

RESOLUTION NO. 20-140

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF DEWEY-HUMBOLDT ADOPTING A CITIZEN PARTICIPATION PLAN PURSUANT TO A.R.S. 9-461.06(C) FOR THE PURPOSE OF ENSURING AN OPEN PROCESS FOR DEWEY-HUMBOLDT CITIZENS TO BECOME ACTIVELY INVOLVED IN THE EVALUATION, APPRAISAL AND UPDATE OF THE DEWEY-HUMBOLDT 2009 GENERAL PLAN.

Whereas, the Town of Dewey-Humboldt desires to inform and empower its citizens to participate in the evaluation, appraisal and update of the Dewey-Humboldt 2009 General Plan by encouraging all to provide vision, direction and guidance to the planning process; and

Whereas, outreach communication, education and opportunities for involvement in the processes of local government is a fundamental principle of democracy; and

Whereas, the Town is committed to complying with the spirit and intent of Arizona's "Growing Smarter" legislation, including public consideration of proposed General Plan elements and implementation strategies, with opportunities for Town-wide discussions, meetings, public hearings, education, information, and interactive communication; and consideration of citizen input regarding evaluation, appraisal, and update of the Town's 2009 General Plan; and

Whereas, Arizona Revised Statutes § 9- 461.06 requires that the Town Council adopt written procedures to provide "effective, early and continuous public participation in the development and major amendment of general plans from all geographic, ethnic and economic areas" of the Town.

Now, Therefore, Be It Resolved that the Town Council of the Town of Dewey-Humboldt, State of Arizona, adopts the following procedures to promote effective, early and continuous public participation in the evaluation, appraisal and update to the Dewey-Humboldt 2009 General Plan.

1. **Purpose.** The purpose of the General Plan 2009 Update "Citizens' Participation Plan" is to receive public input for directing Town growth and development in accord with the following factors:
 - 1.1. **Project Scope.** The Dewey-Humboldt 2009 General Plan Update process consists of two phases.
 - 1.1.1. Phase 1 constitutes three Steering Committee Meetings and one Community Meeting to evaluate, appraise and develop a recommendation related to the update of the 2009 General Plan, including at least the following elements:
 - 1.1.1.1. Land Use;
 - 1.1.1.2. Circulation;
 - 1.1.1.3. Cost of Development;
 - 1.1.1.4. Open Space and Trails;
 - 1.1.1.5. Environmental Planning; and
 - 1.1.1.6. Water Resources.

At the end of Phase 1, a recommendation will be made to the Planning and Zoning Advisory Commission and the Town Council to present the General Plan outline and next steps/timeline.

1.1.2. Phase 2 will consist of ongoing Steering Committee Meetings, a land use planning workshop, and open houses to update General Plan maps, elements, goals and strategies and assist in the development of final documents to be presented to the Planning and Zoning Advisory Commission and Town Council for approval.

1.2. **Policy Direction.** Public expressions of preference offer guidance to their elected and appointed officials in matters pertaining to living quality, type and intensity of proposed development, preservation of the environment, and other matters within the Town's authority under State and local law.

2. **Citizen Participation Activities.** The following activities are expected to enable participation among a broad base of residents; businesspeople; persons representing a range of cultural, ethnic, economic and generational interests is a key aspect of the Citizens' Participation Plan. Among opportunities for General Plan Update involvement by individuals or groups are:

2.1. **Written Comments.** Written comments are encouraged to be submitted to Dewey-Humboldt Town Hall.

2.2. **General Plan Steering Committee Meetings.** Public input and participation meetings with the "General Plan Steering Committee." This Ad Hoc Citizen Committee will be comprised of citizens as appointed by the Town Council, and it should meet as needed throughout Phase 1 and Phase 2 of the Project. Committee meetings will be open to the public.

2.3. **Public Hearings.** All public hearings will be noticed a minimum of 15 days in advance of said hearing. The notice will be published in a newspaper of general circulation in Yavapai County. Public hearings are expected to provide an opportunity for citizen testimony regarding the Dewey-Humboldt General Plan document. A minimum of 1 public hearing each will be held by the:

2.3.1. Dewey- Humboldt Planning and Zoning Advisory Commission; and

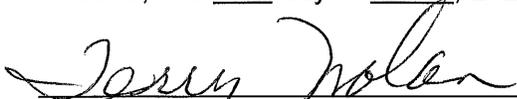
2.3.2. Dewey- Humboldt Town Council.

3. **Agency and Entity Participation Activities.** The Dewey-Humboldt General Plan is intended to consider input from other governments, planning organizations, and information sources.

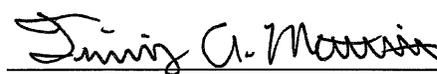
- 3.1. **Jurisdictions/Agencies.** Among entities required to be contacted to assure joint planning compatibility are:
 - 3.1.1. Yavapai County including Yavapai Law Enforcement;
 - 3.1.2. Town of Prescott Valley;
 - 3.1.3. Northern Arizona Council of Governments;
 - 3.1.4. Arizona Department of Commerce;
 - 3.1.5. Arizona State Land Department;
 - 3.1.6. Bureau of Land Management; and
 - 3.1.7. Prescott National Forest.
 - 3.2. **Entities.** As a supplement to scheduled community and public body meetings, targeted outreach efforts strive for inclusiveness from Town organizations and agencies. Efforts extended to encourage participation by major stakeholders and interest groups include solicitation of input from:
 - 3.2.1. School and College Districts;
 - 3.2.2. Public Utilities;
 - 3.2.3. Chambers of Commerce; and
 - 3.2.4. Local Citizen Resident Groups.
 - 3.3. **Draft Plan Review.** Draft Evaluation Reports and General Plan Update documents are to be provided to agencies and jurisdictions and to persons requesting copies in writing, for the required 60-day review period preparatory to required notice of the Planning and Zoning Advisory Commission's consideration of General Plan for recommendation to the Town Council.
 - 3.4. **Plans Incorporation.** Planning studies adopted or in progress are to be cross-referenced or integrated into the General Plan, including documents provided by the agencies listed above.
4. **Citizen Information Activities.** Several communication methods will be used to reach a broad cross - section of Dewey-Humboldt.
 - 4.1. **Citizen Information.** Opportunities for citizen expression of opinion and findings of fact summaries are typically distributed at public and General Plan Steering Committee meetings and other planning events. Opportunities for citizen input will also include use of citizen surveys, articles or notices in the Town newsletter, and use of electronic media.

- 4.2. **Electronic Media Access.** Electronic information will be provided.
- 4.2.1. General Plan Web Page Announcements and project status updating will occur regularly; summaries and data from draft General Plan Elements are provided on the Town of Dewey-Humboldt's web site (www.dhaz.gov) with visual and audio presentation of General Plan meetings and hearings for all residents, which will be available at home or on Town Library computers; and
- 4.2.2. Recording and Broadcast Live internet broadcast of public hearings and other meetings held at Town Hall.
- 4.3. **Mass Media Notification.** Public notice of meetings and information articles on status of the General Plan will be provided to newspapers of general circulation and local radio stations, when possible.
- 4.4. **Notice.** A mailing list of interested parties will be maintained by the Dewey-Humboldt Town Manager's Office, and those on the list will be notified of community meetings and public hearings. Announcement of all community meetings will be posted and advertised using the Town's customary methods for public meetings.
5. **Authorization to Prepare Documents.** The Town Manager, Town Clerk, Town Attorney, Town Planner, and any other necessary persons are hereby authorized to prepare the agreements, forms and instruments contemplated to be used by the Town in implementing the provisions of the Citizens' Participation Plan.
6. **Election.** Once the Plan is approved by Council, it will be presented to the qualified electors of the Town at the next available election in accordance with State and local law.
7. **Effective Date.** This Resolution shall be effective from and after its passage until the completion and adoption of the update to the 2009 General Plan.

Passed and Adopted by the Mayor and Town Council of the Town of Dewey-Humboldt, Arizona, this 17th day of March, 2020.


 Terry Nolan, Mayor

ATTEST:


 Timothy A. Mattix, Town Clerk

APPROVED AS TO FORM:


 Bigelow Law Offices, PLC
 Kay Bigelow, Town Attorney