

**TOWN OF DEWEY-HUMBOLDT
TOWN COUNCIL
REGULAR MEETING MINUTES
TUESDAY, NOVEMBER 5, 2013, 6:30 P.M.**

A REGULAR MEETING OF THE DEWEY-HUMBOLDT TOWN COUNCIL WAS HELD ON TUESDAY, NOVEMBER 5, 2013, AT TOWN HALL AT 2735 S. HIGHWAY 69, DEWEY-HUMBOLDT, ARIZONA. MAYOR TERRY NOLAN PRESIDED.

1. **Call To Order.** The meeting was called to order at 6:32 p.m.
2. **Opening Ceremonies.**
 - 2.1. **Pledge of Allegiance.** Made.
 - 2.2. **Invocation.** Given by Councilmember Nancy Wright.
3. **Roll Call.** Town Council Members Jack Hamilton, Mark McBrady, Sonya Williams-Rowe, Nancy Wright; Vice Mayor Dennis Repan; and Mayor Terry Nolan were present. Councilmember Arlene Alen was absent.
4. **Announcements Regarding Current Events, Guests, Appointments, and Proclamations.** Announcements of items brought to the attention of the Mayor not requiring legal action by the Council. Guest Presentations, Appointments, and Proclamations may require Council discussion and action.

Ed Boks, Executive Director of the Yavapai Humane Society spoke on a grant from PetSmart Charities to fund the spaying and neutering of 1,200 dogs in Prescott Valley, Dewey-Humboldt and Mayer (free to the owners-proof of residency required). Flyers were provided to the town to get the information out. This information is also available on the Town's website.

Mayor Nolan clarified the protocol to hear Council Agenda Action Request's (CAARFs), reading Ordinance 13-99 - allowing CM submitting to present their request and the placement and removal of these on agendas.

4.1. American Diabetes Month Proclamation.

Mayor Nolan read the American Diabetes Month Proclamation, declaring November American Diabetes month.

Mayor Nolan reported on the Halloween Window Painting contest and thanked those supporters of the event.

Vice Mayor Repan spoke on the Emergency Response Plan Training and his appreciation of the information provided by Yavapai County EMS personnel, Denny Foulk and Hugh Vallely.

5. **Town Manager's Report.** Update on Current Events.

Town Manager Kimball announced the following: Roving Dumpster Day event this coming Saturday, November 9th from 9 am to 1 pm, which will be at the Reata Pass location; the tentatively rescheduled EPA Community Meeting for December 7th from noon to 5pm, which will be held at the Humboldt Elementary School Cafeteria; Dewey-Humboldt Activity Center is accepting frozen Turkey donations now through November 22nd.

6. **Consent Agenda.**

Mayor Nolan moved 6.2 off the consent agenda for discussion.

6.1. Minutes. Minutes from the October 8, 2013 Special Study Session, October 15, 2013 Regular Meeting and October 22, 2013 Special Study Session.

Councilmember Wright made a motion to approve the minutes for October 8 Special Study

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Session, October 15 Regular Meeting and October 22 Special Study Session, as presented. Councilmember Hamilton seconded the motion. It was approved unanimously.

6.2. Suggested Intergovernmental agreement (IGA) with the City of Prescott for the Household Hazardous Waste Disposal program and review of existing IGA with the Town of Prescott Valley for Dumpster Day. review only, no action requested.

Town Manager Kimball explained the status of the IGA with Prescott and Prescott Valley. The IGA for Prescott was developed by the Dewey-Humboldt Attorney and sent to Prescott for their review. She was informed that they will probably develop their own version, or at least modify it. No action is needed. Once a response is received from Prescott Staff will provide it to Council. The IGA with Prescott Valley is already in affect so no reason to draft a new document.

7. Comments from the Public (on non-agendized items only). None.

8. Discussion Agenda – Unfinished Business. Discussion and Possible Action on any issue which was not concluded, was postponed, or was tabled during a prior meeting. None.

9. Discussion Agenda – New Business. Discussion and Possible Action on matters not previously presented to the Council.

9.1. Have a legal opinion on whether the Town can maintain or repair private roads that the public uses. If it can, does the Town assume any liability? [CAARF requested from CM Hamilton]

Councilmember Hamilton received information regarding this since he requested the item and therefore withdrew the agenda item.

9.2. Proposal to hold an event to recognize the 50th anniversary of the Vietnam War. To give recognition to the Vietnam Veterans in the Town of Dewey-Humboldt. [CAARF requested from Mayor Nolan]

Mayor Nolan gave an overview and read about the US Vietnam War Commemoration. There was discussion on the date of the 50th anniversary for the war and how many Vietnam Veterans reside in Dewey-Humboldt. Mayor Nolan will look into this further and come back to the council with more information at a later date.

9.3. To send the General Plan back to the Planning Committee to review and look at a Main Street or Old Town designation for the Town. [CAARF requested by Mayor Nolan]

Mayor Nolan gave an overview explaining he felt it was time to send the General Plan to the P&Z Commission to look at. There was discussion on Main Street and differences between Old Town Designation, Historic District and Historic Overlay and the different processes and reasons for each.

Vice Mayor Repan made a motion to send this to Planning and Zoning for review and recommendations and to look at the General Plan to see if it is applicable or not to do it, seconded by Councilmember Williams-Rowe.

There was more discussion on the “next step” for the upper Main Street area and providing P&Z with a clear objective.

Vice Mayor Repan withdrew his first motion and made a second motion. The seconder agreed to withdraw the first motion.

Vice Mayor Repan made a motion to move this to a work session, seconded by Councilmember Hamilton. It was approved unanimously.

9.4. To survey the end of Newtown Road at the Forest Service property for a couple of hundred feet. [CAARF requested by Mayor Nolan]

Mayor Nolan gave an overview on his request explaining he thought the gate might not be located in the correct place, therefore the Forest Survey would need to move it. They would be asked to move it far enough back to allow for the trailhead. There was discussion on this idea and concerns with costs for a survey and harming the town's relationship with the Forest Service.

Mayor Nolan made a motion to find out the cost of a survey for the road, seconded by Councilmember Williams-Rowe. The motion failed by a tie vote, Councilmembers Hamilton, Wright and Vice Mayor Repan voting against.

9.5. To develop a policy or an ordinance for use and possession of notebook or notepad computers for Council. [CAARF resubmitted by Mayor Nolan]

Mayor Nolan gave an overview on his request, suggesting they move this to a study session. There was discussion on the need for a policy on this and whether it would cover only town purchased technology or personally owned equipment. Mayor Nolan explained his intent was a policy for when the Town purchases laptops or notepad computers for the Council to use. There was discussion on budget talks about these possible purchases.

Mayor Nolan made a motion to put this to a work session. The motion failed for lack of a second.

Councilmember Wright made a motion to send this to the attorney to develop a policy for laptop use using the two samples she provided at this meeting, seconded by Vice Mayor Repan. It was approved by a 5-1 vote in favor, Councilmember Hamilton voting against.

10. Public Hearing Agenda. None.

11. Comments from the Public. None.

12. Adjourn. The meeting was adjourned at 7:36 p.m.

Terry Nolan, Mayor

ATTEST:

Judy Morgan, Town Clerk