

**TOWN OF DEWEY-HUMBOLDT  
TOWN COUNCIL  
SPECIAL STUDY SESSION MEETING MINUTES  
JANUARY 13, 2015, 2:00 P.M.**

**A SPECIAL STUDY SESSION MEETING OF THE DEWEY-HUMBOLDT TOWN COUNCIL WAS HELD ON TUESDAY, JANUARY 13, 2015, AT TOWN HALL AT 2735 S. STATE ROUTE 69, DEWEY-HUMBOLDT, ARIZONA. MAYOR PRESIDED.**

1. **Call To Order.** The meeting was called to order at 2:02 p.m.
2. **Roll Call.** Town Council Members Mark McBrady, Dennis Repan, Doug Treadway, Nancy Wright; Vice Mayor Jack Hamilton; and Mayor Terry Nolan were present. Councilmember Arlene Alen was absent.
3. **Study Session.** No legal action to be taken.

**3.1. Continued discussion on Public Body Code of Ethics Complaint process (continued from the November 14, 2014 meeting).**

Mayor Nolan spoke on Councilmember Alen being absent and whether the Council wanted to consider postponing this until the next study session. By consensus the Council agreed to not postpone.

There was discussion on the attorney's complaint procedure compilation. Councilmember Repan suggested rotating the committee members rather than selection by seniority to give everyone a chance to participate. Councilmember Wright suggested they rotate alphabetically.

Mayor Nolan suggested they take the complaints and turn them over to a hearing officer, taking council out of the process.

Council went through each section of the process and made some comments or suggested changes to the sections below:

#3 – Rotating members (alphabetically), replacing “most senior members” (make this change throughout document where applicable).

#4 – There was discussion on the notation of forming the committee. Vice Mayor Hamilton stated it was unlikely to come up so they can dismiss it at this time.

#6 – There was discussion on “frivolous” determination, looking at the code for this determination and a vote of three decides whether it moves on to a hearing. Council decided to add in the initial meeting procedure that was provided by CM Alen at a previous meeting.

#7 – Council discussed public or private meeting option. Mayor Nolan suggested the decision is up to the defendant.

Council discussed starting the process back up for existing complaints once this procedure is approved, but needing to line someone up for the role of independent hearing officer first.

Councilmember Repan spoke on CM Alen's earlier suggestion of sending the whole thing to a hearing officer rather than forming committee for a portion of it. Council directed staff to modify #4, removing the last sentence, adding rotating committee membership alphabetically; clean up the words and add CM Alen's procedure (Nov. 14<sup>th</sup> submissions)

on the hearing process. The modified procedure will come back to council at a future meeting for discussion and possible approval.

**3.2. Old Black Canyon Highway maintenance letter (Follow up from the October 21, 2014 meeting direction).**

Town Manager Kimball gave an overview. Public Works Supervisor, Ed Hanks was present to answer any questions.

There was discussion on a previous decision by council to send out a letter to property owners along Old Black Canyon Highway, notifying them of proposed maintenance and whether the sample letters provided at this meeting met the direction given for the letter.

Vice Mayor Hamilton spoke on his claim that the town owns the road (RS 2477 Right-of-way). Council discussed the original reason for increasing maintenance on the roadway – safety concerns since minimal maintenance (filling potholes) is no longer effective making roadway unsafe.

Council reviewed the wording in the letter and directed staff to add some sort of wording addressing possible objections to the maintenance proposal.

**3.3. Direction on the Volunteer-of-the-Year program.**

Council discussed what had been done in prior years for this program and staff asked for direction on what council would like to see done this year. Some suggestions brought up were: having a top 5-10 volunteers rather than one VOTY; having a dinner (burgers and suds or a BBQ at the park) for the nominated volunteers; continue with the perpetual plaque in the lobby for volunteer of the year; Council determining eligibility criteria; continue with what the town has done the past two years with the Town Manager coordinating the selection committee.

Mayor Nolan suggested they continue with what the town has been doing. There was no further discussion.

**4. Special Session.** Legal action can be taken.

**4.1. Authorization of purchasing a snow plow attachment for the Town's Public Works Department.**

Town Manager Kimball and Public Works Supervisor Hanks gave an overview and explained what the Public Works Department has historically done with clearing the roadways in the event of a snow storm. The current method is cold, wet and not efficient. A snow plow will be more efficient with one pass on each lane versus 2 passes with the tractor. If the roads are not cleared they become icy and dangerous.

There was discussion on whether the town should invest in a snow plow attachment. Public Works Supervisor Hanks explained the Sheriff's office made it known that the town needed to provide access (by snow removal) to town roads if the Sheriff's department was to provide their services. He spoke on the wear-and-tear on the roadway by using the tractor bucket versus a snow plow; expense of hiring an outside contractor for snow removal; how long it may take to have them perform the service due to other needs in the area.

Vice Mayor Hamilton made a motion to authorize the purchase of a snow plow attachment for the Town's Public Works Department, seconded by Councilmember McBrady.

There was discussion on whether the proposed unit was large enough for the town's needs; consideration of using the dump truck rather than the pick-up for snow removal; which category in the budget to pull the money from for this purchase; purchasing tire chains; insurance considerations.

The motion passed by a (4-2) vote in favor, Councilmembers Treadway and Wright voting against.

**4.2. Scheduling of the following-up Economic Development Visioning Session with NAU Richard Bowen on either afternoon of January 27 or February 24, 2015.** [As directed by Council upon CM Alen's October 7, 2014 CAARF]

Mayor Nolan relayed a message from Councilmember Alen (who was absent) on her availability at the February date but not the January date. Council discussed whether they were available for the February date (CM Wright might not be but could watch it on Granicus) and the purpose of the meeting (next steps for visioning working along with public participation and stakeholders).

Council discussed whether they wanted public participation. VM Hamilton commented the people who attend meetings are fanatical in their beliefs and the decision on how to deal with growth is the Council's to make; if they want growth they need amenities and infrastructure.

Town Manager Kimball explained the public's interest in being involved in this process. She suggested Council discuss this further at the January 20<sup>th</sup> meeting and she will ask Mr. Bowen to keep both dates open at this time, until a decision can be made.

**4.3. Whether to hold additional special session(s) this month.** This is an established agenda item for Council's discussion on whether to add an additional special Study Session and if so, to set the date.

No additional meeting was scheduled.

**5. Comments from the Public.**

Ulys Brooks spoke on CM Hamilton's comment about "fanatical" attendees of meetings stating his strong opinions do not make him a fanatic; public participation at meetings being a representation of the people and gave the incorporation of Dewey-Humboldt as an example of this.

**6. Adjourn.** The meeting was adjourned at 3:55 p.m.

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Terry Nolan, Mayor

ATTEST:

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Judy Morgan, Town Clerk