

**TOWN OF DEWEY-HUMBOLDT
TOWN COUNCIL
SPECIAL STUDY SESSION MINUTES
TUESDAY, MARCH 11, 2014, 2:00 P.M.**

A SPECIAL STUDY SESSION OF THE DEWEY-HUMBOLDT TOWN COUNCIL WAS HELD ON TUESDAY, MARCH 11, 2014, AT TOWN HALL AT 2735 S. HIGHWAY 69, DEWEY-HUMBOLDT, ARIZONA. MAYOR TERRY NOLAN PRESIDED.

1. **Call To Order.** The meeting was called to order at 2:00 p.m. Mayor Nolan presided.

2. **Roll Call.**

2.1. Town Council. Town Council Members Jack Hamilton, Mark McBrady, Dennis Repan, Sonya Williams-Rowe, Nancy Wright; Vice Mayor Arlene Alen; and Mayor Terry Nolan were present.

3. **Special Session.** Legal Action can be taken.

3.1. Discussion and direction to Town Staff to pursue NACOG funding on items on the approved list. Town Staff would need to coordinate with NACOG staff to determine the process. [CAARF requested by CM Wright]

Councilmember Wright gave an overview on the list creation, approval by NACOG, and next steps for the town to give a presentation to NACOG requesting funding.

There was discussion on what project would be ready for this funding, the list's priority system, and financial constraints such as matching funds.

Councilmember Hamilton made a motion to approve having the Town Manager make contact with NACOG to determine what is required for the next steps for any of the listed items, seconded by Councilmember Wright. It was approved by a 6-1 vote in favor, Mayor Nolan voting against.

3.2. Whether to hold additional special session(s) this month. This is an established agenda item for Council's discussion on whether to add an additional special study session and if so, to set the date.

Mayor Nolan spoke on the scheduled special session for March 25th (Visioning session), added in March.

Vice Mayor Alen interjected about the legalities of making a motion on the last agenda item.

Vice Mayor Alen made a motion to reconsider Agenda Item 3.1, seconded by Councilmember Williams-Rowe.

There was discussion on whether to reconsidering item 3.1 and the town code relating to placement of CAARFs. The motion failed by a 3-4 vote, Councilmembers Hamilton, McBrady, Repan and Wright voting against.

Mayor Nolan stated he didn't feel they needed to hold an additional meeting (besides the already scheduled March 25th meeting). There was no objection to this statement.

4. Study Agenda. No legal action to be taken.

4.1. Revisit policy relating to educational, conference and event reimbursements to council members to clarify what types of these activities will be deemed acceptable. (Continued from February 18th meeting and VM Alen's CAARF request)

Vice Mayor Alen gave an overview and expressed her desire to make the policy less subjective. There was discussion on how the current policy is written and whether it needed modifying; and how travel and training has been handled in the budget, historically.

Vice Mayor Alen stated she would look further into what other cities and towns have on this and come back in the future with her recommended modifications, probably in a few months. Council agreed to this.

4.2. Continued Discussion on the Town's Building Safety Services beginning FY 14-15.

Town Manager Kimball gave an overview and asked if there were any questions. She responded to a question about the training process/certification for staff.

Councilmember Wright stated she had spoken with Supervisor Tom Thurman about the possibility of extending the Building Safety Services IGA with the County, to January 2015.

Town Manager Kimball suggested this offer might help her negotiate with the County a contingency IGA for staffing back-up coverage and commercial inspection services.

There was discussion on costs and hiring additional staff during this period; current building fees and administrative costs and how they line up with other local municipalities; whether Council would need to vote on keeping the existing fees.

The council gave the "nod" to go ahead and advertise/process for a temporary, part-time employee for this department.

4.3. Scheduling of ULI (Urban Land Institute) Workshop in the coming months, preferably in April. Advising for Council Members' availability.

Mayor Nolan asked the Council for dates they would be available for this in April. He read the overview on this agenda item.

Vice Mayor Alen explained ULI has the Town's assessment and once they schedule a meeting then they will start on the agenda. She spoke on her high opinion of this group of people. She anticipates this will be more of an educational process rather than a participatory workshop.

Council discussed dates they were and were not available for in April.

Councilmember Wright left the meeting at 3:47 p.m. for a prior commitment.

There was discussion on either having it the 16th or April 2nd in the afternoon, with flexibility for ULI to determine date and time. If the meeting is scheduled for

April 2nd in the afternoon, the OSAT meeting will need to be moved to the Downstairs Library room.

5. **Comments from the Public.** None.
6. **Adjourn.** The meeting was adjourned at 3:56 p.m.

Terry Nolan, Mayor

ATTEST:

Judy Morgan, Town Clerk