

**OPEN SPACE AND TRAILS (OSAT) ADVISORY COMMITTEE (STANDING)**

**MEETING NOTICE**

**Wednesday, May 3, 2017, 4:30 P.M.**

**OSAT COMMITTEE MEETING  
2735 S. HWY 69**

**COUNCIL CHAMBERS, TOWN HALL  
DEWEY-HUMBOLDT, ARIZONA**

**AGENDA**

The issues that come before the Standing Open Space & Trails Committee are often challenging and potentially divisive. In order to make sure we benefit from the diverse views to be presented, the Committee believes that the meeting be a safe place for people to speak. With this in mind, the Committee asks that everyone refrain from clapping, heckling and any other expressions of approval or disapproval. Please turn off all cell phones. The Committee meeting may be recorded in audio & video format. Please turn off all cell phones. The meeting may be broadcast via live streaming video on the internet in both audio and visual formats. **NOTICE TO PARENTS:** Parents and legal guardians have the right to consent before the Town of Dewey-Humboldt makes a video or voice recording of a minor child. A.R.S. § 1-602.A.9. Dewey-Humboldt Standing Open Space & Trails Committee Meetings are recorded and may be viewed on the Dewey-Humboldt website. If you permit your child to participate in the meeting, a recording will be made. You may exercise your right not to consent by not permitting your child to participate or by submitting your request to the Town Clerk that your child not be recorded.

**1. CALL TO ORDER.**

**2. PLEDGE OF ALLEGIANCE.**

**3. ROLL CALL:** Executive Members: Skip Gladue, Terry Goacher, Ken Murphy and Chair Sandra Goodwin. Associate Members: Carl Marsee.

**4. INFORMATIONAL REPORTS.** Individual members of the Committee, Staff and Public may provide brief summaries of current events and activities. These summaries are strictly for informing the Committee and public of such events, actions or activities. The Committee will take no discussion, consideration, or action on any such item except that an individual member of the Committee may request an item be placed on a future agenda.

**5. CONSENT AGENDA-** All matters listed under the Consent Agenda are considered to be routine by the Town Committee and will be enacted by one motion. At a Committee Member's request only, any item may be removed from the Consent Agenda for separate consideration. If a citizen desires separate consideration of an item, they must approach a Committee Member prior to the meeting and ask that the Committee Member request that the item be removed.

Page  
3

**5.1. Minutes.** Minutes from the April 5, 2017, Regular OSAT meeting.

**6. REGULAR AGENDA – Unfinished Business.** Discussion and Possible Action on matters previously presented to the Committee.

**7. REGULAR AGENDA – New Business -** Discussion and Possible Action on matters not previously presented to the Committee.

7

**7.1. Discussion of Open Space Trail Plan and action development for Council Consideration. Review of previous and possible development of new recommendation(s).**

**8. COMMENTS FROM THE PUBLIC.** Those wishing to address the Committee need not request permission in advance. For the official record, individuals will state their name. Any such remarks shall be addressed to the Committee as a whole and not to any member thereof. Individuals are limited to speak for three (3) minutes per person unless the Chair grants additional time. At the conclusion of all of the unscheduled comments of all interested members of the public and at the

discretion of the Chair, individual members of the Committee may respond to criticism regarding the item addressed, may ask the matter be reviewed by Town Staff, or may ask that the matter be placed on a future agenda. The total time for Comments from the Public shall be 30 minutes per meeting.

**9. ADJOURN.**

**FOR YOUR INFORMATION**

Next Town Council Regular Meeting: Tuesday, May 16, 2017 at 6:30 p.m.

Next Town Council Special Budget Session: Tuesday, May 9, 2017 at 9:00 a.m.

Next Town Council Work Session: Tuesday, May 9, 2017 at 2:00 or 6:30 p.m. TBD

Next Town OSAT Committee Regular Meeting, June 7, 2017 at 4:30 p.m.

**CERTIFICATION OF POSTING**

The undersigned hereby certifies that a copy of the attached notice was duly posted at the following locations: Dewey-Humboldt Town Hall, 2735 South Highway 69, Humboldt, Arizona, Chevron Station, 2735 South Highway 69, Humboldt, Arizona, Blue Ridge Market, Highway 69 and Kachina Drive, Dewey, Arizona, on the \_\_\_\_ day of \_\_\_\_\_, 2017, at \_\_\_\_ a.m./p.m. in accordance with the statement filed by the Town of Dewey-Humboldt with the Town Clerk, Town of Dewey-Humboldt.

By: \_\_\_\_\_, Town Clerk's Office.

Persons with a disability may request reasonable accommodations by contacting the Town Hall at 632-7362 at least 24 hours in advance of the meeting.

**TOWN OF DEWEY-HUMBOLDT  
OSAT COMMITTEE MEETING  
MEETING MINUTES  
APRIL 5, 2017, 4:00 PM**

**A REGULAR MEETING OF THE DEWEY-HUMBOLDT OPEN SPACE AND TRAILS STANDING ADVISORY COMMITTEE WAS HELD ON WEDNESDAY, APRIL 5, 2017 AT TOWN HALL AT 2735 S. HIGHWAY 69, DEWEY-HUMBOLDT, ARIZONA. CHAIR SANDRA GOODWIN PRESIDED.**

New Executive Members (Terry Goacher and Ken Murphy) and re-appointed Executive Members (Sandra Goodwin and Skip Gladue) were sworn in by Town Clerk (TC) Judy Morgan, prior to the "Call to Order". They all signed their oath of office.

- 1. CALL TO ORDER.** The meeting was called to order at 4:01 p.m. Chair Sandra Goodwin presided.
- 2. PLEDGE OF ALLEGIANCE.** Done.
- 3. ROLL CALL:** Executive Members Skip Gladue, Terry Goacher, Ken Murphy; Chair Sandra Goodwin; and Associate Member Carl Marsee were present.

**3.1. Welcome and introductions of members.**

Terry Goacher spoke on his history in the Town with the Yavapai County Sheriff's Office Search and Rescue; found out about OSAT, which appealed to him due to his background with horses, ATVs, ranching, etc.

Ken Murphy spoke on his history in the Town, having lived in Dewey-Humboldt for 5 years. He is a Special Needs bus driver for HUSD; retired from property management and driving tour buses; had horses and ranched in Wyoming. His friend on P&Z talked him into applying for the OSAT committee, as he gets around the area and has opinions/ideas for the area in the future.

Chair Goodwin thanked them both for volunteering on the committee.

**4. INFORMATIONAL REPORTS.**

Chair Goodwin explained what this agenda item is for, notification of community events or announcement with no discussion. She spoke on the Friends of the Library (FOL) book sale, on-going Thursdays from 1-5 p.m. She also announced the Historical Society Yard sale on April 6, 7, and 8 at the D-H Museum.

**5. CONSENT AGENDA.**

- 5.1. Minutes.** Minutes from the August 22, 2016, Special OSAT meeting and September 7, 2016, Regular OSAT meeting.

Executive member (EM) Gladue made a motion to accept the Minutes from the August 22, 2016 Special OSAT meeting and September 7, 2016 Regular OSAT meeting, as presented. The motion was seconded by Associate Member (AM) Marsee and passed unanimously.

- 6. REGULAR AGENDA – Unfinished Business.** Discussion and Possible Action on matters previously presented to the Committee. None.
- 7. REGULAR AGENDA – New Business** - Discussion and Possible Action on matters not previously presented to the Committee.

### **7.1. Regular monthly OSAT Meeting time discussion and possible action.**

Chair Goodwin explained the Town Hall offices are now open until 6 p.m., which would allow for a later start time for OSAT. EM Gladue made a motion to move the start of the meeting to 4:30 pm, seconded by EM Goacher. It was approved unanimously.

### **7.2. Presentation on Town's boundaries and access points to public lands, given by Public Works Director, Ed Hanks.**

Public Works Director, Ed Hanks was present and reviewed with the committee the differences in roads throughout the town, using a color-coded map. Green roads are private with no town maintenance; Light blue roads are public paved roads maintained by the town; Purple roads are public dirt roads maintained by the Town.

PWD Hanks pointed out those roads in Dewey-Humboldt (D-H) which access public lands (Prescott National Forest PNF, Bureau of Land Management BLM, State Trust Land). Chair Goodwin provided a map showing the checkerboard State Land areas outside the Town's boundaries. Outback Road accesses State land. The trail ride would be hot as it is wide open.

Chair Goodwin asked the committee to look at realistic options rather than the unrealistic options in the OSAT plan, which use private properties.

PWD Hanks spoke on the problems with having trails along many of the roads identified in the plan, such as utilities and width problems.

AM Marsee asked about working with the Fains for the Outback access site to State Land. PWD Hanks stated they are good to work with but they have valid concerns for vandalism with the public access to these areas (people shooting water tanks, windmills, etc.).

AM Marsee asked about having a sport/recreation area where they could have jumps and quad trails/courses to contain this sort of wear-and-tear on the trail. PWD Hanks explained it is tough to set it up from the start since it will tear up the area. They could consider limiting to trails access to hikers and horses only, but this could be problematic if restricting types of uses to public land.

Chair Goodwin spoke on establishing parameters on how to access the lands around D-H. She asked about continuing rights-of-way between Bradshaw and Lazy River following Foothills for hikers, horse, and other non-motorized travel.

PWD Hanks spoke on contacting the State for the trailhead option near the top of Outback.

Chair Goodwin suggested considering Rocky Hill Rd or Martha Ln properties for a trailhead access to BLM. She explained on April 8, 2016, she wrote a letter to council to get permission to look into this option for hiking. The length across Rocky Hill/BLM land strip is about 500 feet across. AM Marsee asked about private-to-public transitioning. Mr. Hanks showed an area off Kachina that is in that process. Currently the process requires the roadway to be brought up to a maintainable standard, including drainage, with all property owners along the roadway agreeing.

Chair Goodwin explained challenges with the committee members meeting up at locations in town to look at possible projects and considering Open Meeting Law requirements whenever there is a quorum of members. EM Murphy asked if typically the committee looks at a spot then focusing on that for a project. Mr. Hanks stated they

locate a project and focus on that, one at a time. He showed the aerial map of the area, to show the topography of the town.

**7.3. New Member Orientation – A review of Past, Present and Future of Open Space and Trails Committee (OSAT).**

**7.3.1. OSAT Committee mission, scope and governing codes.**

Chair Goodwin explained the Committee needs Council approval before moving forward on many things, such as approaching an owner about purchasing property for a trailhead or park. She suggested they agendaize selection of Chairman for the committee, in the very near future. She reviewed the town code regarding the OSAT Committee.

**7.3.2. Brief discussion of Open Meeting Law.**

Chair Goodwin asked for clarification from the Town Clerk about whether they can hold a meeting if a quorum is not present. TC Morgan stated it is recommended the committee not meet or go over any of the agenda items if there is no quorum. Chair Goodwin suggested talking with TC Morgan on any OML questions.

All the committee members have reviewed OML training materials in advance of being sworn-in. TC Morgan explained a common problem they should be aware of that creates a violation: if a majority of committee members (3 or more) are meeting or deliberating in person, by texting, emails, and/or phone calls. This should not happen outside of a public meeting.

**7.3.3. Overview and discussion regarding Open Space and Trails Master Plan.**

Chair Goodwin reviewed the OSAT Plan materials included in the packet. Consider access to public lands (pages 19-40 of OSAT plan).

AM Marsee spoke on the Butte Park, which was developed on a Town right-of-way (ROW) that wasn't being used. Chair Goodwin also spoke on the regular use by the community, of the park, and book box donated by FOL located there.

Chair Goodwin explained they have already discussed some of the past present and future of OSAT, she suggested going to page 9 to review the committees mission and scope.

**8. COMMENTS FROM THE PUBLIC.** None.

**9. ADJOURN.** The meeting adjourned at 5:14 p.m.

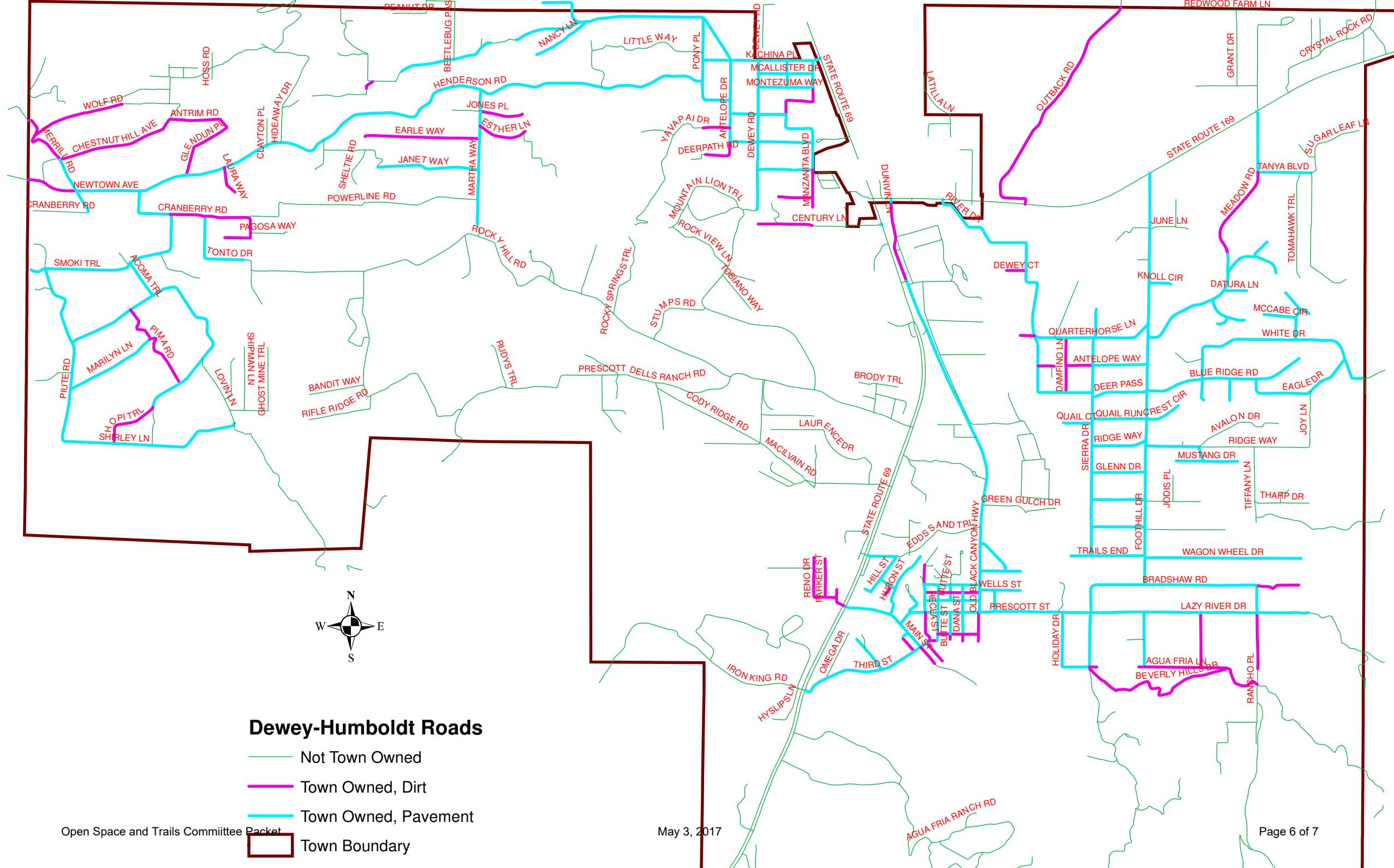
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Sandra Goodwin, Chair

ATTEST:

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Judy Morgan, Town Clerk



**Dewey-Humboldt Roads**

- Not Town Owned
- Town Owned, Dirt
- Town Owned, Pavement
- Town Boundary



Dear Mayor and Council

April 8, 2016

RE: April 12 Capital Improvements Plan Review. Project #11, p.27

I write regarding the upcoming budget discussion as it relates to the future development of trails detailed in the 2011-2021 Capital Improvements Plan, specifically the Blue Hills Picnic and Parking Area.

A few years ago Skip Gladue, Carl Marsee and I went to Phoenix to meet with the BLM staff for information regarding the possibility of the town's developing a park/picnic area for recreational use as part of the large BLM parcel in the Blue Hills area. At that time, their staff confirmed what we had previously heard, that BLM would be interested in exploring a joint use project but no monetary or legal issues were discussed or committed. They did inform us that their project list was several years behind and we would have to "get in line."

This was a lot to digest for a newly-formed Committee and pursuit of and development of the Newtown Avenue Trail Head project took priority.

During the past few months, as Newtown was scheduled for completion, the Committee revisited the BLM site and observed a much less costly option to access this BLM land than the one in the CIP plan.

The Plan calls for a Picnic and Parking area off Henderson Road where the road crosses the BLM land. The terrain here however could not support such a site without extensive landfill and grading resulting in high cost. The lower cost alternative would be for the Town to acquire one of three vacant residential parcels on Martha Way that back up to the BLM land and use that for parking and access. Preparation cost would be much less than at the other site and a vacant parcel could be bought for about \$15,000.

With this change in the Plan the above Project could easily be moved into Category 2. At the Council's direction, and with a budget item of \$15,000, OSAT could investigate this less expensive option by contacting present land owners to determine their interest. With positive response from the land owners before we go forward, we could again talk with BLM and identify any no-cost ways to allow the Town to use this parcel for passive recreation.

I hereby request the Council's direction to explore this option and that \$15,000 be identified in the budget for implementation of the Blue Hills Picnic and Parking Area. Thank You,

Sandra Goodwin, Chair  
Town of Dewey-Humboldt  
Open Space and Trails Committee

CC: Yvonne Kimball, Town Manager