

**TOWN COUNCIL OF DEWEY-HUMBOLDT
REGULAR MEETING NOTICE AND AGENDA – SECOND AMENDED**

Tuesday, April 7, 2020, 6:30 P.M.

**DEWEY-HUMBOLDT TOWN HALL
COUNCIL CHAMBERS
2735 S. HWY 69, SUITE 10
HUMBOLDT, ARIZONA 86329**

NOTICE OF MEETING OF THE DEWEY-HUMBOLDT TOWN COUNCIL

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Dewey-Humboldt Town Council and to the general public that the Town Council will hold a meeting open to the public on **Tuesday, April 7, 2020, at 6:30 p.m.**, at the **Dewey-Humboldt Town Hall Council Chambers, 2735 S. Highway 69, Suite 10, Humboldt, Arizona 86329.**

**DEWEY-HUMBOLDT TOWN COUNCIL REGULAR MEETING AGENDA –
SECOND AMENDED**

The issues that come before the Town Council are often challenging and potentially divisive. To make sure we benefit from the diverse views to be presented, the Council believes public meetings to be a safe place for people to speak, and asks that everyone refrain from clapping, heckling and any other expressions of approval or disapproval. Council may vote to go into Executive Session for legal advice regarding any matter on the open agenda pursuant to A.R.S. § 38-431.03(A)(3), which will be held immediately after the vote and will not be open to the public. Upon completion of the Executive Session, the Council may resume the meeting, open to the public, to address the remaining items on the agenda. Agenda items may be taken out of order. Please turn off all cell phones. Council Meetings are broadcast via live streaming video on the internet in both audio and visual formats. One or more members of the Council may attend either in person or by telephone, video or internet conferencing. **NOTICE TO PARENTS:** Parents and legal guardians have the right to consent before the Town of Dewey-Humboldt makes a video or voice recording of a minor child. A.R.S. § 1-602.A.9. Dewey-Humboldt Council Meetings are recorded and may be viewed on the Dewey-Humboldt website. If you permit your child to participate in the Council Meeting, a recording will be made. You may exercise your right not to consent by not permitting your child to participate or by submitting your request to the Town Clerk that your child not be recorded.

1. Call To Order

2. Roll Call Town Council Members: Karen Brooks, Lynn Collins, John Hughes, Mark McBrady, Victoria Wendt, Vice Mayor Amy Lance and Mayor Terry Nolan.

3. Pledge of Allegiance

4. Invocation

5. Announcements regarding Town Current Events; Guests; Appointments; and Proclamations

Announcements of items brought to the attention of the Mayor not requiring legal action by the Council. Guest Presentations, Appointments, and Proclamations may require Council discussion and action. Pursuant to the Arizona Open Meeting Law, the Town Council may present a brief summary of current events; however, the Council may not discuss, deliberate, or take legal action on any matter in the summary.

A. Council announcements about outside meetings and committees

6. Public Comment on Non-agendized Items The Council wishes to hear from Citizens at each meeting. Those wishing to address the Council need not request permission or give notice in advance. For the official record, individuals are asked to state their name. Public comments may appear on any video or audio record of this meeting. Please direct your comments to the Council. Individuals may address the Council on any issue within its jurisdiction. According to the Arizona Open Meeting Law, Councilmembers may respond to criticism made by those who have addressed the public body, may ask Town staff to review a matter, or may ask that a matter be put on a future agenda; however, Councilmembers are forbidden from discussing or taking legal action on matters raised during Public Comment unless the matters are properly noticed for discussion and legal action. A **3 minute** per speaker limit shall be imposed. Everyone is asked to please be courteous and silent while others are speaking.

7. Consent Agenda

All those items listed below are considered to be routine and may be enacted by one motion. Any Councilmember may request to remove an item from the Consent Agenda to be considered and discussed separately.

- A. Approval of Minutes of February 11, 2020 Study Session**
- B. Approval of Minutes of February 18, 2020 Regular Meeting**
- C. Approval of Minutes of February 25, 2020 Special Meeting**
- D. Approval of Minutes of March 3, 2020 Special Meeting**
- E. Approve a contract with Civiltec Engineering, Inc., for Civil Engineering for the Community Development Block Grant (CDBG) project entitled Hill Street Improvements (Staff CC)**

- 8. Town Manager's Report** Update on Current Events. The Town Council may ask clarifying questions about any item listed on the agenda under Town Manager's Report, or ask that any item listed on the agenda under Town Manager's Report be placed on a future agenda for Council deliberation and action. No legal action will be taken on items listed under Town Manager's Report. From time to time, as authorized by A.R.S. § 38-431.02(K), the Town Manager may present a brief summary of a current event that, due to its timeliness, is not listed on the agenda. In such cases, the Town Council shall not propose, discuss, deliberate or take legal action on the matter.

- A. Town Manager's Report on the lease of the existing Town Hall, located at 2735 South Highway 69**
- B. Town Manager's Report on staff work schedule changes due to COVID-19 (Coronavirus)**

- 9. General Business** Discussion and possible legal action may be taken. Agenda language may vary from that in CAARFs for Open Meeting Law purposes.

- A. Drawing of candidate names for placement on the ballot for the Town's August 4, 2020 Primary Election (if required due to the number of candidates who have filed nomination paperwork)** (Staff CC) **NOTE: Drawing will be done by Town Staff without discussion or action by Council.**
- B. Discussion and possible action to approve a contract with Earth Resources Corporation for the Spring 2020 Chip Seal Overlay Project** (Staff CC)
- C. Discussion and possible action to grant or deny a Right of Entry to the Arizona Department of Environmental Quality for Town-owned parcels 800-27-004Q, 800-27-004N, and 800-27-004M, to collect and analyze soil samples for lead and arsenic** (Staff CC)
- D. Review, discussion and possible action to accept one of the proposals received for the Town's Request for Proposals for Architectural and Project Management Services for the design, purchase and construction of a new steel building for Town Hall, and to authorize staff to negotiate a contract with the selected firm.** The Town received proposals from Arizona Natural Design, PLLC; LEA Architects, LLC; Michael Taylor Architects, Inc.; and, Morfeld Ray Architects. (Staff CC)
- E. Discussion and possible action to adopt Resolution No. 20-141, declaring that an emergency exists and delegating authority to the Town Manager relating to business operations, including Town Hall staffing, hours of operation and essential functions and services; authorizing the Town Manager to call Special Meetings of the Town Council as required to continue business operations or as relates to the Town's response to the COVID-19 outbreak or to cancel any regularly-scheduled meetings of the Town Council and/or Town Boards or Commissions due to the COVID-19 outbreak; temporarily suspending Town Council policies and/or Administrative Regulations; authorizing the Town Manager to make procurements related to the**

COVID-19 outbreak; authorizing the Town Manager to seek, obtain and/or participate in financial and other forms of aid, relief and assistance from federal, state and county authorities in response to the COVID-19 outbreak or to implement the Emergency Operations Plan; temporarily suspending public comments on agenda items and non-agenda items at Council Meetings; and declaring an emergency (Staff CC)

F. Discussion and possible action to cancel the upcoming April 14, 2020 Study Session Council Meeting due to the COVID-19 outbreak (Staff CC)

G. Discussion and possible action to approve the agreement with the Blue Hills/Foothills Firewise Board and the Prescott Area Wildland Urban Interface. The agreement spells out the terms of an agreement between the parties to cover the implementation of the Town's participation in the Yavapai Countywide Mitigation Project.

H. Discussion and possible action to authorize hazard pay for Beth Evans and Patty (Tapp) (CAARF – Mayor Nolan)

10. Consideration of additional Special Session(s) Whether to hold and, if so, set the date

11. Adjourn

Persons with a disability may request reasonable accommodations by contacting the Town Hall at (928) 632-7362 at least 24 hours in advance of the meeting.

Certification of Posting

The undersigned hereby certifies that a copy of the attached notice was duly posted at the following locations: Dewey-Humboldt Town Hall, 2735 South Highway 69, Humboldt, Arizona, Chevron Station, 2735 South Highway 69, Humboldt, Arizona, Blue Ridge Market, Highway 69 and Kachina Drive, Dewey, Arizona, on the _____ day of _____, 2020, at _____ a.m./p.m. in accordance with the statement filed by the Town of Dewey-Humboldt with the Town Clerk, Town of Dewey-Humboldt.

By: _____, Town Clerk's Office.

For Your Information:

Next Planning & Zoning Meeting: Thursday, April 9, 2020, at 6:00 p.m.

Next Town Council Study Session: Tuesday, April 14, 2020, at 6:30 p.m.

Next Town Council Regular Meeting: Tuesday, April 21, 2020 at 6:30 p.m.

If you would like to receive Town Council agendas via email, please sign up at AgendaList@dhaz.gov and type Subscribe in the subject line, or call (928) 632-7362 and speak with Tim Mattix, Town Clerk.

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TOWN OF DEWEY-HUMBOLDT
P.O. BOX 69
HUMBOLDT, AZ 86329
Phone 928-632-7362 • Fax 928-632-7365

Dewey-Humboldt

APR - 6 2020

Received

COUNCIL AGENDA ACTION REQUEST FORM

Meeting Type: Regular Special Work Session

Meeting Date: April 7

Date of Request: April 6

Requesting: Action Discussion or Report Only

Type of Action: Routine/Consent Agenda Regular

Agenda Item Text (a brief description for placement on the agenda; please be exact as this will be the wording used for the agenda):

Hazard pay for Beth Evans
& Patty

Purpose and Background Information (Detail of requested action).

These ladies need this type
of compensation due to exposure
to the public

Staff Recommendation(s): _____

Budgeted Amount: _____

List All Attachments: _____

Type of Presentation: oral

Special Equipment needed: Laptop Remote Microphone
 Overhead Projector Other: _____

Contact Person: Mayor, Nolan

Note: Per Town Code §30.105(D): Any new item will be placed under "New Business" for the council to determine its disposition. It can be acted upon at that meeting, sent to staff for more work, sent to the appropriate board or commission, set for a work session or tabled for a future date, etc.