

**TOWN COUNCIL OF DEWEY-HUMBOLDT  
REGULAR AND SPECIAL MEETING NOTICE AND AGENDA – AMENDED**

**Tuesday, July 16, 2019, 6:30 P.M.**

**DEWEY-HUMBOLDT TOWN HALL  
COUNCIL CHAMBERS  
2735 S. HWY 69, SUITE 10  
HUMBOLDT, ARIZONA 86329**

**NOTICE OF MEETING OF THE DEWEY-HUMBOLDT TOWN COUNCIL**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Dewey-Humboldt Town Council and to the public that the Town Council will hold a meeting open to the public on **Tuesday, July 16, 2019, at 6:30 p.m.**, at the **Dewey-Humboldt Town Hall Council Chambers, 2735 S. Highway 69, Suite 10, Humboldt, Arizona 86329**.

**DEWEY-HUMBOLDT TOWN COUNCIL REGULAR AND SPECIAL MEETING  
AGENDA – AMENDED**

The issues that come before the Town Council are often challenging and potentially divisive. To make sure we benefit from the diverse views to be presented, the Council believes public meetings to be a safe place for people to speak, and asks that everyone refrain from clapping, heckling and any other expressions of approval or disapproval. Council may vote to go into Executive Session for legal advice regarding any matter on the open agenda pursuant to A.R.S. 38-431.03 (A) (3), which will be held immediately after the vote and will not be open to the public. Upon completion of the Executive Session, the Council may resume the meeting, open to the public, to address the remaining items on the agenda. Agenda items may be taken out of order. Please turn off all cell phones. The Council meeting may be broadcast via live streaming video on the internet in both audio and visual formats. One or more members of the Council may attend either in person or by telephone, video or internet conferencing. **NOTICE TO PARENTS:** Parents and legal guardians have the right to consent before the Town of Dewey-Humboldt makes a video or voice recording of a minor child. A.R.S. § 1-602.A.9. Dewey-Humboldt Council Meetings are recorded and may be viewed on the Dewey-Humboldt website. If you permit your child to participate in the Council Meeting, a recording will be made. You may exercise your right not to consent by not permitting your child to participate or by submitting your request to the Town Clerk that your child not be recorded.

**1. Call To Order**

**2. Roll Call** Town Councilmembers: Karen Brooks, Lynn Collins, John Hughes, Mark McBrady, Amy Lance, Vice Mayor Victoria Wendt and Mayor Terry Nolan.

**3. Pledge of Allegiance**

**4. Invocation**

**5. Announcements regarding Town Current Events; Guests; Appointments; and Proclamations**

Announcements of items brought to the attention of the Mayor not requiring legal action by the Council. Guest Presentations, Appointments, and Proclamations may require Council discussion and action. Pursuant to the Arizona Open Meeting Law, A.R.S. 38-431.02, the Town Council may present a brief summary of current events; however, the Council may not discuss, deliberate, or take legal action on any matter in the summary.

Page **A. Council announcements about outside meetings and committees**

5 **B. Public Safety Report – Central Arizona Fire & Medical Authority (CAFMA) Report presented by Fire Marshal Rick Chase** Topics for possible discussion and action include: calls responded; outreach programs and services; construction permitting. A brief video relating to the Blue Hills water tank celebration may be played by the Town during this agenda item.

**C. Public Safety Report – Yavapai County Sheriff's Office Report** Topics for possible discussion and action include: overview – self-initiated, calls for service, traffic stops including number of citations, arrests (family fight, disorderly, DUI/drugs), criminal investigation, animal control – calls for service, calls for service comparison – days of week and time of day, average response times, Part 1 crimes comparison.

**6. Public Comment on Non-agendized Items**

The Council wishes to hear from Citizens at each meeting. Those wishing to address the Council need not request permission or give notice in advance. For the official record, individuals are asked to state their name. Public comments may appear on any video or audio record of this meeting. Please direct your comments to the Council. Individuals may address the Council on any issue within its jurisdiction. According to the Arizona Open Meeting Law, Councilmembers may respond to criticism

made by those who have addressed the public body, may ask Town staff to review a matter, or may ask that a matter be put on a future agenda; however, Councilmembers are forbidden from discussing or taking legal action on matters raised during the Comments from the Public unless the matters are properly noticed for discussion and legal action. A **3 minute** per speaker limit shall be imposed. Everyone is asked to please be courteous and silent while others are speaking.

## 7. Consent Agenda

Page All those items listed below are considered to be routine and may be enacted by one motion. Any Councilmember may request to remove an item from the Consent Agenda to be considered and discussed separately.

### 21 A. Approval of Minutes of July 2, 2019, Regular Council Meeting

## 8. Town Manager's Report

Update on Current Events. The Town Council may ask clarifying questions about any item listed on the agenda under Town Manager's Report, or ask that any item listed on the agenda under Town Manager's Report be placed on a future agenda for Council deliberation and action. No legal action will be taken on items listed under Town Manager's Report. From time to time, as authorized by A.R.S. § 38-431.02(K), the Town Manager may present a brief summary of a current event that, due to its timeliness, is not listed on the agenda. In such cases, the Town Council shall not propose, discuss, deliberate or take legal action on the matter.

**A. Report on the lease/purchase of the existing Town Hall location, 2735 S. Highway 69, for continued use by the Town of Dewey-Humboldt.**

**B. Report on inquiries relating to a Larger Building for Town Hall, as directed by Town Council on June 18, 2019.**

9. **General Business** Discussion and possible legal action may be taken.

25 **A. Discussion and possible action to authorize staff to make budget transfer adjustments to the Fiscal Year 2018/19 Budget, as part of the fiscal year closeout process. There is no fiscal impact to the Town by making these adjustments. (Staff CC)**

27 **B. Discussion and possible action to approve the Intergovernmental Agreement with the Yavapai County Flood Control District for the Fiscal Year 2019/20 financial contribution from the District to the Town for Flood Control Improvements. (Staff CC)**

35 **C. Discussion and possible action to clarify the direction provided to staff at the July 2, 2019, Town Council Regular Meeting, relating to enacting a Town of Dewey-Humboldt Business License for all Businesses, to authorize staff to pursue drafting an ordinance to make necessary changes to the Dewey-Humboldt Town Code of Ordinances, and to take other actions necessary to prepare documentation required for implementation, subject to Council review. (Staff CC)**

37 **D. Discussion and possible action to clarify the direction provided to staff at the July 2, 2019, Town Council Regular Meeting, relating to enacting a Town of Dewey-Humboldt Peddlers Occupational License for all Peddler-Type Sales, to authorize staff to pursue drafting an ordinance to make necessary changes to the Dewey-Humboldt Town Code of Ordinances, and to take other actions necessary to prepare documentation required for implementation, subject to Council review. (Staff CC)**

10. **Public Hearing** Discussion and possible legal action may be taken.

39 **A. Hold a Public Hearing to receive public comments on the Final Fiscal Year (FY) 2019/20 Final Budget. (Staff CC)**

1. **Staff Report**

2. **Open Public Hearing**

3. **Close Public Hearing**

4. **Motion to recess the Regular Meeting and Convene into a Special Meeting**

11. **Special Meeting.** Legal action may be taken.

- 41 **A. Town Council discussion and possible direction to staff relating to the Final FY 2019/20 Budget, and possible action to adopt Resolution No. 19-137, adopting the Final FY 2019/20 Budget, with the total amount of proposed expenditures of \$4,132,564. (Staff CC)**
  - 1. **Council Discussion**
  - 2. **Possible Action to Adopt Resolution No. 19-137**
  - 3. **Motion to adjourn the Special Meeting and Reconvene into the Regular Meeting**

**12. Executive Session.**

**Vote to recess to Executive Session**

- A. An Executive Session pursuant to A.R.S. § 38-431.03(A)(1) to discuss and consider the appointment and employment/legal services contract of Bigelow Law Offices, PLC, for the position of Town Attorney.**

**Close Executive Session/Reconvene Special Meeting**

- 13. Discussion and possible direction to staff relating to, and possible action to approve, the employment/legal services contract of Bigelow Law Office, PLC, for the position of Town Attorney.** Possible direction and action include approval, rejection, modification, and/or authorizing staff to negotiate terms of the employment/legal services contract.

- 14. Consideration of additional Special Session(s)** Whether to hold and, if so, set the date

**15. Adjourn**

Persons with a disability may request reasonable accommodations by contacting the Town Hall at (928) 632-7362 at least 24 hours in advance of the meeting.

**Certification of Posting**

The undersigned hereby certifies that a copy of the attached notice was duly posted at the following locations: Dewey-Humboldt Town Hall, 2735 South Highway 69, Humboldt, Arizona, Chevron Station, 2735 South Highway 69, Humboldt, Arizona, Blue Ridge Market, Highway 69 and Kachina Drive, Dewey, Arizona, on the \_\_\_\_\_ day of \_\_\_\_\_, 2019, at \_\_\_\_\_ a.m./p.m. in accordance with the statement filed by the Town of Dewey-Humboldt with the Town Clerk, Town of Dewey-Humboldt.

By: \_\_\_\_\_, Town Clerk's Office.

**For Your Information:**

- Next Town Council Regular Meeting: Tuesday, August 6, 2019 at 6:30 p.m.
- Next Planning & Zoning Meeting: Thursday, August 8, 2019, at 6:00 p.m.
- Next Town Council Study Session: Tuesday, August 13, 2019, at 6:30 p.m.

If you would like to receive Town Council agendas via email, please sign up at [AgendaList@dhaz.gov](mailto:AgendaList@dhaz.gov) and type Subscribe in the subject line, or call (928) 632-7362 and speak with Tim Mattix, Town Clerk.

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# Dewey/Humboldt Town Council Mtg. April 16, 2019

Agenda Item 5.B.

1st Quarter Report  
Jan-March 2019  
Central Arizona Fire and Medical



Land Area: 365 sq. miles  
Population: 86,865  
Fire Stations: 10 staffed stations

# EMS RESPONSES

- Ex: Medical, MVA, Rescue, Search for Lost Person, Water Rescue, Electrical Rescue

		<u>Throughout District</u>
Jan:	39 (5.7%)(1 MVA)	680
Feb:	25 (3.7%)	662
March:	24 (3.5%)(1 MVA)	<u>677</u>
Total:	88 (4.3%)	2,019

# FIRE RESPONSES

- Ex: Structure, Wildland, Vehicle

## Throughout District:

Jan: 3 (27%) 11

Feb: 1 (16.6%) 6

March: 2 (25%) 8

Total: 6 (24%) 25

# PUBLIC SERVICE DISPATCHES

- Ex: lock out, water problem, bee/snake call, unauthorized burning, police assist, other type of help

## Throughout District

Jan:	4 (2%)	191
Feb:	2 (1%)	167
<u>March:</u>	<u>3 (1.7%)</u>	<u>175</u>
Total:	9 (1.7%)	533

# HAZARDOUS COND. RESPONSES

- Ex: comb./flam. spill, chemical or biological hazard, illegal burning

## Throughout District

Jan:	0 (0%)	12
Feb:	0 (0%)	14
<u>March:</u>	<u>0 (0%)</u>	<u>7</u>
Total:	0 (0%)	33

# GOOD INTENT RESPONSES

- Ex: cancelled enroute, animal rescue, controlled burning, vicinity (smoke/fire) alarm, false alarm

## Throughout District

Jan:	5 (4.7%)	97
Feb:	10 (1.8%)	143
<u>March:</u>	<u>3 (2.6%)</u>	<u>107</u>
Total:	18 (5.2%)	347

# TOTAL DISPATCHES

## Throughout District

Jan:	51 (3.9%)	1,033
Feb:	38 (4.5%)	992
<u>March:</u>	<u>32 (4.9%)</u>	<u>975</u>
Total:	121 (4%)	3,000

# Dewey/Humboldt Town Council Mtg. July 16, 2019

2nd Quarter Report  
April-June 2019

Central Arizona Fire and Medical



Land Area: 365 sq. miles  
Population: 86,865  
Fire Stations: 10 staffed stations

# EMS RESPONSES

- Ex: Medical, MVA, Rescue, Search for Lost Person, Water Rescue, Electrical Rescue

	<u>Throughout District</u>
April: 16 (2.3%)(1 MVA)	670
May: 21 (3.1%)(3 MVA)	665
<u>June: 33 (4.7%)(1 MVA)</u>	<u>689</u>
Total: 70 (3.4%)	2,024

# FIRE RESPONSES

- Ex: Structure, Wildland, Vehicle

## Throughout District:

April:	1 (6.2%)	16
May:	1 (7.6%)	13
<u>June:</u>	<u>0</u>	<u>19</u>
Total:	2 (4.1%)	48

# PUBLIC SERVICE DISPATCHES

- Ex: lock out, water problem, bee/snake call, unauthorized burning, police assist, other type of help

## Throughout District

April:	10 (6.5%)	153
May:	9 (5.1%)	175
<u>June:</u>	<u>2 (1%)</u>	<u>190</u>
Total:	21 (4%)	518

# HAZARDOUS COND. RESPONSES

- Ex: comb./flam. spill, chemical or biological hazard, illegal burning

## Throughout District

April:	1 (7.6%)	13
May:	1 (7.6%)	13
<u>June:</u>	<u>1 (1%)</u>	<u>10</u>
Total:	3 (8%)	36

# GOOD INTENT RESPONSES

- Ex: cancelled enroute, animal rescue, controlled burning, vicinity (smoke/fire) alarm, false alarm

## Throughout District

April:	5 (4.7%)	106
May:	3 (2.4%)	123
<u>June:</u>	<u>6 (5.8%)</u>	<u>141</u>
Total:	14 (3.7%)	370

# TOTAL DISPATCHES

## Throughout District

April:	33 (3.4%)	958
May:	35 (3.5%)	992
<u>June:</u>	<u>42 (4%)</u>	<u>1,049</u>
Total:	110 (3.6%)	2,999

**TOWN OF DEWEY-HUMBOLDT  
TOWN COUNCIL  
REGULAR COUNCIL MEETING MINUTES  
JULY 2, 2019, 6:30 P.M.**

**A REGULAR COUNCIL MEETING OF THE DEWEY-HUMBOLDT TOWN COUNCIL WAS HELD ON TUESDAY, JULY 2, 2019, AT TOWN HALL AT 2735 S. STATE ROUTE 69, DEWEY-HUMBOLDT, ARIZONA. MAYOR TERRY NOLAN PRESIDED.**

- 1. Call To Order** Mayor Nolan called the meeting to order at 6:30 p.m.

Agenda items 2, 3 and 4 were taken out of order.

- 3. Pledge of Allegiance** Mayor Nolan led the Pledge.

- 4. Invocation** Given by Councilmember Lance.

- 2. Roll Call** Town Council Members: Karen Brooks, Lynn Collins, Mark McBrady, Amy Lance, Vice Mayor Victoria Wendt and Mayor Terry Nolan were present. Councilmember John Hughes was absent.

- 5. Announcements regarding Current Events; Guests; Appointments; and Proclamations**

Announcements of items brought to the attention of the Mayor not requiring legal action by the Council. Guest Presentations, Appointments, and Proclamations may require Council discussion and action.

**A. Council announcements about outside meetings and committees**

Mayor Nolan attended the Greater Arizona Mayors Association (GAMA) meeting on Friday, June 28, 2019; GAMA is going to propose another resolution for Airbnb control from Cities and Towns.

Vice Mayor Wendt attended the Northern Arizona Council of Governments (NACOG) Quarterly Regional Meeting; the meeting was strictly dealing with budgets for the upcoming year.

Councilmember Brooks attended the Chino Valley Fire Board Meeting, the Yavapai County Fire Board Meeting, and the Central Arizona Fire Medical Authority (CAFMA) Board Meetings on Monday, June 24, 2019; the Boards gave reports and finalizing budgets.

- 6. Public Comment on Non-agendized items**

The Council wishes to hear from Citizens at each meeting. Those wishing to address the Council need not request permission or give notice in advance. For the official record, individuals are asked to state their name. Public comments may appear on any video or audio record of this meeting. Please direct your comments to the Council. Individuals may address the Council on any issue within its jurisdiction. At the conclusion of Comments from the Public, Council members may respond to criticism made by those who have addressed the public body, may ask Town staff to review a matter, or may ask that a matter be put on a future agenda; however, Council members are forbidden by law from discussing or taking legal action on matters raised during the Comments from the Public unless the matters are properly noticed for discussion and legal action. A 3 minute per speaker limit may be imposed. The audience is asked to please be courteous and silent while others are speaking.

No one spoke.

- 7. Consent Agenda** All those items listed below are considered to be routine and may be enacted by one motion. Any Council Member may request to remove an item from the Consent Agenda to be considered and discussed separately.

**A. Approval of Minutes of June 4, 2019, Study Session**

**B. Approval of Minutes of June 11, 2019, Study Session and Special Meeting**

A correction was noted to the June 4, 2019, Study Session minutes; the correct name of the developer in Agenda Item 3B, Presentation by Alvin Stump, is Cavan.

Councilmember Lance moved to accept the minutes as corrected from the June 4 and June 11 Study Sessions and Special Meeting; seconded by Councilmember Brooks. Motion passed on a voice vote 6-0. CM Brooks – aye; CM Collins – aye; CM McBrady – aye; CM Lance – aye; VM Wendt – aye; Mayor Nolan – nay. CM Hughes – absent.

- 8. Town Manager's Report**

Update on Current Events. No legal action can be taken. Council may ask town staff to review an operational matter at this time, or may ask that a matter be put on a future agenda for actions or further discussion. Possible matters and projects are related to Town general administration, Finance, Public Works, Community Development.

**A. Report on Status of Town Hall Lease**

Ed Hanks, Town Manager, noted that he met with the current landlord, Mr. McBrady, about the current lease being extended; Mr. McBrady indicated that he is not in favor of extending the lease, but is more apt to seek a purchase. Town staff will prepare an overall proposal, including lot size and what a purchase would entail, to bring to the Town Council.

**B. Report on Inquiries relating to a Larger Building for Town Hall, as directed by Town Council on June 18, 2019**

Mr. Hanks noted that he visited the building located at 3650 South State Route 69, formerly the motorcycle repair shop and museum. He is putting together floor plan options and trying to get tenant improvement cost estimates. He will bring this back to Council to see which direction Council would like to proceed.

In response to a question from the Town Council, Mr. Hanks confirmed that the proposals will include an estimated time on closing, as well as how long it would take to complete the tenant improvements.

Councilmembers discussed whether or not Town Manager Reports can be discussed under the Open Meeting Law. The Town Manager and Town Clerk will look into the question.

**9. General Business** Discussion and possible legal action may be taken.

**A. Discussion and possible action to approve a presentation by a representative from the Arizona Department of Environmental Quality (CAARF – Mayor Nolan)**

Mayor Nolan introduced the item. The CAARF is seeking to allow a presentation from the Arizona Department of Environmental Quality (ADEQ).

Councilmembers discussed the following: Morgan O'Connor from ADEQ approached the Town, rather than the other way around; in the past, outside sources who were brought in to talk to the Council were attacked, and Council hopes it will not happen with this presentation. The agenda will show a time allotted for questions and answers and will allow for discussion.

**B. Discussion and possible action relating to enacting a Town of Dewey-Humboldt Business License for all Businesses (CAARF – Councilmember Brooks)**

Councilmember Brooks introduced the item, which came about from discussions with the Town Manager and Finance Director and training by the League of Arizona Cities and Towns. The Town should implement a Town license, for maybe \$25 per year for businesses, to track if businesses are paying taxes, and where that money is going. This should not be a method of raising funds, other than the cost of the license, paperwork and tracking. It is problematic to track taxes on the Town's northern boundary, where the boundary with Prescott Valley bounces back and forth. Without a way to track this, the Town does not know what is being paid or what it is entitled to. The state is two years behind in processing; this is a good method to go forward and be able to track monies going into the state.

Councilmembers discussed the following: the state is responsible for tracking; tax dollars are sent to the state or federal level and the Town is not getting anything back; it may help keep the Town from having to tax property soon.

Mr. Hanks stated that the Town will need a resolution drafted and advertised; he suggested as part of the motion to have the resolution include a start date of January 1, 2020, and annual renewal date of January 1, to allow staff to get everything set up and in place.

Councilmember Brooks moved to start a resolution developing a Dewey-Humboldt business license for all local businesses to be enacted by January 1, 2020; seconded by Councilmember Collins. Motion passed on a voice vote 6-0. CM Brooks – aye; CM Collins – aye; CM McBrady – aye; CM Lance – aye; VM Wendt – aye; Mayor Nolan – nay. CM Hughes – absent.

**C. Discussion and possible action relating to enacting a Town of Dewey-Humboldt Peddlers Occupational License for all Peddler-Type Sales (CAARF – Councilmember Brooks)**

Councilmember Brooks introduced the item. At Agua Fria Days and events at Mortimer Farms, the contracts say that temporary vendors need to have licenses. A peddlers license should be enacted along with the business license.

Councilmembers discussed individuals who receive doorknockers and are unable to check on businesses without a business license; even if the license is a minimal \$5 or \$10 license, it would be tracking taxes and revenue that would be coming back to the Town; the Town is losing tax dollars, such as house rentals, which

have a 2% sales tax that is not being collected; there are also internet businesses using the Post Office daily, and the Town could work with the Post Office to determine who those are.

Councilmember Brooks moved to enact a peddlers license along with the resolution on the sales tax license, to be put forward and enacted by January 1, 2020; seconded by Councilmember Lance. Councilmember Brooks restated the motion as follows: to develop a resolution for a peddlers license to be the same price as the yearly sales tax license that will be enacted by January 1, 2020.

Councilmembers discussed the rate for a peddlers license and a business license; smaller peddlers do not make the same income as a regular business, and the license fee may need to be smaller. Mr. Hanks clarified that as staff drafts the resolution, staff will look at state requirements for license fees and develop something realistic to include in the resolution. Staff will bring it back for Council consideration, and should the Council wish to change the fee, it could be addressed at that time.

Councilmember Lance confirmed her second on the motion, as clarified.

Gary Mortimer addressed the Council, and spoke in favor of the item and of benefits of implementing it.

Councilmembers discussed state legislation passed last year, relating to outside contractors paying tax at the point of purchase, rather than in the Town that they are working in. The Town Code, Chapter 34, cover contractors; Councilmembers discussed state law superseding the Code provisions.

The motion by Councilmember Brooks, as clarified, seconded by Councilmember Lance, passed on a voice vote 6-0. CM Brooks – aye; CM Collins – aye; CM McBrady – aye; CM Lance – aye; VM Wendt – aye; Mayor Nolan – nay. CM Hughes – absent.

Mr. Hanks asked for clarification on agenda item 9A, as to whether the Council wished to have ADEQ come in and present.

Motion by Councilmember Lance to allow ADEQ to come in and present a PowerPoint at a scheduled work session according to staff's convenience; seconded by Councilmember Collins. Motion passed on a voice vote 6-0. CM Brooks – aye; CM Collins – aye; CM McBrady – aye; CM Lance – aye; VM Wendt – aye; Mayor Nolan – nay. CM Hughes – absent.

## 10. Executive Session

### Vote to recess to Executive Session

Vice Mayor Wendt moved to go into Executive Session; seconded by Councilmember Brooks. Motion passed on a voice vote 6-0. CM Brooks – aye; CM Collins – aye; CM McBrady – aye; CM Lance – aye; VM Wendt – aye; Mayor Nolan – nay. CM Hughes – absent.

The Regular Meeting adjourned into Executive Session at 6:53 p.m.

### A. An Executive Session pursuant to A.R.S. § 38-431.03(A)(1) for discussion or consideration of appointment of a Town Attorney and preparation of final list.

#### Close Executive Session/Reconvene Regular Meeting

The Regular Meeting reconvened at 7:10 p.m.

## 11. Discussion and possible action to direct staff relating to the responses received to the Town's Request for Qualifications (RFQ) for Town Attorney services.

Councilmember Brooks moved to have Town staff contact the three applicants for Town Attorney, to see about setting up interviews on July 11, 2019, at 6:00 p.m. in 45 minute increments; seconded by Vice Mayor Wendt. Motion passed on a voice vote 6-0. CM Brooks – aye; CM Collins – aye; CM McBrady – aye; CM Lance – aye; VM Wendt – aye; Mayor Nolan – nay. CM Hughes – absent.

## 12. Consideration of additional Special Session(s) Whether to hold and, if so, set the date.

No discussion was held.

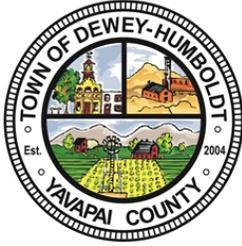
## 13. Adjourn The meeting was adjourned at 7:12 p.m.

ATTEST: \_\_\_\_\_

\_\_\_\_\_  
Terry Nolan, Mayor

\_\_\_\_\_  
Timothy A. Mattix, Town Clerk

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TOWN OF DEWEY-HUMBOLDT  
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www.dhaz.gov

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**TOWN COUNCIL REGULAR MEETING**

**July 16, 2019 – 6:30 p.m. Town Council Meeting Chambers**

**To:** Town Council  
**From:** Edward L. Hanks, Jr., Town Manager  
**Date Submitted:** July 10, 2019  
**Subject:** Fiscal Year 2018/19 Budget Transfer Authority

**9.A.** At the July 16, 2019, Council Meeting, staff will distribute and present a list of adjustments to the Fiscal Year 2018/19 budget, which ended on June 30, 2019.

The adjustments are being made solely for the purpose of closing out the fiscal year.

There is no fiscal impact to the Town by making these adjustments.

**Attachments: To be handed out at the Town Council Meeting.**

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TOWN OF DEWEY-HUMBOLDT  
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**TOWN COUNCIL REGULAR MEETING**

**July 16, 2019 – 6:30 p.m. Town Council Meeting Chambers**

**To:** Town Council  
**From:** Edward L. Hanks, Jr., Town Manager  
**Date Submitted:** July 10, 2019  
**Subject:** Fiscal Year 2019/20 Intergovernmental Agreement with the Yavapai County Flood Control District

**9.B.** An Intergovernmental Agreement (“IGA”) with the Yavapai County Flood Control District (the “District”) for Fiscal Year 2019/20 is on the July 16, 2019, Council Meeting Agenda for Council’s consideration.

The Town routinely enters into IGAs with the District, whereby the District contributes funding to the Town for flood control improvement projects.

Under the terms of the IGA, the Town is responsible for project management of all flood control improvement projects, and will request reimbursement for projects through the District.

The District will reimburse the Town up to \$65,000 for flood control and drainage improvements made in Fiscal Year 2019/20.

**Attachments: Fiscal Year 2019/20 Intergovernmental Agreement with the Yavapai County Flood Control District.**

INTERGOVERNMENTAL AGREEMENT

BETWEEN  
THE YAVAPAI COUNTY FLOOD CONTROL DISTRICT AND  
THE TOWN OF DEWEY-HUMBOLDT  
FOR THE FISCAL YEAR 2019-2020 FINANCIAL CONTRIBUTION  
FROM THE DISTRICT TO THE TOWN FOR FLOOD CONTROL  
IMPROVEMENTS

THIS INTERGOVERNMENTAL AGREEMENT BY AND BETWEEN THE YAVAPAI COUNTY FLOOD CONTROL DISTRICT AND THE TOWN OF DEWEY-HUMBOLDT, FOR THE FISCAL YEAR 2019-2020 FINANCIAL CONTRIBUTION TO THE TOWN FOR FLOOD CONTROL IMPROVEMENTS (the "Agreement") is entered into, effective this 17th day of July, 2019 between the Yavapai County Flood Control District, a political subdivision of the State of Arizona (the "DISTRICT"), and the Town of Dewey-Humboldt, Arizona, a municipal corporation of the State of Arizona (the "TOWN"). The District and the Town are sometimes collectively referred to as the "Parties" or individually as the "Party."

RECITALS

WHEREAS:

- A. The DISTRICT is a special taxing district legally created in the State of Arizona and organized by Yavapai County to include and govern its jurisdiction.
- B. The DISTRICT administers the Federal Emergency Management Agency ("FEMA") Regulations under the National Flood Insurance Program.
- C. The Yavapai County Board of Supervisors is the Board of Directors of the DISTRICT.
- D. A portion of the TOWN lies within the legal boundaries of the DISTRICT.
- E. The DISTRICT, the TOWN, and the County are separate and distinct political subdivisions, but each can provide for the benefit of the other(s), for the benefit of public health, safety, and welfare, and other public purposes.
- F. The DISTRICT and the TOWN have authority to enter into Intergovernmental Agreements pursuant to Arizona Revised Statutes ("A.R.S.") §§11-952, 48-3603, and 9-240, and TOWN's Code.
- G. Among other things, the DISTRICT receives tax proceeds as general funding for the planning, construction, and maintenance of flood control improvements.

- H. Under the budgeting process for the DISTRICT, a category of “Contributions” (hereinafter “Funds”) has been established, setting aside monies that may be utilized by the various political subdivisions located within the boundaries of Yavapai County.
- I. The DISTRICT has approved and budgeted Funds to provide funding assistance for flood mitigation work and is authorized to expend such Funds for flood control projects (including storm water control) to political subdivisions for projects so long as the projects are flood or drainage related, cost-effective, a benefit to the County, the DISTRICT, and the political subdivision and are in accordance with FEMA regulations.
- J. The TOWN has experienced storm water control and flooding problems for a number of years in various locations and seeks to mitigate such problems to increase safety and protect public and private property and persons within the TOWN.
- K. The TOWN seeks to improve its storm water control, make drainage improvements, and/or mitigate flooding problems by constructing the General Drainage Improvements within the Incorporated limits of the TOWN (hereinafter the “Project”).
- L. The TOWN desires to receive DISTRICT Funds for the 2019-2020 fiscal year to be used for its Project.
- M. The DISTRICT has budgeted Funds to support the Project in an amount not to exceed Sixty-Five Thousand Dollars (\$65,000) for fiscal year 2019-2020 which begins on July 1, 2019.

#### AGREEMENTS

NOW THEREFORE, for good and valuable consideration, including consideration of the mutual promises, terms, and conditions hereinafter set forth, including the mutual promises and obligations to be performed by the Parties hereto, IT IS AGREED BETWEEN THE TOWN AND THE DISTRICT AS FOLLOWS:

##### I. PURPOSE

The purpose of this Agreement is to authorize the DISTRICT to pay and contribute to the TOWN Funds in support of the TOWN’s Project. Such funding for fiscal year 2019-2020 shall not exceed Sixty-Five Thousand Dollars (\$65,000).

##### II. COMMENCEMENT, DURATION, AND TERMINATION

The effective date is as set forth on page one (1) of this Agreement. Performance under this Agreement shall commence following the effective date and shall terminate upon the earliest of:

- A. The completion of the Project as determined by the TOWN;
- B. The exhaustion of the Funds allocated to the TOWN for the Project;
- C. The end of the fiscal year 2019-2020; or
- D. The mutual agreement of the Parties.

### III. RESPONSIBILITIES OF PARTIES

#### A. The TOWN shall:

1. Be solely responsible for the design, engineering, bidding, right-of-way acquisition, supervision, construction, inspection, administration, and project management of the Project and for contracting directly for all Project work.
2. If plans are used to bid, provide the DISTRICT a copy of the final Project plans.
3. Use the Funds for the Project in fiscal year 2019-2020.
4. Use the Funds exclusively for costs associated with the Project described above.
5. When requesting Funds from the DISTRICT, provide detailed invoices with supporting documentation for the request(s).
6. Request Funds from the DISTRICT on or before July 31, 2020 (for work completed in fiscal year 2019-2020).
7. Be responsible for the proper disbursement of the Funds provided by the DISTRICT.
8. Be responsible for maintaining the Project and the resulting improvements.

#### B. The DISTRICT shall:

1. Make Funds available to the TOWN for the Project as approved by the Board of Directors.
2. Provide funding as available and appropriate upon proper request(s) by the TOWN.
3. Pay properly invoiced requests monthly or on an alternate schedule as agreed to by the TOWN and DISTRICT.
4. Pay properly invoiced requests for work completed by the TOWN in fiscal year 2019-2020 so long as TOWN's requests are received by the DISTRICT on or before July 31, 2020.

#### C. The DISTRICT and TOWN mutually agree:

1. That they recognize the Funds to be used by Parties pursuant to this Agreement are tax funds. The agreements herein for funding are based upon projected tax funds to be received. In the event the projected income is not received, there is the possibility that some or all of the Funds anticipated by this Agreement and set forth herein will not be available. All monetary obligations under this agreement shall be subject to annual budget approval of the respective governing bodies of the parties. A failure of either party's governing body to approve funding for payment of any obligation hereunder shall constitute grounds for termination of this agreement.
2. The Project is the sole responsibility of the TOWN, and not of the DISTRICT or the County. All real property upon which the Project work will occur is within the TOWN limits and not owned or under the control of the DISTRICT or County.

### VII. INDEMNIFICATION

The TOWN agrees to defend, indemnify, and hold harmless the DISTRICT, its Board of Directors,

the County, its Board of Supervisors, officers, employees, agents, or other representatives from any and all claims for damages or otherwise arising under this Agreement and from any negligent acts of the Town, its officers, employees, agents, or other representatives. This Indemnification provision shall survive the termination of this Agreement.

#### VIII. OTHER PROVISIONS

- A. NOTICE. All notices or demands upon any party to this Agreement shall be in writing and shall be delivered in person or sent by certified mail, return receipt requested, addressed as follows:

TOWN OF DEWEY-HUMBOLDT	DISTRICT
Town Manager	Yavapai County Flood Control District Director
P.O. Box 69	1120 Commerce Drive
Humboldt, AZ 86329	Prescott, AZ 86305

- B. ENTIRE AGREEMENT. This Agreement represents the entire understanding between the parties with respect to the subject matters herein, and may be amended, modified, or waived only by written instrument signed by both Parties.
- C. CONFLICT OF INTEREST. This contract is subject to the cancellation provisions of A.R.S. §38-511.
- D. SEVERABILITY. In case one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision thereof and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained therein.
- E. NON-DISCRIMINATION. The Parties shall comply with Executive Order 2009-09, which mandates that all persons, regardless of race, color, religion, sex, age, national origin or political affiliation, shall have equal access to employment opportunities, and all other applicable State and Federal employment laws, rules and regulations, including the Americans with Disabilities Act. The Parties shall take affirmative action to ensure that applicants for employment and employees are not discriminated against due to race, creed, color, religion, sex, national origin or disability.
- F. EMPLOYMENT VERIFICATION. The Parties are required to comply with A.R.S. §41-4401, and hereby warrants that they will, at all times during the term of this Agreement, comply with all federal immigration laws applicable to the employment of their respective employees, the requirements of A.R.S. §41-4401, and with the e-verification requirements of A.R.S. §23-214(A) (together the “state and federal immigration laws”). The Parties further agree to ensure that each subcontractor that performs any work under this Agreement likewise complies with the state and federal immigration laws. A breach of a warranty regarding compliance with the state and federal immigration laws shall be deemed a material breach of the Agreement and the party who breaches may

be subject to penalties up to and including termination of the Agreement. The Parties retain the legal right to inspect the papers of any contractor or subcontract employee working under the terms of the Agreement to ensure that the other party is complying with the warranties regarding compliance with the state and federal immigration laws.

G. LAWS. The Parties shall each be fully responsible for compliance with all statutes ordinances, codes, regulations, rules, court decrees, or other laws (hereinafter "Laws") applicable to it as part of fully performing the Project with regards to their respective roles. This Agreement shall not relieve either Party of any obligation or responsibility imposed upon it by Laws.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date and year specified below.

YAVAPAI COUNTY  
FLOOD CONTROL DISTRICT

TOWN OF DEWEY-HUMBOLDT

\_\_\_\_\_  
Randall Garrison, Chairman                      Date  
Board of Directors  
Yavapai County Flood Control District

\_\_\_\_\_  
Victoria Wendt, Vice Mayor                      Date  
Town of Dewey-Humboldt

07/16/2019

ATTEST:

\_\_\_\_\_  
Kim Kapin    Date  
Clerk of the Board of Directors

\_\_\_\_\_  
Timothy A. Mattix, Town Clerk                      Date  
Town of Dewey-Humboldt

07/16/2019

DETERMINATIONS OF COUNSEL  
FOR THE  
INTERGOVERNMENTAL AGREEMENT

BETWEEN  
THE YAVAPAI COUNTY FLOOD CONTROL DISTRICT AND  
THE TOWN OF DEWEY-HUMBOLDT

FOR THE FISCAL YEAR 2019-2020 FINANCIAL CONTRIBUTION  
FROM THE DISTRICT TO THE TOWN FOR FLOOD CONTROL  
IMPROVEMENT

Pursuant to A.R.S. §11-952, as amended, the foregoing Agreement has been submitted to the undersigned Attorney Town of Dewey-Humboldt. The undersigned has determined that this Agreement is in proper form and is within the powers and authority granted under the laws of the State of Arizona and the Town of Dewey-Humboldt.

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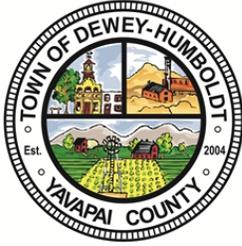
Attorney	Date
Town of Dewey-Humboldt	

Pursuant to A.R.S. §11-952, as amended, the foregoing Agreement has been submitted to the undersigned Attorney for the Yavapai County Flood Control District, Prescott, Arizona. The undersigned has determined that this Agreement is in proper form and is within the powers and authority granted under the laws of the State of Arizona to the Yavapai County Flood Control District.

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Deputy County Attorney	Date
Flood Control District	

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TOWN OF DEWEY-HUMBOLDT  
P.O. BOX 69  
HUMBOLDT, AZ 86329  
Phone 928-632-7362 ▪ Fax 928-632-7365  
www.dhaz.gov

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## TOWN COUNCIL REGULAR MEETING

July 16, 2019 – 6:30 p.m. Town Council Meeting Chambers

**To:** Town Council  
**From:** Edward L. Hanks, Jr., Town Manager  
**Date Submitted:** July 10, 2019  
**Subject:** Clarification relating to authority provided to staff at the July 2, 2019 Council Meeting for enacting a business license for all businesses in the Town

**9.C.** At the July 2, 2019, Council Meeting, Council authorized staff to start a resolution to develop a Dewey-Humboldt business license to be enacted by January 1, 2020.

At tonight's meeting, staff is requesting modifications to the authority granted by Council as follows:

- Staff to pursue drafting an ordinance to make required changes to the Dewey-Humboldt Town Code of Ordinances;
- Staff to take all further actions necessary to prepare documentation required for the implementation of a business license, after consultation with the Town Attorney, to ensure all necessary legal requirements are met.

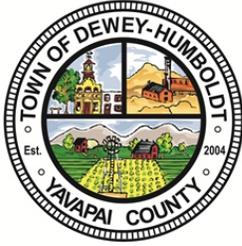
Staff recommends that Council provide the authority to prepare an ordinance for Council consideration, to ensure that the business license requirements are codified in the Town Code.

Staff also recommends Council authority for staff to take further actions as necessary to begin implementation of a Town business license. As an example, A.R.S. § 9-499.15 requires municipalities to prepare and post online a fee schedule and data that supports the fee at least 60 days prior to Council consideration, and a notice of intent at least 15 days prior to Council consideration. There may be other requirements, and to ensure that all legal requirements are met, staff seeks the authority to prepare all required documentation. Staff will seek guidance from the Town Attorney, once named.

Should Council grant the requested authority, staff will provide periodic updates at Regular Council Meetings or Study Sessions, as appropriate, and will bring all final documentation forward for Council review prior to implementation.

**Attachments: None.**

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**TOWN COUNCIL REGULAR MEETING**

**July 16, 2019 – 6:30 p.m. Town Council Meeting Chambers**

**To:** Town Council  
**From:** Edward L. Hanks, Jr., Town Manager  
**Date Submitted:** July 10, 2019  
**Subject:** Clarification relating to authority provided to staff at the July 2, 2019 Council Meeting for enacting a Peddlers occupational license for all peddler-type sales in the Town

**9.D** At the July 2, 2019, Council Meeting, Council authorized staff to develop a resolution for a Peddlers license to be enacted by January 1, 2020.

Similar to agenda item 9.C., at tonight's meeting, staff is requesting modifications to the authority granted by Council as follows:

- Staff to pursue drafting an ordinance to make required changes to the Dewey-Humboldt Town Code of Ordinances;
- Staff to take all further actions necessary to prepare documentation required for the implementation of a peddlers license, after consultation with the Town Attorney, to ensure all necessary legal requirements are met.

Staff recommends that Council provide the authority to prepare an ordinance for Council consideration, to ensure that the business license requirements are codified in the Town Code.

Staff also recommends Council authority for staff to take further actions as necessary to begin implementation of a Town business license. Staff will consult with the Town Attorney, once named, to ensure all of the required steps to enact a license for peddlers are met.

Should Council grant the requested authority, staff will provide periodic updates at Regular Council Meetings or Study Sessions, as appropriate, and will bring all final documentation forward for Council review prior to implementation.

**Attachments: None.**

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**TOWN COUNCIL REGULAR MEETING**

**July 16, 2019 – 6:30 p.m. Town Council Meeting Chambers**

**To:** Town Council  
**From:** Edward L. Hanks, Jr., Town Manager  
**Date Submitted:** July 10, 2019  
**Subject:** Fiscal Year 2019/20 Budget Adoption – Public Hearing and motion to convene into a Special Meeting

- 10.** Pursuant to A.R.S. § 42-17104, the Town will hold a public hearing at which any taxpayer may appear and be heard in favor of or against any proposed expenditure in the Fiscal Year 2019/20 budget.

This item is a public hearing only. Any Council discussion and action will take place during the next agenda item.

Following the close of the public hearing, staff requests Council make a motion to convene into a special meeting for the purpose of discussing and potentially adopting the Final Fiscal Year 2019/20 Budget.

**Attachments: None; see attachments to agenda item 11.**

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**TOWN COUNCIL REGULAR MEETING**

**July 16, 2019 – 6:30 p.m. Town Council Meeting Chambers**

**To:** Town Council  
**From:** Edward L. Hanks, Jr., Town Manager  
**Date Submitted:** July 10, 2019  
**Subject:** Final Fiscal Year 2019/20 Budget Adoption – Resolution No. 19-137

11. Pursuant to A.R.S. § 42-17105, following the public hearing, the Council shall convene into a special meeting and finally determine and adopt the final budget, in the amount of \$4,132,564.

On June 25, 2019, the Council adopted the tentative budget. Following tentative budget adoption, pursuant to A.R.S. § 42-17103, the following occurred:

- Within seven business days, a complete copy of the tentative budget was made available at the Dewey-Humboldt Town Library and at Town Hall;
- The summary of estimates and notice was published once a week for two consecutive weeks in a newspaper of general circulation in the Town.

Since the tentative budget adoption, the items listed below were adjusted. Note that pursuant to A.R.S. § 42-17105, the adjustments listed below do *not* exceed, or change, the total amounts that were proposed for expenditure in the tentative budget.

As council directed, our audit team was contacted to confirm the correct tracking procedure for waived permits. Upon their recommendation, we added a specific revenue line for waived permits, and moved the donations to a specific expense line. This will result in a clean tracking procedure.

- Added revenue line 10-100-3800 Miscellaneous – waived permits and moved revenue from permits to reflect value
- Added expense line 10-465-6940 Strategic Community Partnership to better reflect only donations

Staff seeks Council adoption of Resolution No. 19-137

**Attachments: Budget; Resolution No. 19-137.**

Account Number	Account Title	Actual	Actual	BUDGET	Budget
<b>GENERAL FUND</b>					
<b>Revenues</b>					
10-100-3100	Local Sales Tax	543,938.92	621,800.00	405,176.00	423,000.00
10-100-3202	Building Fees	111,237.43	121,191.53	96,615.00	102,000.00
10-100-3310	Income Tax	487,903.08	501,507.12	497,059.00	530,965.00
10-100-3320	State Sales Tax	365,498.83	388,978.19	492,134.00	382,250.00
10-100-3330	Vehicle License Tax	255,159.69	275,059.17	279,106.00	297,303.00
10-100-3403	Planning & Zoning Fees	8,201.00	20,440.25	19,680.00	14,000.00
10-100-3420	Public Works Fees	4,640.00	3,150.00	2,000.00	4,620.00
10-100-3425	Utility Franchise Fees	8,364.46	8,696.34	8,500.00	8,517.00
10-100-3430	Miscellaneous-Special				197,802.00
10-100-3501	Court Revenues	48,322.03	46,522.56	28,800.00	45,773.00
10-100-3800	Miscellaneous-Waived permits				3,000.00
10-100-3801	Interest Earnings	24,596.55	41,903.28	15,000.00	15,000.00
10-100-3804	Miscellaneous	6,285.01	5,175.50	500.00	500.00
10-100-3900	Transfer In From Other Funds	-	(7,692.00)	-	-
<b>Total Revenues:</b>		<b>1,864,147.00</b>	<b>2,026,731.94</b>	<b>1,844,570.00</b>	<b>2,024,730.00</b>
<b>Expenditures</b>					
<b>Town Council and Management</b>					
10-413-4000	Salary and Wages	81,648.44	77,870.40	84,048.00	84,048.00
10-413-4100	Allowances	4,735.26	3,332.22	4,560.00	3,960.00
10-413-4110	Health Insurance	9,077.95	1,702.48	-	12,056.00
10-413-4111	Dental & Vision Insurance	647.64	111.94	-	720.00
10-413-4120	Retirement	10,697.51	7,505.26	10,086.00	10,086.00
10-413-4150	Medicare	1,250.00	1,177.41	1,219.00	1,219.00
10-413-4160	State Unemployment	226.81	590.55	191.00	210.00
10-413-4170	Workers Compensation	326.00	318.00	400.00	222.00
10-413-6010	Dues & Memberships	11,215.99	7,949.00	12,500.00	8,000.00
10-413-6020	Training and Travel	11,529.96	7,007.20	17,000.00	11,500.00
<b>Total Town Council and Management:</b>		<b>131,355.56</b>	<b>107,564.46</b>	<b>130,004.00</b>	<b>132,021.00</b>
<b>Town Clerk &amp; Records Management</b>					
10-414-4000	Salary & Wages	98,433.11	50,746.00	52,500.00	60,049.00
10-414-4110	Health Insurance	18,521.24	10,504.31	11,360.00	12,016.00
10-414-4111	Dental & Vision Insurance	1,295.28	671.64	703.00	720.00
10-414-4120	Retirement	12,193.95	6,099.72	6,294.00	7,206.00
10-414-4150	Medicare	1,427.24	739.09	767.00	871.00
10-414-4160	State Unemployment	453.62	296.35	191.00	210.00
10-414-4170	Workers Compensation	373.00	214.00	220.00	159.00
10-414-5100	Software (Granicus, AmerLegal)	15,343.73	15,055.51	19,000.00	20,000.00
10-414-5300	Elections	18,916.32	-	12,000.00	12,000.00
10-414-6010	Professional Memberships	125.00	278.00	400.00	600.00
10-414-6020	Training and Travel	1,409.19	2,636.53	3,800.00	3,000.00
10-414-6100	Newsletter	16,535.94	16,623.26	20,000.00	20,000.00
10-414-6200	Print, Publish, Advertise	4,668.60	5,571.08	6,100.00	6,000.00
10-414-6380	Software Maintenance	2,497.80	2,497.80	2,500.00	2,500.00
10-414-7400	Capital Equipment	-	925.92	5,000.00	2,000.00
<b>Total Town Clerk and Public Records:</b>		<b>192,194.02</b>	<b>112,859.21</b>	<b>140,835.00</b>	<b>147,331.00</b>
<b>Finance and Budget</b>					
10-415-4000	Salary & Wages	55,361.04	46,030.81	45,025.00	88,504.00
10-415-4110	Health Insurance	11,706.83	10,411.33	11,360.00	11,816.00
10-415-4111	Dental & Vision Insurance	863.52	671.64	720.00	720.00
10-415-4120	Retirement	6,877.53	5,142.54	5,403.00	7,737.00
10-415-4150	Medicare	802.79	667.41	653.00	1,284.00

Account Number	Account Title	Actual	Actual	BUDGET	Budget
10-415-4160	State Unemployment	261.11	202.78	191.00	420.00
10-415-4170	Workers Compensation	214.00	183.00	200.00	234.00
10-415-5001	OSP Audit Services	13,000.00	13,500.00	13,500.00	14,000.00
10-415-5200	OSP Contracts	15,833.27	18,573.55	21,000.00	21,800.00
10-415-6010	Professional Memberships	405.00	220.00	500.00	500.00
10-415-6020	Training and Travel	484.00	275.32	2,000.00	1,500.00
10-415-6380	Software Maint and Acquisition	6,538.00	2,838.00	4,000.00	4,000.00
<b>Total Finance and Budget:</b>		<b>112,347.09</b>	<b>98,716.38</b>	<b>104,552.00</b>	<b>152,515.00</b>
<b>Legal</b>					
10-416-5001	OSP Town Attorney	45,642.45	50,000.96	60,000.00	60,000.00
10-416-5005	OSP Ethics Hearing Officer	-	-	23,000.00	-
10-416-5100	OSP Proj Development Agreement	-	-	-	2,000.00
10-416-6030	OSP Public Defender	-	-	500.00	700.00
10-416-6302	OSP Prosecutor	21,600.00	-	21,600.00	21,600.00
<b>Total Legal:</b>		<b>45,642.45</b>	<b>50,000.96</b>	<b>105,100.00</b>	<b>84,300.00</b>
<b>Information Technology</b>					
10-417-5100	OSP Technical	23,987.50	24,153.75	28,800.00	30,000.00
10-417-5110	Website & such	2,206.63	2,296.88	2,800.00	2,800.00
10-417-6380	Software Maint and Acquisition	4,671.50	1,346.65	1,400.00	14,000.00
10-417-6900	Equipment - Non Capital	154.27	1,784.18	15,000.00	15,000.00
10-417-6950	IT Hardware & Equipment	2,402.74	24,811.48	13,000.00	5,000.00
<b>Total Information Technology:</b>		<b>33,422.64</b>	<b>54,392.94</b>	<b>61,000.00</b>	<b>66,800.00</b>
<b>Magistrate Court</b>					
10-421-4000	Salary and Wages	49,520.67	50,612.03	54,817.00	51,682.00
10-421-4120	Retirement	2,564.02	2,530.31	2,741.00	2,585.00
10-421-4150	Medicare	718.09	733.86	795.00	750.00
10-421-4160	State Unemployment	453.62	380.77	381.00	420.00
10-421-4170	Workers Compensation	181.00	190.00	204.00	132.00
10-421-5005	OSP Specialized Court Fees	763.89	836.55	4,000.00	4,000.00
10-421-5303	Lease, Magistrate Court	3,970.80	3,970.80	3,983.00	3,990.00
10-421-6010	Professional Memberships	365.00	365.00	400.00	400.00
10-421-6020	Training and Travel	1,347.59	2,278.10	3,000.00	6,000.00
10-421-6300	General Supplies	509.08	713.27	1,000.00	1,500.00
10-421-6301	Supply:Books & Subscriptions	700.00	461.57	1,500.00	1,500.00
10-421-6500	Utilities (electricity & gas)	1,254.02	1,252.49	1,500.00	1,500.00
10-421-6520	Telephone	571.92	580.74	510.00	600.00
10-421-6900	Equip Supply	2,483.92	2,250.00	3,000.00	3,000.00
<b>Total Magistrate Court:</b>		<b>87,179.72</b>	<b>89,235.49</b>	<b>77,831.00</b>	<b>78,059.00</b>
<b>Public Safety</b>					
10-425-5300	OSP Sheriff Services	392,370.00	415,911.96	416,000.00	438,000.00
10-425-5301	OSP Emergency Response	1,674.00	1,674.00	1,800.00	1,700.00
10-425-5501	Facilities Sheriff Office	10,335.60	10,335.60	10,400.00	10,500.00
10-425-6500	Utilities (electricity)	2,012.73	2,378.15	2,500.00	2,400.00
<b>Total Public Safety:</b>		<b>406,392.33</b>	<b>430,299.71</b>	<b>430,700.00</b>	<b>452,600.00</b>
<b>Engineering</b>					
10-430-4000	Salary and Wages	55,387.93	59,999.94	63,038.00	49,379.00
10-430-4110	Health Insurance	9,094.56	10,488.24	11,360.00	11,736.00
10-430-4111	Dental & Vision Insurance	647.64	671.64	700.00	720.00
10-430-4120	Retirement	6,900.82	7,226.32	7,565.00	5,926.00
10-430-4150	Medicare	812.44	772.48	915.00	716.00
10-430-4160	State Unemployment	226.81	190.40	191.00	210.00

Account Number	Account Title	Actual	Actual	BUDGET	Budget
10-430-4170	Workers Compensation	2,731.00	3,067.00	3,000.00	1,684.00
10-430-5001	OSP Design Clearview/Survey	1,200.00	-	60,000.00	60,000.00
10-430-6010	Professional Memberships	-	-	200.00	200.00
10-430-6020	Training and Travel	275.00	-	1,000.00	2,000.00
Total Engineering:		<b>77,276.20</b>	<b>82,416.02</b>	<b>147,969.00</b>	<b>132,571.00</b>
<b>Public Works &amp; Facilities</b>					
10-431-4000	Salary & Wages	66,869.61	115,597.16	133,985.00	134,359.00
10-431-4010	Overtime	388.02	985.93	1,000.00	2,500.00
10-431-4110	Health Insurance	17,969.17	30,234.84	44,835.00	46,104.00
10-431-4111	Dental & Vision Insurance	1,295.28	1,958.95	2,893.00	2,880.00
10-431-4120	Retirement	8,339.61	11,969.87	16,000.00	16,123.00
10-431-4150	Medicare	969.21	1,796.40	1,928.00	1,949.00
10-431-4160	State Unemployment	474.96	1,124.97	762.00	840.00
10-431-4170	Workers Compensation	3,301.00	5,930.00	6,310.00	4,582.00
10-431-5200	OSP Janitorial Services	3,073.66	5,901.00	5,700.00	5,700.00
10-431-5500	Facilities, Town Hall Rental	39,769.92	39,769.92	39,780.00	39,800.00
10-431-5503	Facility Maintenance	1,000.00	292.55	500.00	5,000.00
10-431-5900	OSP Other	2,162.75	2,289.37	2,500.00	3,100.00
10-431-5903	Liability & Auto Insurance	26,680.00	27,224.00	28,000.00	29,000.00
10-431-6020	Training and Travel	275.00	275.00	200.00	200.00
10-431-6300	General Supplies - Town	9,181.96	8,449.93	9,500.00	9,500.00
10-431-6500	Facilities, Electric Utilities	6,509.36	7,017.66	7,500.00	7,500.00
10-431-6510	Facilities, Gas Utilities	1,120.56	901.28	1,000.00	1,200.00
10-431-6520	Facilities, Telephone	6,146.69	6,098.16	6,000.00	6,000.00
10-431-6530	Facilities, Cellular	700.20	1,313.29	1,440.00	600.00
10-431-6595	Vehicle Maintenance	172.84	586.73	500.00	500.00
10-431-6600	Facilities, Fuel	531.03	445.80	500.00	500.00
10-431-7001	ROW Acquisition	-	-	5,000.00	152,802.00
10-431-7006	OS Trails & Parks	572.97	471.64	10,500.00	6,000.00
Total Public Works:		<b>197,503.80</b>	<b>270,634.45</b>	<b>396,333.00</b>	<b>476,739.00</b>
<b>Community Development</b>					
10-465-4000	Salary & Wages	132,268.77	138,596.30	159,994.00	182,746.00
10-465-4110	Health Insurance	8,594.11	10,020.37	12,632.00	11,704.00
10-465-4111	Dental & Vision Insurance	1,231.77	1,231.34	1,440.00	720.00
10-465-4120	Retirement	12,598.09	12,776.31	13,828.00	11,846.00
10-465-4150	Medicare	1,917.88	2,009.57	2,320.00	2,650.00
10-465-4160	State Unemployment	1,016.59	1,277.66	1,333.00	1,260.00
10-465-4170	Workers Compensation	2,750.00	3,015.00	3,184.00	2,529.00
10-465-5001	OSP P&Z Management	2,983.99	4,750.00	28,000.00	50,000.00
10-465-5005	IGA Library Service	36,143.00	42,560.64	38,656.00	38,656.00
10-465-5100	Clean Up Days	-	-	16,600.00	15,000.00
10-465-5110	Firewise	-	-	6,600.00	20,000.00
10-465-5501	Facilities, Library (rental+repair)	12,145.56	26,880.00	28,000.00	28,000.00
10-465-5900	OSP Abatements	-	75.00	25,000.00	3,000.00
10-465-6010	Professional Memberships	-	431.00	1,100.00	1,100.00
10-465-6020	Training and Travel	64.20	1,386.26	2,500.00	2,000.00
10-465-6380	Software maint (windoware; GIS)	2,066.03	2,166.03	2,500.00	2,500.00
10-465-6940	Strategic Community Partnership	-	-	-	19,800.00
10-465-6950	Community Outreach	36,763.00	30,588.31	44,400.00	430.00
10-465-6951	Fee Refund	-	5,891.50	0.00	1,500.00
Total Community Development:		<b>250,542.99</b>	<b>283,655.29</b>	<b>398,587.00</b>	<b>395,441.00</b>
<b>Non-Departmental</b>					
10-499-9994	Transfer out to HURF	24,435.00	28,886.00	-	-

Account Number	Account Title	Actual	Actual	BUDGET	Budget
10-499-9995	Cost Overruns Contingency	-	-	200,000.00	200,000.00
<b>Total Non-Departmental:</b>		<b>24,435.00</b>	<b>28,886.00</b>	<b>200,000.00</b>	<b>200,000.00</b>
<b>GENERAL FUND REVENUE TOTAL:</b>		<b>1,864,147.00</b>	<b>2,026,731.94</b>	<b>1,844,570.00</b>	<b>2,024,730.00</b>
<b>EXPENDITURES before transfer/Contingency</b>		<b>1,533,856.80</b>	<b>1,579,774.91</b>	<b>1,992,911.00</b>	<b>2,118,377.00</b>
<b>GENERAL FUND EXPENDITURE TOTAL:</b>		<b>1,558,291.80</b>	<b>1,608,660.91</b>	<b>2,192,911.00</b>	<b>2,318,377.00</b>
<b>Net Excess no contingency(under):</b>		<b>330,290.20</b>	<b>446,957.03</b>	<b>(148,341.00)</b>	<b>(93,647.00)</b>
<b>Net Increase (decrease) in FUND BALANCE:</b>		<b>305,855.20</b>	<b>418,071.03</b>	<b>(348,341.00)</b>	<b>(293,647.00)</b>
<b>Highway User Revenue Fund (HURF)/ Restricted</b>					
<b>Revenues</b>					
20-100-3340	HURF	331,138.75	338,198.32	352,094.00	347,187.00
20-100-3600	Interest Earnings	2,671.45	6,963.09	2,000.00	2,000.00
20-100-3700	Transfer-in from General Fund	24,435.00	28,886.00	-	-
<b>Total Revenues:</b>		<b>358,245.20</b>	<b>374,047.41</b>	<b>354,094.00</b>	<b>349,187.00</b>
<b>Expenditures</b>					
20-431-5900	OSP Road Maintenance	55,500.48	57,680.44	29,000.00	25,000.00
20-431-6300	Software Maint & Acquisition		-	3,200.00	3,500.00
20-431-6595	Vehicle Maintenance	27.75	2,924.04	3,000.00	4,000.00
20-431-6600	Facilities, Fuel	5,261.07	12,245.79	15,000.00	20,000.00
20-431-6900	Heavy Equip Maintenance	4,102.11	13,723.25	15,000.00	16,000.00
20-431-7001	ROW Maint Materials	5,638.93	26,798.99	24,000.00	24,000.00
20-431-7006	CAPITAL ROAD Maint (OSP)	210,260.50	51,173.66	234,900.00	234,900.00
20-431-7008	One-time road projects/equip exp.	103,131.72	292,037.35	-	21,787.00
20-431-7400	Capital Equipment	-	28,896.32	-	-
<b>Total Public Works Expenditures:</b>		<b>383,922.56</b>	<b>485,479.84</b>	<b>324,100.00</b>	<b>349,187.00</b>
<b>HURF FUND REVENUE TOTAL:</b>		<b>358,245.20</b>	<b>374,047.41</b>	<b>354,094.00</b>	<b>349,187.00</b>
<b>HURF FUND EXPENDITURE TOTAL:</b>		<b>384,995.23</b>	<b>490,811.16</b>	<b>324,100.00</b>	<b>349,187.00</b>
<b>Net HURF FUND:</b>		<b>(26,750.03)</b>	<b>(116,763.75)</b>	<b>29,994.00</b>	<b>-</b>
<b>GRANT FUND</b>					
<b>Revenues</b>					
22-100-3380	CDBG Grant Revenue	316,845.45	-	-	-
22-100-3390	Misc. Grants	-	43,290.00	1,400,000.00	1,400,000.00
22-100-3400	Flood Control Reimbursement	60,000.00	65,000.00	65,000.00	65,000.00
22-100-3700			7,692.00	0.00	
<b>Total Revenues:</b>		<b>376,845.45</b>	<b>115,982.00</b>	<b>1,465,000.00</b>	<b>1,465,000.00</b>
<b>Expenditures</b>					
22-430-7800	CDBG Qualified Expenditures	204,077.45	-	-	-
22-430-7810	Misc Grant Expenditure	-	50,982.00	1,400,000.00	1,400,000.00
22-430-7820	Flood Control Expenditure	60,000.00	65,000.00	65,000.00	65,000.00
<b>Total Expenditures</b>		<b>264,077.45</b>	<b>115,982.00</b>	<b>1,465,000.00</b>	<b>1,465,000.00</b>
<b>Net GRANT FUND:</b>		<b>112,768.00</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>GRAND TOTALS - ALL FUNDS</b>					
<b>REVENUES</b>		<b>2,599,237.65</b>	<b>2,516,761.35</b>	<b>3,663,664.00</b>	<b>3,838,917.00</b>

Account Number	Account Title	Actual	Actual	BUDGET	Budget
EXPENDITURES		2,207,364.48	2,215,454.07	3,982,011.00	4,132,564.00
NET GRAND TOTALS		391,873.17	301,307.28	(318,347.00)	(293,647.00)

## RESOLUTION Nº 19-137

### A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF DEWEY-HUMBOLDT, COUNTY OF YAVAPAI, ARIZONA, ADOPTING THE DEWEY-HUMBOLDT FY 2019/20 BUDGET; AND PROVIDING FOR AN EFFECTIVE DATE.

**Whereas**, the Town of Dewey-Humboldt recognizes the important responsibility to its citizens to carefully account for public funds, to wisely manage its finances, and to plan for the adequate funding of public services, including the provision and maintenance of public facilities; and

**Whereas**, the Town of Dewey-Humboldt's FY 2019/20 Budget (the "Budget") has been developed by the Town staff to deliver quality services in an affordable, efficient and cost-effective manner, to provide full value for each dollar; to maintain adequate financial resources through which to sustain appropriate levels of services and thereby preserve the quality of life in the Town of Dewey-Humboldt, while providing the ability to withstand local and regional economic fluctuations and the ability to respond to changes in Federal and State priorities and funding as they affect the Town's residents; and

**Whereas**, the Budget has been carefully reviewed by the Town Council members, who believe that it fairly provides for the provision of public goods and services with which to further the health, safety, and welfare of the Town's citizens; and

**Whereas**, pursuant to A.R.S. § 42-17103(A), the Mayor and Common Council made a complete copy of the estimates of and expenses for the Town of Dewey-Humboldt available at the Dewey-Humboldt Town Hall and at the Dewey-Humboldt Town Library, and posted them on the Town's official website, no later than seven business days after the adoption of the tentative budget; and

**Whereas**, pursuant to A.R.S. § 42-17103(C), the Mayor and Common Council published the summary of estimates, together with the addresses and websites where the complete copies of said estimates could be found, in a newspaper of general circulation in the Town once a week for two consecutive weeks following adoption of the tentative budget; and

**Whereas**, pursuant to A.R.S. § 42-17105(A), the Mayor and Common Council held a public hearing on July 16, 2019, and following the public hearing, convened in a special meeting for final adoption of the budget.

**Now, Therefore**, Be it resolved by the Mayor and Common Council of the Town of Dewey-Humboldt, Arizona:

1. The Dewey-Humboldt FY 2019/20 Budget shall be adopted as follows:
  - 1.1. The estimates of revenues and expenditures are hereby adopted as the Final Budget of the Town of Dewey-Humboldt for Fiscal Year 2019/20 (beginning on July 1, 2019, and ending on June 30, 2020).
  - 1.2. The Budget shall be implemented, monitored, and maintained by the officials and staff of the Town for a period of one year (FY 2019/20) with the support of this resolution.
2. Effective Date. That this resolution shall be effective from and after its passage and approval according to law.

**PASSED AND ADOPTED** by the Mayor and Common Council of the Town of Dewey-Humboldt, Arizona, this 16th day of July, 2019.

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Victoria Wendt, Vice Mayor

ATTEST:

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Timothy A. Mattix, Town Clerk