

**TOWN OF DEWEY-HUMBOLDT
TOWN COUNCIL
SPECIAL STUDY SESSION MEETING MINUTES
MAY 12, 2015, 2:00 P.M.**

A SPECIAL STUDY SESSION MEETING OF THE DEWEY-HUMBOLDT TOWN COUNCIL WAS HELD ON TUESDAY, MAY 12 2015, AT TOWN HALL AT 2735 S. STATE ROUTE 69, DEWEY-HUMBOLDT, ARIZONA. MAYOR PRESIDED.

1. **Call To Order.** The meeting was called to order at 2:03 p.m.
2. **Roll Call.** Town Council Members Arlene Alen, Mark McBrady (arrived late at 2:26 p.m.), Dennis Repan, Doug Treadway, Nancy Wright; Vice Mayor Jack Hamilton; and Mayor Terry Nolan were present.
3. **Study Session.** No legal action to be taken.

3.1. Discussion of Town Hall future options as it relates to the recent Facility Needs Study conducted by Abacus Inc.

Town Manager Kimball gave an overview explaining the project was completed by the contractor, who then offered to revise the study with the Council's input for no additional charge. Council was provided copies to mark-up (provide input) for submittal to Abacus through Ms. Kimball.

Vice Mayor Hamilton spoke on finding Council consensus on parameters for a town hall. There was discussion on what this study was designed to provide and whether data provided to the contractor was flawed since it did not include Council's input; whether the recent study was unrealistic for Dewey-Humboldt in the size and facility space uses; providing feedback on which spaces to eliminate and number of employees in the future; location for town hall consideration; giving parameters for a more realistic space study of the future. Council agreed to submit their input on the facilities study by the 20th of May to the Town Manager.

3.2. Continued review and discussion of the Preliminary Budget by Funds and Departments (General Fund – Revenues, Expenditures: Town Council and Management, Town Clerk, Finance, Legal, IT, Magistrate Court, Public Safety, Engineering, Public Works, and Community Development, non-Departmental; HURF – Revenues, Expenditures: Engineering, Public Works; Grant Fund).

Mayor Nolan asked for clarification on the proposed \$10k set aside for private well testing kits.

Councilmember Wright spoke on the need to hire a Community Planner rather than a Coordinator and a Planner/Code Enforcement officer allows a higher salary range for this position. TM Kimball explained the salary range was established many years ago and the higher range would attract more people and higher level at this range.

Councilmember McBrady arrived at 2:26 p.m.

There was further discussion on the duties of this position and the need for someone with expertise in planning rather than just a Community Development Officer. There was consensus to go ahead with the title, description and range for the higher level position.

There was discussion on the Private Well Testing Kits, where to store, what to do with results, what to do if arsenic levels are high as private wells are not regulated; limitation within the town limits for those using the kits; EPA results indicating superfund impact is

localized and those areas already being tested; other options to use the money for or other ways to provide testing with more accurate results.

It was decided to keep the money in there for this purpose with a possible work session to continue this discussion.

Council reviewed the salary raise/bonus budget decision previously made. TM Kimball explained that bonuses are uncommon for municipalities but it can be done legally; impact of a bonus versus a raise on taxes.

Contingency will be funded at 10% of the total expenditure, as directed. Council's future decisions on Town hall/real property issue can be handled with the contingency fund.

4. **Special Session.** Legal action can be taken.

4.1. Central Yavapai Metropolitan Planning Organization (CYMPO) notice for CMYPO members to share the cost to host the Arizona State Transportation Board dinner and its request for the Mayor's attendance. Possibly approve/rectify the fund of the event and the Mayor's attendance.

There was discussion on the decision to share the costs (5 way split evenly) for this event; the Town's return on investment with their membership in CYMPO; Council having input on the decision to partner in this event.

Councilmember McBrady made a motion to pay the \$500 to support the Arizona State Transportation Board dinner this year, seconded by Mayor Nolan. It was approved by a 4-2-1 vote in favor, Councilmember Wright, Vice Mayor Hamilton voting against and Mayor Nolan abstaining from the vote.

4.2. Whether to hold additional special session(s) this month. This is an established agenda item for Council's discussion on whether to add an additional special study session and if so, to set the date.

Council reviewed the tentative agenda list and identified there were no time sensitive items that needed to be addressed immediately.

Vice Mayor Hamilton made a motion to hold no additional meetings this month, seconded by CM Wright. It was approved unanimously.

5. **Comments from the Public.**

Deni Thompson spoke on a CYMPO project to widen Highway 169, which might impact the Dewey-Humboldt citizens.

6. **Adjourn.**

The meeting was adjourned at 3:26 p.m.

Terry Nolan, Mayor

ATTEST:

Judy Morgan, Town Clerk