

**TOWN OF DEWEY-HUMBOLDT
TOWN COUNCIL
STUDY SESSION MEETING MINUTES
JULY 14, 2020, 6:30 P.M.**

A STUDY SESSION MEETING OF THE DEWEY-HUMBOLDT TOWN COUNCIL WAS SCHEDULED FOR TUESDAY, JULY 14, 2020, AT TOWN HALL AT 2735 S. STATE ROUTE 69, DEWEY-HUMBOLDT, ARIZONA. THE MEETING WAS HELD VIA ZOOM VIDEO/TELECONFERENCE. VICE MAYOR AMY LANCE PRESIDED.

1. **Call To Order** Vice Mayor Lance called the meeting to order at 6:30 p.m.
2. **Roll Call** Town Councilmembers Karen Brooks, Lynn Collins, and Vice Mayor Amy Lance were present. Councilmembers John Hughes, Victoria Wendt and Mayor Terry Nolan were excused. Councilmember Mark McBrady was absent. **Town Clerk Note** (as required by Public Body Rules of Policies and Procedures PG No. TC12-01): Town staff implemented and tested Zoom Video Communications – Pro prior to the first Council Meeting at which Zoom was utilized. Permissions in Zoom prevented the use of a chat feature, to ensure that members could not communicate except for verbally to all members. The first page of the agenda included instructions for public participation via video or calling in to the meeting; members of the public were also able to submit comments via email to the Town Clerk to be read at the meeting. After the meeting, Town staff downloaded the meeting video from Zoom. Additionally, Town staff attended the meeting in the Council Chambers and utilized the video recording system; the video recording system recorded all audio from the Council discussions and actions, and video of staff.

There was not a quorum of Council present. Councilmembers Brooks and Collins and Vice Mayor Lance discussed whether or not to wait to see if Councilmember McBrady arrived. All agreed to not wait.

There was no discussion or consideration of any items due to the lack of a quorum. Mr. Hanks noted that the items will be placed on the next agenda.

The meeting was adjourned at 6:33 p.m.

3. **Public Comment on Non-agendized items** The Council wishes to hear from Citizens at each meeting. Those wishing to address the Council need not request permission or give notice in advance. For the official record, individuals are asked to state their name. Public comments may appear on any video or audio record of this meeting. Please direct your comments to the Council. Individuals may address the Council on any issue within its jurisdiction. According to the Arizona Open Meeting Law, Councilmembers may respond to criticism made by those who have addressed the public body, may ask Town staff to review a matter, or may ask that a matter be put on a future agenda; however, Councilmembers are forbidden from discussing or taking legal action on matters raised during Public Comment unless the matters are properly noticed for discussion and legal action. A **3 minute** per speaker limit shall be imposed. Everyone is asked to please be courteous and silent while others are speaking.
4. **Study Session** Study Sessions are held for the purpose of detailed review and Council discussion. As such, Council may discuss and provide feedback on any matter listed on the agenda. No final decisions or voting occurs at Study Sessions. Agenda language may vary from that in CAARFs for Open Meeting Law purposes.
 - A. **Review, discussion and Council input on possible provisions for a Code of Ethics/Code of Conduct for public officials. Council review and discussion points include samples from other Arizona municipalities; the Town’s previous of Code of Ethics code and current Code of Ethics Resolution; public comment as read on June 16, 2020 and requested be included in tonight’s discussion.** (Staff CC)
 - B. **Review, discussion and Council input on the provisions of a draft Facility Use Policy. Staff will be presenting two options of the Policy for Council to review, discuss and provide input on: Option A, which would allow use by governmental agencies, and Option B, which would allow use by governmental agencies, non-profit organizations and other legally formed organizations. Staff is also presenting a Facility Use Application and associated Release, Hold Harmless and Indemnification for Council review, discussion and input.** (Staff CC)
 - C. **Review, discussion and Council input on a draft ordinance amending the Dewey-Humboldt Code of Ordinances to establish provisions and a process for Special Event Liquor License applications.** (Staff CC)
5. **Adjourn** The meeting adjourned at 6:33 p.m.

ATTEST: _____

Amy Lance, Vice Mayor

Timothy A. Mattix, Town Clerk

