

**TOWN OF DEWEY-HUMBOLDT  
TOWN COUNCIL  
REGULAR MEETING MINUTES  
JUNE 2, 2015, 6:30 P.M.**

**A REGULAR MEETING OF THE DEWEY-HUMBOLDT TOWN COUNCIL WAS HELD ON TUESDAY, JUNE 2, 2015, AT TOWN HALL AT 2735 S. HIGHWAY 69, DEWEY-HUMBOLDT, ARIZONA. MAYOR TERRY NOLAN PRESIDED.**

1. **Call To Order.** The meeting was called to order at 6:32 p.m.
2. **Opening Ceremonies.**
  - 2.1. **Pledge of Allegiance.** Done.
  - 2.2. **Invocation.** Given by Councilmember Nancy Wright.
3. **Roll Call.** Town Council Members Arlene Alen, Dennis Repan, Doug Treadway, Nancy Wright; Vice Mayor Jack Hamilton; and Mayor Terry Nolan were present. Councilmember Mark McBrady was absent.
4. **Announcements Regarding Current Events, Guests, Appointments, and Proclamations.** Announcements of items brought to the attention of the Mayor not requiring legal action by the Council. Guest Presentations, Appointments, and Proclamations may require Council discussion and action.

Mayor Nolan spoke on the Poker Run through the Legion that happened the previous Saturday.

**4.1. Public Safety Quarterly Update –1<sup>st</sup> Quarter 2015.**

- 4.1.1. **Yavapai County Sheriff's Office report presented by Lt. Auvenshine.** Topics for possible discussion include: Overview - Self-Initiated, Calls for Service, Traffic Stops including number of citations, Arrests (Family Fight, Disorderly, DUI/Drugs); Criminal Investigation; Animal Control - Calls for Service; Calls for Service Comparison-Days of Week, Time of Day; Average Response Times; Part 1 Crimes Comparison.

Lt. Auvenshine explained he is transferring assignment and Lt. Daniel Raiss is taking over the Southern Area Command. A couple of new deputies are in the area.

Lt. Auvenshine explained the primary jurisdiction over the highways being the Department of Public Safety (DPS) and Yavapai County Sheriff's Office (YCSO) also having jurisdiction, but not primary. He gave the quarterly update (1<sup>st</sup> quarter for 2015). He reviewed a few recent activities in the Dewey-Humboldt area.

- 4.1.2. **Central Yavapai Fire District report presented by Rick Chase.** Topics for possible discussion include: calls responded; outreach programs and services, construction permitting.

Rick Chase gave the presentation and answered Council questions pertaining to incidents of accidents around traffic signals, possible fire restrictions, bee and rattlesnake calls.

- 4.1.3. **Magistrate Court report presented by Judge Catherine Kelley.** Topics for possible discussion include: Customer Service and citations.

Magistrate Cathy Kelley spoke on the correlation between the YCSO report and the magistrate court. Citations levels are appropriate, few dog issues, complimented the Sheriff's department. Ms. Kelley spoke on the Veterans' Court.

Lt. Daniel Raiss spoke to Council.

Town Manager Kimball thanked Lt. Auvenshine and spoke on some special projects she worked with him on.

**5. Town Manager's Report.** Update on Current Events.

**5.1. Council review of Administrative Regulation (A.R.) 15-01 Benefits, A.R. 15-02 Unpaid Medical Leave, and revised A.R. 10-07 Hiring and its accompanying Application Form.**

Town Manager Kimball gave an overview on the updated Administrative Regulations 15-01 benefits, 15-02 Unpaid Medical Leave and 10-07 Hiring.

She answered questions regarding Employees' accrual of no more than 30 days sick leave. There was discussion on when sick and vacation pay are combined as Paid Time off (PTO); 6 weeks unpaid leave since town does not participate in Family Medical Leave Act (FMLA), paying health benefits during unpaid leave and employee requirement to apply and qualify to be eligible for the unpaid leave, existing wording in A.R. about paying expenses for interviewing applicants, retirement benefits and how determined.

Vice Mayor Hamilton made a motion to accept AR 10-07 with modifications to travel expenses. Motion failed for lack of a second (no action to be taken under Town Manager's report).

Town Manager Kimball explained this does not need a vote and she spoke on her research done on this subject.

**6. Consent Agenda.**

**6.1. Minutes.** Minutes from the April 14, 2015 Study Session and the April 21, 2015 Regular Meeting.

Mayor Nolan made a motion to approve the April 14, 2015 Study Session and April 21, 2015 regular Council meeting minutes, as presented. Vice Mayor Hamilton seconded the motion. It was approved unanimously.

**7. Comments from the Public (on non-agendized items only).**

Frank Davidson spoke on the volume of the speakers/microphones.

Frank Fernandez asked the Council about the future of the town and how it has improved since incorporation. He spoke on the real estate market in the area.

**8. Discussion Agenda – Unfinished Business.** Discussion and Possible Action on any issue which was not concluded, was postponed, or was tabled during a prior meeting. None.

**9. Discussion Agenda – New Business.** Discussion and Possible Action on matters not previously presented to the Council.

**9.1. FY 16 Tentative Budget acknowledgement and scheduling for future budget related meetings.**

Town Manager Kimball spoke on the process to acknowledge the tentative budget and what has been done with it since the last meeting (narrative added and charts).

Councilmember Repan asked about the town hall facility rent. Ms. Kimball explained it is still being negotiated between the attorney and the landlord, but it is not up until December, any cost overrun due to a rent increase could be handled by the contingency fund.

There was discussion on making formatting changes for ease of reading (charts, spreadsheets).

Vice Mayor Hamilton made a motion to adopt the tentative budget, seconded by CM Treadway. It was approved unanimously.

TM Kimball explained Council will have a final review on June 9<sup>th</sup> Work Session, with the public hearing and final adoption scheduled for July 7<sup>th</sup>.

**9.2. League of Cities and Towns request for participation in Executive Committee.** [CAARF requested by Mayor Nolan]

Councilmember Treadway made a motion to recommend CM Alen to the Executive Committee, seconded by CM Wright. CM Alen agreed to this recommendation. The motion passed by a 5-1 vote in favor, CM Alen recused from the vote.

**9.3. Understanding a Municipal Budget class at the League Offices.** [CAARF requested by Mayor Nolan] To allow the Mayor and Vice Mayor to attend this class on June 4<sup>th</sup>.

There was discussion on whether to send a Council person to this training. No action was taken.

**10. Public Hearing Agenda.** None.

**11. Comments from the Public.** None.

**12. Adjourn.** The meeting was adjourned at 8:05 p.m.

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Terry Nolan, Mayor

ATTEST:

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Judy Morgan, Town Clerk