

**TOWN COUNCIL OF DEWEY-HUMBOLDT
REGULAR MEETING NOTICE**

Tuesday, July 18, 2017, 6:30 P.M.

**COUNCIL REGULAR MEETING
2735 S. HWY 69**

**COUNCIL CHAMBERS, TOWN HALL
DEWEY-HUMBOLDT, ARIZONA**

AGENDA

The issues that come before the Town Council are often challenging and potentially divisive. In order to make sure we benefit from the diverse views to be presented, the Council believes that the meeting be a safe place for people to speak. With this in mind, the Council asks that everyone refrain from clapping, heckling and any other expressions of approval or disapproval. Council may vote to go into Executive Session for legal advice regarding any matter on the open agenda pursuant to A.R.S. 38-431.03 (A) (3), which will be held immediately after the vote and will not be open to the public. Upon completion of Executive Session, the Council may resume the meeting, open to the public, to address the remaining items on the agenda. Agenda items may be taken out of order. Please turn off all cell phones. The Council meeting may be broadcast via live streaming video on the internet in both audio and visual formats. One or more members of the Council may attend either in person or by telephone, video or internet conferencing. **NOTICE TO PARENTS:** Parents and legal guardians have the right to consent before the Town of Dewey-Humboldt makes a video or voice recording of a minor child. A.R.S. § 1-602.A.9. Dewey-Humboldt Council Meetings are recorded and may be viewed on the Dewey-Humboldt website. If you permit your child to participate in the Council Meeting, a recording will be made. You may exercise your right not to consent by not permitting your child to participate or by submitting your request to the Town Clerk that your child not be recorded.

1. Call To Order.

2. Opening Ceremonies.

2.1. Pledge of Allegiance.

2.2. Invocation.

3. Roll Call. Town Council Members Jack Hamilton, John Hughes, Amy Timmons, Doug Treadway, Victoria Wendt; Vice Mayor Mark McBrady; and Mayor Terry Nolan.

4. Announcements Regarding Current Events, Guests, Appointments, and Proclamations. Announcements of items brought to the attention of the Mayor not requiring legal action by the Council. Guest Presentations, Appointments, and Proclamations may require Council discussion and action.

4.1. 60th Anniversary Year of the Modern Arizona Rangers Proclamation.

5. Town Manager's Report. Update on Current Events. No legal actions can be taken. Council may ask town staff to review an operational matter at this time, or may ask that a matter be put on a future agenda for actions or further discussion. Possible matters and projects are related to Town general administration, Finance, Public Works, Community Development.

5.1. Permits Report (January 1, 2017 to June 30, 2017)

6. Consent Agenda.

6.1. Minutes. Minutes from the June 20, 2017, Regular Council Meeting; June 28, 2017, Special Council Meeting; July 5, 2017, Special Council Meeting and July 7, 2017, Special Council Meeting.

7. Comments from the Public (on non-agendized items only). The Council wishes to hear from Citizens at each meeting. Those wishing to address the Council need not request permission or give notice in advance. For the official record, individuals are asked to state their name. Public comments may appear on any video or audio record of this meeting. Please direct your comments to the Council. Individuals may address the Council on any issue within its jurisdiction. At the conclusion of Comments

from the Public, Council members may respond to criticism made by those who have addressed the public body, may ask Town staff to review a matter, or may ask that a matter be put on a future agenda; however, Council members are forbidden by law from discussing or taking legal action on matters raised during the Comments from the Public unless the matters are properly noticed for discussion and legal action. A 3 minute per speaker limit may be imposed. The audience is asked to please be courteous and silent while others are speaking.

8. **Discussion Agenda – Unfinished Business.** Discussion and Possible Action on any issue, which was not concluded, was postponed, or was tabled during a prior meeting.

9. **Discussion Agenda – New Business.** Discussion and Possible Action on matters not previously presented to the Council.

9.1. **Road maintenance**

9.1.1. **Discussion of private roads and maintenance and acquisition options and possible formulation of Maintenance and Acquisition Policy.**

9.1.2. **Discussion of rural road standards.**

9.2. **Direct staff to recommend a priority list containing up to three roads for creating an emergency access looping system in the Blue Hills area. [CAARF requested by CM Wendt]**

9.3. **Council authorization of purchase of an equipment trailer for the Public Works Department uses.**

10. **Public Hearing Agenda.**

10.1 **Public hearing for FY 2017-2018 Final Budget and Resolution 17-127 to adopt the FY 2017-18 Final Budget in the amount of \$4,043,016.** Possible adoption, rejection or modification.

10.2 **Z-17-170089 Revision of Plat, Lot 55, Blue Hills Arm, Assessor’s Parcel Number (APN) 402-03-204 (955 S. Wicklow Place, Dewey-Humboldt).** Possible approval, rejection or modification of the Revision of Plat Application.

THIS CONCLUDES THE LEGAL ACTION PORTION OF THE AGENDA.

11. **Adjourn.**

For Your Information:

Next Town Council Meeting: Tuesday, August 1, 2017, at 6:30 p.m.

Next Planning & Zoning Meeting: Thursday, August 3, 2017, at 6:00 p.m.

Next Town Council Work Session: Tuesday, August 8, 2017, at 6:30 p.m.

If you would like to receive Town Council agendas via email, please sign up at AgendaList@dhaz.gov and type Subscribe in the subject line, or call 928-632-7362 and speak with Julie Gibson, Town Clerk.

Certification of Posting

The undersigned hereby certifies that a copy of the attached notice was duly posted at the following locations: Dewey-Humboldt Town Hall, 2735 South Highway 69, Humboldt, Arizona, Chevron Station, 2735 South Highway 69, Humboldt, Arizona, Blue Ridge Market, Highway 69 and Kachina Drive, Dewey, Arizona, on the ____ day of July, 2017, at ____ p.m. in accordance with the statement filed by the Town of Dewey-Humboldt with the Town Clerk, Town of Dewey-Humboldt.

By: _____, Town Clerk’s Office.

Persons with a disability may request reasonable accommodations by contacting the Town Hall at 632-7362 at least 24 hours in advance of the meeting.

60th Anniversary Year of the Modern Arizona Rangers Proclamation

WHEREAS, the law enforcement organization known as the Territorial Arizona Rangers was created by Arizona Territorial Governor, Nathan Oakes Murphy and established in law by the Twenty-First Legislative Assembly on March 21, 1901; and

WHEREAS, the Arizona Rangers were the first and sometimes the only line of defense for the residents of the Arizona territory, putting their lives on the line just as our peace officers do today for the citizens of the great State of Arizona; and

WHEREAS, the Territorial Arizona Rangers were disbanded on February 15, 1909, only to be re-established by the surviving original Territorial Rangers in November of 1957 as an outstanding volunteer organization that is still dedicated to public safety, to the welfare of the citizens and to the preservation of the history of the original Rangers; and

WHEREAS, the current Arizona Rangers consist of caring neighbors and friends who have an unselfish devotion to the ideals and values that have always made Arizona great and who volunteer countless hours through their many Arizona Ranger companies by providing valuable assistance to law enforcement agencies across the state in operations of search and rescue, disaster mitigation, traffic and crowd control, DUI task force, and assisting when one of Arizona's finest has made the ultimate sacrifice; and

WHEREAS, the Arizona Rangers provide time, energy and financial resources for a myriad of youth activities and charitable events that depend on the service of these dedicated men and women; and

WHEREAS, the Arizona Rangers serve as a constant reminder of the traditions and honor of Arizona's original heroes, by keeping alive our rich and colorful western heritage while at the same time serving as models of unmatched patriotism for our state and our nation.

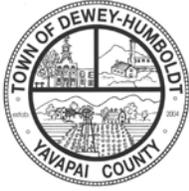
NOW THEREFORE, I, Mayor Terry Nolan, proclaim 2017 as the 60th Anniversary Year of the Modern Arizona Rangers, and I urge all citizens to express their gratitude and appreciation to the dedicated members of the Arizona Rangers, "The few but proud, then and now" for their unwavering public service to their communities and to the State of Arizona.

In Witness Whereof, I have hereunto set my hand this 18th day of July 2017.

*Mayor Terry Nolan
Town of Dewey-Humboldt*

*Julie Gibson
Interim Town Clerk*

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TOWN OF DEWEY-HUMBOLDT
P.O. BOX 69
HUMBOLDT, AZ 86329
Phone 928-632-7362 ▪ Fax 928-632-7365

TOWN COUNCIL REGULAR MEETING

July 18, 2017 6.30 pm -Town Council Meeting Chambers

Agenda Item: 5.1 Town Manager’s report - Permit report

To: Yvonne Kimball, Town Manager

From: Don Roberts, Building Official

Date submitted: July 11, 2017

Summary:

The Building Department has issued a total of 116 permits for the six month reporting period of Jan 1, 2017 through June 31, 2017.

Types of permits issued and associated fees collected are as follows:

	Single Family Residence	9	\$22,863.31
	Manufactured Homes	7	\$700.00
	Solar Installations	11	\$1,463.48
	Grading Permits	11	\$3,402.05
	Detached Garages/Carports	3	\$2,965.53
	Residential Additions/Remodel	13	\$10,619.41
	Over-the-counter Permits	17	\$2,279.30 (Electrical, Plumbing, Gas Yard Line, Mechanical)
	Sign Permits (Zoning)	2	\$468.60
	Demolition Permits	3	\$426.00
	Commercial Addition/Remodel	1	\$262.80
	Miscellaneous	39	\$3,065.00 (Zoning clearance, BOA, H.O., L.S., ROW,T.D.)
Total =		116	\$48,515.48

Total inspections completed for six month period, Jan 1, 2017-June 30, 2017 = 474

Permits issued for FY July 1, 2016-June 30, 2017 = 217 \$99,190.93

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**TOWN OF DEWEY-HUMBOLDT
TOWN COUNCIL
REGULAR MEETING MINUTES
JUNE 20, 2017, 6:30 P.M.**

A STUDY SESSION OF THE DEWEY-HUMBOLDT TOWN COUNCIL WAS HELD ON TUESDAY, JUNE 20, 2017, AT TOWN HALL AT 2735 S. STATE ROUTE 69, DEWEY-HUMBOLDT, ARIZONA. MAYOR TERRY NOLAN PRESIDED.

1. **Call To Order.** The meeting was called or order at 6:30 p.m.
2. **Opening Ceremonies.**
 - 2.1. **Pledge of Allegiance.** Led by Carl Marsee.
 - 2.2. **Invocation.** Given by Amy Timmons.
3. **Roll Call.** Town Council Members Jack Hamilton, John Hughes (arrived late at 6:41 p.m.), Amy Timmons, Doug Treadway, Victoria Wendt; Vice Mayor Mark McBrady; and Mayor Terry Nolan were present.
4. **Announcements Regarding Current Events, Guests, Appointments, and Proclamations.**
Mayor Nolan announced that there were various residents without power at this time due to high winds and APS was currently working to restore power.
5. **Town Manager's Report.** Update on Current Events.

5.1. Meeting with the Bureau of Land Management regarding the right of way through BLM property in the lower Blue Hills area for emergency access purposes.

Town Manager (TM) Kimball explained to Council that she and Community Planner (CP) Steven Brown had a meeting last week to begin the dialogue with the Bureau of Land Management (BLM) to achieve a right-of-way regarding the property in the lower Blue Hills area necessary for emergency access purposes. The BLM team was supportive of the Town's request and Town Staff will move forward filling out Form 299 - Transportation and Utilities System Facilities on Federal Land. This form will be submitted to BLM and they will then add the environmental and biological assessments to their work list for the next fiscal year that begins 10/1/17. The Town will need to conduct an archeology study and coordinate with BLM on the public involvement process. This process could take one year. If all the prep work is completed by Summer 2017, construction could begin. The construction will be paid for by local funds, possibly grants. BLM is supportive of the Town's desire to reduce the wildland fire danger.

Councilmember Hamilton asked how much the archeology study would run. TM Kimball said it would run a few thousand dollars. BLM would provide a list of possible firms to employ for this study.

Councilmember Treadway inquired why the BLM was not using their own archeology resources. TM Kimball said that BLM is short-handed in this area due to funding cuts. They agreed to do the environmental and biological assessments, but expect the Town to complete the archeology study. Councilmember Treadway inquired as to the cost of the biological assessment TM Kimball said that an internal estimate was made at approximately \$200K.

Councilmember Wendt referred to using grant money and recommended achieving a 501C3 status to help in this grant-seeking process. TM Kimball clarified that with BLM support the Town would score higher in the grant process. She will make a note to put \$200K or more in next year's budget for this project, and Council can discuss it further.

6. Consent Agenda.

6.1. Minutes. Minutes from the April 25, 2017 Special Budget Meeting and May 2, 2017 Regular Council Meeting.

Councilmember Treadway made a motion to accept the Minutes from the April 25, 2017 Special Budget Meeting and May 2, 2017, Regular Council Meeting as presented, seconded by Councilmember Hamilton, the motion passed unanimously.

7. Comments from the Public (on non-agendized items only).

Carl Marsee of the Dewey-Humboldt Historical Society (DHHS) thanked the Council for including DHHS in their budget.

Councilmember Hughes arrived to the meeting at 6:41 p.m.

Mr. Marsee continued to share that DHHS is in discussion with the Baptist Church regarding a long-term lease with an option to buy. There is a new exhibit opening 6/24/17 called the "Rough Riders" and the Railroad exhibit has been updated and revised. The documentary project is moving forward and the necessary people have been notified that there will be a drone operated by his son filming for the documentary. There are plans to include a fly over the Humboldt Station/Town Hall area on 7/5/17 near 6 p.m. wherein the community and people that helped with this project are invited to assemble and stand on the Town Hall boardwalk and wave to the drone. This footage would be part of the film credits. Invitations will be going out. Mr. Marsee also said he would report on a quarterly basis to the Town Council on the DHHS events and updates.

Bart Brush clarified that he believed that this meeting was to have included the Public Safety Report. He spoke of his concern for safety issues involving Highway 169 and Foothills Drive and excessive speeding. He also spoke of further safety concerns involving speed at Prescott and Hecla Streets, noting that there was a death, as a result of a vehicle accident, in the last year. He also noted speeding vehicles at Phoenix and Hecla Streets, where there are often skateboarders present, which is another safety issue. Mr. Brush said that he has not seen police presence in any of those areas in two years and would like to see this changed.

Councilmember Treadway concurred with Mr. Brush and spoke of his similar concerns. Town Attorney Goodwin redirected Councilmember Treadway that this agenda item was for public comment only. Councilmember Treadway apologized for his oversight.

Leigh Cluff spoke of a neighbor asking her to bring forth the need for review of the stop sign at Cranberry and Smoki in the Blue Hills area. She noted that you have to pull out into the intersection in order to check for oncoming traffic due to sight impairment from the corner and trees. She cited this as a danger issue.

8. Discussion Agenda – Unfinished Business. Discussion and Possible Action on any issue which was not concluded, was postponed, or was tabled during a prior meeting.

8.1. Consideration to enter into an Agreement or a Memorandum of Understanding (MOU) with the Prescott Area Wildland Urban Interface Commission (PAWUIC) for a defensible space grant. [continued from the May 2nd meeting]

TM Kimball gave an overview of the agenda item and the attachments. There were two documents drafted, a Memorandum of Understanding and an Agreement. Council needs to choose which method they would like to use. She turned the issue over to the Town Attorney for further explanation.

Town Attorney (TA) Goodwin stated that the Memorandum looked much like an agreement to her, but it did not have much of a legal status. She recommended going with the agreement and avoiding the possibility of spending money to defend a memorandum.

Mayor Nolan noted that the wording appeared the same on both documents.

Councilmember Treadway inquired how much Staff time would be dedicated to documentation in regard to this agreement, who would perform these duties and how much expense would be incurred. TM Kimball said she and CP Brown discussed this process. As the Town has not done anything like this previously it would be hard to anticipate. She confirmed that CP Brown would spearhead this project.

Councilmember Wendt spoke of the Firewise board submitting the documentation. There would be volunteers receiving training as abatement inspectors and Firewise would do the majority of the paperwork for this project.

CP Brown supported Councilmember Wendt's statement. The Town's work will be minimal in this process. They will pass the provided information from Firewise onto PAWUIC for reimbursement. There will be a checklist, if it is not complete, it will be returned to Firewise for follow-up. CP Brown estimated that each application might require an hour of work. Firewise members will be trained on the process. Anyone coming directly to the Town with paperwork will be redirected to the Firewise committee.

Councilmember Hamilton made a motion to enter into an Agreement with the Prescott Area Wildland Urban Interface Commission (PAWUIC) for a defensible space grant.

Mayor Nolan asked for clarification regarding the attachment. TM Kimball explained that Attachment 1 would be the correct agreement.

Councilmember Hamilton clarified that he meant Agreement #1.

Councilmember Timmons seconded the motion. The motion passed unanimously.

8.2. Discussion and possible adoption of Ordinance 17-135 Amending Town Code Section 31.17(D) Appointment for Boards, Committees and Commissions, deleting the requirement for Background Check on and interviews with appointees. [Directed by Council to bring back for adoption at June 6, 2017 meeting]

Mayor Nolan gave an overview of the agenda item and recommended a motion to approve this for codification.

Councilmember Hamilton made a motion to adopt Ordinance 17-135 Amending Town Code Section 31.17(D) Appointment for Boards, Committees and Commissions, deleting the requirement for Background Check on and interviews with appointees, seconded by Councilmember Treadway. The motion passed unanimously.

9. Discussion Agenda – New Business. Discussion and Possible Action on matters not previously presented to the Council.

9.1. Intergovernmental Agreement (IGA) with Yavapai County Library District for the Dewey–Humboldt Library services. Possible rejection, adoption or modification of the agreement.

TM Kimball introduced Corey Christians, Chief Librarian for the Yavapai County Library District (YCLD). Mayor Nolan spoke to the complicated formula used to determine the service fees. Mr. Christians explained that it was based on such factors as property valuation; a 5% base total; performance indicators; the number of people using the library; and demographics. The formula actually determines what is fair for each branch. The

contract amount has shifted because the money going to Dewey-Humboldt as a subsidy did not equal what they were paying out. Dewey-Humboldt was receiving more subsidy than other locales. The rate has increased as the contract has expired and the new contract is based on past expenses and estimated future expenses.

There was Council discussion regarding the basis for the current increase, as well as the possible increase over the next five years.

The total cost for running the library was estimated at \$73,683 and the subsidy being provided by the Library District is estimated to be \$30-32K which would offset the overall cost, leaving Dewey-Humboldt with an expense at the lower end of approximately \$41,683K and at the upper end of approximately \$43, 683. Any reimbursements or fines received would also offset this cost, as well.

There was further Council discussion regarding the fees and the possible increase estimated to fall between 0% and 5%, as well as the hypothetical possibility of Dewey-Humboldt hiring their own librarian. There was also further clarification by Mr. Christians that the Dewey-Humboldt Library was receiving additional subsidy up and above, as they were unable to cover all expenses.

Councilmember Hamilton made a motion to approve the Intergovernmental Agreement (IGA) with Yavapai County Library District for the Dewey-Humboldt Library services, seconded by Councilmember Wendt.

Vice Mayor McBrady asked for information regarding the library use. Mr. Christians spoke of the library usage figures being available at the Yavapai Library Network website (YLN.info).

Councilmember Timmons asked if the amount that D-H gets from the Library District is a reflection of how many people utilize the library each year. Mr. Christians confirmed this. Councilmember Timmons spoke of encouraging library use.

Mayor Nolan called for the vote which passed by a 6-1 margin with Mayor Nolan voting against.

Mayor Nolan cited that the formula is too complicated and needed improvement before the next contract renewal in five years.

9.2. Accountability contracts with Mayer Area Meals on Wheels (MAMOW) for Town's financial support, and with Dewey Humboldt Historical Society (DHHS) for the Museum rent and the Agua Fria Festival. Possible rejection, adoption or modification of the agreements.

Mayor Nolan introduced this agenda item.

Councilmember Hamilton made a motion to approve the Accountability contracts with Mayer Area Meals on Wheels (MAMOW) for Town's financial support and with Dewey Humboldt Historical Society (DHHS) for the Museum rent and the Agua Fria Festival, seconded by Councilmember Hughes. The motion passed unanimously.

9.3. Discussion and possible adoption of a Code of Ethics for members of the Town Council and Town Boards, Committees and Commissions by ordinance or resolution [Directed by Council at May 9, 2017 meeting]

**a. Adoption of Resolution No. 17-126 Establishing a Code of Ethics for Public Officials
OR**

b. Adoption of Ordinance No. 17-136 Adopting by reference new *Chapter 35 Public Officials Code of Ethics* related to standards of ethics and conduct by the Mayor and Council members and Members of Boards, Commissions and Committees of the Town.

Mayor Nolan introduced the agenda item, recommending Council consider going with an Ordinance rather than a Resolution, and asked for TA Goodwin's input.

Councilmember Hamilton asked for clarification regarding the lack of a penalty clause. TA Goodwin explained that the document she worked off did not have a penalty for violation. She had no problem with this. The document she reviewed had no provisions for penalties. Any similar penalty clause would be limited to a misdemeanor or fine and that would have to go in an ordinance. The proposed resolution is simple and appropriate for a community of this size, but it does not have consequences, therefore she had no preference regarding this being a resolution or ordinance.

Councilmember Wendt stated that there is a penalty in the resolution and that it provided for a complaint being placed on a future Council Agenda for discussion. Speaking for herself, she would be so humiliated to have this brought up and spoke of before the Council. If it were criminal, it would go directly to the Attorney General. She does not think this is necessary for this little Town at this time as the proposed resolution certainly covers it.

Councilmember Treadway spoke of being bothered that there is no process or procedures to deal with unforeseen circumstances, as well as a lack of process for the public to initiate something. There is no process for a public complaint and there is no way to defend yourself as a Councilmember. He asked TA Goodwin how she views this with other communities of this size.

TA Goodwin said she has not actually done a comparison; however, some small communities do not have a Code of Ethics and gave some example from other communities. Codes of Ethics can run the gambit from very simple to very complex with Council having to decide.

Councilmember Timmons spoke of TA Goodwin saying this resolution was appropriate for this size Town. TA Goodwin clarified her previous comment, that because of the nature of the content included, she did not care, and a resolution would be fine. CM Timmons also asked about other options for the community members to take for reprimand. TA Goodwin said if there were issues involving conflict of interest or financial reporting requirements, there were other consequences. Councilmember Timmons spoke of the State having imposed a Code of Ethics when they were appointed. TA Goodwin clarified that this was an Oath of Office, not a Code of Ethics.

Vice Mayor McBrady spoke of violations being used as a basis for a recall, if it was serious enough. He noted that this new Code would replace the current ordinance. TA Goodwin corrected him that Council repealed the Code of Ethics a month ago. Vice Mayor McBrady recommended replacing an ordinance with an ordinance.

Councilmember Hamilton spoke of demonstrating how this will become a nightmare. Once this Code goes into effect, he will file a complaint regarding a code that every member has violated, including himself. The Council will have to decide what to do with it and what the process will be. He feels a "can of worms" is being opened. The last Council kept finding error in the process and had to change it three or four times and they still did not get it right. They were 95% there and the current Code of Ethics is could have just been revised. He spoke against the proposed Code of Ethics.

Councilmember Wendt made a motion to approve the Adoption of Resolution No. 17-126 Establishing a Code of Ethics for Public Officials, seconded by Councilmember Timmons. Mayor Nolan called for a vote. Councilmember Treadway requested a roll call vote. The vote passed by a 6-2 vote, with Councilmember Hamilton and Councilmember Treadway voting against.

9.4. Administrative Regulations concerning Sick Leave: AR 15-01 Employee Benefits amendments and AR 17-01 Employee Sick Leave. Possible approval of the Regulations.

Mayor Nolan introduced the agenda item and asked TM Kimball to give an overview.

TM Kimball explained that these resolutions needed to be accomplished subsequent to a State Law change. The most notable change is providing sick leave for part-time employees. She worked with the Town Attorney to meet the required regulations. These regulations need to be in effect by 7/1/17.

Councilmember Hamilton made a motion to approve Administrative Regulations concerning Sick Leave: AR 15-01 Employee Benefits amendments and AR 17-01 Employee Sick Leave, seconded by Councilmember Hughes. The motion passed unanimously.

9.5. Open Meeting Law Discussion and Training.

9.5.1. Discussion of Letter of Concern dated May 19, 2017 received from Arizona Attorney General's office related to complaint of open meeting law violation – February 21, 2017 and March 21, 2017 meetings.

Town Attorney Goodwin explained that this agenda item covers two issues, one being two Open Meeting Law violations and the second being required Open Meeting Law (OML) training. She explained that there two violation complaints filed with the Attorney General's Office (AG), one in reference to the February 21, 2017 meeting where the agenda included language that there would be two members appointed to the Planning & Zoning Commission, Council actually appointed three. A reported second violation occurred at the same meeting wherein the Town Code requires background checks for Boards and Commission appointees, and that was not completed in regard to one of the appointees.

The second meeting in violation was the March 21, 2017, meeting where an agenda item included ratification for the February 21, 2017, action in this matter. The complaint was that the ratification did not follow the requirements of the statute.

TA Goodwin responded to the AG and agreed that the appointment of three Commissioners was a violation, as the agenda provided for two. She responded that the AG's office had no jurisdiction over the Town Code violations. While the ratification that took place at the March 21, 2017, meeting did not meet with the requirements of the specific ratification statute, that only meant that the ratification/actions of the Council was effective March 21, 2017, as opposed to being retroactive to February 21, 2017. The AG responded that they agreed with TA Goodwin's summary, however, the AG did have concern after reviewing videos of the meetings that it appeared that some of the Council Members were unfamiliar with Arizona's OML, thereby recommending TA Goodwin review the AG's letter with the Council and that formal training be provided. TA Goodwin said this was typical procedure.

9.5.2. Open meeting law training by Town Attorney pursuant to Letter of Concern dated May 19, 2017.

TA Goodwin presented a Power Point presentation on the basics of Open Meeting Law procedures. She recommended that other Town Committees or Boards might benefit from this presentation, as well.

There was Council consensus that the training was understood and there were no further questions. TA Goodwin passed a handout to Council Members regarding email guidelines.

9.6. Discussion and possible action regarding the Building Lease extension with Community Action Program (CAP) for Dewey-Humboldt Town Library located at 2735 S. Corral St., Dewey-Humboldt.

Mayor Nolan gave an overview of the agenda item and did not recommend going into Executive Session. Councilmember Treadway concurred that Executive Session was not required. Mayor Nolan noted that this was the standard lease with no additions.

Town Manager Kimball clarified that only the dollar amount had changed.

Councilmember Hughes spoke of this already being included in the budget.

Councilmember Timmons made a motion to accept the Building Lease extension with Community Action Program (CAP) for Dewey-Humboldt Town Library located at 2735 S. Corral St., Dewey-Humboldt, seconded by Councilmember Hamilton. The motion passed unanimously.

9.6.1. Recess into and hold an Executive Session pursuant to A.R.S. 38-431.03(A)(7) for discussion and consultation with designated representatives of the Town in order to consider its position and instruct its representatives regarding the real estate property lease for the Town Library located at 2735 S. Corral St., Dewey-Humboldt, Arizona (APN 402-09-030C).

Council did not recess to Executive Session.

9.6.2. Reconvene Regular Meeting.

Council did not recess to Executive Session.

10. Public Hearing Agenda.

None

11. Adjourn.

The meeting was adjourned at 8:18 p.m.

Terry Nolan, Mayor

ATTEST:

Julie Gibson, Town Clerk

**TOWN OF DEWEY-HUMBOLDT
TOWN COUNCIL
SPECIAL MEETING MINUTES
JUNE 30, 2017, 6:30 P.M.**

A SPECIAL MEETING OF THE DEWEY-HUMBOLDT TOWN COUNCIL WAS HELD ON FRIDAY, JUNE 30, 2017, AT TOWN HALL AT 2735 S. STATE ROUTE 69, DEWEY-HUMBOLDT, ARIZONA. MAYOR TERRY NOLAN PRESIDED.

1. **Call To Order.** Mayor Terry Nolan called the meeting to order at 6:31 p.m.
2. **Roll Call.** Town Council Members Jack Hamilton, John Hughes, Amy Timmons (arrived at 6:34 p.m.), Doug Treadway, Victoria Wendt, Vice Mayor Mark McBrady (arrived at 6:33 p.m.), and Mayor Terry Nolan were present.
3. **Special Session:** Legal action to be taken.

3.1. Resignation of Town Manager Yvonne Kimball, discussion of whether to hire an Interim Manager, and process for the recruitment of a new manager.

Mayor Nolan explained that this discussion was in reference to the resignation of Town Manager Kimball who will be moving on to a new position in California. Mayor Nolan advised that Council needed to initially discuss the process of hiring an Interim Town Manager, and later the process of replacing Town Manager Kimball. Mayor Nolan mentioned that an individual they had previously used, Craig Pickering, relocated to Washington, but was willing to work with Council on this matter.

Mayor Nolan informed the audience that Council would not be taking Public Comment during this meeting.

An audience member clarified that they just had a question. What were the law requirements regarding replacement of the position and when was Town Manager Kimball leaving. Mayor Nolan explained that Town Manager Kimball would be leaving in late August, which met her 60-day notice requirement.

Mayor Nolan spoke again of Mr. Pickering of IPM, who was used previously, and that the position would be posted and anyone could apply. Mayor Nolan again recommended using Mr. Pickering, but they would look at all submitted resumes.

There was extensive Council discussion regarding the best process to engage an Interim Town Manager and a permanent Town Manager. This discussion included the topics of tentative salary range; health benefit requirements, temporary employment recruitment firms vs. the advantage of a local search, which may provide individuals with familiarity of the area.

Councilmember Timmons made a motion that Council advertise statewide for an Interim Manager. This motion failed for lack of a second.

There was further Council discussion regarding the avenues of advertisement with Council consensus that it should be statewide; experience and education requirements for candidates; further questions regarding the recruitment firm's fees and process; and comments in support of a local candidate, as well as comments in support of using the recruitment firm.

Town Manager Kimball clarified that the recruitment firm (IPM) charges a \$1,500 retainer fee, which is credited to the salary, if the Town employs one of their candidates. The recruiting firm employs and pays the chosen candidate, the Town contracts with the firm. The firm will provide up to three confidential interim resumes within 15 business days from the date of the agreement.

Vice Mayor McBrady made a motion to approve advertising statewide and with the League and this company for the Interim Town Manager.

There was further Council discussion and Vice Mayor McBrady questioned how the League would find people or get the information out.

Town Manager Kimball clarified the League's involvement.

Councilmember Hamilton seconded Vice Mayor McBrady's motion.

Vice Mayor McBrady amended his motion to include "locally", as well.

Town Manager Kimball clarified that employment vacancies are posted on the website; advertised in the Daily Courier, which covers Yavapai County; and send it to League of Cities, which is nationwide; and ICMA for interim as well which would be nationwide.

There was further Council discussion regarding benefits and changes in the state law and the possible requirement to pay sick leave; whether the position would be part-time or full-time; and the salary range.

Councilmember Timmons called for a vote.

There was further Council discussion regarding the actual ad and there was confusion regarding whether the ad pertained to an interim or permanent Town Manager.

Councilmember Hughes asked for Town Manager's Kimball recommendation. Town Manager Kimball indicated wanting to leave the Town in a good position with someone the Town is comfortable with.

Councilmember Timmons asked if they could call for a vote.

Mayor Nolan explained that they could call the question and then call for a vote. He called a vote on the question, which passed unanimously. He asked that Vice Mayor McBrady's motion be restated.

Vice Mayor McBrady amended his motion to approve to advertise locally, statewide, with the League and the recruitment firm for an Interim Town Manager, seconded by Councilmember Hamilton. The motion passed unanimously.

There was Council discussion regarding the salary range and full-time and part-time status requirements. Town Manager Kimball indicated she believed that the only benefit required for a temporary employee would be sick leave but she would consult with the Town Attorney for clarification on benefit requirements.

Town Manger Kimball confirmed with Council that the range of \$5-6,500 per month was accurate. It was clarified that the \$6,500 figure would include any required benefits.

Vice Mayor McBrady asked what Town Manager Kimball was being paid, which was determined to be approximately \$6,600 per month.

There was further Council discussion regarding salary and that an interim should not be paid what the permanent Town Manager would be paid. Tentative living and other miscellaneous expenses of the interim Town Manager were discussed.

Councilmember Timmons made a motion to have Town Manager Kimball propose an ad for an Interim Manager with appropriate salary and get with the Attorney on the legal side and bring this back to a Special Council Meeting on July 5, 2017.

There was Council discussion regarding the salary range and the need to consult further with the recruitment firm on their salary expectation. There was Council consensus to keep the salary range at \$5-6,500.

Councilmember Timmons' motion was restated as: A motion to have Town Manager Kimball propose an ad for an Interim Manager with appropriate salary and get with the Attorney on the legal side and bring this back to a Special Council Meeting on 7/5/17. Councilmember Hughes seconded the motion. The motion passed unanimously.

Mayor Nolan clarified that the Interim Town Manager issue was taken care of, now they need to discuss the permanent Town Manager position. He recommended using the firm that Town Manager Kimball worked with, noting that if he could take away a good person like Ms. Kimball, why not ask him to get the Town another good person.

There was Council discussion regarding using a headhunter or recruitment firm, as well as putting an ad in the newspaper for the permanent Town Manager position. There was concern that local talent may be overlooked. Mayor Nolan clarified that he would speak with the recruiter, the League, and advertise locally, as well. There was further discussion regarding the recruiter process and clarification on what type of services the League of Cities provides.

Town Manager Kimball described the process that involved her new position. She gave her personal recommendation that the Council use the recruiter process.

Councilmember Hamilton made a motion to approve Mayor Nolan contacting three agencies, two off the League list and the company that Ms. Kimball worked with, get a proposal from each of them and bring it back to Council on July 5, 2017, seconded by Councilmember Treadway. The motion passed by a 6-1 vote, with Vice Mayor McBrady voting against.

Town Manager Kimball asked for clarification on what the Council's expectations were regarding the full-time position at the July 5, 2017, meeting and if they wanted this to be an actionable item. It was clarified that this would be on the agenda for July 11, 2017, as an action item.

Councilmember Hamilton requested that Public Comment be allowed at the Special Meeting on July 5, 2017, 6:30 p.m.

4. **Adjourn.** The meeting was adjourned at 8:27 p.m.

Terry Nolan, Mayor

ATTEST:

Julie Gibson, Town Clerk

**TOWN OF DEWEY-HUMBOLDT
TOWN COUNCIL
SPECIAL MEETING MINUTES
JULY 5, 2017, 6:30 P.M.**

A SPECIAL MEETING OF THE DEWEY-HUMBOLDT TOWN COUNCIL WAS HELD ON WEDNESDAY, JULY 5, 2017, AT TOWN HALL AT 2735 S. STATE ROUTE 69, DEWEY-HUMBOLDT, ARIZONA. MAYOR TERRY NOLAN PRESIDED.

1. Call To Order.

The meeting was called to order at 6:31 p.m.

2. Roll Call. Town Council Members Jack Hamilton, John Hughes, Amy Timmons, Doug Treadway, Victoria Wendt; Vice Mayor Mark McBrady; and Mayor Terry Nolan were present.

3. Special Session: Legal action to be taken. Public Comments on agenda item can be taken.

3.1 Review and possible authorization for the advertisement of the Interim Town Manager position.

Town Manager Kimball explained that on Page 5 of the packet there was a draft ad for the Interim Town Manager position.

There was Council discussion and it was recommended that replies to the ad be addressed to both Yvonne Kimball and Town Manager; that the abbreviation DOQ be spelled out as "Depending on Qualifications"; consensus on the salary cap of \$6,500; and the deadline for applications to be July 23, 2017. There was recommendation to hold a special meeting on July 28, 2017, to review the applications, and not address this at a regular meeting.

Public Comment

Nancy Wright recommended that Council give themselves more time than the three or four days they were considering.

There was further Council discussion regarding the timeline of the process and scheduling the next meeting to go over the applications subsequent to Council review. It was determined to wait on setting the date. There was discussion regarding Town Manager Kimball's departure date that would tentatively allow for two weeks of cross training with the Interim Town Manager. It was noted that two weeks' cross training might not be necessary.

There was Council discussion to strike the sentence in the ad regarding "interview and possible selection scheduled for July 28".

Councilmember Wendt made a motion to allow the Interim Town Manager Ad be submitted as soon as possible, seconded by Councilmember Treadway.

Councilmember McBrady had a question regarding the next agenda item, IPM, and that it seemed to be in conflict with the next item. Mayor Nolan confirmed that it would sort out after they handled the next agenda item.

Mayor Nolan called for the vote. The motion passed by a 6-1 margin, with Vice Mayor McBrady voting against.

3.2 Review and possible authorization of signing a retainer letter to retain Interim Public Management, LLC to submit qualified candidates to the Town for consideration of an Interim Manager.

Mayor Nolan read the retainer letter from Interim Public Management, LLC. (IPM).

Councilmember Hamilton spoke of Mayor Nolan having reported that he would contact three different firms and he inquired what the results of the other two were. Mayor Nolan clarified that the three firms he was to have contacted were in reference to the permanent position. CM Hamilton asked if the League of Cities and Towns was contacted. Mayor Nolan clarified that the League does not handle this type of service and referred Councilmember Hamilton to his meeting packet.

Councilmember Wendt asked if they could still place their own ad if they employed IPM. Town Attorney (TA) Goodwin clarified that this was in conflict with the exclusivity clause in IPM's agreement.

Councilmember Treadway was not in support of employing IPM.

Councilmember Timmons was in support of IPM due to the time constraints.

There was Council discussion regarding IPM's terms and process as it was indicated there were details that still appeared vague.

Public Comment

Leigh Cluff pointed out that the IPM contract referred to 15 "business" days, not calendar days, which would move IPM's response date out to July 26, 2017.

There was extensive Council discussion regarding IPM's services, the exclusivity of their contract and clarification regarding benefits.

Town Attorney Goodwin clarified that the Town will not employ the chosen candidate, IPM is the contractor. The Town would not be required to provide vacation time or health insurance; however, state law would mandate a sick leave allowance. The 401A issue would still need clarification.

There was further Council discussion regarding a possible contract with IPM and the need to change certain items such as including "qualified", "in-state candidates" and the "exclusivity" clause. Town Manager Kimball indicated that she doubted IPM would modify the "exclusivity" clause in the agreement.

Public Comment

Nancy Wright agrees with Councilmember Wendt and Councilmember Timmons to employ IPM. She recalled a previous process where local candidates did not have proper qualifications. She recommended going with the professional.

Public Works Director Ed Hanks spoke of being the only employee standing who was here during the last Town Manager transition. He cited that the Interim Manager hired through this agency handled only day-to-day issues with no policy changes and was with the Town approximately sixty days.

There was further Council discussion noting concerns regarding the exclusivity clause with IPM and the vagueness of the contract details. There was discussion to advertise locally first. If that didn't work out and the questions regarding IPM were clarified, they could still pursue that option.

Town Attorney Goodwin provided some modified language for the contract.

Councilmember Timmons asked Public Works Director Hanks his recommendation, as well as any other Public Comment.

Public Works Director Hanks spoke of his opinion that there is time to go out with an ad and explore other options, while getting clarifications on the IPM contract. He also spoke of Council having results from the ad placement to consider as soon as July 23, 2017.

Leigh Cluff agreed with PW Director Hanks. She recommended changing the ad deadline to July 20th from the 23rd.

Public Comment

Leigh Cluff reminded Council that they might not have answers back from IPM by July 10th, which would make the contract null and void.

Town Attorney Goodwin recommended that Council could request a standard contract for review. She did not think it an unreasonable request.

There was further Council discussion regarding the IPM contract. Town Manager Kimball informed Council that her request for a standard contract for Council to review was declined. This was shy she included the previous contract for their review. There was discussion to ask IPM for a modified contract.

Town Attorney Goodwin spoke of hearing from Council that they wanted the first bullet changed to include qualified in-state candidates; the termination terms of the contract, and what would happen if they do not like IPM's candidates.

There was further Council discussion regarding the IPM contract and further review of the former IPM contract with questions regarding the total compensation paid on the former contract with IPM.

Town Manager Kimball said she would locate the invoices from the former IPM contract (2011).

Council reviewed the former IPM contract that was projected on the overhead and discussed a paragraph containing additional expenses.

Councilmember Hughes noted that if they had seen this breakdown previously, this would have been a much shorter conversation. He requested a copy of IPM's contract with a breakdown of fees.

Councilmember Hughes made a motion to vote on this as it stands right now with the opportunity to come back and reevaluate this on Friday, July 7, 2017.

Vice Mayor McBrady asked for a copy of the contract and invoices from the last IPM contract. He supported placing the ad locally.

Councilmember Hamilton asked if Councilmember Hughes would change his motion to include the amendments

Councilmember Hughes struck his first motion. Councilmember Hughes gave direction that the Town amend the contract with the previously discussed changes and provide copies to the Council.

Town Attorney Goodwin clarified that Councilmember Hughes was not moving, rather giving direction to get more information and bring this back to Council.

Town Manager Kimball spoke again that IPM declined to provide a boilerplate contract. IPM provided a retainer letter. Town Manager Kimball indicated that she could make another request.

Councilmember Hughes recommended that Council should read the contract and reconvene on Friday to discuss. He noted that IPM will probably not provide a contract with the new terms, but a decision could be made based off the old contract.

Councilmember Hamilton noted that it appeared after reviewing the contract language that the monthly salary could total to \$9-10,000 per month.

Public Comment

Leigh Cluff spoke of agreeing with Councilmember Treadway to go ahead and place the ad right away.

There was Council discussion regarding the 30-day exclusivity language on the IPM contract and the possible loss of the \$1,500 retainer. Town Attorney clarified that IPM has 30 days to provide names and the Town would have to wait 30 days from the date of the letter to place an ad or pursue other employment options.

Councilmember Treadway moved to place an ad immediately. It was noted that this was already accomplished under the previous agenda item.

There was Council discussion when to hold the next meeting. It was clarified that Town Manager Kimball would provide the previous contract to Council; invoice fees that were paid and ask IPM for a new amended contract to be reviewed at the meeting on July 7, 2017.

Councilmember Hughes made a motion to move this discussion to Thursday, July 6, 2017, at 7:30 p.m. after the P & Z meeting. It was noted that the 24-hour posting requirement could not be met for a Thursday meeting.

Councilmember Timmons made a motion to have a meeting on Friday the 7th at 7:30 p.m. to discuss the stuff that Town Manager Kimball is providing Council, to take possible action on Friday the 7th.

There was further Council discussion regarding the meeting time and that IPM's contract expires on Monday, July 10, 2017. There was discussion regarding the time deadline on Monday, being 5 p.m. or midnight.

Public Comment

Leigh Cluff spoke of the retainer letter not stating a 5 p.m. deadline, which would then mean midnight. Councilmember Hamilton noted that contract law usually provides for business hours.

There was further Council discussion on the IPM contract versus placing a local ad; acquiring more information regarding the IPM contract; and the need to keep the IPM option open.

Councilmember Timmons indicated wanting to make a motion to, again, once we receive the information that Town Manager Kimball is going to find out for us tomorrow and send us in an email, honestly I believe we should meet, because this is a time sensitive matter, to discuss a possible contract with IPM, but in the meantime, I believe we should go ahead and put an ad in the paper. Councilmember Timmons asked Town Attorney Goodwin if there was any issue with this. TA Goodwin said they would have to withdraw the ad in the paper, if they sign the contract and would not be able to accept resumes.

Public Comment

Leigh Cluff recommend changing the first bullet of the agreement, as well as the date, that would allow the Council a few extra days.

Council discussed meeting Friday, July 7, 2017, at 8:00 am. Town Attorney Goodwin confirmed she could attend at that time.

There was Council discussion that IPM could possibly change their rate if the agreement deadline of July 10, 2017, was exceeded. There were opinions expressed to not advertise; there were opinions expressed to advertise and then go on to IPM, if necessary. TM Kimball indicated that IPM wants to do business with the Town. Although he wants to be exclusive, she believed that he would be there for the Town, but he may change his terms.

Councilmember Hamilton spoke of hearing a number of motions that were made, but did not hear any seconds. The moving Council Members confirmed this.

Vice Mayor McBrady clarified that Town Manager received the direction that there was a motion to proceed with local advertisement and that this was in reference to the interim position, not the long-term Town Manager position.

Councilmember Wendt made a motion to come back as a Council Friday morning at 8 a.m., readjourn, that would give Ms. Kimball time to contact Mr. Pickering, discuss what we have been talking about here with some additional direction and go from there at that point, seconded by Councilmember Hughes.

Mayor Nolan restated Councilmember Wendt's motion: Motion made to come back Friday morning, meet and go through the information we have received and make a decision on that. Mayor Nolan asked Councilmember Wendt and Councilmember Hughes if he had restated the motion correctly. They confirmed this was the correct motion. Mayor Nolan called for the vote, which passed unanimously.

Mayor Nolan clarified that they would meet Friday, July 7, 2017, at 8:00 a.m. and the ad would be placed immediately.

Town Manger Kimball clarified that the ad would not be in Friday's paper, but it would be posted on the website. It would be published in the paper Saturday or Sunday and would be placed with the League and ICMA.

4. Adjourn. The meeting was adjourned at 8:22 p.m.

Terry Nolan, Mayor

ATTEST:

Julie Gibson, Town Clerk

**TOWN OF DEWEY-HUMBOLDT
TOWN COUNCIL
SPECIAL MEETING MINUTES
JULY 7, 2017, 6:30 P.M.**

A SPECIAL MEETING OF THE DEWEY-HUMBOLDT TOWN COUNCIL WAS HELD ON FRIDAY, JULY 7, 2017, AT TOWN HALL AT 2735 S. STATE ROUTE 69, DEWEY-HUMBOLDT, ARIZONA. MAYOR TERRY NOLAN PRESIDED.

1. Call To Order. Mayor Nolan called the meeting to order at 8:01 a.m.

2. Roll Call. Town Council Members Jack Hamilton, John Hughes, Amy Timmons, Doug Treadway, Victoria Wendt; Vice Mayor Mark McBrady; and Mayor Terry Nolan were present.

3. Special Session: Legal action to be taken. Public Comments on agenda item can be taken.

3.1 Review and possible authorization of signing a retainer letter to retain Interim Public Management, LLC to submit qualified candidates to the Town for consideration of an Interim Manager.

Town Manager Kimball informed Council that she provided a handout of detailed payment information from the previous IPM contract. Town Manager Kimball referred to Town Attorney Goodwin for more information regarding the current IPM contract.

Town Attorney Goodwin informed Council that she spoke with Mr. Pickering regarding the first bullet and he agreed to the revision of “two to three confidential resumes of qualified interim Town Managers with significant Arizona experience will be provided no later than 15 business days from the date of the signature of this letter in order to meet your preferred start date. If the Council finds that none of the resumes provided are acceptable, IPM will provide additional resumes within the \$1,500 cost”. She noted these two changes that were requested by Council were incorporated into the first bullet. She also discussed the exact termination provisions. If the Town signs a contract, there would be a 30-day termination period, but if he provides a Town Manager that does not work out, he would do his best to replace this individual before the Town terminated the contract staff. This would be an additional option available. Town Attorney Goodwin reviewed a relatively recent IPM contract and she did not anticipate that the Town would be able to stay within the \$6,500 range. She is sure he would try, but she was not sure that he would be able to meet this figure.

Councilmember Hamilton spoke of being naïve in regard to headhunters at the last meeting. He has done further research and believes that an interim through an agency would probably be more like a minimum of \$15,000 per month. He feels the Town cannot afford this and it is not reasonable.

Councilmember Hamilton made a motion that Council not sign the contract with IPM.

Councilmember Treadway spoke of having run some numbers and he estimated that they previously paid approximately \$9,600 per month or roughly \$115,000 per year. He believes that Council can do better than this.

Councilmember Treadway seconded Councilmember Hamilton’s motion.

Public Comment

Jerry Brady spoke of Congress changing the way of accountability for state funding February 2017 and this will become effective in September with monies being disbursed in October 2017. Mayor Nolan noted that this was not on the topic of discussion. Mr. Brady noted that Council was talking about an Interim Town Manager who would be assuming a lot of duties.

Mayor Nolan spoke in support of IPM, although it is a lot of money, it could be six months before they find a permanent Town Manager.

Mayor Nolan called the vote on the motion. The motion passed by a 4-3 margin with Councilmember Timmons; Vice Mayor McBrady and Mayor Nolan voting against the motion.

Mayor Nolan noted that IPM was out of the question now. The ad would be placed in the newspaper for an Interim Town Manager.

3.2 Discussion and direction to staff regarding steps to repeal the Council-Manager form of government and adopt a Mayor-Council form of government on a temporary basis. [CAARF by Mayor Nolan]

Mayor Nolan noted that he submitted this CAARF because this would be the quickest way to get somebody in charge.

Councilmember Hamilton indicated that he had questions for the Town Attorney. He noted that when the Town incorporated it was a Council-Manager form of government that was implemented. He inquired if a vote of the people would be required to change this? Town Attorney Goodwin indicated needing to look at the Articles of Incorporation. Assuming that the Council-Manager was adopted by Ordinance in the first code and not voted on by the public, it could be changed by an Ordinance of the Council. If it was adopted by a vote of the people, then it would take the vote of the people to change it. She spoke of a code provision that is intended to address this temporary situation. During the time that the Town has no interim or permanent Manager the Council may act in a limited capacity until the permanent Town Manager is hired and on board at Town Hall. The duties of the Council would be to receive information via mail or email; answer any questions coming in by phone, that are normally handled by the Town Manager; and to relay any information, without opinion, to the Council. She noted this as a limited way to get by while there is no Manager.

Councilmember Hamilton asked if the Town has the right to suspend Town Code or Law? Town Attorney Goodwin answered "no", but indicated that they could use a "sunset clause", which could be in effect until a set date. Councilmember Hamilton clarified that they have the right to enact, change or repeal. The current law would have to be repealed to make this work. Town Attorney Goodwin confirmed that she believed they would need a date.

Mayor Nolan asked for other comment. There was none.

Councilmember Hamilton spoke of being against the Mayor-Council form of government and indicated this is the wrong way to go. The Town is not into a strong Mayor form of government. As the Attorney said, Council as a whole can govern. He indicated that he would be turning in a CAARF to change the way the Council handles interim situations. You should be able to appoint directly and not have to go out for candidates. Going out for candidates should apply to permanent positions only. He does not support this action and thinks it will lead to trouble.

Councilmember Treadway feels the people's original intention should be honored as to the Council-Manager to government. He does not support this CAARF.

Councilmember Wendt inquired as to how the Council would take over the responsibilities of Town Manager. Town Attorney Goodwin explained a possible process of Council acting in the Town Manager's stead. Councilmember Wendt asked if they did as the CAARF suggested and they changed the ordinance, would the Mayor step in and run the Town as

if he were the Town Manager. Town Attorney Goodwin replied that she has not written the ordinance yet, but if that were the intent, that is how it would be written. Basically, the Council or Mayor would have to make the day-to-day decisions. She reminded Council that this is just to keep the Town going until you get an Interim Town Manager.

Councilmember Treadway spoke of things quickly becoming a mess, if you had seven Council Members trying to direct staff what to do. He would rather see a couple people doing this rather than the Council as a whole. He feels there needs to be an Office Manager on an interim basis and then put the resources into hiring a full-time Town Manager.

Councilmember Wendt disagreed with Councilmember Treadway and said there needs to be one person in charge. She said the Mayor is the Chief Executive Officer of this Town and he needs to be making the decisions.

Councilmember Hamilton spoke of changing the policy so that Council could appoint an interim, they could choose anyone they want. If you want to choose the Mayor, then he can resign as Mayor and be temporary Town Manager. It is a conflict for him to do both jobs. That is why they have the separation between what the Town Manager can do and the Council can do.

Town Attorney Goodwin reminded Council that there is still a Town manager still in place. The goal is to get an interim in place before she leaves. Council is not in crisis mode today.

Councilmember Hamilton spoke of this setting up something that he does not approve of. This would not take effect for 30 days, even if it were approved. He spoke of filing a referendum on this because he feels this strongly that it is not what the Town wants or needs. This would be going against what the people of the Town want.

Councilmember Timmons inquired, if they were to approve this proposal, would the Mayor take over Town Manager's Kimball's duties Monday through Thursday from 8 a.m. to 6 p.m. Mayor Nolan confirmed this.

Councilmember Hughes spoke of Council rolling along at 300 mph and they do not need to be. They need to slow down. He spoke of the ad not being out yet. Give the ad a chance that was voted on two days ago. Let it have 30 days to see the results. He again recommended slowing down. He spoke of another meeting coming up, letting this pan out. Ms. Kimball is still here and has expressed that she will do what the Town needs until August 18. He recommended taking this one step at a time.

Councilmember Wendt agrees with Councilmember Hughes that there is time. Council needs to look at the applications that will come in.

Councilmember Treadway also agreed that Council needs to slow down and see what response they get to the ads.

Vice Mayor McBrady clarified that the ad was for the Interim Town Manager, not the permanent Manager. Councilmember Hughes confirmed understanding this clarification.

Councilmember Hamilton spoke again of changing the Town policy so that they could appoint an interim. He also spoke of understanding why the Mayor filed this CAARF due to time constraints, although he is still not in agreement with it.

Town Attorney Goodwin pointed out that whatever they decided to do, an alternative to making a change to the entire form of government would be to change the section, that she previously read to them, reorganizing how this works during a period of time without a Town Manager. She cited this would be less drastic and would handle the problem. She

noted that changing the form of government is a serious thing, and she believes this would make Dewey-Humboldt the only community in Arizona with that type of government.

Councilmember Hughes spoke of the Mayor doing a great job. His point was that in the next week, Council should see some resumes and they would still be within a good time-frame.

Mayor Nolan noted that in the past when they did not have a Town Manager, he was doing everything to keep things afloat. This was simply a suggestion.

Public Comment

Jerry Brady spoke of each perspective presented as having some merit. He pointed out that the Town Manager position is a full-time position and the Council Members would need to be willing to dedicate 15% to doing the Manager's job, as well as their own jobs. Mr. Brady spoke of the Mayor's attendance at the 25 year Planning Session with ADOT. He does not feel Council has addressed this 25-year plan funding issue, as of yet. There are additional issues with the way Congress is accounting for public funds, which will add to Council's burden.

Councilmember Wendt asked if there were any applications received. Town Manager Kimball indicated one has been received.

4. **Adjourn.** The meeting was adjourned at 8:35 a.m.

Terry Nolan, Mayor

ATTEST:

Julie Gibson, Town Clerk

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TOWN OF DEWEY-HUMBOLDT
P.O. BOX 69
HUMBOLDT, AZ 86329
Phone 928-632-7362 ▪ Fax 928-632-7365

TOWN COUNCIL REGULAR MEETING

July 18, 2017 – 6:30 p.m. Town Council Meeting Chambers

Agenda Item # 9.1. Road Maintenance

To: Mayor and Town Council Members

From: Yvonne Kimball, Town Manager

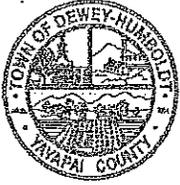
Date submitted: July 13, 2017

Summary:

The current and past council have had many discussions about roads and how to take care of private roads legally and efficiently. With the Firewise effort, the lack of a looping system in the Blue Hills area was once again brought up to the forefront of the discussion. At the July 11, 2017, meeting, Councilmember Hamilton requested that Council discuss options of eminent domain and policies of taking over private roads. At today's meeting, Councilmember Wendt requests to discuss a priority list containing specific roads to create a looping system in the Blue Hills area.

Rural road standards have been brought up before. The Town Attorney also gave Council a memo dated May 16, 2017, on options to enable maintenance of roadways – dedication or lease.

At today's meeting, the Town Attorney, and the Town's on-call Engineer will be here to discuss Council's concerns regarding road maintenance. We hope that with all this "Hall of Fame" line-up, you will be able to make significant progress on this matter.



TOWN OF DEWEY-HUMBOLDT
P.O. BOX 69
HUMBOLDT, AZ 86329
Phone 928-632-7362 • Fax 928-632-7365

TRANSITION REQUEST FORM

Date:	Parcel #
Owner Name:	Phone #:
Mailing Address:	
Site Address:	
Road(s) submitted for Town ownership:	
Road(s) located:	

I/We the undersigned do hereby request the Town of Dewey-Humboldt, accept this letter of intent in accordance with the Town of Dewey-Humboldt Resolution No. 07-49. Private Road Transition Policy:

Our intent is as follows:

1. To work with our neighbors and gain agreement to see this process through.
2. Make application by the property owners for consideration by the Town for the transfer of ownership and maintenance responsibility, of our roads listed herein.
3. Work with the Town Staff and aid in the review of the application and identification of issues concerning the proposed roads.
4. Upon acceptance and agreement by the Town staff to submit a favorable recommendation to the Mayor and Town Council, I/we will join with our neighbors to secure and pay for a survey as required by the Town.
5. I/We will work with the Mayor and Town Council in seeking consideration and approval of our application.
6. Upon the Mayor, Town Council and all property owners, agreement: I/We will transfer ownership, responsibility of maintenance, and future improvements of all roads listed herein to the Town so as to become part of the Towns road system in accordance with Resolution No. 07-49.

Signed: _____

 TOWN OF DEWEY-HUMBOLDT DEPARTMENTAL REGULATION	DR No ENG10-04
	Department: Engineering Subject: <i>Private-to-Public Procedures</i>
Effective Date: April 5, 2010	

1. **Purpose.** The purpose of this Regulation is to implement Town Code § 92.01.
2. **Scope.** Town Code § 92.01 establishes a policy and minimum criteria relating to the acquisition and maintenance of private streets. Any private street proposed for acquisition and maintenance by the Town shall be in accordance with the policy and criteria as set forth in Town Code § 92.01.
3. **Procedures for Acceptance of Existing Private Streets for Public Ownership.**

3.1. In order to be considered, a street owner or property owner's association shall make an application to the Town Engineer on an application form provided by the Engineering Department.

3.2. The Town Engineer shall review any complete application submitted by the street owners or property owner's association. The Town Engineer shall prepare a written inspection report of the street and Rights-of-Way proposed for dedication and the accompanying map. He shall determine if any design, construction or maintenance deficiencies exist that would result in an unacceptable assumption of liability or cost on the part of the Town. This report may recommend corrective action items to be accomplished by the existing owners as a condition of acceptance. This may include removal of all buildings, steps, walls or other structures not functionally part of the traveled way or of drainage facilities. The Town Engineer shall make a written recommendation to the Council regarding the offer of dedication and acceptance by the Town.

3.3. The Council shall consider the Town Engineer's recommendation and determine to accept or reject the offer of dedication. The Council may attach any additional conditions they deem necessary to their acceptance.

3.4. Subsequent to an acceptable and favorable application as determined by the Mayor and Town Council, the applicant shall submit the following items:

3.4.1. An ALTA/ACSM Land Title Survey and legal description of the proposed Rights-of-Way prepared shall be stamped by a registered land surveyor licensed by the State of Arizona. The ALTA/ACSM shall conform to 2005 Minimum Standards Detail Requirements For ALTA/ACSM Land Title Survey Land Title Surveys, as adopted by American Land Title Association and National Society of Professional Surveyors, and all subsequent revisions. The map shall include the street, Rights-of-Way and all adjacent lots or parcels and shall also include the following:

3.4.1.1. A scale (written and bar graph), north point and date of preparation, including dates of any subsequent revision;

3.4.1.2. Boundary lines and vicinity map;

3.4.1.3. Names, locations and widths of adjacent streets, roads, highways and ways;

3.4.1.4. The width and location of all existing or proposed easements for special purposes which are contained within or adjacent to the proposed Rights-of-Way to be dedicated, such easements for the purposes of drainage, sewers, utilities, flood control or access;

3.4.1.5. Locations, elevations and size of culverts and storm drains and detention facilities;

3.4.1.6. Location of all existing or proposed structures, walls, fences, irrigation ditches, water wells, pipelines and other physical features within or adjacent to proposed Rights-of-Way. The map shall indicate which improvements are to remain, be altered or removed.

3.4.2. A fee simple title to the entire Rights-of-Way for the street conveyed by the street owner or property owner's association. The Rights-of-Way shall be of sufficient width to accommodate requirements set forth by the Town.

3.4.3. Documentation acceptable to the Town Attorney that the street owners or property owner's association have legal authority to convey the Rights-of-Way to the Town.

3.5. If directed by the Council, the Town Engineer shall sign the map indicating Town acceptance of the dedication. The Town Clerk shall record the accepted new street with the necessary documentation with the appropriate county recorder's office.

TOWN MANAGER APPROVAL	Initial: _____
Notes: _____	

S:\Legal Counsel laws and regulations\Departmental Regulations\Engineering\FINAL ENG10-04 Private to Public Policy 20100405.doc

RESOLUTION NO. 07-49

A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DEWEY-HUMBOLDT, ARIZONA, ADOPTING A POLICY AND PROCEDURE FOR THE IDENTIFICATION, TRANSFER AND MAINTENANCE OF PRIVATE RIGHT OF WAY FOR PURPOSES OF DEVELOPING THE TOWN ROAD SYSTEM.

WHEREAS, within the Town limits there are significant sections of roadway that are privately owned and maintained, and,

WHEREAS, circulation and transportation within the Town would benefit in some instances if portions of private roads became owned by the Town, and,

WHEREAS, a policy and procedure for incorporating private roads into the Town's system would assist property owners and the Town in considering requests for transfer of ownership maintenance responsibility:

NOW THEREFORE BE IT RESOLVED that the Town of Dewey-Humboldt hereby adopts the Private Road Transition Policy as follows,

Private Road Transition Policy

1. Any neighborhood or group of property owners wishing to transfer ownership and maintenance of a private road to the Town will provide a written request to the Town identifying the portion of roadway to be transferred, the names and parcel numbers of property owners adjacent to the roadway and signatures of those property owners that are indicating support of the transfer.
2. Upon receipt of the request, Town Staff will review the request and prepare a report identifying the condition, the required width, drainage considerations, connection of the proposed roadway to existing Town owned roads and other factors that may be deemed relevant to the maintenance and ownership of the roadway by the Town. The report will also identify any improvements to the roadway that may require resolution prior to being accepted for transfer of ownership.
3. Upon recommendation of the Town Staff for transition to Town ownership of the proposed roadway, each property owner will provide a survey of the proposed roadway by a registered surveyor for their parcel.
4. The proposed transfer will be placed on the next available Town Council Agenda for Public Hearing and consideration for acceptance of ownership and maintenance by the Town.

5. Upon approval by the Town Council, property owners will transfer ownership of the designated right of way to the Town and the Town will arrange for recording of modifications to each portion of parcels and property and designation of the transferred right of way as Town owned property.

6. As of the effective date of the creation of the right of way, the Town will add the right of way to its assets and begin providing standard maintenance of the roadway.

7. Future paving of the roadway may be proposed by the Town or the property owners and may be financed by formation of a Local Improvement District and/or Town resources.

EFFECTIVE DATE: This Resolution shall be effective upon passage.

PASSED AND ADOPTED by the Mayor and Common Council of the Town of Dewey-Humboldt, Yavapai County, Arizona, this 20th day of November, 2007.



Earl Goodwin, Mayor

ATTEST:

Debbie Gifford, MMC, Town Clerk

APPROVED AS TO FORM:

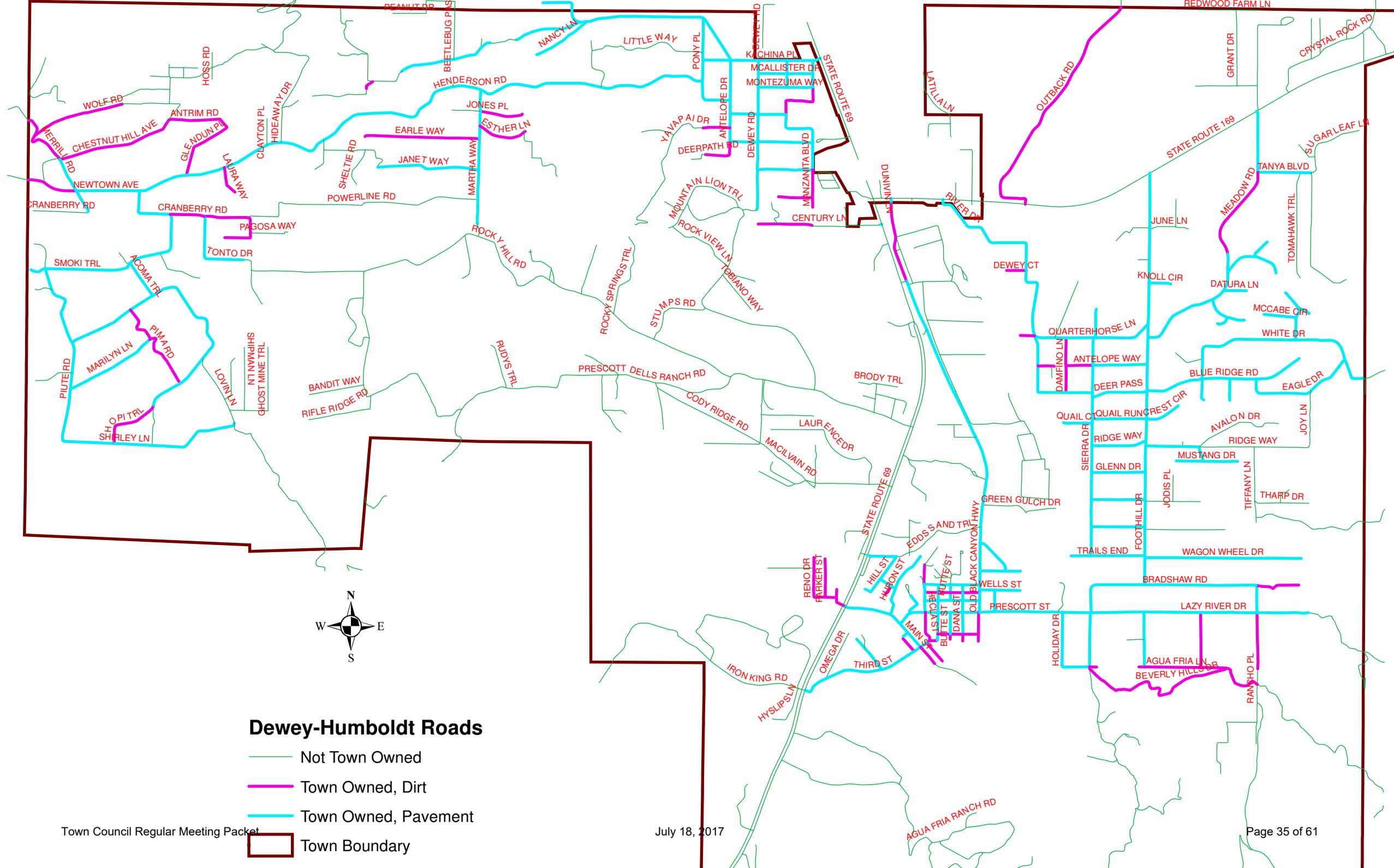


Kenton Jones, Town Attorney

Purpose and Background information:

The Council has recognized the need for an alternative emergency access in the Blue Hills area. Most of the existing roads there are private roads. As a result, over the years Council have had many discussions and explored options to potentially maintain some of the private roads for emergency purposes. Many residents have voiced their views and suggestions. The Town Attorney also summarized the options for us to take on maintenance of private roads. While the Council continues to explore solutions to address the emergency access need, I recommend that as the first step, we determine a priority list of those roads that are critical for the Town to consider maintaining from the emergency access standpoint. Hopefully, this list can provide us with some focus and a starting point as we continue to devise a strategy to the complicated and very costly issue of providing safe emergency access in the Blue Hills area.

I also recommend that the town staff work with the County Emergency Management office, the Central Yavapai Fire and Medical Authority, the Sheriff's Office and the D-H FireWise Board to come up with the recommendation.



Dewey-Humboldt Roads

- Not Town Owned
- Town Owned, Dirt
- Town Owned, Pavement
- Town Boundary

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TOWN OF DEWEY-HUMBOLDT
P.O. BOX 69
HUMBOLDT, AZ 86329
Phone 928-632-8562 ▪ Fax 928-632-7365

TOWN COUNCIL REGULAR MEETING
July 18, 2017 – 6:3p.m. Town Council Meeting Chambers

Agenda Item #9.3 Council Authorization of a Trailer Purchase

To: Mayor and Council Members
From: Ed Hanks, Public Works Director
Date submitted: July 13, 2017

Recommendation: Staff recommends Approval of the Purchase of a Flatbed Equipment Trailer from Hubbard Trailer Sales, Dewey in the amount of \$6820.64

Summary:

In April/May budget meetings, certain larger equipment purchases were discussed and approved for the FY 17-18. They are a bigger backhoe, a roller, a power broom (attachment to the backhoe). Council also approved to purchase some small equipment such as a chipper and a radar sign.

While I was researching for the equipment, it occurred to me that we also need an additional trailer to move equipment with. I have found a few options that are comparable to each other. They cost over \$5000. Attached are the three trailers quotes. Staff recommend purchasing from Hubbard Trailer Sales which is a local company, if any warranty repairs are needed.

Since this large equipment was not discussed by the Council during the budget preparation and the cost is above \$5000, we felt the need to have the Council approve the purchase. This purchase will not exceed the budget amount as we have a savings from the backhoe and the roller.

On a separate subject, I have found a chipper that we would like to rent temporarily and consider purchasing, if it works for us. I also identified the radar sign to purchase.

Attached are three quotes for the equipment trailer:

Hubbard Trailers Sales Dewey AZ - \$6820.64
Big Tex Trailer World Phoenix AZ - \$6409.00
Trailers Plus – Phoenix, AZ - \$5459.00+tax, doc fees etc.

Hubbard Trailer Sales

Quote Sheet

(928) 632-8395

(888) 527-8788

Fax:(928) 632-7803

Date: 7/5/2017

Name: Town of Dewey/Humboldt

Phone: _____ Fax: _____

Trailer Type: RT 83x20 T.H

Accessories: (2) 7 K Axles
2 5/16 BALL
SPARE TIRE w/ MOUNT
TORSION AXLES

* They will register Trailer

Quote given by:

Perm/Comm.

Sub Total: 6295⁰⁰

Sales Tax: 525.64

Lic & Reg: 000000

Tire Tax: _____

Grand Total: 7645.64

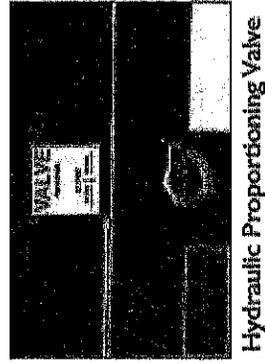
\$ 6820.64

6" Channel Equipment Tilt (T6)



TREATED PINE DECK	82" WIDE DECK	LIFTING LED LIGHTS
SERRATED HOLE DEXTER RE-LINE AXLES	STEEL DIAMOND PLATE FENDERS	21" DECK HEIGHT
INDUSTRIAL COMPLEX	6" CHANNEL FRAME	11" LOAD ANGLE
POWDER COAT	14k BASE GVWR	16" CROSSMEMBER CHASSIS
235/80/R16 RADIAL TIRES	3" CHANNEL CROSSMEMBERS	TORSION SUSPENSION
KNIFE-EDGE TAIL	3M REFLECTIVE TAPE	WARRANTY BY PJ

Lengths Available: 16' - 24'
 Deck Height: 21"
 Deck Width: 82"
 GVWR: 14,000 lbs (2 - 7k axles)
 15,680 lbs (Gooseneck)
 Load Angle: 11°



Hydraulic Proportioning Valve

10k Dropleg Jack

Low 21" Deck Height

17' 2" Tilt Deck

Hydraulic Cushioned Gravity Tilt

Ultra-Wide 82" Inside Fender Width

Removable Steel Diamond Plate Fenders

Treated No. 2 Southern Yellow Pine Deck

Adjustable 2 5/16" Ball Bulldog Coupler

6" Channel Frame

Dexter 7,000 lbs Torsion axle with Electric Brakes

16" White Spoke Wheels 235/80R16 Radial Tires

6" Channel Tilt Deck Frame

Rubrail with Stake Pockets & Pipe Spools

Fully Enclosed Lifetime Flushmount LED Lights

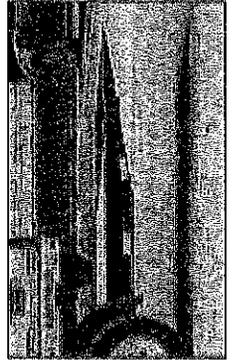
11° Deck Angle

30" Diamond Plate Knife-Edge Approach Ramp



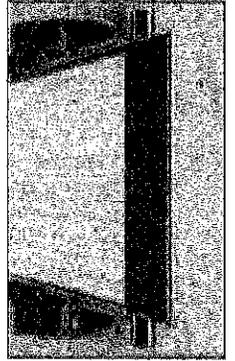
Hydraulic Cushioned Gravity Tilt

Our gravity tilts use a hydraulic cylinder, reservoir, and proportioning valve to control the rate the trailer tilts.



Knife-Edge Tail

Our 30" diamond plate knife-edge tail makes it super easy to load low clearance equipment like scissor lifts and fork lifts.



Low Load Angles
 The use of torsion axles and our unique frame design allow us to keep our deck heights low, giving us extremely low load angles.



Big Tex Trailer World, Inc.

1795 S. 19th Ave.

Phoenix, AZ 85009

Phone: 602-252-0900

Fax: 602-258-5605

Quote: _____ Order: _____
 (Quotes good for 30 days)

By: MATT

TS Inv#: _____

Purchase Order #: _____ Acct#: _____

Date: Wednesday, July 5, 2017

Business: DEWEY HUMBOLT

Phone: _____

Individual: _____

Phone: _____

(First) (Middle) (Last)

Address: (PO Box) _____

Contact: _____

City: _____ ST: _____

Zip: _____ County: _____

Address: (Physical) _____

email: _____

City: _____ ST: AZ

Zip: _____ County: _____

Serial#: _____ GVWR: _____

Capacity: _____ Empty Wgt.: _____

Color: _____ Year: _____

Make: _____ Body Style: _____

Model/Part #	Description	Qty	Price	Amount
14TL-20BK	14K TANDEM HD TILT,16' + 4' 16' TILT / 4' STATIONARY	1	\$5,650.00	\$5,650.00
			\$0.00	\$0.00
			\$0.00	\$0.00
SPARE	235-80R-16	1	\$175.00	\$175.00
			\$0.00	\$0.00
			\$0.00	\$0.00
			\$0.00	\$0.00
			\$0.00	\$0.00
			\$0.00	\$0.00

Photo ID #		ID TYPE		Sub Total	\$5,825.00
Trade In Information	Year:		VIN#:	Less Trade	
	Make:		Model:	Sub Total	\$5,825.00
Payment Type	Cash		Credit Card Type	Vehicle Tax	8.60% \$500.95
	Check#		Credit Card -last 4 digits	Federal Excise Tax	

Parts Only : yes _____
 Exempt: Tax Exemption yes _____ (Out of State, Municipal, Government, etc)
 Dealer: Tax Exemption yes _____

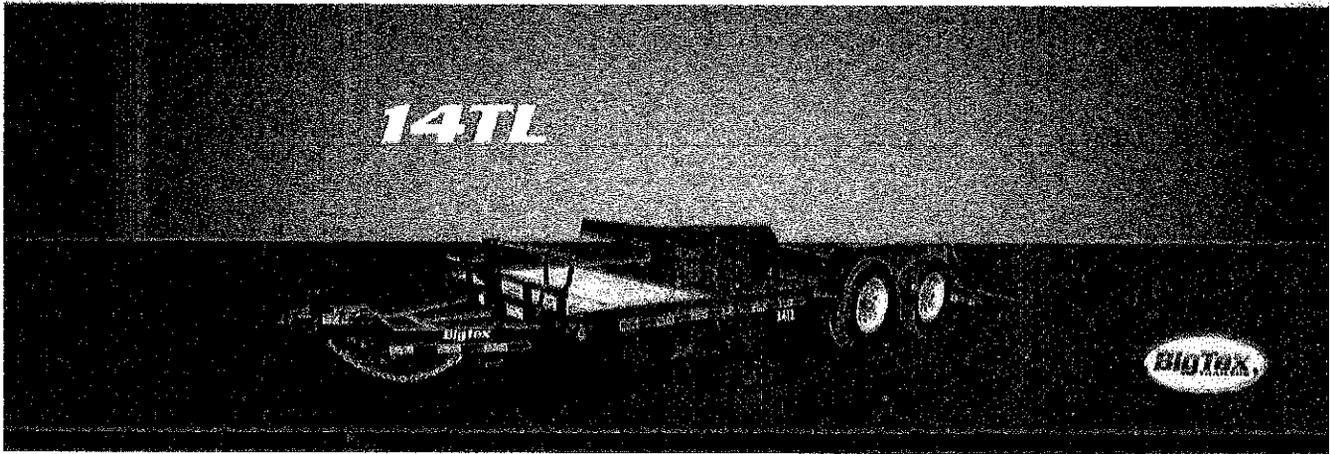
Lien Holder _____ 1st Lien Date: _____

Name: _____
 Address: _____
 City: _____ ST: _____ Zip: _____

Attention: By law this vehicle may require brakes and/or other safety devices.
 We assume no responsibility if purchased without.

Enviromental Fee	\$8.00
Title Fee	
Doc Prep	\$35.00
Reg. Fee	
Service	
Freight & Assembly	\$40.05
Less Deposit	
Balance Due	\$6,409.00
Total Invoice Amt.	\$6,409.00

Received By: _____
 Town Council Regular Meeting Packet July 18, 2017



Big Tex 14TL | Heavy Duty Tilt Bed Equipment Trailer

The Big Tex 14TL Tilt Bed Trailer is your easy-on, easy off solution for hauling heavy-duty, low-profile equipment to and from job sites. You invest a lot in your equipment, and you need to ensure it is onsite and earning its keep. The 14TL is a professional-grade equipment hauler that features a 75"-wide tilt platform with a 4-foot stationary deck on the front for versatility of use. The trailer comes in lengths of 20 feet and 22 feet to be right-sized for your equipment.

KEY FEATURES

- Stationary Front Deck with Tilting Mid/Back Deck
- Rubrail & Tie Down

SEE MORE

STANDARD SIZES:	G.V.W.R. RATING:	TRAILER WEIGHT:	TRAILER PAYLOAD:
83" x 20'	14,000#	3,460#	10,540#
83" x 22'	14,000#	3,660#	10,340#

**EASILY FIND THE RIGHT TRAILER FOR YOUR
NEEDS.**

Tilt Bed Trailers

Any Trailer Brand

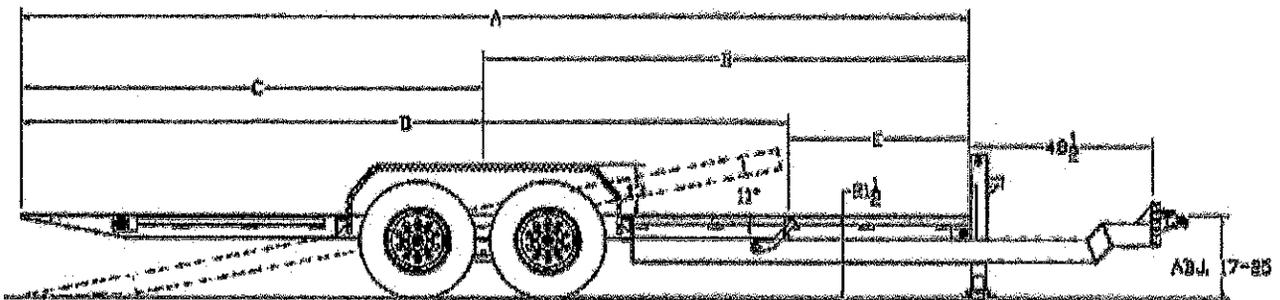
Within 30 miles

SEARCH

of Zip



SPECIFICATIONS



Dimensions

Model#	Weight	Description	Length	A	B	C	D	E
14TL-20	3,460#	83" x 20' (16' + 4') Heavy Duty Tilt Bed Trailer	20'	249-1/2"	130-1/2"	119"	201"	48"
14TL-22	3,660#	83" x 22' (16' + 6') Heavy Duty Tilt Bed Trailer	22'	273-1/2"	154-1/2"	119"	201"	72"

FEATURES

G.V.W.R.	14,000#	Axles	(2) 7,000#, 4" Drop EZ Lube w/Electric Brakes
G.A.W.R. (Ea. Axle)	7,000#	Suspension	Multi-Leaf Slipper Spring w/Equalizer
Coupler	Adjustable 14K Cast 2-5/16"	Tire	ST235/80 R-16 Load Range E
Safety Chains	3/8" Grd. 70 w/Safety Latch Hook (2 each)	Wheel	16" x 6"; Heavy White Mod 8 Bolt
Jack	12,000# Drop Leg Jack-Side Wind	Floor	2" Treated Pine or Douglas Fir*
Tongue	6" Channel Fold Back	Lights	LED D.O.T. Stop, Tail, Turn, & Clearance
Front Stop Rail	2" Tubing	Elec. Plug	7-Way RV
Frame	6" Channel	Finish (Prep)	Steel is Cleaned to Ensure a Professional Smooth Finish
Crossmembers	3" Channel, 3" Sq. Tube	Finish	Superior Quality Finish is Applied for a Highly Decorative and Protective Finish
Uprights	3" Channel, 3" Sq. Tube		
Fenders	9" x 72" Double Square Brake Diamond Plate (Bolted On)		

**Douglas Fir Available from Caldwell, ID,
Facility Only*

STANDARD EQUIPMENT

- Rubrail and Tie Down Pockets Along Sides
- Adjustable 2-5/16" 14,000# Cast Coupler
- Fold Back/Wrap Tongue w/ Raised Coupler
- 12,000# Drop Leg Jack- Side Wind Against Bed
- 2" Tubular Stop Rail
- EZ Lube Hubs
- Dexter Brand Axles
- Nev-R-Adjust Electric Brakes on All Hubs
- Cambered 4" Drop Axles
- Complete Break-A-Way System w/Charger
- Double Broke Diamond Plate Fenders (Removable)
- Stationary Front Deck for Added Versatility
- Unique Two Piece Main Frame
- 102" Wide Overall, 83" Width Between Fenders
- Tilt Platform is 75" Wide
- Hydraulic Dampening System
- 1/4" Diamond Plate Knife Edge on Rear
- Grommet Mount Sealed Lighting
- L.E.D. Lighting Package
- Sealed Modular Wiring Harness
- Spare Tire Mount (Front)
- Radial Tires

OPTIONAL EQUIPMENT

Category	Description
COUPLERS	Adjustable Pintle in Channel in Lieu of Coupler
BRAKES	Hydraulic Surge Brakes 2 Axles w/Adjustable Demco Actuator
TIRE/WHEEL	Spare Tire (ST235/80 R-16 LR-E)

Category	Description
TIRE/WHEEL	Tire Upgrade (ST235/85 R-16 LR-G)
TIRE/WHEEL	Spare Tire Upgrade (ST235/85 R-16 LR-G)
BODY	1/8" Diamond Plate Steel Floor (Per Square Foot)
CARGO CONTROL	Recessed D-Ring in Floor (Steel Floor Only)
CARGO CONTROL	B40 5/8" D-Ring (Each)

← Back To Inventory (/inventory)

7 X 20 Carry-On Hydraulic Tilt Trailer 14K Trailer

📍 Trailer Located at: TrailersPlus Phoenix



7 X 20 Hydraulic Tilt Trailer 14K Trailer: 15433

~~MSRP: \$8670~~ Sale Price: \$5459.00

Financing Available from \$109.19/mo.

Rated 5 out of 5
based on 3 reviews.

Powered by  TRUSTPILOT

Michael S Costanzo and Michael A Costanzo



Trailer Details

Trailer Details

Door(s):

Color: BLACK

Size: 7 X 20 Hydraulic Tilt Trailer 14K

Tires: Trailer Rated

Vin#: 4YMBU2028HN015433

Features

Features

Tail Lights: Incandescent

Undercoating: Undercoating

Dimensions

Dimensions

Overall Length: 23' 10"

Overall Width: 8' 5"

Overall Height: 0' 0"

Interior Length: 20' 0"

Interior Width: 6' 9"

Interior Height: 0' 0"

Axles and Brakes

Axles/Tires

GVWR: 14000 lbs.

Axles/Tires

Empty Weight: 3420 lbs.

Suspensions: Torsion

Brakes: Electric (1 Axle)

Construction

Construction

Frame: Channel

Frame Centers: 0"

Wall Centers: 0"

Flooring: Wood

Walls:

Nationwide Warranty

Warranty

Overall: (1) Year Limited. Includes free Certified Trailer Inspections at 12 and 24 months

Roof:

Axles: (1) Year Limited

Interested in this Trailer? Call Now! 480-409-0196 (tel:480-409-0196)

Reserve this Trailer Online

Schedule an Appointment

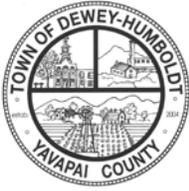
*Financing Available from \$109.19/mo.
Click here to Qualify for Trailer Financing
(/financing)*

While every reasonable effort is made to ensure the accuracy of this data, we are not responsible for any errors or omissions regarding pricing, vehicle photos, accessories, parts or equipment. Please verify any information in question with a dealership Manager. Prices do not include additional fees and costs of closing, including government fees and taxes, any finance charges, any dealer documentation fees, or other fees. All prices do not include taxes, documentation, and licensing fees. Dealer is not responsible for pricing errors. Financing rates and offers are national averages for well qualified buyers. Actual rates may vary. Acquisition fees, destination charges, tag, title, and other fees and incentives are not included in this calculation, which is an estimate only. The default interest rate is based on a 36-month loan. Monthly payment estimates are for informational purposes and do not represent a financing offer from the seller of this trailer. Other taxes may apply. Please contact dealer for specific details regarding price and qualification.

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(<https://www.facebook.com/TrailersPlus1/>) (<https://www.youtube.com/user/TrailersPlus1/>)

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TOWN OF DEWEY-HUMBOLDT
P.O. BOX 69
HUMBOLDT, AZ 86329
Phone 928-632-7362 ▪ Fax 928-632-7365

TOWN COUNCIL REGULAR MEETING

July 18, 2017 – 6:30 p.m. Town Council Meeting Chambers

Agenda Item # 10.1. Final Budget

To: Mayor and Town Council Members

From: Yvonne Kimball, Town Manager

Date submitted: July 13, 2017

Recommendation: Adoption of the Budget

Summary:

I'm pleased to present the final annual budget for the Fiscal Year 2017-2018. The total amount is \$4,043,016.

The Council adopted the Tentative Budget on June 6, 2017. Since then, some personnel changes took place, which leads to adjustments of some expenditure line items. The long-time Town Clerk left and a new Clerk was appointed. The Town Manager is departing and the Town Council will undergo a selection process for a new Town Manager. I have adjusted the pertinent compensation line items to provide a truer picture of staff's compensation. The difference offsets the expenses of the hiring of the new manager, such as the interview expenses, the moving expense for the new manager, if needed, and the recruiter expense, if needed. I also adjusted the Town Attorney expense upwards in anticipation of the additional time the Town Attorney will need to assist the transition with the Town Manager. Subsequently, I adjusted the budget text to reflect changes.

Further, the Town Council decided to participate in a Wildland Fuel reduction grant project in June. I have updated the budget to specify this program.

With all these line item updates, the total budget remains at \$4,043,016 which was the ceiling the Council set through the Tentative Budget. The text is provided to Council separately and available at town hall. Once you adopt the budget, we will post the final copy online and make it available through various sources.

Below are two summary sheets.



EXPENDITURE SUMMARY BY FUNDING SOURCE (REVENUE)

	GENERAL REVENUES	HURF REVENUES	GRANTS	CASH FUND BALANCE ALL FUNDS	TOTAL
Estimates of Revenues and Expenditures					
Revenues and Available CF Balance	1,793,266	372,658	1,570,000	307,092	4,043,016
Expenditures					
Town Council & Legal	192,711				192,711
Magistrate	97,410				97,410
Public Safety	430,346				430,346
Town Clerk	167,841				167,841
Finance	135,952				135,952
IT Support	69,500				69,500
Cost Over-run Contingency					-
Community Development	315,040				315,040
Public Works & Engineering					
Operational	342,580	197,750			540,330
Capital Expenditures	13,000	282,000	1,570,000		1,865,000
Cost Over-run Contingency				200,000	200,000
Transfer (GF to HURF)	28,886				28,886
Budgeted Expenditures	\$ 1,793,266	\$ 479,750	\$ 1,570,000	\$ 200,000	\$ 4,043,016

Town of Dewey Humboldt Combined Budget Summary General Fund, HURF (Special Revenue) Fund and Grants Fund 2017-2018					
	General Fund	HURF Fund	Subtotal of General and HURF Funds	Grants Fund	2017-18 Total
Total Revenues	1,793,266	372,658	2,165,924	1,570,000	3,735,924
Total Expenditures (w/t contingency)	1,793,266	479,750	2,273,016	1,570,000	3,843,016
Excess of Revenues over (under) Expenditures	-	(107,092)	(107,092)		(107,092)
Other (Uses)					
Operating Contingency	(200,000)		(200,000)		(200,000)
Net Increase (Decrease) in Fund Balance	(200,000)	(107,092)	(307,092)		(307,092)
Fund Balance at the Start of the Year	3,893,336	268,259	4,161,595	-	4,161,595
Fund Balance at the End of the Year	3,693,336	161,167	3,854,503		3,854,503
Summary					
Committed for Contingency	200,000		200,000		200,000
Committed for Reserves	744,182		744,182		744,182
Unassigned Fund Balance	2,749,154	161,167	2,910,321		2,910,321
Total Fund Balance	3,693,336	161,167	3,854,503		3,854,503

RESOLUTION № 17 -127

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF DEWEY-HUMBOLDT, COUNTY OF YAVAPAI, ARIZONA, ADOPTING THE DEWEY-HUMBOLDT FY2017-18 BUDGET; AND PROVIDING FOR AN EFFECTIVE DATE.

Whereas, the Town of Dewey-Humboldt has an important responsibility to its citizens to carefully account for public funds, to manage its finances wisely, and to plan for the adequate funding of services desired by the public, including the provision and maintenance of public facilities; and

Whereas, the Town of Dewey-Humboldt FY2017-18 Budget (the "Budget") has been developed by the Town of Dewey-Humboldt to deliver quality services in an affordable, efficient and cost-effective basis providing full value for each tax dollar; to maintain an adequate financial base to sustain a sufficient level of municipal services, thereby preserving the quality of life in the Town of Dewey-Humboldt; and to have the ability to withstand local and regional economic fluctuations, to adjust to changes in the service requirements of our community, and to respond to changes in Federal and State priorities and funding as they affect the Town's residents; and

Whereas, the Budget has been carefully reviewed by Council, who believes that it fairly provides for the provision of public goods and services to further the health, safety, and welfare of the Town's citizens.

Now, Therefore, Be it resolved by the Mayor and Common Council of the Town of Dewey-Humboldt, Arizona:

1. The Dewey-Humboldt FY2017-18 Budget shall be adopted as follows:
 - 1.1. The Budget is hereby adopted as an official Budget of the Town of Dewey-Humboldt for fiscal year 2017-2018 (beginning on July 1, 2017, and ending on June 30, 2018).
 - 1.2. The Budget shall be implemented, monitored, and maintained by the officials and staff of the Town for a period of one year (FY2017-18) with the support of this resolution.
2. Effective Date. That this resolution shall be effective as of the 18th day of July 2017.

PASSED AND ADOPTED by the Mayor and Common Council of the Town of Dewey-Humboldt, Arizona, this ___ day of July 2017.

Terry Nolan, Mayor

ATTEST:

APPROVED AS TO FORM:

Julie Gibson, Town Clerk

Susan Goodwin, Town Attorney

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TOWN OF DEWEY-HUMBOLDT
P.O. BOX 69
HUMBOLDT, AZ 86329
Phone 928-632-8643 ▪ Fax 928-632-7365

Date: July 8, 2017

Agenda Item # 10.2. Revision of Plat

To: Mayor and Council

From: Victor Hambrick, Chairman

Planning and Zoning Advisory Commission

Re: P & Z Recommendation to Town Council Regular Meeting of July 18, 2017

Recommendation: Approve the lot split

10.2 Public Hearing #: Z-17-170089 REVISION OF PLAT, LOT 55, BLUE HILLS FARM, ASSESSOR'S PARCEL NUMBER (APN) 402-03-204.

The Town received an application for approval of a Revision of Plat for Lot 55 of Blue Hills Farm, Assessor's Parcel Number (APN) 402-03-204.

This application is before you because of the fact that the parcel seeking to be split is within a platted subdivision, and as such is required to proceed to Final Plat for a Revision of Plat.

“Revision of plat. The following requested changes to an approved final plat shall be considered a revision of plat and require an application and the same processing as that of the original final plat (§ [152.08](#)) and subsequent approval by the Council:

(1) Any division of a lot or lots in a recorded subdivision resulting in an increase in the total number of lots in that subdivision;”

The application meets all requirements and the resulting lots represents the conforming lots. The Planning Commission held a public hearing on the above item on July 6, 2017, and voted unanimously to recommend approval by the Town Council.

Z-17-170089

TOWN OF DEWEY-HUMBOLDT DEVELOPMENT APPLICATION

PROJECT DESCRIPTION:

Lot Split -

- | | | |
|--|--|--|
| <input type="checkbox"/> General Plan Amendment - Major | <input type="checkbox"/> General Plan Amendment - Minor | <input type="checkbox"/> Pre-Application |
| <input type="checkbox"/> Community Master Plan | <input type="checkbox"/> Major Use / Site Plan | <input type="checkbox"/> Preliminary plat |
| <input type="checkbox"/> Commercial Design Review | <input type="checkbox"/> Annexation | <input type="checkbox"/> Zoning Clearance |
| <input type="checkbox"/> Conditional Use Permit | <input type="checkbox"/> Abandonment | <input type="checkbox"/> Rezone |
| <input checked="" type="checkbox"/> Land split (3 parcels max) | <input type="checkbox"/> Lot Combine | <input type="checkbox"/> Variance |
| <input type="checkbox"/> Area Plan / Amendment | <input checked="" type="checkbox"/> Final Plat / Amendment | <input type="checkbox"/> Land Use District |
| <input type="checkbox"/> Other _____ | | |

LEGAL DESCRIPTION:

Property Address: 955 Wicklow

Number of Lots / Units Proposed: 2

Assessor's Parcel Number: 402-03-204 Parcel Size (Acres): 4.46 SURVEYED *

Existing Land Use District: R1-70 Proposed Land Use District: R1-70

Plat Name: _____ Block: _____ Lot: 55 Tract: Blue Hills Farm

DESCRIBE UTILITIES AVAILABLE TO PROPERTY:

- | | | |
|---|--|--------------------------------------|
| <input type="checkbox"/> Water _____ | <input type="checkbox"/> Gas _____ | <input type="checkbox"/> Sewer _____ |
| <input checked="" type="checkbox"/> Phone _____ | <input checked="" type="checkbox"/> Electric _____ | <input type="checkbox"/> Cable _____ |

Describe Public Access to Property:
Access from Cranberry

FEES

Base Fees: 500⁰⁰ Other Fees: _____ Other Fees: _____ Subtotal: _____ Total: 500⁰⁰

Rec'd 5/19/17 - ddw

*APPLICANT / CONTACT INFORMATION:	OWNER INFORMATION:
Name: <u>Tom Mallett</u>	Name: _____
Address: <u>2173 Val Vista Dr Chula Vista</u>	Address: _____
Phone: <u>480 747 7342</u>	Phone: _____
Email: <u>TCHSLLC@YAHOO.COM</u>	Email: _____

X Thomas Mallett
Signature of owner or representative

*If application is being submitted by someone other than the owner of the property under consideration, a letter of authorization or other corresponding information must be provided.

*VC Shows 4.64



TOWN OF DEWEY-HUMBOLDT
Plot Plan Sketch and Affidavit

I certify that I am authorized by the property owner to make this application, that all information provided for this application is correct and that this plot plan, as part of the permit, indicates all structures (including fences, walls, and pads), correct property and building dimensions; setback distances; legal access and easements; road cuts; walls and/or any water course (including washes, drainage ditches etc.) on or within 50'; 100' and 200' respectively of the property. We agree to conform to all applicable laws of this jurisdiction.

Tom Mallett
 Signature

5/19/17
 Date

Orientation of Plot Plan

Dimension & Lettering ↑				
Dimension & Lettering ↔				

Document #

Sec

Twn

Rng

A P N

Zoning:

Stories:

Height:

Slope: %

FY:

RY:

EY:

IY:

LC:

Lot Area

Lot %

Density Used:

Scale:

North Arrow

email PDF of dwg from Tom Mallett

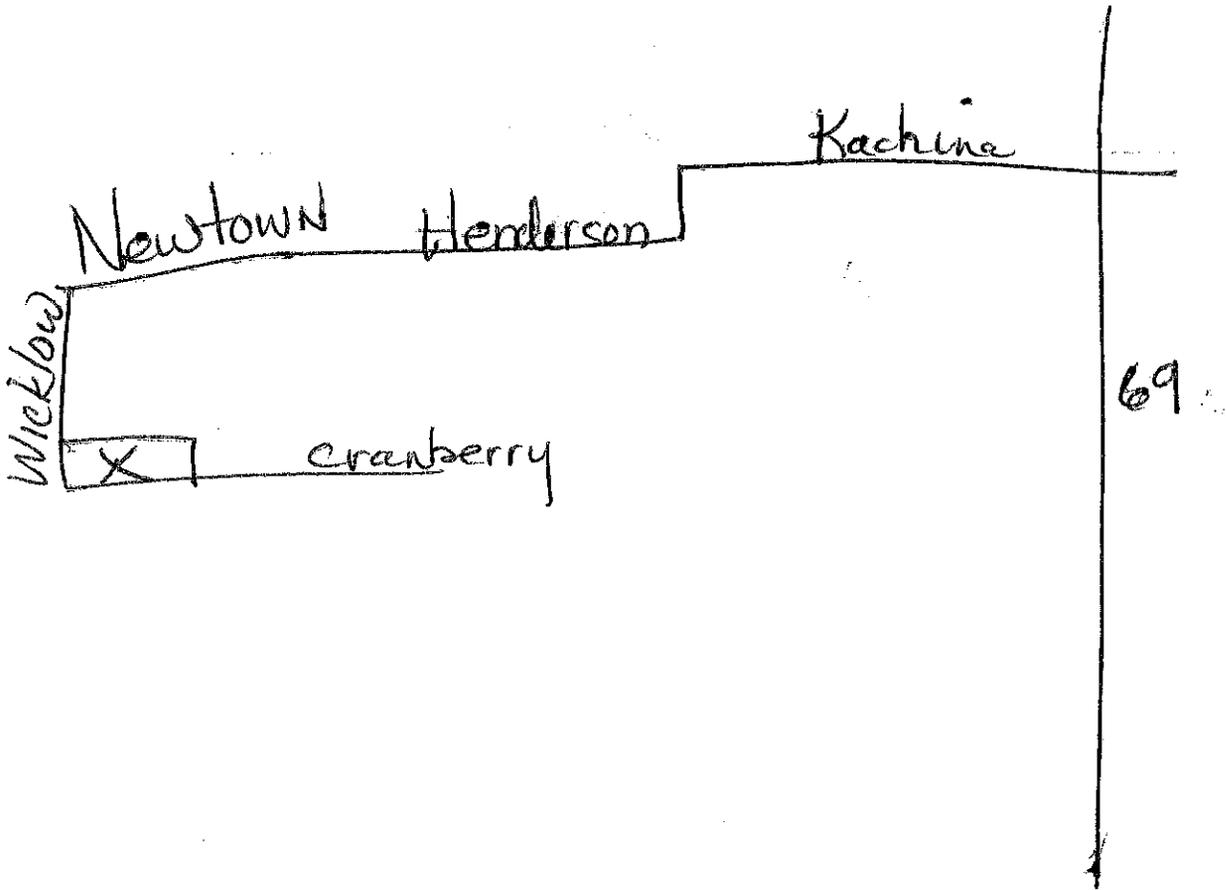
MUST BE DRAWN TO SCALE PER CHECKLIST. An additional 8 1/2" x 11" sheet may be used to provide an area map for a parcel which exceeds 2 acres or dimensions of 300 feet.

Town of Dewey-Humboldt

Directions to Site

Instructions: An actual detailed line map is needed, not written instructions, adding any significant buildings, land marks, main highway, street names, and north arrows. If the map is not adequate it could cause a delay in issuing your permit.

Assessor's Parcel Number 402-03-204 Address 955 Wicklow Place





TOWN OF DEWEY-HUMBOLDT
P.O. BOX 69
HUMBOLDT, AZ 86329
Phone: 928-632-7362 • Fax: 928-632-7365

Instructions for Drawing a Plot/Site Plan

Plot Plans must be drawn in Black Ink to scale on the form provided and must include all of the following information. An additional 8 ½" x 11" form may be used to provide an area map for a parcel which exceeds 2 acres or dimensions of 300 feet.

Site Plans must contain the following information and be drawn on the same size sheet as your construction drawings (minimum paper size is 18" X 24").

1. Indicate "North" with directional arrow.
2. Property Dimensions. (see Orientation of Dimension and Lettering as indicated on the Plot Plan Form).
3. Indicate scale used (Engineer's Scale ONLY – Not Smaller than 1" = 60').
4. Proposed structure(s) with all dimensions, including POOLS.
5. Existing structure(s) with all dimensions, including POOLS.
6. Distance(s) between structures.
7. Distances all structure(s) to all property lines.
8. Description of each structure's use.
9. Adjacent streets/roads.
10. Location of driveway(s) and material used (i.e., gravel, concrete...).
11. Location, size, dimensions of septic system with leach area (show perc test holes, 100% expansion area [minimum distance from septic & leach], length & slope of outlet lines [5' minimum], distribution box/diversion valve, inspection pipe(s) length, width & number of leach lines [distance between trenches], degree of slope in leaching area, length & slope of building sewer lines, setbacks from property lines, buildings, wells, dry washes, other sewage systems, water lines).
Note: If individual wells provide water, maintain minimum septic setbacks of 50' from property lines and 100' from all wells including neighboring wells.
12. Locations of all utility poles, meters, and lines.
13. All easements regardless of purpose must be displayed.
14. Slope information: slope information may be given in feet or percentage of slope
 - a. Indicate high and low point of lot if lot slopes
 - b. Indicate by arrows the direction of slope
 - c. Indicate how much difference there is in elevation (in feet) between high and low point.
15. Any watercourse(s) on the parcel or within 200 feet of existing or proposed structure(s); wells within 100 feet of the parcel; and road-cuts within 50 feet of the parcel (A watercourse is defined as any topographic feature that carries water periodically. Other appropriate terms might be wash, creek, river arroyo, slew or drainage way.) Indicate elevation difference of proposed building site to the lowest wash elevation adjacent to the building site.
16. Location of existing roadside ditches and road culverts with size.
17. Layout of parking spaces, including handicapped, per use requirements (pertains to all except single family dwelling permits).
18. Signage must be identified but requires a separate permit.
19. Location and type of exterior lighting.
20. Location where orange card will be posted.
21. **Full size SITE PLAN must also include existing and proposed grades, building pad elevations, drainage, and, cut and fill amounts.**

Drainage Report/Plans (if required) must be in accordance with the Yavapai County Drainage Criteria Manual (See the Flood Control District with any questions).



Town of Dewey-Humboldt

P.O. Box 69 / 2735 South Highway 69, Suite 10, Humboldt Station, Humboldt, AZ 86329

PUBLIC HEARING NOTICE

PLANNING AND ZONING ADVISORY COMMISSION AND TOWN COUNCIL

The following hearing application shall appear in addition to previously set matters by the

**TOWN OF DEWEY-HUMBOLDT PLANNING AND ZONING ADVISORY COMMISSION
ON JULY 6, 2017, 6:00 PM
AND**

TOWN OF DEWEY-HUMBOLDT TOWN COUNCIL ON JULY 18, 2017, 6:30PM

The Hearing will be conducted at Town Hall, 2735 South Highway 69, Suite 10, Humboldt, AZ 86329

Public Hearing Item:

ITEM #: Z-17-170089 REVISION OF PLAT, LOT 55, BLUE HILLS FARM, ASSESSOR'S PARCEL NUMBER (APN) 402-03-204.

Request: To revise the plat of Blue Hills Farm to split lot 55 Assessor's Parcel Number 402-03-204 into two parcels as shown in the attached Exhibit A.

Applicant: Tom Mallette

NOTICE TO THE PUBLIC: Property owners may submit letters in support or opposition of a Public Hearing Item by directing written correspondence to the Town of Dewey-Humboldt, PO Box 69, Humboldt, Arizona 86329. For more information, contact Dewey-Humboldt Town Clerk, Judy Morgan, at (928) 632-8562/ Fax 928-632-7365

