

## RESOLUTION № 08-61

### A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF DEWEY-HUMBOLDT ADOPTING A CITIZEN PARTICIPATION PLAN PURSUANT TO STATE LEGISLATION FOR THE PURPOSE OF ENSURING AN OPEN PROCESS FOR DEWEY-HUMBOLDT CITIZENS TO BECOME ACTIVELY INVOLVED IN THE PREPARATION OF THE DEWEY-HUMBOLDT GENERAL PLAN.

**Whereas**, the Town of Dewey-Humboldt desires to inform and empower its citizens to participate in the preparation of the Dewey-Humboldt General Plan by encouraging all to provide vision, direction and guidance to the planning process;

**Whereas**, outreach communication, education and opportunities for involvement in the processes of local government is a fundamental principle of democracy;

**Whereas**, the Town is committed to complying with the spirit and intent of Arizona's "Growing Smarter" legislation, including public consideration of proposed General Plan elements and implementation strategies, with opportunities for Town-wide discussions, meetings, public hearings, education, information, and interactive communication; and consideration of citizen input regarding General Plan development; and

**Whereas**, Arizona Revised Statutes § 9-461.06 requires that the Town Council adopt written procedures to provide "effective, early and continuous public participation in the development and major amendment of the General Plan from all geographic, ethnic and economic areas" of the Town.

**Now, Therefore, Be It Resolved** that the Town Council of the Town of Dewey-Humboldt, State of Arizona, adopts the following procedures to promote effective, early and continuous public participation in the development, adoption and major amendments to the Dewey-Humboldt General Plan.

1. **Purpose.** The purpose of General Plan "Citizens' Participation Plan" is to receive public input for directing Town growth and development in accord with the following factors:
  - 1.1. **Project Scope.** The Dewey-Humboldt General Plan process constitutes a new draft of the General Plan, including at least the following elements:
    - 1.1.1. Land Use;
    - 1.1.2. Circulation;
    - 1.1.3. Cost of Development;
    - 1.1.4. Open Space and Environment; and
    - 1.1.5. Water Resources.
  - 1.2. **Policy Direction.** Public expressions of preference offer guidance to their elected and appointed officials in matters pertaining to living quality, type and intensity of proposed development, preservation of the environment, and other matters of public health, safety and welfare.

2. **Citizen Participation Activities.** The following activities are expected to enable participation among a broad base of residents; business people; persons representing a range of cultural, ethnic, economic and generational interests is a key aspect of the Citizens' Participation Plan. Among opportunities for General Plan involvement by individuals or groups are:
  - 2.1. **Written comments.** Written comments are encouraged to be submitted to Dewey-Humboldt Town Hall.
  - 2.2. **General Plan Committee Meetings.** Public input and participation meetings with the "General Plan Committee." This ad hoc Committee will be comprised of 1-2 members of the Planning Commission appointed by Council, 1-2 members of the Town Council appointed by the Mayor, and 2-3 concerned citizens appointed by Council. It should meet at least monthly, and for no more than 6 months. The Committee's role is to provide for discussion and public input on:
    - 2.2.1. Vision and Goals; and
    - 2.2.2. Policy opinion regarding draft Goals and Objectives.
  - 2.3. **Public Hearings.** All public hearings will be noticed a minimum of 15 days in advance of said hearing. The notice will be published in the newspapers of general circulation in Yavapai County. Public hearings are expected to provide an opportunity for citizen testimony regarding the Dewey-Humboldt General Plan document. A minimum of 1 public hearing each will be held by the:
    - 2.3.1. Dewey-Humboldt Planning and Zoning Advisory Commission; and
    - 2.3.2. Dewey-Humboldt Town Council.
  - 2.4. **Election.** Once the Plan is approved by Council, it will be presented to the electorate at the next available election occurring more than 120 after final adoption (as required by State law).
3. **Agency and Entity Participation Activities.** The Dewey-Humboldt General Plan is intended to consider input from other governments, planning organizations, and information sources.
  - 3.1. **Jurisdictions/Agencies.** Among entities required to be contacted to assure joint planning compatibility are:
    - 3.1.1. Yavapai County;
    - 3.1.2. Northern Arizona Council of Governments;
    - 3.1.3. Adjacent municipalities;
    - 3.1.4. Arizona Department of Commerce;
    - 3.1.5. Arizona State Land Department;
    - 3.1.6. Bureau of Land Management; and
    - 3.1.7. Prescott National Forest.
  - 3.2. **Entities.** As a supplement to scheduled community and public body meetings, targeted outreach efforts strive for inclusiveness from Town organizations and agencies. Efforts extended to encourage participation by major stakeholders and interest groups include solicitation of input from:
    - 3.2.1. School and College Districts;

3.2.2. Public Utilities; and

3.2.3. Chambers of Commerce

3.3. **Draft Plan Review.** Draft General Plan documents are to be provided to agencies and jurisdictions and to persons requesting copies in writing, for the required 60 day review period preparatory to required notice of the Planning Commission's consideration of General Plan for recommendation to the Town Council.

3.4. **Plans Incorporation.** Planning studies adopted or in progress are to be cross-referenced or integrated into the General Plan, including documents provided by the agencies listed above.

4. **Citizen Information Activities.** Several communication methods will be used to reach a broad cross-section of Dewey-Humboldt.

4.1. **Citizen Information.** Opportunities for citizen expression of opinion and findings of fact summaries are typically distributed at public and General Plan Committee meetings and other planning events.

4.1.1. **Citizen Surveys.** Surveys are being mailed to Dewey-Humboldt residents, which will be analyzed and reported, and a portion of which applies to planning values;

4.1.2. **Newsletter.** Background Information on General Plan Processes, Elements and related components will be published in the "Dewey-Humboldt Newsletter;" and

4.1.3. **Electronic Media** (as outlined below).

4.2. **Electronic Media Access.** Electronic information will be provided.

4.2.1. **General Plan Web Page.** Announcements and project status updating will occur regularly; summaries and data from draft General Plan Elements are provided on the Town of Dewey-Humboldt's web site ([www.dhaz.gov](http://www.dhaz.gov)) with visual and audio presentation of General Plan meetings and hearings for all residents, which will be available at home or on Town Library computers; and

4.2.2. **Meeting Recording and Broadcast.** Live internet broadcast of public hearings and other meetings held at Town Hall.

4.3. **Mass Media Notification.** Public notice of meetings and information articles on status of the General Plan will be provided to newspapers of general circulation and local radio stations, when possible.

4.4. **Notice.** A mailing list of interested parties will be maintained by the Dewey-Humboldt Town Manager's Office, and those on the list will be notified of community meetings and public hearings. Announcement of all community meetings will be posted and advertised using the Town's customary methods for public meetings.

5. **Authorization to Prepare Documents.** The Town Manager, Town Clerk, Town Attorney, Town Planner, and any other necessary persons are hereby authorized to prepare the agreements, forms and instruments contemplated to be used by the Town in implementing the provisions of the Citizens' Participation Plan.

6. **Effective Date.** This Resolution shall be effective immediately.

**Passed and Adopted** by the Mayor and Town Council of the Town of Dewey-Humboldt, Arizona, this 18<sup>th</sup> day of November 2008.

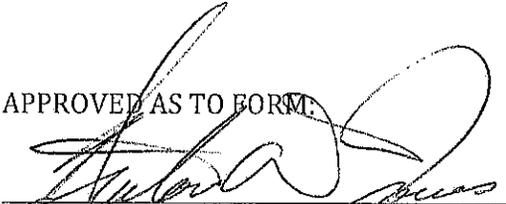


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Earl Goodwin, Mayor

ATTEST:

  
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Judy Morgan, Town Clerk

APPROVED AS TO FORM:

  
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Kenton Jones, Town Attorney