

**TOWN OF DEWEY-HUMBOLDT  
TOWN COUNCIL  
REGULAR MEETING MINUTES  
NOVEMBER 3, 2015, 6:30 P.M.**

**A REGULAR MEETING OF THE DEWEY-HUMBOLDT TOWN COUNCIL WAS HELD ON TUESDAY, NOVEMBER 3, 2015, AT TOWN HALL AT 2735 S. HIGHWAY 69, DEWEY-HUMBOLDT, ARIZONA. VICE MAYOR JACK HAMILTON PRESIDED.**

- 1. Call To Order.** The meeting was called to order at 6:31 p.m.
- 2. Opening Ceremonies.**
  - 2.1. Pledge of Allegiance.** Done.
  - 2.2. Invocation.** Given by Councilmember Nancy Wright.
- 3. Roll Call.** Town Council Members Arlene Alen, Mark McBrady, Dennis Repan, Nancy Wright; Vice Mayor Jack Hamilton were present. Councilmember Doug Treadway and Mayor Terry Nolan were absent.
- 4. Announcements Regarding Current Events, Guests, Appointments, and Proclamations.** Announcements of items brought to the attention of the Mayor not requiring legal action by the Council. Guest Presentations, Appointments, and Proclamations may require Council discussion and action.
  - 4.1. Yavapai College Fall 2015 Update presentation.** [Presentation approved by Council at October 20, 2015 Regular Meeting]

President of Yavapai College Dr. Penelope Wills presented an update on the College's various programs and benefits to the community. (PowerPoint presentation included in the meeting packet)
  - 4.2. Public Safety Quarterly Report – 3<sup>rd</sup> Quarter 2015.**
    - 4.2.1. Yavapai County Sheriff's Office report presented by Lt. Raiss.** Topics for possible discussion include: Overview - Self-Initiated, Calls for Service, Traffic Stops including number of citations, Arrests (Family Fight, Disorderly, DUI/Drugs); Criminal Investigation; Animal Control - Calls for Service; Calls for Service Comparison-Days of Week, Time of Day; Average Response Times; Part 1 Crimes Comparison.

Lt. Daniel Raiss gave the YCSO 3<sup>rd</sup> quarter report, reviewing statistics over the last three months, explaining disorderly conduct and family fight arrests have increased somewhat; warrant arrests have doubled; animal pick-ups and noises have doubled. He spoke on a change in personnel through transfers and new employees. All officers in the Dewey-Humboldt area are wearing body cameras now.
    - 4.2.2. Central Yavapai Fire District report presented by Rick Chase.** Topics for possible discussion include: calls responded; outreach programs and services, construction permitting.

Fire Marshal, Division Chief Rick Chase gave the CYFD 3<sup>rd</sup> quarter report presentation. He reported there were no fires over the last quarter; consistent numbers in the report; responded to a Councilmember that he would look into a

breakdown on the EMS numbers (accident v. medical).

**4.2.3. Magistrate Court report presented by Judge Catherine Kelley.** Topics for possible discussion include: citations, procedures, services.

Judge Catherine Kelley spoke on the Court's 6-1/2 year history in Dewey-Humboldt; briefly reviewed a court threat and the outcome; sentencing people to get their GEDs and Yavapai College benefiting in that area; no complaints about YCSO officers; anniversary date coming up for appointment for magistrate judge, public defender and prosecutor; court days are changing in new year to third Tuesday in afternoon and possibility of adding another court day to the calendar.

**4.3. American Diabetes Month Proclamation.**

In the Mayor's absence Vice Mayor Hamilton announced the proclamation was included in the packet but he would not read it aloud, as it is the Mayor's proclamation.

**5. Town Manager's Report.** Update on Current Events.

Town Manager gave an update of the well-water testing project: in September Council directed CM Repan to work with staff on this project; Ms. Kimball attended well-owner training; Community Planner Steven Brown has formulated some details; draft documents generated; anticipates getting together with CM Repan soon to go over the information.

Councilmember Repan explained he and CM Treadway will provide information and anticipates getting together by the end of the week to discuss same.

**6. Consent Agenda.**

**6.1. Minutes.** Minutes from the September 15, 2015 Regular Council Meeting.

Councilmember Repan made a motion to approve the September 15, 2015 Regular meeting minutes as presented, seconded by CM Alen. It was approved unanimously (5-0 vote).

**7. Comments from the Public (on non-agendized items only).**

Christine Gray-Clouse, President/CEO of Yavapai Big Brothers Big Sisters, thanked the Council for their service to the public and spoke on a proclamation announcing the tax giving credit program. She spoke briefly on the program and this option being on line #24 of the AZ Tax Return form.

**8. Discussion Agenda – Unfinished Business.** Discussion and Possible Action on any issue which was not concluded, was postponed, or was tabled during a prior meeting.

**8.1. Proposed FY16 Dewey-Humboldt Citizen Survey Questionnaire and next steps.**

[Questionnaire revised as directed at the October 20 meeting. Alex Wright, Yavapai College Regional Economic Development Center Executive Director and consultant for the project, to attend meeting.]

Ms. Alexandria Wright was present and addressed Council regarding the proposed Citizen Survey. She clarified her understanding on what Council's expectations were for the survey: Clarity on some of the wording; not to change much from baseline survey; additional questions were modified with the exception of what the council wanted removed from the original survey.

There was discussion on #16 and #39 wording and Council's recommended action on those two questions. Ms. A. Wright explained the additional wording on #16 is to obtain clear responses to questions, avoiding misconceptions; for question #39 she can add "tax dollars" in parenthesis next to "public funds".

Vice Mayor Hamilton made a motion to change #39 wording to "tax dollars" from "public funds", seconded by CM N. Wright. The motion passed by a 3-2 vote in favor, Council members Alen and McBrady voting against.

There was discussion on how to distribute the survey (mailing only or in-person and mailing); how it was distributed prior and sample size and timeline for survey and data collection (8 weeks); putting an article in the newsletter regarding the survey and whether to put it in 1 month (December) or 2 (December and January); cost increase for mailing – Ms. A. Wright will derive a cost based on the similar sample mailing from the last survey.

Ms. Alex Wright asked Council for feedback on where the community gatherings are in Dewey-Humboldt.

**9. Discussion Agenda – New Business.** Discussion and Possible Action on matters not previously presented to the Council.

**9.1. Amend 30.031 B (12).** [CAARF requested by CM Repan]

Councilmember Repan gave an overview on his request stating he was disappointed in the Mayor's response for a report on the Rural Transportation Summit the Mayor was authorized to attend in January. He is proposing a code change adding an exception to 30.031 B (12).

Councilmember McBrady recommended they wait to discuss this amendment once the Mayor is in attendance, since it addresses the Mayor's role directly. Council members Wright and Alen both indicated they did not wish to wait.

Councilmember Wright made a motion to approve amending 30.031 B (12) with a modification on the first line of the exception crossing out "in fact: and swapping "requires" to "requests". The motion was seconded by Councilmember Repan. It was approved by a 4-1 vote in favor, Councilmember McBrady voting against.

**9.2. Discuss CYMPO representation and possible change in representation.** [CAARF requested by CM Repan]

Councilmember Repan gave an overview on his request explaining he was not able to find when the Mayor was designated as the representative of the town to CYMPO. CM Wright suggested selecting representatives after each new Council is seated to avoid burnout. CM Repan stated he wasn't asking for a code change.

Councilmember McBrady recommended holding off on this discussion until the Mayor could be in attendance and spoke on the seriousness of removing someone from a board; the current process being through the ethics complaint process. Vice Mayor Hamilton suggested selecting representatives to various membership at the 3<sup>rd</sup> Council meeting in December. CM Repan asked for a list of the memberships the town holds with different agencies.

Town Manager Kimball added this to the Tentative Agenda Item list (December 15<sup>th</sup>), and asked whether this will be done just this year or annually. She suggested letting staff draw up the policy for them to consider at the December 15<sup>th</sup> meeting (if time permits) and asked Council to send to her what organizations they attend (formally for the town as a representative).

**10. Public Hearing Agenda.** None.

**11. Adjourn.** The meeting was adjourned at 8:12 p.m.

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Terry Nolan, Mayor

ATTEST:

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Judy Morgan, Town Clerk