2:04 p.m. Mayor Nolan presided.
2. **Roll Call.**
 - 2.1. **Town Council.** Town Council Members Arlene Alen, David Hiles, Denise Rogers, Nancy Wright; Vice Mayor Dennis Repan; and Mayor Terry Nolan were present. Councilman Mark McBrady was absent.
3. **Study Agenda.** No legal action to be taken.
 - 3.1. **Provide direction to OSAT Committee.** Bring OSAT committee to meeting for Council direction on next project. [CAARF Request by Mayor Nolan]

OSAT Committee Chair, Sandra Goodwin introduced the member of the committee in attendance. She reviewed the OSAT materials included in the packet, giving a review of the history of OSAT, plans associated with it, multi-use projects they have looked at, and identifying a low cost project that can occur rather quickly. She gave a proposal on this project, giving entry points to public lands through placement of a trailhead.

Committee member, Larry McCormick showed photos taken of the proposal area and of the trails accessed through this entry point to National Forest Land.

Councilmember Hiles asked about purchase of the land for a park. Ms. Goodwin explained the problems with a park at the trailhead location, but spoke on adding picnic tables, trash cans and porta-jons.

There was discussion on other options rather than leasing private land for a trailhead; costs; how trailheads would benefit the town.

Public comment was taken on this item.

Jack Hamilton suggested other ideas; improving the road; concerns with owners restricting existing access; communication with National Forest Service regarding the gate.

David Nystrom spoke in support of a trailhead in this area and recommended purchase rather than lease of land for this use, for permanence.

Kevin Leonard spoke on the reason for the gate and abuse of the land; in support of the trailhead there; trails and landmarks that join that access location.

Jerry Brady spoke on the Black Canyon National Recreation Trail planning and trying to tie into that project to reduce cost to the town.

Sandra Goodwin asked for the Council to include a line item and funding in the next Fiscal year budget for this item.

Councilmember Wright suggested contacting the Forest Service to move the fence further back, allowing a turnaround. Mayor Nolan suggested contacting the ranchers also. Councilmember Hiles suggested looking into the purchase of property as well as leasing.

3.2. Town Finance Report for the first half of FY 2012-13 (July 1 to December 31, 2012).

Deni Thompson, Accountant, distributed a report and gave an overview of it, stating the town is right on track with the budget. Council had no questions.

Public comment was taken on this item.

Jerry Brady spoke on an additional funding opportunity through the national fuel gas tax fund. Councilmember Hiles called a point of order, stating this was not agendaized for discussion at this time. Mr. Brady stated he would request an Executive Session again.

3.3. Preliminary Budget Discussion.

Town Manager, Yvonne Kimball gave an overview, asking for council's input on any special considerations to include in the budget. She reviewed the budget calendar; explained any uncertainties to be covered under contingency fund; goals for this budget include balanced with same level of service, adding a full- or part-time Public Works person.

There was discussion on the schedule; the elimination of the Strategic Community Partnership Grant program; Historical Society's request for museum rent; other agencies making proposals to Council if they have a request; trends in hiring; possible equipment to purchase for Public Works (dump truck); League of Cities and Town shared-revenue projection up by \$60k over last years.

Council tabled this agenda item to move to item 4.2 Conditional Use Permit for Mortimer's Family Farm due to a Mortimer Family health emergency that just occurred.

4. Special Session. Legal Action can be taken.

Council moved agenda item 4.2 up before agenda item 4.1 to accommodate the Mortimer's emergency.

4.2. Discussion and possible action on the renewal of the Conditional Use Permit for Mortimer's Family Farm. [CAARF Request by CM Wright]

Councilmember Wright gave an overview on the history of this issue and things that have come to light in the past year regarding this use permit and her concerns for cleanliness with the food handlers selling produce.

Councilmember Alen left the meeting at 3:24 p.m. due to a prior commitment.

Sharla Mortimer spoke to the Council regarding hand-washing stations, working with Town Staff and progress with installing restroom facilities.

There was discussion on how much time needed and what needed to be done to come into compliance (bathroom and handicap parking), in order to receive a Certificate of Occupancy.

Mayor Nolan recommended allowing staff to continue to manage this process administratively.

4.1. Discussion and direction on whether to pursue a Traffic Light at the intersection of Main Street and Highway 69.

Councilmember Rogers announced she needed to leave for a prior commitment but stated she was in favor of having a light there, and in the least to lower the speed limit. She left the meeting at 3:36 p.m.

Council discussed their preferences and spoke on the history of this issue through prior efforts. The Council expressed their interest in pursuing a traffic light at this intersection.

Public comment was taken on this item.

David Nystrom spoke in support of a light but recommended staying open to other options and referring to this as improved traffic control safety and traffic control at that intersection.

Ms. Kimball explained the key to a traffic light is traffic count requirements. She will start with asking for a traffic light but will pursue other options with ADOT if necessary, keeping Council updated on her progress.

Council returned to 3.3 Preliminary Budget Discussion after completing agenda item 4.1.

3.3 Preliminary Budget Discussion – Continued.

Town Manager Kimball confirmed the Council's direction for the upcoming budget season: Do not include DHHS Museum lease in budget. DHHS can make a presentation to Council and Council can decide whether to put money for this purpose in the budget; Add Council reimbursement; asked for feedback on when to schedule a workshop – it was decided to wait until April when all Councilmembers would be in attendance to decide on a workshop date.

4.2. Discussion and possible action on the renewal of the Conditional Use Permit for Mortimer's Family Farm. [CAARF Request by CM Wright]

Moved up before 4.1 on Agenda.

5. Comments from the Public.

Jack Hamilton spoke on Kachina Place road work, complimenting work done but questioning drainage; Newtown Road being owned by town up to Forest Service Land and bringing it up to a rock standard; purchasing land on Newtown for a trailhead but going through the attorney to do so.

6. Adjourn.

The meeting was adjourned at 3:53 p.m.