

**TOWN OF DEWEY-HUMBOLDT
TOWN COUNCIL
SPECIAL STUDY SESSION MINUTES
SEPTEMBER 29, 2015, 2:00 P.M.**

A SPECIAL STUDY SESSION OF THE DEWEY-HUMBOLDT TOWN COUNCIL WAS HELD ON TUESDAY, SEPTEMBER 29, 2015, AT TOWN HALL AT 2735 S. STATE ROUTE 69, DEWEY-HUMBOLDT, ARIZONA. MAYOR TERRY NOLAN PRESIDED.

1. **Call To Order.** The meeting was called to order at 2:02 p.m.
2. **Roll Call.** Town Council Members Arlene Alen, Mark McBrady, Dennis Repan, Doug Treadway; Vice Mayor Jack Hamilton; and Mayor Terry Nolan were present. Councilmember Nancy Wright was absent.
3. **Study Session.** No legal action to be taken.

3.1. Discussion of the 2016 Citizen Survey. Facilitated by Ms. Alexandria M. Wright, Director, Yavapai College Regional Economic Development Center (YCREDC).

3.1.1. Overview of Community Profile Data.

Ms. Alexandria Wright was present and reviewed the demographics, with a population change of 3% over 5 years. There was discussion on the stats available and concerns over inaccuracy due to the “Dewey” location also being within unincorporated Yavapai County and Prescott Valley.

3.1.2. Reflection of the Purpose of the Survey.

Ms. Wright reviewed the purpose of the survey: public understanding of services and how people want their tax monies spent and whether to add taxes. Councilmember Repan added Council is looking to ask the community if anything has changed since the last survey and feedback on budget allocations. There was discussion on using the past questionnaire as a baseline.

3.1.3. Review of Proposed Survey Questions.

Council reviewed the survey questionnaire, question by question. Modifications to the survey were recommended by Council on the following: Traffic signal timing question will be removed; #12 change Fed and State to Mayor and Council; #18 reworded to make clear that “Young’s Farm” is private property; D10-13 will be scratched (demographic questions). Council reviewed other aspects of questions and gave comment.

Public comment was taken on this item.

Jerry Brady spoke in support of the survey; water issues in the Blue Hills area of Town and emergency funding available; advised obtaining water data from the area from ADWR and ADEQ; history based tourism; asked if the Council is to retain control over the museum.

Town Manager Kimball reviewed with Ms. Wright and Council a few things for clarification: #11 will keep the options A-H with a comment box; Code Enforcement – if a priority then it will require more funding; #5 Town owned roads – 6 choices only and there are problems with the choices – this question will be removed. She asked for timeline confirmation of the draft questionnaire with changes. It will be made available to the Council on October 6th but Ms. Wright will not be able to attend the October 6th regular meeting but will send it to Council for their review. The survey

Town Council Special Study Session Minutes for September 29, 2015 questionnaire will be on the October 13th work session, next (Ms. Wright will not be available at that meeting either).

There was discussion on “water” questions and data already available. Councilmember McBrady indicated many people are concerned their wells are running dry.

Ms. Alex Wright stated she will make these changes and send them back to the Council through Town Staff by October 6th. The timeline will be to review those changes at the October 13th work session and have it on the agenda for action October 20th.

3.2. Discussion of change in process and code to have ALL CAARF’s submitted to a work study session for discussion and review prior to moving them to a regular meeting for any action. [CAARF requested by CM Alen]

Councilmember Alen gave an overview on her request explaining a process she is proposing where every CAARF goes on a work study, then research, more work study if necessary and once consensus then move to a voting agenda.

There was discussion on the pros and cons of putting all Council Agenda Action Requests (CAARFs) initially on a work session rather than a regular session. Council discussed whether a change to scheduled meetings would need to occur to accommodate an additional work session each month.

Public comment was taken on this item.

Jerry Brady spoke on state law and public participation if voting on something.

Staff was asked to find out how this could be tried out on a trial period without having to modify all the places in the town code that address this.

Town Manager Kimball asked about also seeking legal opinion on what the CAARF form currently says (which meeting it is placed on is up to the requesting council member) and what this new direction means if required to move all CARRFs to a work session.

4. Comments from the Public.

Jerry Brady spoke on the City of Prescott’s history on public comment at public hearings; Line of Duty legal requirements; D-H not being on the Mayer Fire Department distribution list.

5. Adjourn. The meeting was adjourned at 4:40 p.m.

Terry Nolan, Mayor

ATTEST:

Judy Morgan, Town Clerk