

**SPECIAL STUDY SESSION MEETING NOTICE
TOWN COUNCIL OF DEWEY-HUMBOLDT
Tuesday, September 11, 2012, 2:00 P.M.**

**COUNCIL SPECIAL STUDY SESSION MEETING
2735 S. HWY 69**

**COUNCIL CHAMBERS, TOWN HALL
DEWEY-HUMBOLDT, ARIZONA**

AGENDA

The issues that come before the Town Council are often challenging and potentially divisive. In order to make sure we benefit from the diverse views to be presented, the Council believes that the meeting be a safe place for people to speak. With this in mind, the Council asks that everyone refrain from clapping, heckling and any other expressions of approval or disapproval. Council may vote to go into Executive Session for legal advice regarding any matter on the open agenda pursuant to A.R.S. 38-431.03 (A) (3), which will be held immediately after the vote and will not be open to the public. Upon completion of Executive Session, the Council may resume the meeting, open to the public, to address the remaining items on the agenda. Agenda items may be taken out of order. Please turn off all cell phones. The Council meeting may be broadcast via live streaming video on the internet in both audio and visual formats. One or more members of the Council may attend either in person or by telephone, video or internet conferencing. **NOTICE TO PARENTS:** Parents and legal guardians have the right to consent before the Town of Dewey-Humboldt makes a video or voice recording of a minor child. A.R.S. § 1-602.A.9. Dewey-Humboldt Council Meetings are recorded and may be viewed on the Dewey-Humboldt website. If you permit your child to participate in the Council Meeting, a recording will be made. You may exercise your right not to consent by not permitting your child to participate or by submitting your request to the Town Clerk that your child not be recorded.

1. Call To Order.

2. Roll Call.

2.1. Town Council. Town Council Members David Hiles, Mark McBrady, Dennis Repan, Denise Rogers, Nancy Wright; Vice Mayor John Dibble; and Mayor Terry Nolan.

3. Study Agenda. No legal action to be taken.

3.1. Department of Revenue Local Transaction Privilege Tax Presentation.

3.2. FY 2012 Financial Statements Presentation. A presentation by Accountant, Deni Thompson.

4. Special Session. Legal Action can be taken.

4.1. Centennial Monument Plaque Messages. Discussion and possible action to determine the message to appear on the plaque.

4.2. Continued Discussion of Resolution 12-103. [CAARF Requested by CM Repan]. Discussion and possible action.

5. Comments from the Public. The Council wishes to hear from Citizens at each meeting. Those wishing to address the Council need not request permission or give notice in advance. For the official record, individuals are asked to state their name. Public comments may appear on any video or audio record of this meeting. Please direct your comments to the Council. Individuals may address the Council on any issue within its jurisdiction. At the conclusion of Comments from the Public, Council members may respond to criticism made by those who have addressed the public body, may ask Town staff to review a matter, or may ask that a matter be put on a future agenda; however, Council members are forbidden by law from discussing or taking legal action on matters raised during the Comments from the Public unless the matters are properly noticed for discussion and legal action. The total time for Comments from the Public is **20** minutes. No time limit is

imposed on individuals within this total. The audience is asked to please be courteous and silent while others are speaking.

6. Adjourn.

For Your Information:

Next Town Council Meeting: Tuesday, September 18, 2012, at 6:30 p.m.

Next Planning & Zoning Commission Meeting: Thursday, October 4, 2012, at 6:00 p.m.

Next Town Council Work Session: Tuesday, October 9, 2012, at 2:00 p.m.

If you would like to receive Town Council agendas via email, please sign up at AgendaList@dhaz.gov and type Subscribe in the subject line, or call 928-632-7362 and speak with Judy Morgan, Town Clerk.

Certification of Posting

The undersigned hereby certifies that a copy of the attached notice was duly posted at the following locations: Dewey-Humboldt Town Hall, 2735 South Highway 69, Humboldt, Arizona, Chevron Station, 2735 South Highway 69, Humboldt, Arizona, Blue Ridge Market, Highway 69 and Kachina Drive, Dewey, Arizona, on the ____ day of _____, 2012, at ____ p.m. in accordance with the statement filed by the Town of Dewey-Humboldt with the Town Clerk, Town of Dewey-Humboldt.

By: _____, Town Clerk's Office.

Persons with a disability may request reasonable accommodations by contacting the Town Hall at 632-7362 at least 24 hours in advance of the meeting.



TOWN OF DEWEY-HUMBOLDT
P.O. BOX 69
HUMBOLDT, AZ 86329
Phone 928-632-8562 ▪ Fax 928-632-7365

TOWN COUNCIL SPECIAL SESSION MEETING
September 11, 2012- 2:00 pm Town Council Meeting Chambers

Agenda Item # 3.1

To: Mayor and Town Council Members
From: Yvonne Kimball, Town Manager

Date submitted: September 6, 2012

Summary:

At July 10's work session, staff made a presentation on local Transaction Sales Tax in response to questions brought up during the budget sessions.

July 10's meeting allowed staff to come up with a list of questions that appeared to be of interest to the Council. After the meeting, some council members also provided additional questions. The combined questions are attached.

Staff arranged Department of Revenue who collects the town's TPT for a presentation at Sept. 11's work session. As requested by DOR, the attached list has been submitted to them. Staff was advised that DOR's presentation will cover those questions, but may not be in the same particular order.

1. Pros and Cons of establishing a separate locally managed “D-H business license” program.

2. How does the enforcement process of local TPT submission/collection work? For the Town of Dewey-Humboldt’s local TPT is collected by the Department of Revenue; which office or who should we call to report a suspect non-conforming business? What are the potential penalties for TPT delinquency or non-conformity? Also, would the Town be notified if there is a delinquency case?

3. Please go over the confidentiality requirement. Who in the Town government are authorized to access TPT information, such as which business has been reporting and submitting their TPT’s, how much they are reporting and submitting? Could the elected officials have access to the information?

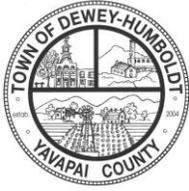
4. Are periodical small scale sales subject to TPT’s (state and local), such as yard sales, weekend home grown produce sales?

5. Are D-H located businesses whose customers are located outside of D-H town limits still subject to D-H’s local TPT? For example, a company / business whose physical address is within the town limits sells goods to out-of-state customers and ships the goods by a reseller to an out-of-state address. Would those goods be subject to D-H local or AZ state TPT’s?

6. How about business transactions handled by cash without invoices or receipts? Are those transactions subject to state and local TPT’s?

7. Is freight/postage/shipping taxable at local and state levels? How about a service charge for shipping?

8. What business activities or goods are exempt from local and/or state TPT’s? What should business owners do if they find out they’ve been paying taxes on items that are considered exempt?



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TOWN COUNCIL SPECIAL SESSION MEETING
September 11, 2012- 2:00 p.m. Town Council Meeting Chambers

Agenda Item #4.1

To: Mayor and Town Council Members
From: Yvonne Kimball, Town Manager

Date submitted: September 5, 2012

Summary:

At August 14's work session, the Council decided to partner with Dewey-Humboldt Historical Society for one centennial monument plaque. The Town purchased three stones altogether intending for three plaques. Based on August 14's decision, at least one message needs to be decided in order to proceed with engraving. Here are nine (9) sample monument messages staff collected for your review:

- ~ Dewey-Humboldt - Respecting our heritage while looking to the future - Arizona's Country Town
- ~ Dewey-Humboldt - Bringing our past into our future - Arizona's Country Town
- ~ Dewey-Humboldt - Honoring our past and looking to our future - Arizona's Country Town
- ~ Dewey-Humboldt - A community with a past, a town with a future - Arizona's Country Town
- ~ Dewey-Humboldt - A little town that ranchers, coal miners, and their families built – Arizona's Country Town
- ~ Dewey-Humboldt - Honoring the past with a vision for the future - Arizona's Country Town

Arizona Centennial
1912-2012

Arizona's Country Town

DEWEY-HUMBOLDT

INCORPORATED DECEMBER 2004

WE REMEMBER THE PAST
WITH OUR EYES TO THE FUTURE

ARIZONA CENTENNIAL

1912 - 2012

TOWN OF
DEWEY - HUMBOLDT
INC 12/2004
YAVAPAI COUNTY

*We celebrate our one-hundred years of
statehood with visions of progress through
preservation of our natural resources
while maintaining our sense of community.*

A PLACE TO CALL HOME

ARIZONA CENTENNIAL

1912-2012

DEWEY-HUMBOLDT

INC 12/2004

Dedicated to all who have sacrificed and worked to make our community & state what it is today. Learning from successes and mistakes in our past, we strive to continue our goals for the betterment of the people and our surroundings. We are and wish to remain 'ARIZONA'S COUNTRY TOWN'.



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COUNCIL AGENDA ACTION REQUEST FORM

Meeting Type: Regular Special Work Session

Meeting Date: _____

Date of Request: _____

Type of Action: Routine/Consent Regular

Requesting: Action Report Only

Agenda Item Text (a brief description for placement on the agenda; please be exact):

Purpose and Background Information (Detail of requested action). _____

Staff Recommendation(s): _____

Budgeted Amount: _____

List All Attachments: _____

Type of Presentation: _____

Special Equipment needed: Laptop Remote Microphone
 Overhead Projector Other: _____

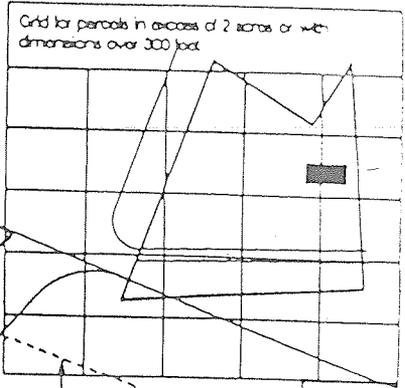
Contact Person: _____

Note: Per Town Code §30.105(D): Any new item will be placed under "New Business" for the council to determine its disposition. It can be acted upon at that meeting, sent to staff for more work, sent to the appropriate board or commission, set for a work session or tabled for a future date, etc.

AVAPAI COUNTY COORDINATED PERMIT PROCESS
PLOT PLAN SKETCH

111514 10100V

Zoning	CB-1
Stories	2
Height	25'
Slope	%



certify that this Plot Plan indicates all structures (including fences, walls and pads), correct property and building dimensions, setback distances, local access and easements, road cuts, walls and/or any water control and/or ditches, etc.) on or within 50', 100' and 200' respectively of the property. Use of solder exceeding 0.2% is prohibited for use in potable water systems.

AESdevit and E.P.A. Warning

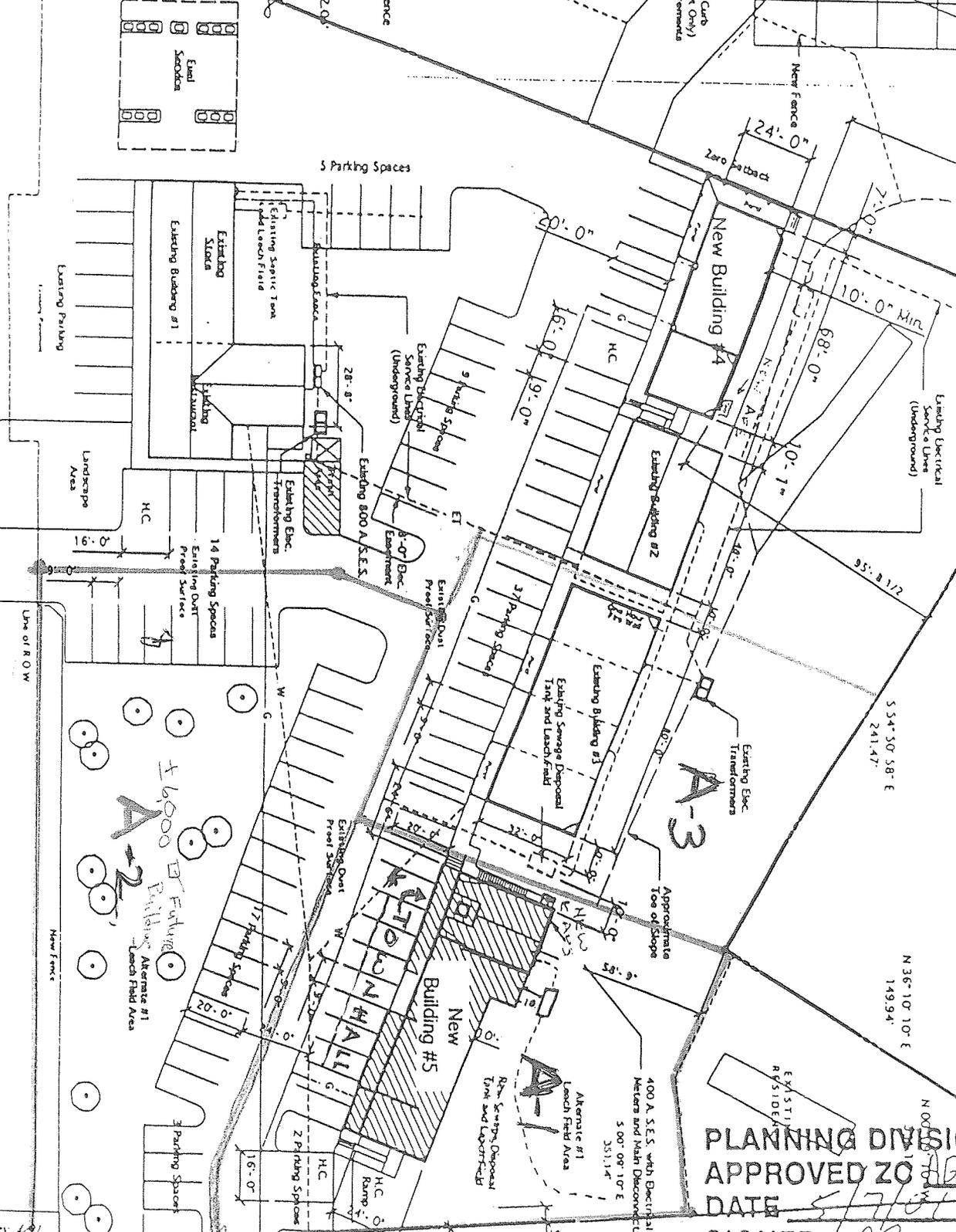
S.R. HIGHWAY

Mark McLean
L-38200
New Fence
423-2001

MAIN STREET

SITE PLAN
Parcel No. 402-8-411

DOCUMENT #
SECTION 15
TOWNSHIP 13
RANGE 1E
ASSESSOR'S PARCEL NUMBER
402-08-0411



PLANNING DIVISION
APPROVED TO 10/19/11
DATE 5/7/11
SIGNED DR

**YAVAPAI COUNTY COORDINATED PERMIT PROCESS
PLOT PLAN SKETCH**



Affidavit and E.P.A. Warning

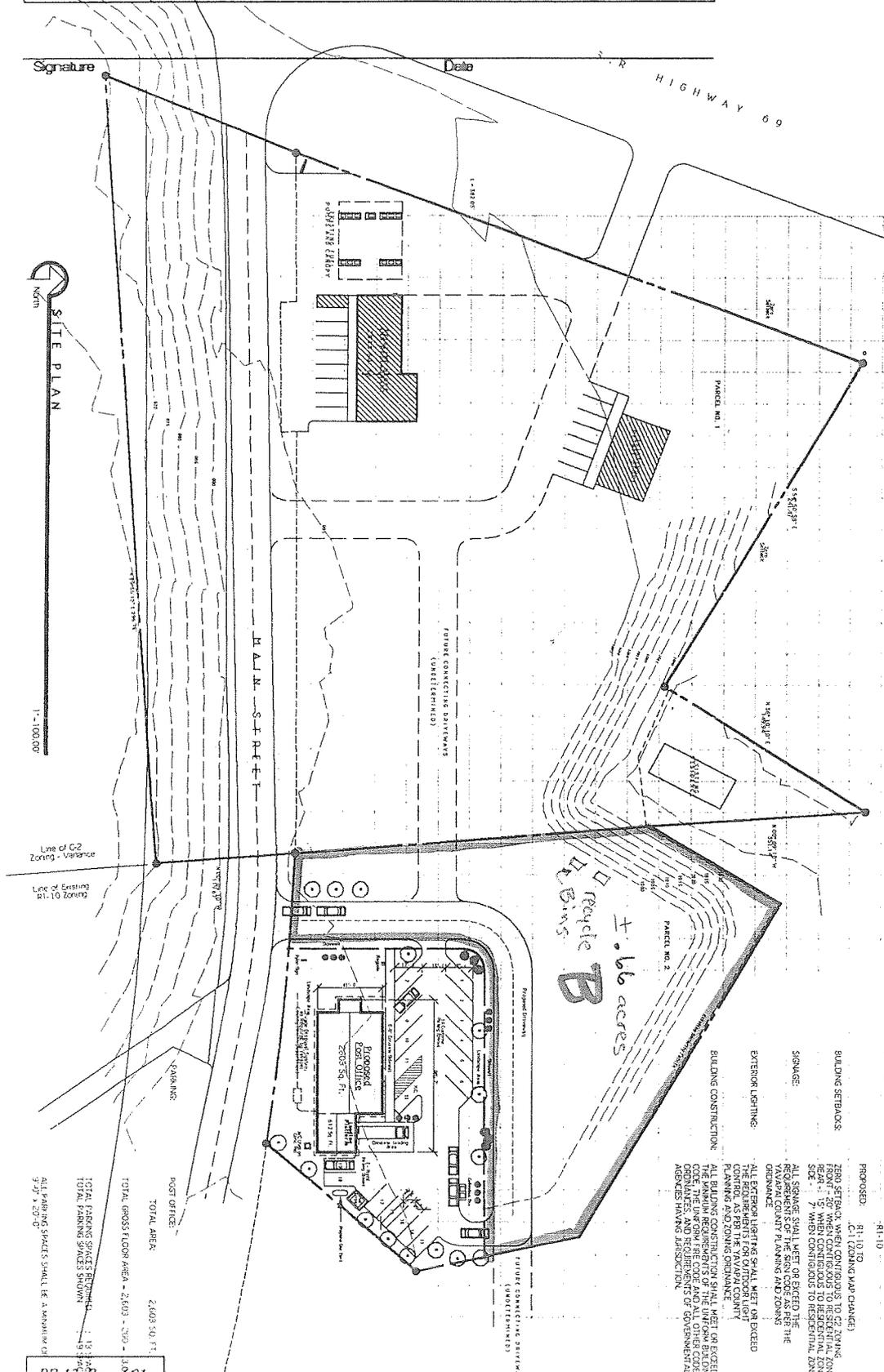
I certify that this Plot Plan indicates all structures (including fences, walls and pads), correct property and building dimensions; setback distances; legal access and easements; road cuts, wells and/or any water course (including ditches, etc.) on or within 50', 100' and 200' respectively of the property. Use of solder exceeding 0.2 of 1% lead is prohibited for use in potable water systems.

Zoning: _____
 Stories: _____
 Height: _____
 Slope: _____ %

Grid for parcels in excess of 2 acres or with dimensions over 300 feet.

Signature _____

Date _____



DOCUMENT #	SECTION	TOWNSHIP	RANGE	ASSESSOR'S PARCEL NUMBER

MASTER PLAN FOR
HUMBOLDT STATION COMMERCIAL CENTER
 2735 SOUTH HIGHWAY 69
 HUMBOLDT, ARIZONA

Line of C-2 Zoning - Variance
 Line of Existing R-10 Zoning

POST OFFICE
 TOTAL AREA 2,608 SQ. FT.
 TOTAL GROSS FLOOR AREA = 2,608 - 0.00 = 3.3
 TOTAL PARKING SPACES: 13
 TOTAL PARKING SPACES SHOWN: 13
 ALL PARKING SPACES SHALL BE A MINIMUM OF 9'-0" x 20'-0"

PROJECT INFORMATION:
 OWNER: HUMBOLDT STATION INC.
 5485 OXY DRIVE
 HUMBOLDT, ARIZONA 85309
 PROJECT LOCATION: HUMBOLDT STATION
 2735 SOUTH HIGHWAY 69
 HUMBOLDT, ARIZONA 85309
 PARCEL NO. 1: 402-08-411
 PARCEL NO. 2: 402-09-241, 244
 PARCEL NO. 3: 412-04-005
 PARCEL NO. 4: 412-04-006
 ZONING: C-2 AND R-10
 PROPOSED: R-10 TO C-1 (ZONING MAP CHANGE)
 ZERO SETBACK WHEN CONTIGUOUS TO C-2 ZONING
 FRONT - 20' WHEN CONTIGUOUS TO RESIDENTIAL ZONING
 SIDE - 7' WHEN CONTIGUOUS TO RESIDENTIAL ZONING
 ALL SPACES SHALL MEET OR EXCEED THE REQUIREMENTS OF THE SIGN CODE AS PER THE YAVAPAI COUNTY PLANNING AND ZONING ORDINANCE
 ALL EXTERIOR LIGHTING SHALL MEET OR EXCEED THE REQUIREMENTS OF THE SIGN CODE AS PER THE YAVAPAI COUNTY PLANNING AND ZONING ORDINANCE
 ALL BUILDING CONSTRUCTION SHALL MEET OR EXCEED THE REQUIREMENTS OF THE SIGN CODE AND ALL OTHER CODES, ORDINANCES AND REQUIREMENTS OF GOVERNMENTAL AGENCIES HAVING JURISDICTION

PB 15 Rev. 4/91

RESOLUTION NO. 12-103

A RESOLUTION OF THE COMMON COUNCIL OF THE TOWN OF DEWEY-HUMBOLDT, ARIZONA AUTHORIZING AND DIRECTING THE TOWN MANAGER AND TOWN ATTORNEY TO OBTAIN APPRAISALS AND LEGAL DESCRIPTIONS AND TAKE OTHER NECESSARY ACTIONS PREPARATORY TO ACQUIRING TITLE TO CERTAIN PARCELS OF REAL PROPERTY ON BEHALF OF THE TOWN BY DONATION, EMINENT DOMAIN OR PURCHASE FOR MUNICIPAL GOVERNMENT PURPOSES.

WHEREAS, the continued growth and development of the Town of Dewey-Humboldt requires the acquisition of certain real property; and

WHEREAS, the Common Council of the Town of Dewey-Humboldt finds that the acquisition of property generally located at 2735 South Highway 69, Dewey-Humboldt, Arizona may be necessary for municipal government purposes; and

WHEREAS, prior to acquisition of such property, an appraisal and a legal description must be prepared and other actions preparatory to such acquisition may be necessary,

NOW, THEREFORE BE IT RESOLVED by the Common Council of the Town of Dewey-Humboldt, County of Yavapai, Arizona:

1. That the Town Manager and Town Attorney are hereby authorized and directed to obtain appraisals and legal descriptions and take other necessary actions preparatory to acquisition of certain parcels of real property on behalf of the Town; and
2. That the Town Manager is directed to present the above information to the Council for possible approval to proceed with the acquisition.

PASSED AND ADOPTED by the Mayor and Common Council of the Town of Dewey-Humboldt, Arizona this ___ day of _____, 2012.

Terry Nolan, Mayor

ATTEST:

APPROVED AS TO FORM:

Judy Morgan, Town Clerk

Susan Goodwin, Town Attorney