

**TOWN COUNCIL OF DEWEY-HUMBOLDT
STUDY SESSION & SPECIAL MEETING NOTICE**

Tuesday, April 2, 2019, 6:30 P.M.

**STUDY SESSION & SPECIAL MEETING
2735 S. HWY 69, SUITE 10**

**COUNCIL CHAMBERS, TOWN HALL
DEWEY-HUMBOLDT, ARIZONA**

AGENDA

The issues that come before the Town Council are often challenging and potentially divisive. In order to make sure we benefit from the diverse views to be presented, the Council believes that the meeting be a safe place for people to speak. With this in mind, the Council asks that everyone refrain from clapping, heckling and any other expressions of approval or disapproval. Council may vote to go into Executive Session for legal advice regarding any matter on the open agenda pursuant to A.R.S. 38-431.03 (A) (3), which will be held immediately after the vote and will not be open to the public. Upon completion of Executive Session, the Council may resume the meeting, open to the public, to address the remaining items on the agenda. Agenda items may be taken out of order. Please turn off all cell phones. The Council meeting may be broadcast via live streaming video on the internet in both audio and visual formats. One or more members of the Council may attend either in person or by telephone, video or internet conferencing. **NOTICE TO PARENTS:** Parents and legal guardians have the right to consent before the Town of Dewey-Humboldt makes a video or voice recording of a minor child. A.R.S. § 1-602.A.9. Dewey-Humboldt Council Meetings are recorded and may be viewed on the Dewey-Humboldt website. If you permit your child to participate in the Council Meeting, a recording will be made. You may exercise your right not to consent by not permitting your child to participate or by submitting your request to the Town Clerk that your child not be recorded.

1. Call To Order.

2. Roll Call. Town Council Members Karen Brooks, Lynn Collins, John Hughes, Amy Lance, Mark McBrady, Vice Mayor Victoria Wendt and Mayor Terry Nolan.

3. Study Session. No legal action to be taken

A. Discussion regarding closure gates on Prescott Street Agua Fria River Crossing with Deputy Werckmann of Yavapai County Sheriff's Office

4. Special Meeting. Legal action may be taken

A. Interview and possible appointment of applicant to the Planning & Zoning Commission to fill one of two vacancies

B. Discuss hiring a Finance Director (CAARF – Mayor Nolan)

C. Discuss hiring a company to do a demographic study (community store) (CAARF – Mayor Nolan)

D. Discuss Council taking a class on managing emotions under pressure (CAARF – Mayor Nolan)

E. Invite Ms. Sandy Stutey from Yavapai Regional Transit (5311 Grant) (CAARF – Mayor Nolan)

5. Adjourn.

For Your Information:

Next Town Council Meeting: Tuesday, April 16, 2019 at 6:30 p.m.

Next Town Council Work Session: Tuesday, May 7, 2019 at 6:30 p.m.

Next Planning & Zoning Meeting: Thursday, April 4, 2019 at 6:00 p.m.

Persons with a disability may request reasonable accommodations by contacting the Town Hall at 632-7362 at least 24 hours in advance of the meeting.

If you would like to receive Town Council agendas via email, please sign up at AgendaList@dhaz.gov and type Subscribe in the subject line, or call 928-632-7362 and speak with Julie Gibson, Town Clerk.

Certification of Posting

The undersigned hereby certifies that a copy of the attached notice was duly posted at the following locations: Dewey-Humboldt Town Hall, 2735 South Highway 69, Humboldt, Arizona, Chevron Station, 2735 South Highway 69, Humboldt, Arizona, Blue Ridge Market, Highway 69 and Kachina Drive, Dewey, Arizona, on the 28th day of March, 2019, at _____ a.m./p.m. in accordance with the statement filed by the Town of Dewey-Humboldt with the Town Clerk, Town of Dewey-Humboldt.

By: _____, Town Clerk's Office.



TOWN OF DEWEY-HUMBOLDT

Town Commission, Boards and Committee Vacancy Application Form

Please complete this application form and thank you for your interest in serving.

Personal information:

Name: MARIO MANZO email: [REDACTED]

Mailing & Physical Address: [REDACTED]

Phone Number: [REDACTED] Occupation: RETIRED/LAW ENFORCEMENT
(please indicate home and work numbers)

How long have you lived in Dewey-Humboldt? 1 years. Are you over the age of 18? Yes No

Are any of your relatives, employed by the Town? Who/Where: NO

Emergency Contact: DEBRA MANZO [REDACTED] WIFE
Name Phone Relationship

Are you presently employed? (Check as many as apply)

Employed full-time Employed part-time Unemployed Retired Other _____

Employment experience relevant to the position applied for: NONE

Position applied for: Briefly describe your interest in volunteering for the Town's Boards, Commissions and/or Committees. Describe your experience, education and /or other qualities that you feel would be of value to the Town. You may apply for more than one position. If doing so, please list in order of preference. If needed, you may attach a separate sheet of paper.

I'M INTERESTED IN SERVING THE COMMUNITY BY BEING FAMILIAR WITH ACTIVITIES OF OUR LOCAL GOVERNMENT. I WAS IN LAW ENFORCEMENT FOR 30 YEARS AND MILITARY FOR 7 YEARS, SO THE CONCEPT OF SERVING HAS ALWAYS BEEN INTERESTING & COMPELLING TO ME. I POSSES AN ASSOCIATE OF ARTS DEGREE IN POLICE SCIENCE AND POSSES NUMEROUS CERTIFICATES OF TRAINING FROM MY CAREER. I HAVE EXPERIENCE AS A COMMUNITY RELATIONS OFFICER AND HAVE WORKED WITH CITY & COUNTY OFFICIALS IN THE PAST REGARDING NUMEROUS ISSUES REGARDING PUBLIC SAFETY AND CRIME PREVENTION.

Dewey-Humboldt

APR 17 2018

Town of Dewey-Humboldt
Commissions, Boards and Committees

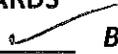
(Please number in order of preference, 1st choice, 2nd choice, etc., if applying for more than one position)

COMMISSIONS



Planning and Zoning Advisory Commission – Seven-member commission that hears requests for re-zonings, Planned Area Developments; makes recommendations to the Town Council. Term of appointment is four years. The Commission may set its own schedule but is required to meet at least quarterly or at the request of the Mayor, a Councilmember or applicant.

BOARDS



Board of Adjustment – Five resident members that hear appeals by property owners regarding variances and interpretations of staff decisions regarding land uses. Quasi-judicial, appeals of the Board's decisions are heard by Superior Court.

COMMITTEES

Environmental Issues Advisory Committee – Provides for the identification, assessment and monitoring of environmental and public health issues that may be of concern to the Town. Term of appointment is two years. Committee may set its own meeting schedule and shall meet at least quarterly or at the request of the Town Council.

Groundwater Resource Advisory Committee – Provides for the collection of data, information and studies that will assist the Town in being a positive influence in the preservation of its citizens' rights to access groundwater and other appropriate water resources. Term of appointment is two years. Committee may set its own schedule and shall meet at least quarterly or at the request of the Town Council.

Clean Town Committee – Provides organizational oversight of volunteer services to the Town and its citizens and assist in developing programs that address issues of accumulated trash, code enforcement and related concerns. Term of appointment is two years. Committee may set its own meeting schedule and shall hold at least one meeting per year.

Open Space & Trails Committee – Provides volunteer services to the Town by interacting with the community, other similar area committees and agencies to further the implementation of the Town Open Space & Trails Master Plan and to compile findings and contact reports associated with its activities. It shall also plan any trail, refuge area or related facility within the vicinity of Chaparral Gulch that is suggested by Council to be named in memory of Emmett Trapp.

Other Committees as needed.

Information for Applicants

Members of boards, commissions and committees are appointed by the Town Council and serve at the pleasure of the Council. The appointment process begins with the submission of an application. Applications will be retained for one year following submission. Applicants are subject to interview by the Chair of the board, commission or committee and the Town Council for appointment.

Voting members of boards, commissions and citizen committees must be residents of the Town. Non-voting members of Citizen Committees may be non-residents.

Appointees may serve an unlimited number of terms on a board, commission, or citizen committee, at the discretion of the Town Council.

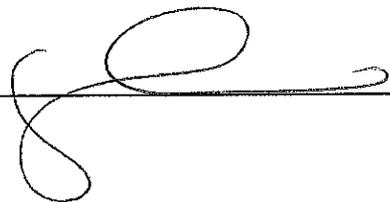
Regular attendance is required for board, commission and committee members. If a member misses three meetings consecutively or within a calendar quarter and the chair recommends removal, his seat is deemed vacant upon declaration by the Council.

Board, commission and citizen committee members are required to comply with Arizona open meeting laws, public records laws and with the Town of Dewey-Humboldt Code of Ethics.

Signature and Verification

I hereby certify that all information contained in this application is true and complete and I understand that the information I have provided in this application may be verified by the Town of Dewey-Humboldt. I have read the information for applicants provided above and agree to comply with all the requirements for serving as a board, commission, or citizen committee member set forth above or as may be required by the Town Code and the laws of the State of Arizona.

4/16/18
Date


Signature

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TOWN OF DEWEY -HUMBOLDT

P.O. BOX 69 HUMBOLDT, AZ

86329

Phone 928-632-8562 ■ Fax 928-632-7365

COUNCIL AGENDA ACTION REQUEST FORM

Meeting Type: Regular Special Work Session

Meeting Date: 4/02/19

Date of Request: 3/22/19

Type of Action :Routine/Consent Regular Requesting: Action Report Only

Agenda Item Text (a brief description for placement on the agenda; please be exact):

Discuss hiring a Finance Director

Purpose and Background Information (Detail of requested action).

To advertise for a Finance Director in the paper

Staff Recommendation(s):

Budgeted Amount:

List All Attachments

Type of Presentation: oral

Special Equipment needed: Laptop Remote Microphone

Overhead Projector Other:

Contact Person: Mayor, Nolan

Note: Per Town Code §30.105(D): Any new item will be placed under "New Business" for the council to determine its disposition. It can be acted upon at that meeting, sent to staff for more work, sent to the appropriate board or commission, set for a work session or tabled for a future date, etc.

S:\FORMS\Council Action Request Form Template.docx

Dewey-Humboldt

MAR 25 2019

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P.O. BOX 69 HUMBOLDT, AZ
86329

Phone 928-632-8562 ■ Fax 928-632-7365

COUNCIL AGENDA ACTION REQUEST FORM

Meeting Type: Regular Special Work Session
Meeting Date: 4/02/19

Date of Request: 3/22/19

Type of Action: Routine/Consent Regular Requesting: Action Report Only

Agenda Item Text (a brief description for placement on the agenda; please be exact):

to discuss hiring a company to do a demographic study

Purpose and Background Information (Detail of requested action). _____

to discuss the idea of hiring a company to do a demographic study to
present to a developer to build a store for the
community

Staff Recommendation(s): _____

Budgeted Amount: _____

List All

Attachments: _____

Type of Presentation: oral

Special Equipment needed: Laptop Remote Microphone

Overhead Projector Other: _____

Contact Person: Mayor, Nolan

Note: Per Town Code §30.105(D): Any new item will be placed under "New Business" for the council to determine its disposition. It can be acted upon at that meeting, sent to staff for more work, sent to the appropriate board or commission, set for a work session or tabled for a future date, etc.

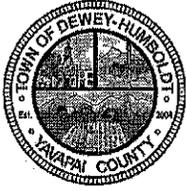
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HUMBOLDT, AZ 86329
Phone 928-632-7362 • Fax 928-632-7365

COUNCIL AGENDA ACTION REQUEST FORM

Meeting Type: Regular Special Work Session

Meeting Date: 4/02/19

Date of Request: 3/24/19

Requesting: Action Discussion or Report Only

Type of Action: Routine/Consent Agenda Regular

Agenda Item Text (a brief description for placement on the agenda; please be exact as this will be the wording used for the agenda):

To Discuss About Council Taking a class
on Managing Emotions under Pressure

Purpose and Background Information (Detail of requested action):

for all of Council to take this class
as sometimes we all get to emotional
at Council meetings

Staff Recommendation(s): _____

Budgeted Amount: _____

List All Attachments: _____

Type of Presentation: _____

Special Equipment needed: Laptop Remote Microphone
 Overhead Projector Other: _____

Contact Person: Mayor, Nolan

Note: Per Town Code §30.105(D): Any new item will be placed under "New Business" for the council to determine its disposition. It can be acted upon at that meeting, sent to staff for more work, sent to the appropriate board or commission, set for a work session or tabled for a future date, etc.

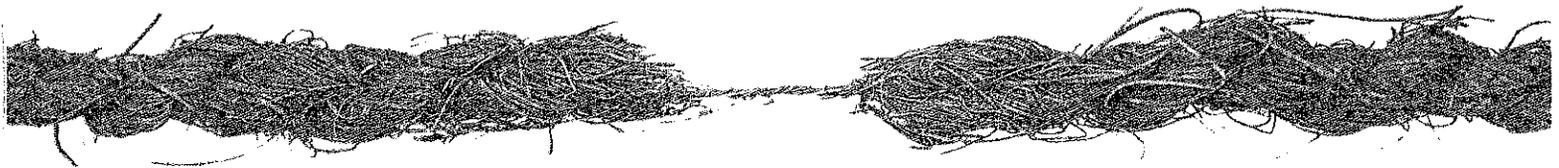
Dewey-Humboldt

MAR 25 2019

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Managing Emotions UNDER PRESSURE

HOW TO STAY CALM AND PRODUCTIVE IN ANY SITUATION



June 2019 Locations and Dates

ARIZONA

Phoenix – June 6
Prescott – June 5
Tempe – June 7

INDIANA

Indianapolis – June 18
Lafayette – June 19
Terre Haute – June 14

KENTUCKY

Bowling Green – June 12
Louisville – June 13
Somerset – June 17

LOUISIANA

Alexandria – June 6
New Orleans – June 19
West Monroe – June 5

MISSISSIPPI

Gulfport – June 18
Hattiesburg – June 17
Jackson – June 4
Tupelo – June 3

NEW JERSEY

Edison – June 27
Freehold – June 28
Parsippany – June 26

NEW MEXICO

Albuquerque – June 24
Las Cruces – June 27
Roswell – June 26
Santa Fe – June 25

NEW YORK

Hauppauge – June 24
New York – June 25

TEXAS

El Paso – June 28

This seminar will help you:

- Respond with a level head, even if you're ready to blow a fuse
- Adapt to workplace changes, even those that are tough to swallow
- Stick with difficult challenges when solutions don't come easily
- Follow through on plans, turn good intentions into reality and meet more goals
- Develop the steady self-control it takes to stand up for yourself and deal with conflicts positively
- Break on-the-job habits that hurt you, like procrastination, disorganization and others
- Bring more discipline into your personal life — creating healthier routines and relationships



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COUNCIL AGENDA ACTION REQUEST FORM

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Meeting Date: 4/02/19

Date of Request: 3/22/19

Type of Action: Routine/Consent Regular

Requesting: **Action** Report Only

Agenda Item Text (a brief description for placement on the agenda; please be exact):

inviting Ms. Sandy Stutey from Yavapai Regional Transit

Purpose and Background Information (Detail of requested action). _____

to talk to us about the 5311 grant we could use to purchase a van to
transport residents back and forth to Prescott Valley

Staff Recommendation(s): _____

Budgeted Amount: _____

List All Attachments _____

Type of Presentation: oral

Special Equipment needed: Laptop Remote Microphone
Overhead Projector Other: _____

Note: Per Town Code §30.105(D): Any new item will be placed under "New Business" for the council to determine its disposition. It can be acted upon at that meeting, sent to staff for more work, sent to the appropriate board or commission, set for a work session

Contact Person: Mayor, Nolan

or tabled for a future date, etc.
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Dewey-Humboldt

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