

**TOWN OF DEWEY-HUMBOLDT  
TOWN COUNCIL  
REGULAR MEETING MINUTES  
FEBRUARY 17, 2015, 6:30 P.M.**

**A REGULAR MEETING OF THE DEWEY-HUMBOLDT TOWN COUNCIL WAS HELD ON TUESDAY, FEBRUARY 17, 2015, AT TOWN HALL AT 2735 S. HIGHWAY 69, DEWEY-HUMBOLDT, ARIZONA. MAYOR TERRY NOLAN PRESIDED.**

1. **Call To Order.** The meeting was called to order at 6:32 p.m.
2. **Opening Ceremonies.**
  - 2.1. **Pledge of Allegiance.** Done.
  - 2.2. **Invocation.** Given by Councilmember Nancy Wright.
3. **Roll Call.** Town Council Members Arlene Alen, Mark McBrady, Dennis Repan, Doug Treadway, Nancy Wright; Vice Mayor Jack Hamilton; and Mayor Terry Nolan were present.
4. **Announcements Regarding Current Events, Guests, Appointments, and Proclamations.**

None.
5. **Town Manager's Report.** Update on Current Events.
  - 5.1. **Community Development Block Grant program update and time frame.**

Town Accountant, Deni Thompson gave an update on the CDBG grant and timeline of the process, to date and upcoming. She spoke on getting the message out on the income survey that will need to be done to qualify the areas for the proposed work. She answered questions on deadline to complete survey (March 30<sup>th</sup>), cost of review to come out of the CDBG funds.

Public comment was taken.

Jerry Brady spoke on income levels being available through FEMA and recommended Council communicate with the Rural Economic Development Group.
6. **Consent Agenda.**
  - 6.1. **Minutes.** Minutes from the November 14, 2014 Special Study Session, November 18, 2014 Regular Council Meeting, December 2, 2014 Regular Council Meeting, December 9, 2014 Work Session, December 16, 2014 Regular Meeting and January 6, 2015 Regular Meeting.

Councilmember Repan requested the addition of an ethics violation comment for the December 9<sup>th</sup> minutes so it is entered into the record.

Vice Mayor Hamilton made a motion to approve the November 14, 2014 Special Study Session, November 18, 2014 Regular Council Meeting, December 2, 2014 Regular Council Meeting, December 16, 2014 Regular Meeting and January 6, 2015, Regular Meeting Minutes as presented, and December 9, 2014 Work Session Minutes as amended. Councilmember Wright seconded the motion. It was approved unanimously.
7. **Comments from the Public (on non-agendized items only).**

Karla Livingston spoke on the ingress/egress access for a few homeowners living across from the Humboldt Post Office and the recent placement of a stop sign at that location, entering on to Main Street. Mayor Nolan stated he would put this item on a future agenda for discussion by Council.

Jerry Brady spoke on the rules of evidence and procedure for a peri-local education

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association civil issue and provided copies of relevant information for Council's attention.

**8. Public Hearing Agenda.**

**8.1. CDBG Resolution 15-115 Authorizing the Submission of an Application for FY15 CDBG Funds and Resolution 15-116 Adopting a Residential Anti-displacement and Relocation Assistance Plan for FY15.**

Accountant, Deni Thompson gave an overview on the two resolutions before the Council for approval.

Vice Mayor Hamilton made a motion to approve Resolution 15-115 - Authorizing the submission of an application for FY15 CDBG Funds, as presented, seconded by CM Alen. It was approved unanimously.

Councilmember Repan made a motion to approve Resolution 15-116 Adopting a residential Anti-displacement and Relocation Assistance Plan for FY15, as presented, seconded by CM Alen. It was approved unanimously.

At 6:54 p.m. Mayor Nolan opened the public hearing. No comments were received. Hearing was closed. It was discussed that the motions should have come after the public hearing, so Council should make those motions again to ratify the earlier motions approved out of turn.

Councilmember Wright made a motion to approve CDBG Resolution 15-115 - Authorizing the submission of an application for FY15 CDBG Funds, as presented, seconded by CM Repan. It was approved unanimously.

Councilmember Repan made a motion to approve Resolution 15-116 Adopting a residential Anti-displacement and Relocation Assistance Plan for FY15, as presented, seconded by CM Alen. It was approved unanimously.

**9. Discussion Agenda – Unfinished Business.** Discussion and Possible Action on any issue which was not concluded, was postponed, or was tabled during a prior meeting.

**9.1. Discussion in Executive Session and action on changing the Town Manager's contract to a date certain, preferably for two years.** [CM Wright's CAARF continued from January 6, 2015 meeting]

Councilmember Wright made a motion to approve amending the agenda to move item 9.1 down to precede item 10.4, seconded by Vice Mayor Hamilton. It was approved unanimously.

**9.1.1. Recess into and hold an executive session** pursuant to A.R.S. § 38-431.03(A)(1) for discussions or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body.

**9.1.2. Reconvene Regular Meeting.**

**10. Discussion Agenda – New Business.** Discussion and Possible Action on matters not previously presented to the Council.

**10.1. Discussion and possible change of date when deciding if another work session is needed in the month.** [CAARF requested by VM Hamilton]

Vice Mayor Hamilton gave an overview on his request explaining he doesn't want action items on work sessions and recommended moving that agenda item to the third meeting of the month.

There was discussion on the pros and cons of doing so.

Vice Mayor Hamilton made a motion to move this agenda item to the first regular session of the month, seconded by CM Wright.

Public comment was taken on this item.

Jerry Brady suggested council review notoriety items before voting on this.

Karen Brooks stated it would restrict the Council by limiting this decision on the first meeting of the month.

Bob Baker asked about voting at work sessions and asked for clarification on why they were spending so much time on this decision. VM Hamilton explained the "special study session" status to allow voting on this item at a work session.

Town Manager Kimball explained staff does not put action items on work sessions and Council has the ability to move action items to a regular session. CM Alen spoke on council following the rules they have established. There was discussion on the motion made and whether this accomplishes what the item requestor intended.

Councilmember Repan made a motion to move this item to a work study session, seconded by CM Alen. There was continued discussion on this. The mover and seconder (Repan/Alen) withdrew the last motion. A vote was taken on the original motion which failed by a 2-5 vote, Councilmembers Alen, McBrady, Repan, Treadway and Mayor Nolan voting against.

**10.2. Town Council Members' Bios (for the Town website).** [CAARF requested by Mayor Nolan]

Mayor Nolan gave an overview explaining this is standard information on other cities' and towns' websites. There was discussion on whether this was appropriate information to provide the citizens or whether this is considered campaigning. Councilmember Wright suggested only posting a photo and name. It was explained contact information is already on the town's website. CM Repan suggested having a group photo for Council and one for Planning and Zoning Commission.

Public comment was taken.

Karla Livingston spoke in support of proving a photo and contact information.

Mayor Nolan made a motion to approve posting a photo of each Council Member and an optional bio of no more than 150 words. The motion failed for lack of a second.

Councilmember Wright made a motion to approve a photo, name and contact information on the website, and nothing else. It was seconded by Vice Mayor Hamilton.

There was discussion on whether this was mandatory or optional. Mayor Nolan explained it would not be mandatory.

The motion passed by a 5-2 vote in favor, Councilmembers McBrady and Repan voting against.

**10.3. Newtown Ave. Trailhead Project (located within Prescott National Forest land boundary) update and possible actions to proceed with next steps, including signing letters of support and direction to Town's Open Space and Trails Committee (OSAT) and staff.**

Town Manager Kimball gave an overview with OSAT Committee Chair Sandra Goodwin elaborating on the process to date. Prescott National Forest (PNF) is applying for a grant to pay for the project. The PNF team wants the Town to partner in the trailhead. OSAT voted to assist in organizing volunteers for clean-up on the trailhead. They are recruiting volunteers and local contractors willing to provide services for free. OSAT and Staff are recommending these proposals: 1. Letter of support in response to scope letter. 2. Letter of support for the grant (PNF). 3. Authorize OSAT for the three things they can do (volunteers, etc.). PNF is applying for the grant from the state to conduct the project.

Mayor Nolan spoke on the map of the trailhead being different than the version published in the paper.

Vice Mayor Hamilton made a motion to accept all staff recommendations on the Newtown Trailhead, seconded by CM Alen.

There was discussion in support of the project and why the grant project did not get approved last year (NEPA study required first, this year they were told it wasn't necessary).

Public comment was taken on this item.

Jerry Brady spoke on approving this for the community; procedural requirements; visiting the Fain Park Trailhead to observe its use as a firebreak.

Sandra Goodwin spoke on a meeting with PNF and the Town Manager; working with Rink Goswick on the project to accommodate ranching concerns; letters of support from local groups and neighbors.

The motion passed by a unanimous vote in favor.

**9.1. Discussion in Executive Session and action on changing the Town Manager's contract to a date certain, preferably for two years.** [CM Wright's CAARF continued from January 6, 2015 meeting]

Mayor Nolan made a motion to recess into Executive Session to address 9.1 and 10.4, seconded by Vice Mayor Hamilton. It was approved unanimously.

**9.1.1. Recess into and hold an executive session** pursuant to A.R.S. § 38-431.03(A)(1) for discussions or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body.

Council recessed into executive session at 8:03 p.m.

**9.1.2. Reconvene Regular Meeting.**

After addressing 9.1 and 10.4. Council reconvened in to Open Session at 8:31 p.m. No discussion or action was taken on 9.1.

**10.4. Discussion and possible action or direction related to the Lease Agreement for the Town Hall and Yavapai County Sheriff's Substation at Humboldt Station.** The Council may, by majority vote, recess the regular meeting, hold an executive session and then reconvene the regular meeting for discussion and possible action on this item.

**10.4.1. Recess into and hold an executive session** pursuant to A.R.S. § 38-431.03(A)(7) for discussions or consultations with designated representatives of the Town in order to consider its position and instruct its representatives

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regarding negotiations for the lease Agreement for the Town Hall and YCSO  
Substation located at 2735 S. Highway 69, Dewey-Humboldt, Arizona.

Councilmember McBrady recused himself from this executive session agenda  
item.

**10.4.2. Reconvene Regular Meeting.**

Council reconvened in to open session at 8:31 p.m. No discussion or action was  
taken on 10.4.

**11. Comments from the Public.** None.

**12. Adjourn.**

Councilmember McBrady returned to the dais. The meeting was adjourned at 8:31 p.m.

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Terry Nolan, Mayor

ATTEST:

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Judy Morgan, Town Clerk