

**TOWN COUNCIL OF DEWEY-HUMBOLDT
REGULAR MEETING NOTICE**

Tuesday, January 21, 2014, 6:30 P.M.

**COUNCIL REGULAR MEETING
2735 S. HWY 69**

**COUNCIL CHAMBERS, TOWN HALL
DEWEY-HUMBOLDT, ARIZONA**

AGENDA

The issues that come before the Town Council are often challenging and potentially divisive. In order to make sure we benefit from the diverse views to be presented, the Council believes that the meeting be a safe place for people to speak. With this in mind, the Council asks that everyone refrain from clapping, heckling and any other expressions of approval or disapproval. Council may vote to go into Executive Session for legal advice regarding any matter on the open agenda pursuant to A.R.S. 38-431.03 (A) (3), which will be held immediately after the vote and will not be open to the public. Upon completion of Executive Session, the Council may resume the meeting, open to the public, to address the remaining items on the agenda. Agenda items may be taken out of order. Please turn off all cell phones. The Council meeting may be broadcast via live streaming video on the internet in both audio and visual formats. One or more members of the Council may attend either in person or by telephone, video or internet conferencing. **NOTICE TO PARENTS:** Parents and legal guardians have the right to consent before the Town of Dewey-Humboldt makes a video or voice recording of a minor child. A.R.S. § 1-602.A.9. Dewey-Humboldt Council Meetings are recorded and may be viewed on the Dewey-Humboldt website. If you permit your child to participate in the Council Meeting, a recording will be made. You may exercise your right not to consent by not permitting your child to participate or by submitting your request to the Town Clerk that your child not be recorded.

1. Call To Order.

2. Opening Ceremonies.

2.1. Pledge of Allegiance.

2.2. Invocation.

3. Roll Call. Town Council Members Jack Hamilton, Mark McBrady, Dennis Repan, Sonya Williams-Rowe, Nancy Wright; Vice Mayor Arlene Alen; and Mayor Terry Nolan.

4. Announcements Regarding Current Events, Guests, Appointments, and Proclamations.

Announcements of items brought to the attention of the Mayor not requiring legal action by the Council. Guest Presentations, Appointments, and Proclamations may require Council discussion and action.

5. Town Manager's Report. Update on Current Events.

5.1. Public Safety Quarterly Report. A joint presentation by Yavapai County Sheriff Office Lt. Auvenshine and Judge Kelley.

6. Consent Agenda.

6.1. Minutes. Minutes from the December 17, 2013 Regular Meeting, January 7, 2014 Regular Meeting.

7. Comments from the Public (on non-agendized items only). The Council wishes to hear from

Citizens at each meeting. Those wishing to address the Council need not request permission or give notice in advance. For the official record, individuals are asked to state their name. Public comments may appear on any video or audio record of this meeting. Please direct your comments to the Council. Individuals may address the Council on any issue within its jurisdiction. At the conclusion of Comments from the Public, Council members may respond to criticism made by those who have addressed the public body, may ask Town staff to review a matter, or may ask that a matter be put on a future agenda; however, Council members are forbidden by law from discussing or taking legal action on matters raised during the Comments from the Public unless the matters are properly noticed for discussion and legal action. A **3** minute per speaker limit may be imposed. The audience is asked to

please be courteous and silent while others are speaking.

8. Discussion Agenda – Unfinished Business. Discussion and Possible Action on any issue which was not concluded, was postponed, or was tabled during a prior meeting.

8.1. Partial Reimbursement for Educational Opportunity. [CAARF requested by VM Alen and continued from January 14, 2014 Work Session]

8.2. Revisit process CAARF (Council Agenda Action Request Form) submittals from inception through action. (Continued from December 10, 2013 Work Session and January 14, 2014 Work Session, looking at VM Alen’s proposal)

9. Discussion Agenda – New Business. Discussion and Possible Action on matters not previously presented to the Council.

9.1. 2013 Volunteer of the Year process. Discussion and possible direction whether to start the process for selection of the 2013 Volunteer of the Year and how to proceed.

10. Public Hearing Agenda.

THIS CONCLUDES THE LEGAL ACTION PORTION OF THE AGENDA.

11. Comments from the Public. The Council wishes to hear from Citizens at each meeting. Those wishing to address the Council need not request permission or give notice in advance. For the official record, individuals are asked to state their name. Public comments may appear on any video or audio record of this meeting. Please direct your comments to the Council. Individuals may address the Council on any issue within its jurisdiction. At the conclusion of Comments from the Public, Council members may respond to criticism made by those who have addressed the public body, may ask Town staff to review a matter, or may ask that a matter be put on a future agenda; however, Council members are forbidden by law from discussing or taking legal action on matters raised during the Comments from the Public unless the matters are properly noticed for discussion and legal action. The total time for Public Comment is **3** minutes per person. The audience is asked to please be courteous and silent while others are speaking.

12. Adjourn.

For Your Information:

Next Town Council Meeting: Tuesday, February 4, 2014, at 6:30 p.m.

Next Planning & Zoning Meeting: Thursday, February 6, 2014, at 6:00 p.m.

Next Town Council Work Session: Tuesday, February 11, 2014, at 2:00 p.m.

If you would like to receive Town Council agendas via email, please sign up at AgendaList@dhaz.gov and type Subscribe in the subject line, or call 928-632-7362 and speak with Judy Morgan, Town Clerk.

Certification of Posting

The undersigned hereby certifies that a copy of the attached notice was duly posted at the following locations: Dewey-Humboldt Town Hall, 2735 South Highway 69, Humboldt, Arizona, Chevron Station, 2735 South Highway 69, Humboldt, Arizona, Blue Ridge Market, Highway 69 and Kachina Drive, Dewey, Arizona, on the ____ day of _____, 2014, at ____ p.m. in accordance with the statement filed by the Town of Dewey-Humboldt with the Town Clerk, Town of Dewey-Humboldt.
By: _____, Town Clerk’s Office.

Persons with a disability may request reasonable accommodations by contacting the Town Hall at 632-7362 at least 24 hours in advance of the meeting.

**TOWN OF DEWEY-HUMBOLDT
TOWN COUNCIL
REGULAR MEETING MINUTES
TUESDAY, DECEMBER 17, 2013, 6:30 P.M.**

A REGULAR MEETING OF THE DEWEY-HUMBOLDT TOWN COUNCIL WAS HELD ON TUESDAY, DECEMBER 17, 2013, AT TOWN HALL AT 2735 S. HIGHWAY 69, DEWEY-HUMBOLDT, ARIZONA. MAYOR TERRY NOLAN PRESIDED.

1. **Call To Order.** The meeting was called to order at 6:33 p.m.
2. **Opening Ceremonies.**
 - 2.1. **Pledge of Allegiance.** Led by Vice Mayor Dennis Repan.
 - 2.2. **Invocation.** Given by Councilmember Nancy Wright.
3. **Roll Call.** Town Council Members Arlene Alen, Jack Hamilton, Mark McBrady, Sonya Williams-Rowe, Nancy Wright; Vice Mayor Dennis Repan; and Mayor Terry Nolan were present.
4. **Announcements Regarding Current Events, Guests, Appointments, and Proclamations.**
 - 4.1. **Humboldt Elementary School Award Announcement by Principal, Cole Young.**

Humboldt Elementary School Principal, Cole Young gave an update on the school's recent awards of excellence. They are a National Ribbon School and a National Title One School.
5. **Town Manager's Report.** Update on Current Events.

Town Manager Kimball wished everyone a happy holidays; gave the council a revised schedule to submit CAARFs for the January 7th meeting (December 26); holiday safety tips have been posted to the town's website; Prescott National Forest staff visited the proposed Newtown Trailhead location. The Town Manager, OSAT committee Chair, Sandra Goodwin and committee member Skip Gladue were also in attendance at this visit. Ms. Kimball stated they were positive about the proposed project.
6. **Consent Agenda.**
 - 6.1. **Minutes.** Minutes from the December 3, 2013 Regular Meeting.

Councilmember Wright made a motion to accept the December 3, 2013 Regular Council meeting minutes as presented, seconded by Councilmember Alen. It was approved unanimously.
7. **Comments from the Public (on non-agendized items only).**

Gwyn Shippy spoke on problems with the grading work being done on Outback Rd.

Town Manager Kimball responded to the criticism and explained Outback Road is within the Town limits but it only serves a small subdivision that is outside of the Town of Dewey-Humboldt's boundaries.

8. **Discussion Agenda – Unfinished Business.** Discussion and Possible Action on any issue which was not concluded, was postponed, or was tabled during a prior meeting.

8.1. Council Code of Ethics continued discussion and possible adoption of Ordinance 13-103 amending Town Code of Ordinances to include Section 30.020 Code of Ethics. Discussion and possible action to adopt, reject or send the proposed ordinance for further revision.

Councilmember Hamilton gave an overview on the time spent on the code of ethics document and stated he felt it was ready for a decision.

Councilmember Hamilton made a motion to pass the Code of Ethics (Ordinance 13-103) as presented, seconded by Councilmember Wright.

Mayor Nolan brought up whether they wanted to have a super-majority vote on ethics issues.

Councilmember McBrady stated he wanted the Code of Ethics document printed in the newspaper, in its entirety so the citizens could give their input. He reviewed those sections of the code of ethics he felt were too subjective and vague and stated he felt the document was designed to embarrass, fine and drive-off members of council.

Town Attorney Goodwin explained her comments about the document that she doesn't feel the censure and sanction definitions need to be in the document.

Council discussed the number of times the public has had a chance to provide their input to this document and the reasons for putting it back into town code; ethics as a behavior code; strictness of this code compared to other municipalities.

Councilmember McBrady made a motion to have the local newspaper print the code of ethics document in its entirety then get the public's input at a future meeting, seconded by Mayor Nolan.

There was discussion on the town having to pay to place it in the paper and the number of times this item and document have been on the agenda.

Councilmember Wright called the question. The motion to call the question was approved unanimously. The motion to put it in the newspaper failed by a 2-5 vote, Councilmembers Alen, Hamilton, Williams-Rowe, Wright and Vice Mayor Repan voting against.

Council voted on the earlier motion to approve the ordinance as presented. It was approved by a 5-2 vote in favor, Councilmember McBrady and Mayor Nolan voting against.

8.2. Discussion and possible action or direction related to the extension of the Lease Agreement for Town Hall offices. [Continued from the December 3, 2013 Regular Council Meeting and December 10, 2013 Special Study Session]

Councilmember McBrady recused himself from this discussion and any possible action/vote.

There was discussion on each council member's feelings on whether to approve the lease extension or not.

Councilmember Alen made a motion to renegotiate the lease with the landlord, (Mayor, Vice Mayor and Town Attorney), Friday, December 20th, with a Council meeting to be called as soon as it is negotiated. Councilmember Wright seconded the motion.

There was continued discussion on what they might try to achieve in renegotiating the lease; and what if anything has changed in this lease from the original lease.

Town Attorney Susan Goodwin clarified what is required in the existing lease when the town vacates the properties; what has to be done and the length of time necessary for a town hall acquisition.

Mark McBrady was asked if he would consider a 1-year lease. He stated he would not. He also spoke on raising the rent if the town decides to not renew the lease and wants to go month to month. There was more discussion by Council on commercial property lease costs and expenses for tenant improvements.

Councilmember Hamilton called the question. Council approved calling the question by a 5-1 vote in favor, Mayor Nolan voting against. The motion was read by the Town Clerk. As a point of order Mayor Nolan explained he was not available to renegotiate the lease with the landlord on December 19th or 20th.

The motion maker, Councilmember Alen, withdrew the motion, seconder agreed to the withdrawing of the motion. It was withdrawn.

Councilmember Hamilton made a motion to approve accepting the two-year lease extension, as presented, seconded by Councilmember Wright.

There was discussion on the timing of the lease extension and being proactive on future considerations for town hall.

Repairs included in the extension will need to be done by January 1st or the town can do them then charge it against the rent if not done by that deadline.

Councilmember Hamilton stated he will bring a CAARF to the Council to develop a strategy on how to move forward for a future town hall, with timetables.

A vote was taken on the motion. It passed by a 5-1 vote in favor, Vice Mayor Repan voting against.

9. Discussion Agenda – New Business. Discussion and Possible Action on matters not previously presented to the Council.

Councilmember McBrady returned to the dais at 9:01 p.m.

9.1. Have Town Attorney write a letter to Railroad about Railroad right-of-way.
[CAARF requested by CM Hamilton]

Councilmember Hamilton gave an overview on his request. There was discussion on Railroad rights-of-way and once abandoned, do the properties vest in the municipality. Council also discussed how polluted these rights-of-way typically are and considering that before being willing to take these over.

Councilmember Hamilton made a motion to have the Town Attorney write a letter to the BNSF Railroad Company regarding the railroad right-of-way left in the Dewey-Humboldt area, seconded by Vice Mayor Repan. It was approved by a 6-1 vote in favor, Mayor Nolan voting against.

9.2. Council discussion and action to clarify what expenses for the Mayor and Town Council need to be approved by the Town Council. [CAARF requested by CM Wright]

Councilmember Wright gave an overview on her request, explaining she had a differing opinion from the Town Manager on what meetings, workshops and conferences need to be approved by council prior to attendance by a council member. There was discussion on how these benefit the town.

Councilmember Hamilton made a motion to approve the expenditure for the Mayor to attend the Rural Transportation Summit, seconded by Councilmember Wright.

There was discussion on who should pay to attend these events; the Mayor's role as a representative of the town; what council considers "preauthorized" meeting attendance.

A vote was taken on the motion, which passed unanimously.

9.3. Direct Staff to aggregate additional information on Main Street Properties. [CAARF requested by CM Alen]

Councilmember Alen gave an overview on her agenda item, bringing to the Council, a new perspective on what could be done with the Main Street Properties, and to report the current status of the Main Street properties.

Town Manager Kimball reported that the Peloso family's offer, given to the Town, still stands.

Vice Mayor Repan asked about Yavapai County Building Department's inspection of the properties, and hearing that report. Town Manager Kimball explained this information has not been made public so it could be provided in executive session.

Councilmember Alen made a motion to go into Executive Session to hear the results of this report, seconded by Councilmember Wright.

Councilmember McBrady asked whether he needed to recuse himself from this since it is in reference to "Town Hall Purposes" and he is the landlord for the Town's current Town Hall. Town Attorney, Susan Goodwin recommend he recuse himself.

A vote was taken on the motion to go into Executive Session, which passed by a 5-1 vote in favor, Mayor Nolan voting against, and Councilmember McBrady being recused from the vote.

9.4. Discussion and possible action regarding acquisition of property for Town Hall purposes and possibly to approve Resolution No. 13-107, authorizing and directing the Town Manager and Town Attorney to obtain appraisals and legal descriptions and take other necessary actions preparatory to acquisition of real property located in Dewey-Humboldt at 12899 East Main Street, 12922 East Main

Street and/or 12847 East Main Street on behalf of the Town and directing the Town Manager to present the above information to the Council for possible approval to proceed with the acquisition. The Council may, by majority vote, recess the regular meeting, hold an executive session, and then reconvene the regular meeting for discussion and possible action on this item.

Council convened into Executive Session at 9:43 p.m.

9.4.1. Recess into and hold an executive session pursuant to A.R.S. § 38-431.03 (A)(7) for discussion or consultations with designated representatives of the Town in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property located in Dewey-Humboldt, Arizona, at 12899 East Main Street, 12901 East Main Street, 12922 East Main Street and/or 12847 East Main Street.

9.4.2. Reconvene Regular Meeting.

Council reconvened into Regular Session at 10:03 p.m.

Mayor Nolan made a motion to move this item to a January Study Session, seconded by Councilmember Alen. It was approved unanimously (6-0 vote), Councilmember McBrady being recused from the vote.

10. Public Hearing Agenda.

None.

11. Comments from the Public.

None.

12. Adjourn.

The meeting was adjourned at 10:04 p.m.

Terry Nolan, Mayor

ATTEST:

Judy Morgan, Town Clerk

**TOWN OF DEWEY-HUMBOLDT
TOWN COUNCIL
REGULAR MEETING MINUTES
TUESDAY, JANUARY 7, 2014, 6:30 P.M.**

A REGULAR MEETING OF THE DEWEY-HUMBOLDT TOWN COUNCIL WAS HELD ON TUESDAY, JANUARY 7, 2014, AT TOWN HALL AT 2735 S. HIGHWAY 69, DEWEY-HUMBOLDT, ARIZONA. MAYOR TERRY NOLAN PRESIDED.

1. **Call To Order.** The meeting was called to order at 6:32 p.m.
2. **Opening Ceremonies.**
 - 2.1. **Pledge of Allegiance.** Led by veteran Carl Marsee.
 - 2.2. **Invocation.** Given by Councilmember Wright.
3. **Roll Call.** Town Council Members Arlene Alen, Jack Hamilton, Mark McBrady, Sonya Williams-Rowe, Nancy Wright; Vice Mayor Dennis Repan; and Mayor Terry Nolan were present.
4. **Announcements Regarding Current Events, Guests, Appointments, and Proclamations.** Announcements of items brought to the attention of the Mayor not requiring legal action by the Council. Guest Presentations, Appointments, and Proclamations may require Council discussion and action.
5. **Town Manager's Report.** Update on Current Events.
 - 5.1. **Information and scheduling of the Economic Development Visioning Session facilitated by Northern Arizona University staff.**

Town Manager Kimball spoke on what has been arranged for the Visioning meetings: February 25th and March 25th, overview of the meeting was included in the packet. Materials will be distributed prior to the first session.

Town Manager Kimball spoke on news received today that the traffic count study done by ADOT for Highway 69 and Main Street intersection passed. They will now start the process for putting a traffic light at this intersection.
6. **Consent Agenda.**
 - 6.1. **Minutes.** Minutes from the December 10, 2013 Study Session.

Councilmember Wright made a motion to accept the December 10, 2013 Study Session minutes as presented, seconded by Councilmember Alen. It was approved unanimously.
7. **Comments from the Public (on non-agendized items only).**

Ruth Szanto spoke on Community Legal Services offering walk in legal services on January 28th.

James Thiessen asked about the status of the Railroad right-of-way and whether it would be on this agenda. Mayor Nolan explained it would not be discussed on this agenda.
8. **Discussion Agenda – Unfinished Business.** Discussion and Possible Action on any issue which was not concluded, was postponed, or was tabled during a prior meeting.
 - 8.1. **Household Hazardous Waste Disposal Day Intergovernmental Agreement (IGA) with the City of Prescott.** Discussion and possible action.

Mayor Nolan gave an overview. There was brief discussion on the differences between the IGA the town provided and what the City of Prescott provided.

Councilmember Hamilton made a motion to approve the Household Hazardous Waste Disposal Day Intergovernmental Agreement with the City of Prescott, as presented, seconded by Councilmember Alen. It was approved unanimously.

9. Discussion Agenda – New Business. Discussion and Possible Action on matters not previously presented to the Council.

9.1. Selection and appointment of a new Vice Mayor for a one-year term pursuant to Town Code 30.031 (D).

Mayor Nolan nominated Councilmember Arlene Alen. Councilmember Wright corrected the Mayor's nomination by saying it is stated in the code that it will be the next most senior council member, as long as the position is accepted by that person. Councilmember Alen accepted the Vice Mayor position.

Councilmember Hamilton spoke off topic saying the Ethics Committee should be nominated at the same time. Town Manager Kimball explained the new Code of Ethics will take effect 30 days after council approval.

9.2. Renewal of the License Agreement with the Dewey-Humboldt Historical Society (DHHS) allowing the use of a portion of the Second Street right-of-way for museum related activities.

Town Manager Kimball gave an overview on the history of the License Agreement with the museum for displaying museum equipment within the Town's 30 foot strip right-of-way. Staff recommends renewing the license agreement under the same criteria as originally agreed upon, with a 5-year term.

Councilmember Hamilton made a motion to renew the license agreement with the Dewey-Humboldt Historical Society allowing the use of a portion of the Second Street right-of-way for museum related activities, for a 5-year period, and based on the same conditions. Councilmember McBrady seconded the motion. It was approved unanimously.

9.3. Renewal of Use Permit for Dewey-Humboldt Historical Society for the Museum properties (12925 E. Main St. and the 30 foot strip on Second St. ROW).

Town Manager Kimball gave an overview explaining that DHHS has been in compliance with what was imposed by the Town. Staff recommends a 5-year renewal on the use permit with the recommended 9 stipulations (included in the packet materials – Council Communication (CC), page 34-35).

Councilmember Wright made a motion to approve the Renewal of Use permit for Dewey-Humboldt Historical Society for the Museum Properties, with a 5-year term and to include the stipulations/conditions (indicated in the CC). Councilmember Williams-Rowe seconded the motion. It was approved unanimously.

9.4. Mayor Nolan's intent to attend January 22 Greater Arizona Mayors Associate (GAMA) meeting in Phoenix with State Legislators and Request to pay for expenses for dinner, one night hotel stay and travel. (Mayor Nolan CARRF request)

Mayor Nolan gave an overview. Council questioned whether this was to discuss HURF funds and using the League of Cities and Towns as an advocate for the municipalities.

Mayor Nolan spoke on why they are planning this meeting for the purpose of having the Greater Area Mayors' Association convince the legislators that the more rural towns need the funds more than the larger municipalities and the importance of having Dewey-Humboldt represented there.

Councilmember McBrady spoke on the Council receiving a report on this meeting and suggested they receive copies of the agenda for this meeting in advance so other council members can give their input before the meeting.

Councilmember Repan made a motion to approve Mayor Nolan's attendance at the January 22, 2014, Greater Arizona Mayors' Association (GAMA) meeting in Phoenix, and the town to pay for expenses for dinner, one night hotel stay and travel, seconded by Vice Mayor Alen. It was approved by a 4-2-1 vote in favor, Councilmembers Hamilton and Wright voting against, and Mayor Nolan abstaining from the vote.

9.5. Discussion and possible action of Town Manager's Job Performance Evaluation and related salary merit increase for the period beginning January 3, 2014. The Council may, by majority vote, recess the regular meeting, hold an executive session and then reconvene the regular meeting for discussion and possible action on this item.

Town Manager Kimball explained she had received a notice of executive session regarding her Performance Evaluation and did not request that this matter be held in a public/open meeting.

Mayor Nolan made a motion to go into Executive Session, seconded by Councilmember Repan. It was approved unanimously. Judge Catherine Kelley was invited to attend the executive session as she was the one that compiled the evaluations and provided the summary.

Council convened into Executive Session at 7:04 p.m.

9.5.1. Recess into and hold an executive session pursuant to A.R.S. § 38-431.03(A)(1) for discussions or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body.

9.5.2. Reconvene Regular Meeting.

Council reconvened into regular session at 8:12 p.m.

Councilmember Hamilton made a motion to approve the Town Manager receive the full merit raise, retro-active to January 3rd (hire anniversary date), seconded by Councilmember Wright. It was approved unanimously.

10. Public Hearing Agenda. None.

11. Comments from the Public. None.

12. Adjourn. The meeting was adjourned at 8:14 p.m.

Terry Nolan, Mayor

ATTEST:

Judy Morgan, Town Clerk



TOWN OF DEWEY-HUMBOLDT
P.O. BOX 69
HUMBOLDT, AZ 86329
Phone 928-632-8562 ▪ Fax 928-632-7365

COUNCIL AGENDA ACTION REQUEST FORM

Meeting Type: Regular Special Work Session

Meeting Date: 1.14.14

Date of Request: 1.8.14

Requesting: Action Discussion or Report Only

Type of Action: Routine/Consent Agenda Regular

Agenda Item Text (a brief description for placement on the agenda; please be exact as this will be the wording used for the agenda):

Partial Reimbursement for Educational Opportunity

Purpose and Background Information (Detail of requested action). _____

Was approved to complete IEDC's CEcD Designation (Certified Economic Developer)

and will be attending classes January 27th through January 31st mandated for Certification.

Classes are in Phoenix.

Staff Recommendation(s): _____

Budgeted Amount: _____

List All Attachments: Investment Breakdown Attached

Type of Presentation: verbal

Special Equipment needed: Laptop Remote Microphone
 Overhead Projector Other: _____

Contact Person: Arlene Alen

Note: Per Town Code §30.105(D): Any new item will be placed under "New Business" for the council to determine its disposition. It can be acted upon at that meeting, sent to staff for more work, sent to the appropriate board or commission, set for a work session or tabled for a future date, etc.

Request for Partial Reimbursement
Arlene Alen

I have been approved by the International Economic Development Council (IEDC) to attend the 5 day Core Studies session January 27th through January 31st 2014 hosted by AAED at the Phoenix Business and Workforce Center in Phoenix. This course will not be given again in AZ for several years. Due to background and experience it may be the only required, but not only recommended, formal classes I would need to take prior to sitting for the 2 day certification test in 2015. These classes are given at various times and locations throughout the country with no other sessions scheduled in AZ for 2014.

I requested and received a small scholarship from a Foundation which will pay \$300. of my costs for this training event as delineated below.

Event: IEDC Core Classes for CECD Designation. (Certified Economic Developer)

Where: Phoenix, 302 N. 1st Avenue (85.4 miles from home)

When: 5 days / 8AM-5-6 PM M-F, January 27th –January 31st.

Cost:	Registration:	\$695.
	Hotel \$190 + txes	\$864.
	Mileage 170.8 RT	\$ 96.
	Meals: \$30. Day	\$ 150.
	Total Cost:	\$1805.
	Less scholarship	\$ 300.
	Balance:	\$1505.

1.14.14

Study Agenda item 3.3

Proposed changes to Code of Ordinances

30.105 COUNCIL AGENDA.

* * *

(C) Any member of the Town Council may suggest REQUEST an ITEM BE ADDED TO THE agenda item for the next regular Council meeting and the item shall be placed on the agenda. A REQUEST TO MODIFY OR REMOVE AN AGENDA ITEM MAY BE MADE BY THE REQUESTING COUNCILMEMBER, IN WHICH CASE IT SHALL BE MODIFIED OR REMOVED WITHOUT FURTHER ACTION. THE MAYOR OR ANY OTHER COUNCILMEMBER MAY REQUEST AN ITEM THAT WAS SUBMITTED BY ANOTHER COUNCILMEMBER BE MODIFIED OR REMOVED, IN WHICH CASE IT MAY ONLY BE MODIFIED OR REMOVED WITH THE CONCURRENCE OF THE COUNCILMEMBER WHO REQUESTED IT BE PUT ON THE AGENDA.

CODE OF ORDINANCES

§ 30.105 COUNCIL AGENDA.

(A) The Manager and Clerk are responsible for receiving and organizing all materials for the agenda, in collaboration with the Mayor and Vice-Mayor. The Manager will then prepare a memorandum for distribution to the Council containing all agenda items currently scheduled. The Mayor or Vice Mayor should be contacted if an individual Councilmember wishes to modify that schedule.

(B) Any resident of Dewey-Humboldt or staff member may request placement of a matter on the Council agenda by requesting that a Councilmember submit a "Council Agenda Action Form."

(C) Any member of the Town Council may suggest an agenda item for the next regular Council meeting and the item shall be placed on the agenda. If a member of the Council has requested the modification or removal of an agenda item that was placed on the agenda by another member of the Town Council, such modification or removal shall require the concurrence of that member of the Council. SEE AMENDMENT TO (C) ABOVE.

(D) In order to accurately describe what agenda action is proposed, the "Council Agenda Action Form" should be used and submitted at least six days prior to the next regularly scheduled Council meeting.

(E) Any new item will be placed under "New Business" for the Council to determine its disposition. It can be acted upon at that meeting, sent to staff for more work, sent to the appropriate board or commission, set for a work session or tabled to a future date or dropped.
Town Council

Highlighted areas represent verbiage changes suggested below:

Any member of the Town Council may REQUEST an ITEM BE ADDED TO THE agenda item for the work study session and the item shall be placed on the work study agenda. All CAARF requests are submitted to Work Study as a first step. A REQUEST TO MODIFY OR REMOVE AN AGENDA ITEM MAY BE MADE BY THE REQUESTING COUNCILMEMBER, IN WHICH CASE IT SHALL BE MODIFIED OR REMOVED WITHOUT FURTHER ACTION. THE MAYOR OR ANY OTHER COUNCILMEMBER MAY REQUEST AN ITEM THAT WAS SUBMITTED BY ANOTHER COUNCILMEMBER BE MODIFIED OR REMOVED, IN WHICH CASE IT MAY ONLY BE MODIFIED OR REMOVED WITH THE CONCURRENCE OF THE COUNCILMEMBER WHO REQUESTED IT BE PUT ON THE AGENDA.

CODE OF ORDINANCES

§ 30.105 COUNCIL AGENDA.

(A) The Manager and Clerk are responsible for receiving and organizing all materials for the agenda, in collaboration with the Mayor and Vice-Mayor. The Manager will then prepare a Memorandum for distribution to the Council containing all agenda items currently scheduled. The Mayor or Vice Mayor should be contacted if an individual Councilmember wishes to modify that schedule.

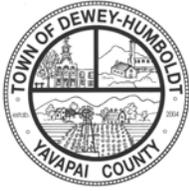
(B) Any resident of Dewey-Humboldt or staff member may request placement of a matter on the Council work study agenda by requesting that a Councilmember submit a "Council Agenda Action Form."

(C) Any member of the Town Council may suggest an agenda item for the next or future work study session meeting and the item shall be placed on the work study agenda. If a member of the Council has requested the modification or removal of an agenda item that was placed on the agenda by another member of the Town Council, such modification or removal shall require the concurrence of that member of the Council. SEE AMENDMENT TO (C) ABOVE.

(D) In order to accurately describe what agenda action is proposed, the "Council Agenda Action Form" should be used and submitted at least six days prior to the next regularly scheduled Council work study meeting.

(E) Any new item will be placed on the work study agenda for the Council to determine its disposition. It will be discussed at that meeting, sent to staff for more work, sent to the appropriate board or commission, set for action at regularly scheduled Town Council meeting, tabled to a future date or dropped.

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TOWN OF DEWEY-HUMBOLDT
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TOWN COUNCIL REGULAR MEETING

January 21, 2014, 6:30 p.m. Town Council Meeting Chambers

Agenda Item # 9.1. 2013 Volunteer of the Year process. Discussion and possible direction whether to start the process for selection of the 2013 Volunteer of the Year and how to proceed.

To: Mayor and Town Council Members

From: Yvonne Kimball, Town Manager

Date submitted: January 16, 2014

Recommendation: Continue the program and decide on a selection process

Summary:

The Town of Dewey-Humboldt Volunteer of the Year program was formulated during the December 2012 Council retreat. The Town implemented the program in 2013. D-H's first Volunteer of the Year was Ms. Patricia Mathews.

Last year, Town Council discussed the criteria of the VolY, decided to appoint a five-member VolY Selection Committee, accepted nominations from January to March, with Council ratification of the 2012 VolY in April, and finally a community cook-out celebration on a Saturday in May at Butte Street Park.

If the Council desires to continue the program in the same manner as last year, staff will spread the word through different venues. The Council will also need to consider nominating members to a Selection Committee by March. The Committee's activities would be subject to the Open Meeting Law requirements. The Town Council can take on the VolY selection role if you wish.