

**TOWN COUNCIL OF DEWEY-HUMBOLDT  
REGULAR MEETING NOTICE AND AGENDA**

**Tuesday, August 18, 2020, 6:30 P.M.**

**DEWEY-HUMBOLDT TOWN HALL  
COUNCIL CHAMBERS  
2735 S. HWY 69, SUITE 10  
HUMBOLDT, ARIZONA 86329**

**NOTICE OF MEETING OF THE DEWEY-HUMBOLDT TOWN COUNCIL**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Dewey-Humboldt Town Council and to the general public that the Town Council will hold a public meeting (see notes about public participation below) on **Tuesday, August 18, 2020, at 6:30 p.m.**, at the **Dewey-Humboldt Town Hall Council Chambers, 2735 S. Highway 69, Suite 10, Humboldt, Arizona 86329**. Members of the Town Council will attend by audio/video conference call.

***THIS MEETING WILL BE HELD BY REMOTE PARTICIPATION ONLY***

Due to the federal government’s declaration of a COVID-19 pandemic and the resulting Executive Orders from Arizona Governor Ducey to limit events of people in personal contact and Mayor Nolan’s declaration of an emergency based on the COVID-19 pandemic, the following accommodations are provided for public participation at the Council Meeting:

- Viewing live streaming audio only on the Town’s website, at <http://az-deweyhumboldt.civicplus.com/2164/Town-Meeting-Documents-and-Videos>
- Viewing and potentially participating in the meeting via Join Zoom Meeting
  - Computer: <https://zoom.us/j/84749518208>
  - Telephone: (301) 715-8592; Meeting ID: 847 4951 8208
- Submitting comments via email to the Town Clerk at [TimMattix@dhaz.gov](mailto:TimMattix@dhaz.gov). Comments should be submitted no later than 3:30 p.m. on the day of the meeting. Please identify the agenda item and your first and last name.

**DEWEY-HUMBOLDT TOWN COUNCIL REGULAR MEETING AGENDA**

The issues that come before the Town Council are often challenging and potentially divisive. To make sure we benefit from the diverse views to be presented, the Council believes public meetings to be a safe place for people to speak, and asks that everyone refrain from clapping, heckling and any other expressions of approval or disapproval. Council may vote to go into Executive Session for legal advice regarding any matter on the open agenda pursuant to A.R.S. § 38-431.03(A)(3), which will be held immediately after the vote and will not be open to the public. Upon completion of the Executive Session, the Council may resume the meeting, open to the public, to address the remaining items on the agenda. Agenda items may be taken out of order. Please turn off all cell phones. Council Meetings are broadcast via live streaming video on the internet in both audio and visual formats. One or more members of the Council may attend either in person or by telephone, video or internet conferencing. **NOTICE TO PARENTS:** Parents and legal guardians have the right to consent before the Town of Dewey-Humboldt makes a video or voice recording of a minor child. A.R.S. § 1-602.A.9. Dewey-Humboldt Council Meetings are recorded and may be viewed on the Dewey-Humboldt website. If you permit your child to participate in the Council Meeting, a recording will be made. You may exercise your right not to consent by not permitting your child to participate or by submitting your request to the Town Clerk that your child not be recorded.

**1. Call To Order**

**2. Roll Call** Town Council Members: Karen Brooks, Lynn Collins, John Hughes, Mark McBrady, Victoria Wendt, Vice Mayor Amy Lance and Mayor Terry Nolan.

**3. Pledge of Allegiance**

**4. Invocation**

**5. Announcements regarding Town Current Events; Guests; Appointments; and Proclamations**

Announcements of items brought to the attention of the Mayor not requiring legal action by the Council. Guest Presentations, Appointments, and Proclamations may require Council discussion and action. Pursuant to the Arizona Open Meeting Law, the Town Council may present a brief summary of current events; however, the Council may not discuss, deliberate, or take legal action on any matter in the summary.

**A. Council announcements about outside meetings and committees**

**B. Public Safety Report and Discussion – Central Arizona Fire & Medical Authority (CAFMA), covering the period of January – June, 2020. Presentation by Fire Marshal Rick Chase.** Topics for possible discussion include: calls responded; outreach programs and services; construction permitting.

Page

5 **C. Magistrate Court Quarterly Report and Discussion – covering the period of January – June, 2020. Presentation by Town Magistrate Douglas Suits.** Topics for possible discussion include: Statistics, revenue, Court security, citations, procedures, services, health screening protocols, High Intensity Drug Trafficking Area update.

11 **D. Public Safety Report and Discussion – Yavapai County Sheriff’s Office Report, covering the period of January – June, 2020. Presentation by Sergeant Ethan Stover.** Topics for possible discussion include: overview – self-initiated, calls for service, traffic stops including number of citations, arrests (family fight, disorderly, DUI/drugs), criminal investigation, animal control – calls for service, calls for service comparison – days of week and time of day, average response times, part 1 crimes comparison.

**6. Public Comment on Non-agendized Items** The Council wishes to hear from Citizens at each meeting. Those wishing to address the Council need not request permission or give notice in advance. For the official record, individuals are asked to state their name. Public comments may appear on any video or audio record of this meeting. Please direct your comments to the Council. Individuals may address the Council on any issue within its jurisdiction. According to the Arizona Open Meeting Law, Councilmembers may respond to criticism made by those who have addressed the public body, may ask Town staff to review a matter, or may ask that a matter be put on a future agenda; however, Councilmembers are forbidden from discussing or taking legal action on matters raised during Public Comment unless the matters are properly noticed for discussion and legal action. A **3 minute** per speaker limit shall be imposed. Everyone is asked to please be courteous and silent while others are speaking.

**7. Consent Agenda**

All those items listed below are considered to be routine and may be enacted by one motion. Any Councilmember may request to remove an item from the Consent Agenda to be considered and discussed separately.

25 **A. Approval of Minutes of July 21, 2020 Regular Meeting**

**8. Town Manager’s Report** Update on Current Events. The Town Council may ask clarifying questions about any item listed on the agenda under Town Manager’s Report, or ask that any item listed on the agenda under Town Manager’s Report be placed on a future agenda for Council deliberation and action. No legal action will be taken on items listed under Town Manager’s Report. From time to time, as authorized by A.R.S. § 38-431.02(K), the Town Manager may present a brief summary of a current event that, due to its timeliness, is not listed on the agenda. In such cases, the Town Council shall not propose, discuss, deliberate or take legal action on the matter.

**A. Town Manager’s Report on the status of the Code of Conduct/Code of Ethics**

**B. Town Manager’s Report on the status of the preliminary plans for the new Town Hall building, to be located at 12938 East Main Street**

**9. General Business** Discussion and possible legal action may be taken. Agenda language may vary from that in CAARFs for Open Meeting Law purposes.

33 **A. Discussion and report on speeding on Prescott Street in Humboldt, including the frequency of the patrols and time spent monitoring the speeds, especially between 4:00 p.m. to 7:00 p.m., seven days a week. NOTE: Sergeant Ethan Stover will be present to discuss and answer questions. (CAARF – Councilmember Brooks)**

- B. Discussion and possible direction to staff relating to how the Town of Dewey-Humboldt is going to complete the 2020 Census.** Per a televised news report on 8/4/2020, there will be no census workers taking the census. Anyone with a P.O. Box will not be counted unless they have reported on their own. **NOTE:** Kimberley Robinson, U.S. Census, will be present to answer questions. (CAARF – Councilmember Brooks)
- 37 **C. Review, discussion and possible action to approve or direct staff relating to a requested vacation of a portion of Town-owned right-of-way along Antelope Way, generally located at the intersection of River Drive and Antelope Way.** (Staff CC)
- 41 **D. Status update, discussion and possible action relating to the creation of the Blue Hills Emergency Exit, including answering specific questions listed in the CAARF.** (CAARF – Councilmember Brooks)
- 43 **E. Discussion and possible direction to staff to invite Jeff Schalau, University of Arizona Cooperative Extension, to present expert information at a future Council Meeting on the area required for each species of animals, as listed on the attachment to the CAARF** (CAARF – Councilmember Brooks)
- 45 **F. Canvass the results of the Primary Election held on August 4, 2020, for the purpose of nominating and/or electing candidates to the offices of Mayor and Town Councilmember** (Staff CC)
- 47 **G. Discussion and action to decide the Town’s position on League of Arizona Cities and Towns Resolutions for the upcoming legislative session. Proposed resolutions to be considered include:** (Staff CC)
- BFED 1, to support legislation requiring cities and towns to accept consular ID cards as a valid form of identifications;
  - GAHRE 1, to support legislation that allows ordinances imposing a penalty, fine, forfeiture or other punishment to be posted on the municipality’s website and published in a paper of local circulation instead of posted in three or more public places;
  - GAHRE 2, to allow governing bodies to use any newspaper printed and published in their county for public notices required by state law if the newspaper has circulation within the city or town; and,
  - NSQL 1, to establish a state affordable housing tax credit.
- 71 **H. Council action to determine whether to proceed to follow processes for modifying the Fee Schedule and Zoning Ordinance for Lot Splits, Lot Combinations, and Lot Line Adjustments, or if such action is to be postponed as controversial and to be delayed until in-person meetings resume** (Staff CC; from the August 11, 2020 Study Session)
- 73 **I. Council action to determine whether to proceed with the consideration of requiring first and second read/adoption of ordinances and resolutions and if Council desires to further consider it then whether such action is to be postponed as controversial and to be delayed until in-person meetings resume** (Staff CC; from the August 11, 2020 Study Session)

**10. Consideration of additional Special Session(s)** Whether to hold and, if so, set the date

**11. Adjourn.**

Persons with a disability may request reasonable accommodations by contacting the Town Hall at (928) 632-7362 at least 24 hours in advance of the meeting.

**Certification of Posting**

The undersigned hereby certifies that a copy of the attached notice was duly posted at the following locations: Dewey-Humboldt Town Hall, 2735 South Highway 69, Humboldt, Arizona, Chevron Station, 2735 South Highway 69, Humboldt, Arizona, Blue Ridge Market, Highway 69 and Kachina Drive, Dewey, Arizona, on the \_\_\_\_\_ day of \_\_\_\_\_, 2020, at \_\_\_\_\_ a.m./p.m. in accordance with the statement filed by the Town of Dewey-Humboldt with the Town Clerk, Town of Dewey-Humboldt.

By: \_\_\_\_\_, Town Clerk's Office.

**For Your Information:**

Next Town Council Regular Meeting: Tuesday, September 1, 2020 at 6:30 p.m.

Next Planning & Zoning Meeting: Thursday, September 3, 2020, at 6:00 p.m.

Next Town Council Study Session: Tuesday, September 8, 2020, at 6:30 p.m.

If you would like to receive Town Council agendas via email, please sign up at [AgendaList@dhaz.gov](mailto:AgendaList@dhaz.gov) and type Subscribe in the subject line, or call (928) 632-7362 and speak with Tim Mattix, Town Clerk.

FY 2020 - Statistics

Agenda Item 5.C.

<u>Date</u>	<u>Phone</u>	<u>Window</u>	<u>Motions</u>
<b>1st Quarter</b>			
JULY	67	46	8
AUGUST	79	66	14
SEPTEMBER	98	62	14
Total	244	174	36
<b>2nd Quarter</b>			
OCTOBER	96	67	21
NOVEMBER	98	36	7
DECEMBER	84	48	7
Total	278	151	35
<b>3rd Quarter</b>			
JANUARY	108	41	7
FEBRUARY	83	45	7
MARCH	120	35	8
Total	311	121	22
<b>4th Quarter</b>			
APRIL	90	28	5
MAY	71	20	5
JUNE	138	44	7
Total	299	92	17
<b>FY 2020 TOTAL</b>			
	1132	538	110

12 Mos. Avg      94      45      9

FY 2020 - REVENUE

	<u>Town</u>	<u>State</u>	<u>County</u>	<u>Citing Agency</u>	<u>TOTAL</u>
<b>1st Quarter</b>					
JULY	\$ 2,668.94	\$ 2,363.48	\$ 8.57	\$ 34.17	\$ 5,075.16
AUGUST	\$ 2,466.05	\$ 2,990.48	\$ 9.26	\$ 36.75	\$ 5,502.54
SEPTEMBER	\$ 3,454.04	\$ 2,389.73	\$ 10.18	\$ 40.62	\$ 5,894.57
Total	\$ 8,589.03	\$ 7,743.69	\$ 28.01	\$ 111.54	\$ 16,472.27
<b>2nd Quarter</b>					
OCTOBER	\$ 3,527.91	\$ 2,728.09	\$ 8.85	\$ 35.46	\$ 6,300.31
NOVEMBER	\$ 3,564.28	\$ 4,303.35	\$ 13.17	\$ 52.45	\$ 7,933.25
DECEMBER	\$ 1,932.59	\$ 1,332.69	\$ 4.82	\$ 19.33	\$ 3,289.43
Total	\$ 9,024.78	\$ 8,364.13	\$ 26.84	\$ 107.24	\$ 17,522.99
<b>3rd Quarter</b>					
JANUARY	\$ 2,433.52	\$ 2,293.09	\$ 8.00	\$ 32.09	\$ 4,766.70
FEBRUARY	\$ 3,595.94	\$ 3,591.21	\$ 15.40	\$ 61.62	\$ 7,264.17
MARCH	\$ 2,140.37	\$ 2,266.00	\$ 7.66	\$ 30.67	\$ 4,444.70
Total	\$ 8,169.83	\$ 8,150.30	\$ 31.06	\$ 124.38	\$ 16,475.57
<b>4th Quarter</b>					
APRIL	\$ 2,225.14	\$ 2,720.16	\$ 8.22	\$ 32.85	\$ 4,986.37
MAY	\$ 2,829.25	\$ 2,587.95	\$ 3.62	\$ 14.40	\$ 5,435.22
JUNE	\$ 5,191.83	\$ 3,972.16	\$ 9.94	\$ 39.82	\$ 9,213.75
Total	\$ 10,246.22	\$ 9,280.27	\$ 21.78	\$ 87.07	\$ 19,635.34
<b>FY 2020 TOTAL</b>	\$ 36,029.86	\$ 33,538.39	\$ 107.69	\$ 430.23	\$ 70,106.17



Updated August 10, 2020

### ARIZONA COURTS HEALTH SCREENING PROTOCOLS FOR THE PUBLIC

The Arizona Judiciary is committed to the safety of the public, judges and court personnel. Pursuant to Supreme Court Administrative Order No. 2020-114, the Administrative Office of the Courts has established the following health screening protocols for Arizona's courts, effective June 1, 2020, updated August 10, 2020:

#### LEVEL 1: BASIC SCREENING (No Security Personnel; No Body Temperature Screening)

In courts that do not have security screening, courts should ask the public to self-screen and not come to court with any of the following:

- Persistent unexplained symptoms any time within the last 10 days:
  - Fever over 100.4 degrees Fahrenheit or body chills
  - Cough
  - Shortness of breath or difficulty breathing
  - Fatigue
  - Muscle or body aches
  - Headache
  - New loss of taste or smell
  - Sore throat
  - Congestion or runny nose
  - Nausea or vomiting
  - Diarrhea
- At-risk conditions:
  - Have had a COVID-19 diagnosis or a positive test result during the last 10 days.
  - Close contact with someone who has tested positive for COVID-19 or has symptoms consistent with the COVID-19 virus during the last 14 days. A close contact is defined as anyone who was within 6 feet of an infected person for at least 15 minutes.

*Note:* Information on COVID-19 symptoms and a self-check process are updated frequently and can be found on the Centers for Disease Control and Prevention (CDC) website at [Symptoms of Coronavirus](#). The CDC also provides information on the difference between symptoms of COVID-19 and Influenza (flu). Please refer to this website for the most current guidance.

Courts shall provide notice to the public of this additional screening through communications about any court proceeding, posting the information on the court's website, and posting signage at all courthouse entrances.

*Service to Individuals Who Report Symptoms or Conditions:* Courthouse visitors who have any of the above symptoms or conditions should call the court to reschedule or be referred to appropriate electronic or on-line options for finding information, filing of motions, or other court services. Court staff should take appropriate action to provide access to court services while maintaining appropriate safeguards. In-person proceedings should not be scheduled until cessation of symptoms, a diagnosis of a non-contagious condition that explains a symptom, or negative COVID-19 test results no longer indicate COVID-19 infection under CDC guidelines or direction from other state and county health authorities.

**LEVEL 2: BASIC + ENHANCED SCREENING  
(Security Personnel; No Body Temperature Screening)**

In courts with security screening, security officers or other designated court staff shall ask courthouse visitors the following two questions:

1. Have you tested positive or experienced any symptoms of COVID-19 in the last 10 days?
2. Have you had contact with someone who has tested positive for the COVID-19 virus in the last 14 days?

If a courthouse visitor answers "yes" to any of these questions, the visitor shall be excluded from entering the courthouse until:

1. Ten days have passed since the onset of symptoms, 24 hours have passed since fever resolved without use of medication, and other symptoms have improved.
2. Fourteen days have passed after close contact with someone with COVID-19 illness with no development of symptoms. A close contact is defined as having been within 6 feet of an infected person for at least 15 minutes.
3. If exclusion is for a symptom, a medical diagnosis other than COVID-19 explains that symptom.
4. Negative COVID-19 test results indicate no COVID-19 infection under CDC guidelines.

Courts shall provide notice to the public of this additional screening through communications about any court proceeding, posting the information on the court's website, and posting signage at all courthouse entrances.

*Service to Individuals Refused Entry:* Courthouse visitors who are refused entrance will be provided a phone number to reschedule or be referred to appropriate electronic or on-line options for finding information, filing of motions, or other court services. Security and other court staff should take appropriate action to provide access to court services while maintaining appropriate safeguards.

Security officers should be masked and gloved while screening courthouse visitors.



## Arizona HIDTA Drug Price List

April - May - June 2020

threat@azhidta.org

**ARIZONA HIGH INTENSITY DRUG TRAFFICKING AREA (HIDTA)**  
 Excellence in Partnership, Leadership, and Innovation

STIMULANTS:	NARCOTICS:	CANNABIS:																																																												
<p><b>Cocaine</b></p> <table style="width: 100%;"> <tr><td>Wholesale-Kilo</td><td style="text-align: right;">\$22,166 - \$26,500</td></tr> <tr><td>1/2 Kilo</td><td style="text-align: right;">\$11,500 - \$15,000</td></tr> <tr><td>Ounce (Powder)</td><td style="text-align: right;">\$725 - \$975</td></tr> <tr><td>1/8 Ounce (8-Ball)</td><td style="text-align: right;">\$128 - \$172</td></tr> <tr><td>Gram (Powder)</td><td style="text-align: right;">\$44 - \$86</td></tr> <tr><td>(Rock/Crack)</td><td style="text-align: right;">\$15 - \$20</td></tr> </table> <p><b>Methamphetamine (ICE)</b></p> <table style="width: 100%;"> <tr><td>Wholesale-Pound</td><td style="text-align: right;">\$1,585 - \$2,300</td></tr> <tr><td>1/2 Pound</td><td style="text-align: right;">\$642 - \$1,240</td></tr> <tr><td>1/4 Pound</td><td style="text-align: right;">\$450 - \$875</td></tr> <tr><td>Ounce</td><td style="text-align: right;">\$160 - \$245</td></tr> <tr><td>1/2 Ounce</td><td style="text-align: right;">\$93 - \$117</td></tr> <tr><td>Gram (ICE)</td><td style="text-align: right;">\$17 - \$46</td></tr> </table>	Wholesale-Kilo	\$22,166 - \$26,500	1/2 Kilo	\$11,500 - \$15,000	Ounce (Powder)	\$725 - \$975	1/8 Ounce (8-Ball)	\$128 - \$172	Gram (Powder)	\$44 - \$86	(Rock/Crack)	\$15 - \$20	Wholesale-Pound	\$1,585 - \$2,300	1/2 Pound	\$642 - \$1,240	1/4 Pound	\$450 - \$875	Ounce	\$160 - \$245	1/2 Ounce	\$93 - \$117	Gram (ICE)	\$17 - \$46	<p><b>Mexican Black Tar Heroin</b></p> <table style="width: 100%;"> <tr><td>Wholesale-Kilo</td><td style="text-align: right;">\$19,000 - \$25,125</td></tr> <tr><td>Ounce</td><td style="text-align: right;">\$660 - \$1,066</td></tr> <tr><td>Retail-Gram</td><td style="text-align: right;">\$56 - \$88</td></tr> <tr><td>1/2 Gram</td><td style="text-align: right;">\$27 - \$49</td></tr> <tr><td>1/10 Gram (Balloon)</td><td style="text-align: right;">\$9 - \$21</td></tr> </table> <p><b>Mexican Brown Heroin</b></p> <table style="width: 100%;"> <tr><td>Wholesale-Kilo</td><td style="text-align: right;">\$22,833 - \$26,000</td></tr> <tr><td>Ounce</td><td style="text-align: right;">\$666 - \$825</td></tr> <tr><td>Retail-Gram</td><td style="text-align: right;">\$40 - \$60</td></tr> <tr><td>1/2 Gram</td><td style="text-align: right;">\$20 - \$30</td></tr> <tr><td>1/10 Gram</td><td style="text-align: right;">\$10 - \$20</td></tr> </table> <p><b>Mexican White Heroin</b></p> <table style="width: 100%;"> <tr><td>Wholesale-Kilo</td><td style="text-align: right;">\$25,000 - \$27,000</td></tr> <tr><td>Ounce</td><td style="text-align: right;">\$700 - \$900</td></tr> <tr><td>Gram</td><td style="text-align: right;">\$60 - \$100</td></tr> <tr><td>1/2 Gram</td><td style="text-align: right;">\$40 - \$60</td></tr> </table>	Wholesale-Kilo	\$19,000 - \$25,125	Ounce	\$660 - \$1,066	Retail-Gram	\$56 - \$88	1/2 Gram	\$27 - \$49	1/10 Gram (Balloon)	\$9 - \$21	Wholesale-Kilo	\$22,833 - \$26,000	Ounce	\$666 - \$825	Retail-Gram	\$40 - \$60	1/2 Gram	\$20 - \$30	1/10 Gram	\$10 - \$20	Wholesale-Kilo	\$25,000 - \$27,000	Ounce	\$700 - \$900	Gram	\$60 - \$100	1/2 Gram	\$40 - \$60	<p><b>Honey Oil (Marijuana Extract)</b></p> <table style="width: 100%;"> <tr><td>Gram</td><td style="text-align: right;">\$42 - \$75</td></tr> </table> <p><b>Wax (Marijuana Extract)</b></p> <table style="width: 100%;"> <tr><td>Gram</td><td style="text-align: right;">\$42 - \$58</td></tr> </table> <p><b>Marijuana Edibles</b></p> <table style="width: 100%;"> <tr><td>Per Item</td><td style="text-align: right;">\$5 - \$20</td></tr> <tr><td>Synthetic Cannabinoids</td><td style="text-align: right;">\$5 - \$10</td></tr> </table>	Gram	\$42 - \$75	Gram	\$42 - \$58	Per Item	\$5 - \$20	Synthetic Cannabinoids	\$5 - \$10
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		<p><b>Adderall (Amphetamine Mixture)</b></p> <table style="width: 100%;"> <tr><td>Retail-Per Pill</td><td style="text-align: right;">\$4 - \$10</td></tr> </table> <p><b>Fentanyl</b></p> <table style="width: 100%;"> <tr><td>Wholesale-Kilo</td><td style="text-align: right;">\$24,000 - \$26,000</td></tr> <tr><td>Retail-Per Pill</td><td style="text-align: right;">\$6 - \$15</td></tr> </table> <p><b>Hydrocodone</b></p> <table style="width: 100%;"> <tr><td>Retail-Per Pill</td><td style="text-align: right;">\$5 - \$10</td></tr> </table> <p><b>Promethazine Codeine</b></p> <table style="width: 100%;"> <tr><td>4 fl oz Bottle</td><td style="text-align: right;">\$10 - \$20</td></tr> </table> <p><b>Oxycodone</b></p> <table style="width: 100%;"> <tr><td>Retail-Per Pill</td><td style="text-align: right;">\$11 - \$25</td></tr> </table> <p><b>OxyContin (Oxycodone)</b></p> <table style="width: 100%;"> <tr><td>Retail-80mg Tablet</td><td style="text-align: right;">\$7 - \$24</td></tr> </table> <p><b>Xanax (Alprazolam)</b></p> <table style="width: 100%;"> <tr><td>1 mg Tablet</td><td style="text-align: right;">\$3 - \$8</td></tr> <tr><td>2 mg Tablet</td><td style="text-align: right;">\$4 - \$11</td></tr> </table>	Retail-Per Pill	\$4 - \$10	Wholesale-Kilo	\$24,000 - \$26,000	Retail-Per Pill	\$6 - \$15	Retail-Per Pill	\$5 - \$10	4 fl oz Bottle	\$10 - \$20	Retail-Per Pill	\$11 - \$25	Retail-80mg Tablet	\$7 - \$24	1 mg Tablet	\$3 - \$8	2 mg Tablet	\$4 - \$11																																										
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<p><b>Ecstasy (MDMA)</b></p> <table style="width: 100%;"> <tr><td>Retail-Per Pill (Ecstasy)</td><td style="text-align: right;">\$10 - \$17</td></tr> </table> <p><b>Lysergic Acid Diethylamide (LSD)</b></p> <table style="width: 100%;"> <tr><td>Full Sheet</td><td style="text-align: right;">\$300</td></tr> <tr><td>1 Micro Gram</td><td style="text-align: right;">\$9 - \$10</td></tr> <tr><td>1 Hit (Paper or Gel)</td><td style="text-align: right;">\$3 - \$10</td></tr> </table> <p><b>Psilocybin</b></p> <table style="width: 100%;"> <tr><td>Ounce</td><td style="text-align: right;">\$200 - \$280</td></tr> <tr><td>1/8 Ounce</td><td style="text-align: right;">\$25 - \$45</td></tr> <tr><td>Gram</td><td style="text-align: right;">\$15 - \$25</td></tr> </table>	Retail-Per Pill (Ecstasy)	\$10 - \$17	Full Sheet	\$300	1 Micro Gram	\$9 - \$10	1 Hit (Paper or Gel)	\$3 - \$10	Ounce	\$200 - \$280	1/8 Ounce	\$25 - \$45	Gram	\$15 - \$25	<p><b>Marijuana Mexican (Low-Grade)</b></p> <table style="width: 100%;"> <tr><td>Pound</td><td style="text-align: right;">\$300-\$400</td></tr> </table> <p><b>Marijuana Mexican (Mid-Grade)</b></p> <table style="width: 100%;"> <tr><td>Pound</td><td style="text-align: right;">\$653 - \$1,160</td></tr> <tr><td>1/2 Pound</td><td style="text-align: right;">\$165 - \$235</td></tr> </table> <p><b>Marijuana Mexican (High-Grade)</b></p> <table style="width: 100%;"> <tr><td>Pound</td><td style="text-align: right;">\$1,100 - \$1,766</td></tr> <tr><td>1/4 Pound</td><td style="text-align: right;">\$250</td></tr> <tr><td>Ounce</td><td style="text-align: right;">\$110 - \$180</td></tr> </table>	Pound	\$300-\$400	Pound	\$653 - \$1,160	1/2 Pound	\$165 - \$235	Pound	\$1,100 - \$1,766	1/4 Pound	\$250	Ounce	\$110 - \$180																																			
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**New Trends:** Subsequent to the Covid-19 pandemic outbreak the latter part of March, AZ HIDTA detected a significant increase in the wholesale price of methamphetamine. The current price per pound is \$1,942, an increase of 31% from the previous quarter's price of \$1,474. Notwithstanding the significant increase in the price of methamphetamine, AZ HIDTA Initiatives have not detected similar increases in wholesale or retail prices of other illicit drugs.

**Sources:** Data used in this product was encountered during the investigative process or from intelligence specific briefings conducted by AZ HIDTA Initiatives during drug related criminal investigations. Any drug prices not listed in this document were not reported during this quarter. Prepared on 7/27/20.

.....LAW ENFORCEMENT SENSITIVE.....

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# Yavapai County Sheriff's Office

Dewey-Humboldt 1st Quarter Report  
January - March  
2020

SGT Ethan Stover

# Quarterly Overview

During the months of January – March 2020, Deputies responded to 345 calls for service and 129 deputy-initiated calls, for a total of 474 calls in the town of Dewey-Humboldt.

- ▶ 125 Traffic Stops
- ▶ 10 Traffic Citations
  
- ▶ 2 Assault
- ▶ 3 Drug Arrests
- ▶ 1 Disorderly Conduct Arrests
- ▶ 0 Family Fight Arrests
- ▶ 1 Wanted Person Arrest
  
- ▶ Total Arrests: 17
  - Including Custody Arrests & Criminal Citations

# Animal Control

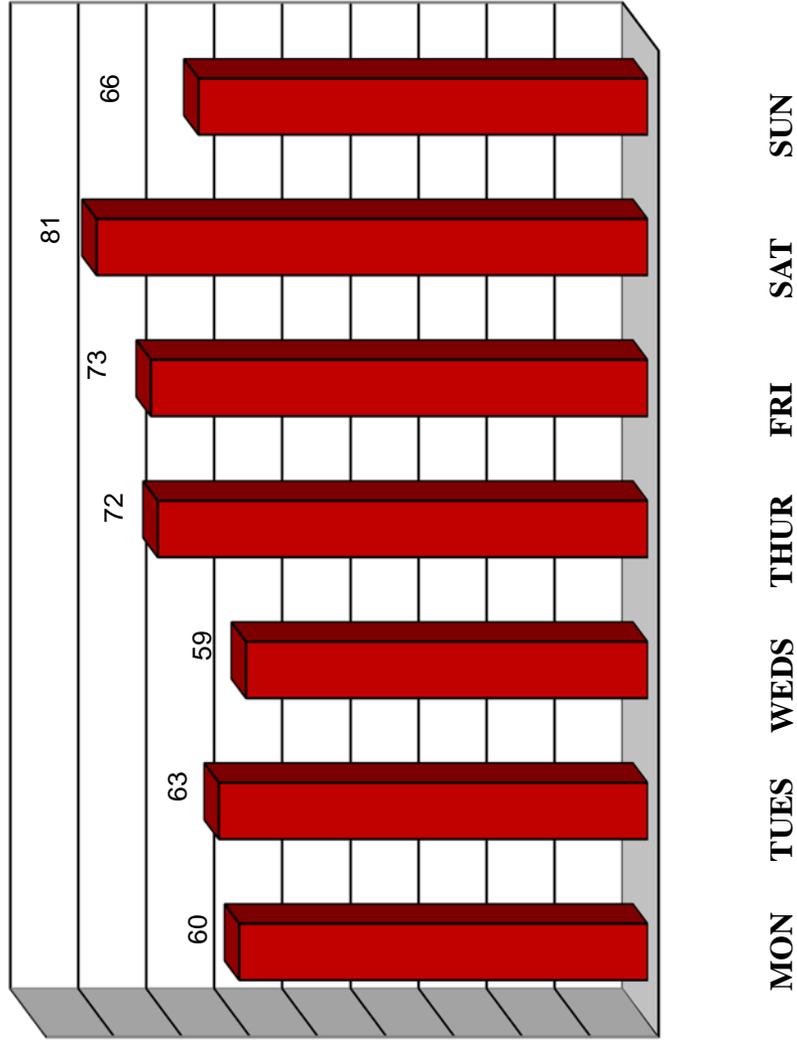
▶ During the months of January – March 2020, Animal Control Officers responded to the following animal related calls within the town of Dewey-Humboldt:

○ Animal Bite:	6
○ Animal Neglect:	1
○ Animal Noise:	6
○ Animal Pickup:	8
○ Animal Problem (dog at large):	36
○ Vicious Animal:	3

▶ Animal Citations Issued: 5 Cite 16 Warnings

# Calls for Service January – March 2020

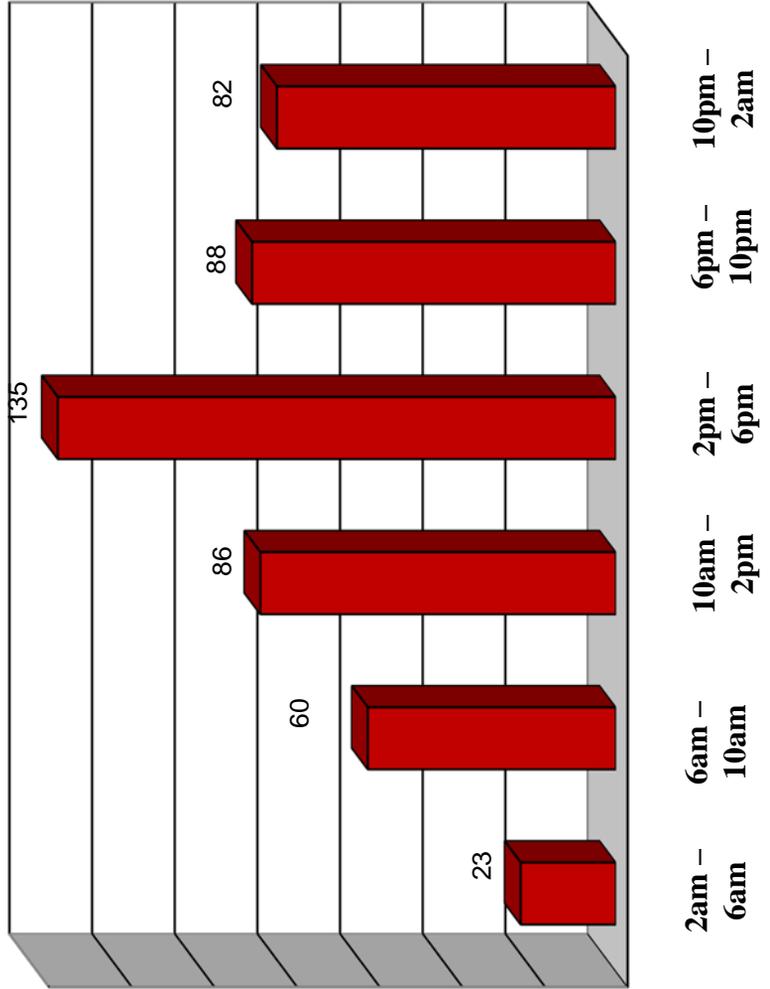
## TOTAL CALLS



# Calls for Service January - March 2020

## TOTAL CALLS

### By Time of Day



# **Average Response Times for In-Progress Calls**

## **January – March 2020**

- ▶ **Accidents : 9 minutes (2 calls)**
- ▶ **Alarm : 11 minutes (12 calls)**
- ▶ **Assaults : 7 minutes (3 calls)**
- ▶ **Disorderly : 11 minutes (5 calls)**
- ▶ **Family Fights : 13 minutes (10 calls)**

# Part 1 Crimes – 1st Quarter January – March 2020

	LESD*	SAC-E*	S108*
Murder & Non-Negligent Manslaughter	0	0	0
Forcible Rape	5	0	0
Robbery	0	0	0
Aggravated Assault	40	13	3
Burglary	38	10	1
Larceny-Theft	144	43	4
Motor Vehicle Theft	21	3	1
Arson	2	0	0
<b>Total**</b>	<b>10996</b>	<b>2817</b>	<b>474</b>

# Yavapai County Sheriff's Office

Dewey Humboldt 2nd Quarter Report  
April – June  
2020

SGT Ethan Stover

# Quarterly Overview

During the months of April – June 2020, Deputies responded to calls 286 for service and 110 deputy-initiated calls, for a total of 396 calls in the town of Dewey-Humboldt.

- ▶ 86 Traffic Stops
- ▶ 9 Traffic Citations
  
- ▶ 1 Assault
- ▶ 2 Drug Arrests
- ▶ 3 Disorderly Conduct Arrests
- ▶ 0 Family Fight Arrests
- ▶ 6 Wanted Person Arrest
  
- ▶ Total Arrests: 21
  - Including Custody Arrests & Criminal Citations

# Animal Control

▶ During the months of April – June 2020, Animal Control Officers responded to the following animal related calls within the town of Dewey-Humboldt:

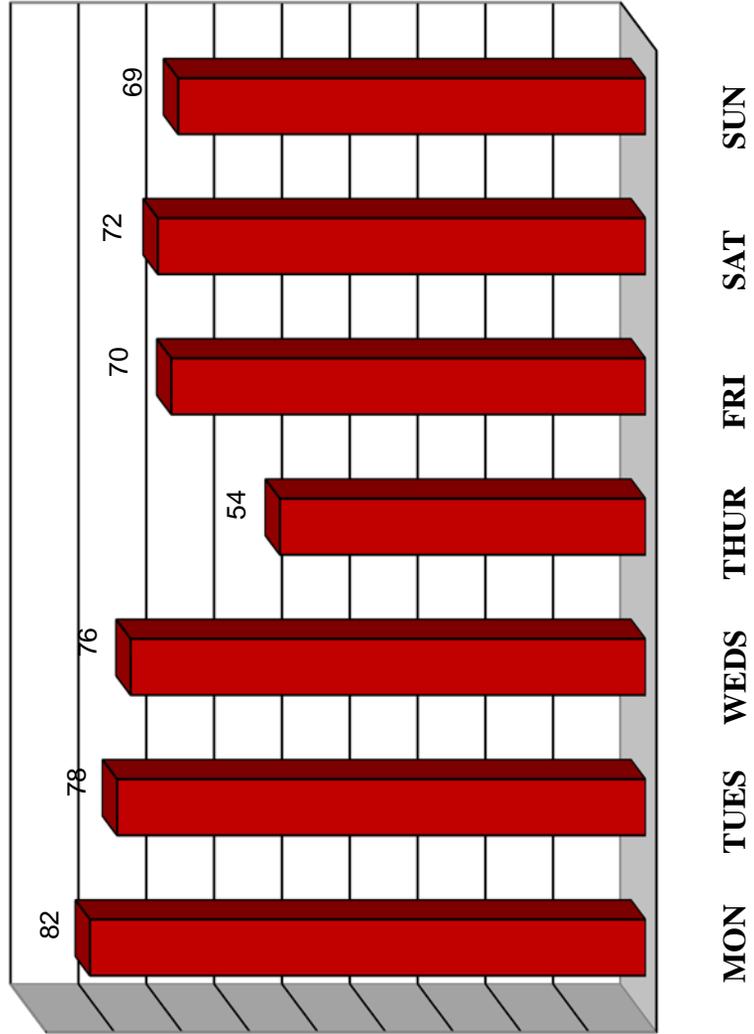
- Animal Bite: 5
- Animal Neglect: 1
- Animal Noise: 17
- Animal Pickup: 7
- Animal Problem (dog at large): 23
- Vicious Animal: 2

▶ Animal Citations Issued: 2

# Calls for Service April – June 2020

## TOTAL CALLS

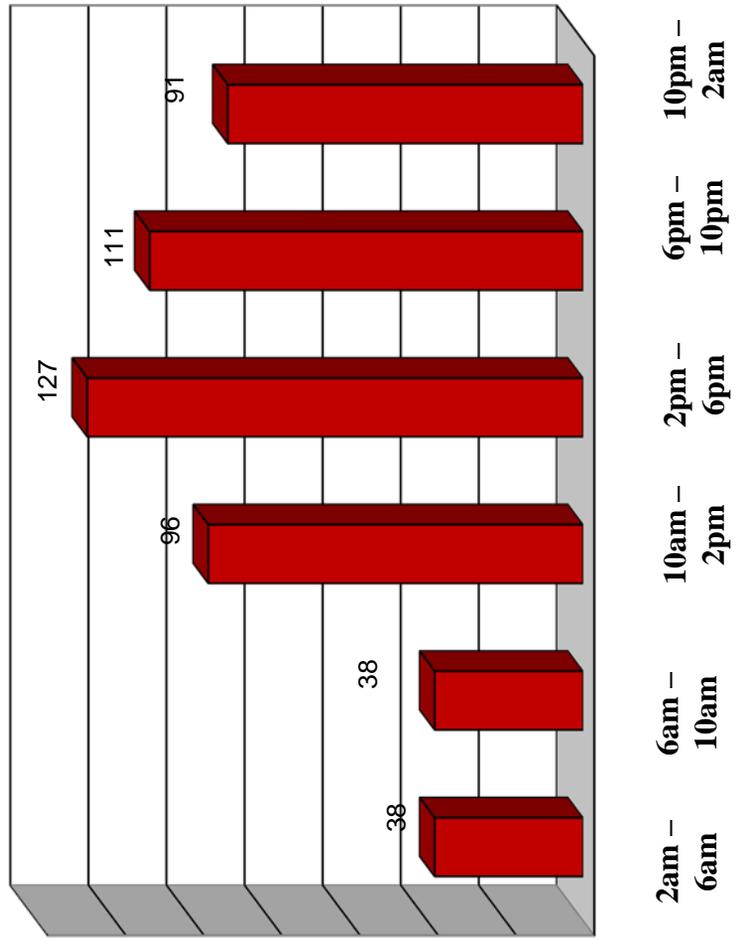
### By Day of the Week



# Calls for Service April – June 2020

## TOTAL CALLS

### By Time of Day



# **Average Response Times for In-Progress Calls April – June 2020**

- ▶ **Accidents :** 0 minutes (0 calls)
- ▶ **Alarm :** 7 minutes (13 calls)
- ▶ **Assaults :** 6 minutes (1 call)
- ▶ **Disorderly :** 9 minutes (8 calls)
- ▶ **Family Fights :** 10 minutes (10 calls)

# Part 1 Crimes – 2nd Quarter

## April – June 2020

	LESD*	SAC-E*	S108*
Murder & Non-Negligent Manslaughter	0	0	0
Forcible Rape	4	0	0
Robbery	1	0	0
Aggravated Assault	32	6	0
Burglary	38	16	1
Larceny-Theft	146	45	8
Motor Vehicle Theft	23	8	2
Arson	2	1	0
<b>Total**</b>	<b>10876</b>	<b>2891</b>	<b>501</b>

**TOWN OF DEWEY-HUMBOLDT  
TOWN COUNCIL  
REGULAR COUNCIL MEETING MINUTES  
JULY 21, 2020, 6:30 P.M.**

**A REGULAR COUNCIL MEETING OF THE DEWEY-HUMBOLDT TOWN COUNCIL WAS HELD ON TUESDAY, JULY 21, 2020, AT TOWN HALL AT 2735 S. STATE ROUTE 69, DEWEY-HUMBOLDT, ARIZONA. THE MEETING WAS HELD VIA ZOOM VIDEO/TELECONFERENCE. MAYOR TERRY NOLAN PRESIDED.**

1. **Call To Order** Mayor Nolan called the meeting to order at 6:31 p.m.
2. **Roll Call** Town Councilmembers Karen Brooks, Lynn Collins, John Hughes, Mark McBrady, Victoria Wendt, Vice Mayor Amy Lance and Mayor Terry Nolan were present. **Town Clerk Note** (as required by Public Body Rules of Policies and Procedures PG No. TC12-01): Town staff implemented and tested Zoom Video Communications – Pro prior to the first Council Meeting at which Zoom was utilized. Permissions in Zoom prevented the use of a chat feature, to ensure that members could not communicate except for verbally to all members. The first page of the agenda included instructions for public participation via video or calling in to the meeting; members of the public were also able to submit comments via email to the Town Clerk to be read at the meeting. After the meeting, Town staff downloaded the meeting video from Zoom. Additionally, Town staff attended the meeting in the Council Chambers and utilized the video recording system; the video recording system recorded all audio from the Council discussions and actions, and video of staff.
3. **Pledge of Allegiance** Audience member Glen Blomgren led the Pledge.
4. **Invocation** Given by Vice Mayor Lance.
5. **Announcements regarding Town Current Events; Guests; Appointments; and Proclamations** Announcements of items brought to the attention of the Mayor not requiring legal action by the Council. Guest Presentations, Appointments, and Proclamations may require Council discussion and action. Pursuant to the Arizona Open Meeting Law, the Town Council may present a brief summary of current events; however, the Council may not discuss, deliberate, or take legal action on any matter in the summary.

Mayor Nolan spoke relating to having participated in meetings with Governor Ducey, Senators Sinema and McSally, and Yavapai County.

**A. Council announcements about outside meetings and committees**

There were no announcements about outside meetings and committees.

6. **Public Comment on Non-agendized items** The Council wishes to hear from Citizens at each meeting. Those wishing to address the Council need not request permission or give notice in advance. For the official record, individuals are asked to state their name. Public comments may appear on any video or audio record of this meeting. Please direct your comments to the Council. Individuals may address the Council on any issue within its jurisdiction. According to the Arizona Open Meeting Law, Councilmembers may respond to criticism made by those who have addressed the public body, may ask Town staff to review a matter, or may ask that a matter be put on a future agenda; however, Councilmembers are forbidden from discussing or taking legal action on matters raised during Public Comment unless the matters are properly noticed for discussion and legal action. A **3 minute** per speaker limit shall be imposed. Everyone is asked to please be courteous and silent while others are speaking.

Ed Hanks, Town Manager, read a letter from Judy Kerber. The letter included: more citizens attend Zoom meetings than attended in-person; request that some items be moved forward, as brought forward by Town staff at the July 7 Council Meeting; wanting to see Councilmembers work together on moving items of community-wide concern forward; the Town being set further behind with respect to needed legislative actions; and, COVID-19 precautions not going away any time soon, needing to realize it is the new normal and learning to accept and work around the restrictions. The letter also included: coming up with innovative ways to carry out duties as Town officials instead of closing minds to the possibilities; oaths to serve the citizens demanding that personal preferences be set aside for the good of the entire Town; requested that the building code update be added to the August 4, 2020 Council Meeting agenda and the General Plan Steering Committee be allowed to meet as soon as practical to start the General Plan Update process; and, the General Plan Steering Committee meeting in the Council Chambers with social distancing requirements and safety precautions being met.

Councilmember Hughes spoke and requested that everyone pray for strength for Leigh Cluff for personal issues; and spoke relating to thanking Ms. Cluff for checking on his signs and, that he appreciates Ms. Cluff.

Leigh Cluff spoke relating to not checking on the signs; and, nine of the participants at tonight's meeting being the Council, staff and the Town Attorney, meaning four members of the public are in attendance. Mayor Nolan asked Ms. Cluff about her screen name being 13 Meetings Left. Mayor Nolan and Ms. Cluff discussed. Vice Mayor Lance and Mr. Hanks spoke relating to being off the agenda and requested to go back on to the agenda.

7. **Consent Agenda.** All those items listed below are considered to be routine and may be enacted by one motion. Any

Councilmember may request to remove an item from the Consent Agenda to be considered and discussed separately.

- A. Approval of Minutes of May 19, 2020 Regular Meeting**
- B. Approval of Minutes of June 2, 2020 Regular Meeting**
- C. Approval of Minutes of June 9, 2020 Study Session**

Councilmember Collins removed item 7.A. from the Consent Agenda.

Councilmember Brooks moved to accept consent agenda approval of the minutes of June 2, 2020 and June 9, 2020 [Consent Agenda Items 7.B. and 7.C.] as presented; seconded by Councilmember Hughes. The motion passed on a roll call vote 7-0. CM Brooks – aye; CM Collins – aye; CM Hughes – aye; CM McBrady – aye; CM Wendt – aye; VM Lance – aye; Mayor Nolan – aye.

**A. Approval of Minutes of May 19, 2020 Regular Meeting**

Councilmember Collins requested more information be included in the May 19, 2020 Regular Meeting minutes, relating to the Town media issue. Councilmember Collins moved to ask the Town Clerk to put more emphasis on the Town Attorney’s comments in the written record. There was no second to this motion.

Councilmember Collins spoke relating to having received input from people; printing minutes and providing minutes to people who don’t have computers; and, wanting more detail in the Town media policy.

Mayor Nolan spoke relating to having two pages on the issue; Councilmember Collins responded relating to needing more detail on the Town Attorney’s comments; people not understanding why the decision was made; and, noted that she will provide the Town Clerk with the start and end times of where to update the minutes.

Kay Bigelow, Town Attorney, spoke and suggested the motion be made to postpone the acceptance of the minutes and Councilmember Collins and Tim Mattix, Town Clerk, present another copy for Council consideration.

Councilmember Collins moved to continue the May 19 minutes; seconded by Councilmember Brooks.

In response to Vice Mayor Lance, Councilmember Collins clarified that she would like to see more detail on the Town Attorney’s comments; she wants more detail because the minutes are more accessible than the audio.

The motion to continue the May 19 minutes passed on a roll call vote 7-0. CM Brooks – aye; CM Collins – aye; CM Hughes – aye; CM McBrady – aye; CM Wendt – aye; VM Lance – aye; Mayor Nolan – aye.

- 8. Town Manager’s Report** Update on Current Events. The Town Council may ask clarifying questions about any item listed on the agenda under Town Manager’s Report, or ask that any item listed on the agenda under Town Manager’s Report be placed on a future agenda for Council deliberation and action. No legal action will be taken on items listed under Town Manager’s Report. From time to time, as authorized by A.R.S. § 38-431.02(K), the Town Manager may present a brief summary of a current event that, due to its timeliness, is not listed on the agenda. In such cases, the Town Council shall not propose, discuss, deliberate or take legal action on the matter.

**A. Town Manager’s Report on the federal CARES Act funding and distribution requirements through the State of Arizona, including steps taken since the June 16, 2020 update and additional information received**

Mr. Hanks reported that he submitted applications to the Arizona Department of Emergency and Military Affairs (“DEMA”) and the state grants department; the Town applied for reimbursement of the payroll portion of the Yavapai County Sheriff’s contract; and, the Town is seeking reimbursement totaling just over \$325,000. The Town’s application is classified as being under review; and, he will give a further update when information is available.

Mayor Nolan asked if the Town is applying for the vehicles; Mr. Hanks responded that vehicles do not qualify at this time, and that the payroll for the Sheriff is all that is eligible at this time. Mayor Nolan asked if anything was turned in for staff; Mr. Hanks clarified that staff is not considered essential working personnel at this time.

Councilmember Brooks spoke relating to supporting staff; that CARES funding is mainly for big municipalities; and, that \$325,000 is outstanding when the Town has no standing Fire or standalone Police Department.

Mayor Nolan spoke relating to recommending that the next Sheriff’s contract delete the vehicles and the officers walk the streets, and the vehicles needing to be considered essential. Mr. Hanks responded that he believes that they are essential but are not classified as reimbursable under the CARES Act. Mayor Nolan spoke relating to needing to look for ways to get the remainder of the funding that is allocated for the Town. Mr. Hanks responded that, at a later date, the state may release other things that are qualifiable. Mayor Nolan spoke relating to staff not being considered essential, and of closing the office; Mr. Hanks responded that staff is not classified as essential because they are not emergency response personnel or in the medical field.

Vice Mayor Lance asked how many extra hours the Sheriff's Office put in for the Town; Mr. Hanks responded that the Town is requesting 10 months of payroll hours. Due to the emergency classification, 100% of their time can be classified as COVID-19. Vice Mayor Lance spoke relating to the Sheriff not having to use their vehicles more than usual; Mr. Hanks confirmed. Vice Mayor Lance acknowledged Town staff, and asked if staff is working extra hours due to COVID-19; Mr. Hanks responded that he and Mr. Mattix are, though they are not reimbursable.

**B. Town Manager's Report on a potential loan through the United States Department of Agriculture for the new Town Hall building to be located at 12938 East Main Street**

Mr. Hanks reported that he is still working with the United States Department of Agriculture ("USDA") on the loan documents; part of the holdup has been in getting the architect started. Staff will bring preliminary drawings to Council next month; with the architect on board, the loan prospect can start to move forward as the USDA will be able to get information from the architect. He will provide additional information moving forward.

In response to Councilmember Collins, Mr. Hanks confirmed that an article on the new Town Hall will be in the Newsletter.

**C. Town Manager's Report on the status of staff meetings with local business owners relating to the potential Rural Business Development Grant program**

Mr. Hanks reported that in March, staff presented information from the USDA Rural Business Development Grant ("RBDG") program and a baseline plan to move forward to establish a RBDG program through the Town for business owners. Staff will be setting up Zoom meetings with business owners and will be sending out information via a media release, the Newsletter, and email. Staff will bring the information from these meetings to Council and will start on an application and program guidelines.

Mayor Nolan asked which businesses were contacted; Mr. Hanks responded that staff is currently compiling a list of local businesses to contact.

Vice Mayor Lance asked if staff has a list of businesses that may benefit from the program and spoke relating to the proposed license program that would assist with getting a list. Mr. Hanks stated that staff is compiling a list based on home-based business permits that are still active, and current business owners that staff can locate. The news release and article in the Newsletter will assist in reaching businesses. Vice Mayor Lance spoke relating to having businesses that are not known about and her hope to be able to reach more businesses.

Mayor Nolan spoke relating to ensuring that all registered home-based businesses are contacted.

**9. General Business** Discussion and possible legal action may be taken. Agenda language may vary from that in CAARF for Open Meeting Law purposes.

**A. Discussion and possible action to temporarily postpone and consolidate upcoming Council Regular and Study Session Meetings to reduce the number of meetings to one meeting per month while meetings are being held virtually on the Zoom software application, and to specify that if needed, any Council meeting shall be called on the dates/times specified in the Dewey-Humboldt Code of Ordinances Section 30.101 (Regular Meetings) and 30.102 (Study Sessions).** (CAARF – Councilmember Collins)

Councilmember Collins introduced the item as follows: this item is in response to the current situation; hearing from people that they would like to see the Town try to reduce costs of operations, such as for meetings; people having informed her that they don't care about conduct codes and would rather see the Council work on other things; people asking why the Council is having so many meetings when people can't attend them; and, the Yavapai County Board of Supervisors is having the same problem with various boards because they also have people who can't use computers. She also spoke relating to having received an email from a person who uses a computer but doesn't want to use Zoom because they don't believe it's safe; there being no purpose in having a public process if all public is not included; and, wanting to scale back to see where the Town is at in a few months and see if the Town can get a workaround for the public process.

Councilmember Collins moved to postpone and consolidate upcoming Council Regular and Study meetings to reduce meetings to one per month while the Town is holding virtual Zoom meetings, with the next Regular Meeting to be postponed until August 18, 2020, and specify that if needed, any Council Meeting shall be called on the dates and times specified in Dewey-Humboldt Code of Ordinances Section 30.101 and 30.102. There was no second to the motion.

Councilmember Collins spoke relating to postponing the meeting until August 18 to be able to use the Newsletter to announce agenda items.

Councilmember Brooks spoke relating to being against the item; having worked to get three meetings per month codified; the public being used to a set day and time for meetings; not needing any Special Meetings except for the budget meetings last year; if no items are ready for discussion, meetings can be adjourned after the first parts of the agenda have been covered; and, the last three Councilmembers elected were elected knowing that there would be three meetings per month. She also spoke relating to three meetings giving Council the ability to act more quickly on items that come up; the costs being minimal and already figured into the budget; and, people having the privilege of not attending three meetings if they so wish.

Vice Mayor Lance asked about the cost for an average meeting and what the Town would be saving in dollars and time by going to one meeting per month; Mr. Hanks responded that staff is averaging between 15 and 20 hours per meeting. Vice Mayor Lance spoke relating to Council having limited what business can be handled through Zoom; not being able to do Codes or the General Plan on Zoom; and, asked if staff sees anything essential that would require Council to meet more than once per month. Mr. Hanks responded that, given what has been taken off the table, a lot of the business can be taken care of in one meeting, or Council could reduce it to two voting meetings per month and no Study Session. Vice Mayor Lance asked taking the meetings to one per month can be done in the short term or if a code change is required. Ms. Bigelow responded that, based on the emergency situation, Council can temporarily suspend the extra meetings or temporarily dictate that certain meetings wouldn't be held; and, it would need to be a short-term issue done during the emergency.

Mayor Nolan asked if the program [Zoom] is secured, rather than being off a normal website; Mr. Hanks confirmed that the Town uses a licensed version of Zoom with more security than the free version. Mayor Nolan spoke relating to this solving the problem of people not wanting to use Zoom.

Councilmember Brooks asked if there has been an agenda with nothing to discuss since Council went to three meetings per month. Mr. Hanks responded that there has always been something to discuss; if there would have been a meeting last week, this item would have been the only thing on the agenda. Councilmember Brooks spoke relating to things coming up from Study Sessions regularly; Council taking time on something that has already been re-hashed, decided and codified; and, Council having established three meetings for transparency of government actions. She also spoke relating to this being the most important time to be the most transparent as possible and to keep up the steady meeting schedule and put as many items forward as citizens want.

Councilmember Hughes spoke relating to Fortune 500 companies and the Prescott Council using Zoom; the Town being able to run on Zoom, also; Council having wanted three meetings and so they need to do three meetings; Council previously trying to get more things brought back but not moving anything forward; needing to do business and not worry about Zoom being the problem; staff posting Zoom videos on the Town website after the meeting; and, Council having taken an oath to take care of citizens in the Town and not to put them on the back burner because some aren't using computers.

Vice Mayor Lance spoke relating to staying with three meetings for consistency; not having to make a motion at 9:55 p.m. to extend the meeting as Zoom meetings have generally been 1.5 to 2 hours; and, being able to go back to covering more subjects when things go back to normal.

Councilmember Wendt spoke relating to Council needing to learn to conduct business on Zoom; Council having been elected to conduct business; and, failing residents by avoiding controversial issues.

Councilmember Hughes spoke relating to the Building Codes having been postponed because it was controversial and not understanding that.

Vice Mayor Lance asked if other Town committees are doing Zoom meetings; Mr. Hanks responded that currently, Council meetings are the only things that are going. In response to Vice Mayor Lance, Mr. Hanks confirmed that the Building Codes are for staff and Council.

Councilmember Collins spoke relating to listening to recorded meetings not being participation; people who cannot use a computer and do not have access to cable or satellite internet; people without computers or access being unable to be involved in a participatory manner during a meeting; and, there being housekeeping codes that need to be addressed. She also spoke relating to complaints about Zoom from Dewey-Humboldt Historical Society ("DHHS") members; not passing judgment on people who don't feel Zoom is safe; and, currently not having a way to allow citizens to participate in a contemporaneous manner.

Mayor Nolan asked if people can submit comments on agenda items. Councilmember Collins spoke relating to people with animal code issues not exposing themselves to complaints by getting out in public; all Council having received the same email from DHHS members relating to difficulties with the Town website; and, it being a face to face issue for a lot of the people to be able to participate. She also spoke relating to reducing the workload and time; people's perceptions being that the Council is spending time on things they don't care about, such as

the ethics. Mayor Nolan spoke relating to everyone on DHHS having computers and knowing them.

Councilmember Hughes called the question. The motion to call the question passed on a roll call vote 7-0. CM Brooks – aye; CM Collins – aye; CM Hughes – aye; CM McBrady – aye; CM Wendt – aye; VM Lance – aye; Mayor Nolan – aye.

Ms. Bigelow stated that there was not a second on the motion. As there was not a second, the motion on the floor failed.

Councilmember Brooks moved to keep the three meetings a month, the first Tuesday being a working meeting, the second Tuesday being a Study Session and the third Tuesday being a working meeting. There was no second to the motion.

Councilmember Hughes spoke relating to not needing a motion since the first motion did not pass. In response to Vice Mayor Lance, Ms. Bigelow clarified that as there was no second for the first motion, the motion failed when the question was called; the motion by Councilmember Brooks was to keep the status quo and a motion is not needed to keep the meetings. There was further discussion about the motions.

**B. Review, discussion and possible direction to staff relating to establishing provisions for a Code of Ethics/Code of Conduct for public officials (Staff CC)**

Mr. Hanks stated that a CAARF was brought in at the June 16, 2020 Council Meeting; staff researched codes of ethics from other communities and is presenting samples and seeking input as to what Council would like to see.

Councilmember Wendt spoke relating to, in 2016 with the support of Councilmember Hughes, having asked to repeal the code of ethics that was in place; Council having felt it was overreaching and directed at penalizing the Mayor; and, that it was repealed, which was a mistake. She also spoke relating to seeing the necessity of this; having something in the Code of Ethics that will keep Council acting in a professional, business-like manner; the attacking, degrading and humiliation put towards Councilmembers being unacceptable; thanked Judy Kerber for her efforts; and, the Carefree code of ethics, with Ms. Kerber's comments, being a good code.

Mayor Nolan spoke relating to agreeing about Ms. Kerber's comments on the Carefree code.

Councilmember Collins spoke relating to the April 12, 2016, Council Meeting, at which issues of the previous code of ethics were raised; and, asked the Town Attorney about issues that were raised, including: whether civil rules of evidence and process should be a part of the process; disclosure requirements, open meeting law requirements and issues of public record; there having been no video or minutes of the first official hearing; having a format or process for the Hearing Officer to follow; and, whether the Arizona Rules of Procedure would work. Ms. Bigelow responded that Council needs to look at this in two areas, including what standards Council wants everyone to adhere to; state law having conflict of interest and open meeting rules; local law standards; and, that she emailed a group of Town Code provisions with different standards for Councilmembers. Under the large category head of process, if the Town is going to have standards of conduct, then there need to be ways of enforcing them; the ways of enforcing them have to have some sort of minimal due process, such as who can make an allegation, where the allegation goes to start the process, who investigates it and how it gets investigated, how it gets adjudicated, and what the penalties are. Adjudicating these can't be done in private or in Executive Session; they have to be done in open meeting, where the public can attend. She spoke relating to not making the process as rigid as a court trial and not wanting to adopt all of the rules of civil procedure or rules of evidence; she can provide the kind of rules that are normally an administrative hearing, which relaxes the rules of evidence and rules of procedure while still giving both parties in the adjudication the ability to present their evidence fairly; it will be relaxed so that it is not like a trial because the Council will not want to have a trial on these. Staff can help by filling in some of those things if Council tells staff what their thoughts are on what they want to happen. She suggested that Council not come up with rules of conduct that require members to be honest; honesty is a matter of opinion, and she does not think that is something that should be adjudicated.

Ms. Bigelow continued, relating to following the laws against conflict of interest and open meeting laws, and making sure that writings from Council that are public records make it into the Town's records so they are a matter of record are required by state law and are minimal requirements of conduct. She spoke relating to not making local rules that are matters of opinion as they are impossible to try and adjudicate and encouraged Council to always remember that the person Council is talking about was duly elected and Council will be doing something against the majority of voters' duly-elected representative and to respect differences of opinion and behavior to a certain degree. Council standards of conduct are well-documented in the Town Code; she suggested Council look at how to address failings of those standards, which the Town Code does not have a good process for.

Councilmember Collins spoke relating to the Town Clerk at the time of the 2016 discussion saying that it was not

subject to the Open Meeting Law; Ms. Bigelow confirmed that it has to be subject to the Open Meeting Law and there is no way to do it behind closed doors.

Councilmember Brooks spoke relating to liking Chino Valley's section 35.04(B) and (C); Sedona's [Principles of] Ethical Conduct numbers 2, 4, 6 and 7; [Sedona's Rule 2] A(1), (2) and (3) and C(1), (3) and (4), D(4), (6), (8), (9) and (12); [Sedona's Rule 2] E(3) and (4), F(1) and G(1) and (3). She also spoke relating liking the Tolleson Code of Conduct, and how it said "It all comes down to respect; respect for one another as individuals...respect for the validity of different opinions...respect for the democratic process...respect for the community that we serve." She also spoke relating to liking the Tolleson Code of Conduct Checklist for Monitoring Conduct and Glossary of Terms; and, not needing anything more restrictive than state laws.

Vice Mayor Lance spoke relating to following state laws on codes of ethics and codes of conduct.

Councilmember Collins spoke relating to not believing that having the Council as judge and jury will work; Council previously having elected to have a Hearing Officer and not being happy with it; not legislating subjective terms such as morality, ethics and respect as they are open to interpretation; thinking that Holbrook has the best process as far as proceedings to follow from the beginning of the complaint process, except that Holbrook uses Council as judge and jury; wanting an emphasis on treatment of staff; and, having seen a lot of issues come up because there is not a point of contact code or policy for developers or people wanting to buy property. She also spoke relating to a list of do's and don'ts; the do's include being patient, dependable, polite, inclusive, professional, tolerant and constructive; the don'ts include instigating, insulting, accusing, discriminating, not misleading or lying, and discouraging people by cutting down their opinion or suggestion.

Mr. Hanks read a letter from Jack Hamilton. The letter included: not being able to force a Councilmember to sign an ethics code; those who do not sign can be kept off committees and other Council perks but can't be kept off the Council; only a judge being able to remove an elected official; if the Councilmember does not sign the ethics code, binding arbitration can't be used as both parties have to agree in advance; if the ethics code requires all Councilmembers to participate and one refuses, it could prevent Council from enforcing the code on them; being in favor of a strong ethics code where any citizen can file an ethics complaint; and, that when the original one was used, it showed there were some problems.

Mr. Hanks suggested that Council turn back in to staff the pages of the code, with comments as to what Councilmembers like; staff would then work with Ms. Bigelow to compile and bring it back to Council for review. Councilmember Hughes and Mayor Nolan expressed support.

Ms. Bigelow responded to Mr. Hamilton's letter; A.R.S. § 9-234 says that the Council, with a majority of members, can do that under these types of codes; it is not true that only a judge can remove a Councilmember; and, that if Council has a procedure, it can be done, though it should be with caution and for a really serious cause.

Councilmember Brooks spoke relating to Council having voted four years ago to remove the code of ethics and rely instead on state statutes; citizens having asked her why Council rehashes this and other things every time there is a change of Councilmembers; not having a problem in turning in her marked-up copies to staff; and, having seen firsthand and sat through meetings on a hearing on the Mayor, and thinking it was unjust and a witch hunt. She spoke relating to preferring less restrictions, following state laws, and not trying to fit every Councilmember into one certain size; and, encouraged people to think about the issues and keep an open mind.

Vice Mayor Lance spoke relating to statutes and laws in place; her thought that some Councilmembers are trying to overreach; and, that as long as everyone keeps their patience, as adults, they should be able to handle the rest.

Councilmember Collins spoke relating to the neglected party having always been Town staff; news articles where people who left were plain about abuse during employment with the Town; Sedona Rule 2 Section G having a good policy on conduct with staff; Holbrook having similar guidance on Council conduct with staff; and, that she is also hearing that people don't like the code of ethics, but that it needs to be addressed. She also spoke relating to needing to make sure that it is enforceable and conflicts between the previous code and state law.

Councilmember Wendt spoke in support of the suggestion for Council to turn their comments in to staff.

Vice Mayor Lance spoke relating to mistreatment of staff; it being important to keep staff happy and healthy; in prior situations, when staff approached her with a complaint about a situation, she addressed it immediately; and, that if staff has a problem, they could reach out to the Town Attorney or to any Councilmember for help.

Councilmember Brooks spoke relating to staff going to the Town Manager if they feel mistreated; going to the Town Attorney or a Councilmember if the concern is with the Town Manager; and, that if the Town Manager has a problem, he can reach out to the Mayor or a Councilmember.

Mayor Nolan spoke relating to the Town having a Human Resources officer who should handle the complaints. In response to Councilmember Collins, Mr. Hanks stated that he is currently the Human Resources officer. Mayor Nolan spoke relating to the Human Resources officer being the Town's Finance person [Mickey Moore, Town Accountant]. Mr. Hanks stated that Ms. Moore is one aspect of it and requested that Council get back on topic.

Councilmember Collins spoke relating to a reference to a policy on handling citizen complaints on city services and asked if the Town has a policy or needs it.

In response to Mayor Nolan, Ms. Kerber spoke relating to her comments having been distributed; and, her support of Mr. Hanks' suggestion that everyone submit their comments to staff.

Mayor Nolan summarized that Council will turn their ideas in to staff to combine and consolidate.

**C. Review, discussion and possible action to approve or direct staff relating to the Facilities Use Policy. Staff is presenting two options of the Policy for discussion and possible approval or direction to staff: Option A, which allows use by governmental agencies, and Option B, which allows use by governmental agencies, non-profit organizations and other legally formed organizations. Staff is also presenting a Facility Use Application and associated Release, Hold Harmless and Indemnification Agreement for Council review, discussion and possible action. The discussion and possible direction may include fees associated with the Policy. (Staff CC)**

Mr. Hanks stated that at the June 9, 2020 Council Meeting, Council reviewed the existing facility use policy; staff is bringing forward two options for Council consideration. Option A allows use by governmental agencies and could be approved tonight; Option B allows use by governmental agencies, non-profit organizations and other legally formed organizations and has a 60-day posting requirement, due to the fees, before it can be brought back for formal Council approval.

Councilmember Hughes moved to do Option B with no changes; seconded by Councilmember Wendt.

In response to Councilmember Collins, Mr. Hanks clarified that the Town parking lot at the new Town Hall will not be classified as right-of-way.

Councilmember Brooks spoke relating to the requirement for a certificate of liability insurance of \$1 million and asked the cost and if it is necessary to have it be that sizable when the facility is just being used for meetings; wanting to see the Town facilities utilized if they can be; and, that she likes Option B.

Councilmember Collins spoke relating to this being similar to the issues being faced with Town media, and asked if these are the same risks as associated with Town media. Ms. Bigelow responded that this doesn't have to do with free speech, but that it is correct that if somebody fits into that category of a charitable or fraternal organization, the Town can't prohibit one over another because of disagreeing with a certain entity's message. If an entity wants to use the Town facility and they meet either charitable organization or other type of organization, such as fraternal or social as defined in Option B, then the Town can't disagree with their message and say that the Town can't deal with them. The definitions come in in lowering or restricting it to a certain group; if an organization fits that definition, the Town can't consider their message and say that there will be a riot if a certain organization uses the facility, so they can't use it. In response to Councilmember Collins, Ms. Bigelow confirmed that policy Option A would not apply to or affect regular library programming.

Councilmember McBrady spoke relating to having looked up the cost of a \$1 million certificate of insurance; the cost ranges from approximately \$100 for a one-day event up to \$200 if liquor will be at the event.

Vice Mayor Lance spoke relating to being in favor of it only being for governmental use; the Court and Sheriff's Office being in the same building; and, that if there is an unfortunate event, there would be more ramifications than if it was limited to governmental events.

The motion to do Option B passed on a roll call vote 5-2. CM Brooks – aye; CM Collins – nay; CM Hughes – aye; CM McBrady – aye; CM Wendt – aye; VM Lance – nay; Mayor Nolan – aye.

**D. Review, discussion and possible direction to staff relating to the provisions of a draft ordinance amending the Dewey-Humboldt Code of Ordinances to establish a Code provision for Special Event Liquor License applications. Direction staff is seeking includes staff or Council approval authority and the establishment of a fee for processing Special Event Liquor License applications. (Staff CC)**

Mr. Hanks stated that this item is coming back to Council from the June 9, 2020 Council Meeting; staff is presenting two options for Council consideration. Option A delegates approval authority to the Town Manager for special event liquor license applications and has a thirty-day application timeframe. Option B requires Council

approval and has a 60-day application timeframe to ensure enough time for an application to be scheduled for a Council Meeting. Both options would set a fee of \$25 per event per day, and the fees will need to be posted online for 60 days prior to approval. Prior to the COVID-19 outbreak, staff had received inquiries relating to special event liquor licenses.

Councilmember Brooks moved to direct staff to begin the required steps for posting the fees as detailed in the draft ordinance and to bring Option A, which states designates approval authority to the Town Manager as a direct result of an administrative approval process, the application timeframe is set at 30 days prior to the event, back to the Council for a vote once the proposed fees have been properly posted, and to add on the motion that any approved liquor license that the Town Manager report on any approved special event liquor license at the next Council Meeting; seconded by Vice Mayor Lance.

Councilmember Hughes asked if the \$25 fee is enough to cover staff costs; Mr. Hanks responded that staff time is minimal and \$25 is adequate. Councilmember Hughes confirmed that Building Safety, Planning and Public Safety work is compensated; Mr. Hanks stated that those will be covered in the special event packet.

Mayor Nolan spoke relating to not relinquishing Council’s authority on liquor licenses, and that Council needs to review and approve.

Councilmember Collins spoke relating to it being more business-friendly to let it be an administrative process, and that it guarantees that there are no politics involved.

The motion passed on a roll call vote 6-1. CM Brooks – aye; CM Collins – aye; CM Hughes – aye; CM McBrady – aye; CM Wendt – aye; VM Lance – aye; Mayor Nolan – nay.

**10. Consideration of additional Special Session(s)** Whether to hold and, if so, set the date

Councilmembers did not schedule a Special Meeting.

**11. Adjourn.**

The meeting adjourned at 8:26 p.m.

\_\_\_\_\_  
Terry Nolan, Mayor

ATTEST: \_\_\_\_\_  
Timothy A. Mattix, Town Clerk

**CERTIFICATION**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of the Town Council of the Town of Dewey-Humboldt, Arizona, held on the 21st day of July, 2020. I further certify the meeting was duly called and held and that a quorum was present.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Timothy A. Mattix, Town Clerk

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Dewey-Humboldt

COUNCIL AGENDA ACTION REQUEST FORM

Meeting Type:  Regular  Special  Work Session

Meeting Date: August 11, 2020 or August 18, 2020

Date of Request: August 5, 2020

Requesting:  Action  Discussion or Report Only

Type of Action:  Routine/Consent Agenda  Regular

Agenda Item Text (a brief description for placement on the agenda; please be exact as this will be the wording used for the agenda):

PLEASE HAVE THE SHERIFF'S DEPT. REP OR TOWN MANAGER REPORT ON THE SPEEDING ON PRESCOTT

PURPOSE AND BACKGROUND INFORMATION (Detail of requested action). ST. IN HUMBOLDT. FREQUENCY OF THE PATROLS, TIME SPENT MONITORING THE SPEEDS. ESPECIALLY BETWEEN 4 TO 7 PM 7 DAYS A WEEK

Staff Recommendation(s): \_\_\_\_\_

Budgeted Amount: 0

List All Attachments: \_\_\_\_\_

Type of Presentation: ORAL

Special Equipment needed:  Laptop  Remote Microphone  Overhead Projector  Other: \_\_\_\_\_

Contact Person: KAREN BROOKS

Note: Per Town Code §30.105(D): Any new item will be placed under "New Business" for the council to determine its disposition. It can be acted upon at that meeting, sent to staff for more work, sent to the appropriate board or commission, set for a work session or tabled for a future date, etc.

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Dewey-Humboldt

COUNCIL AGENDA ACTION REQUEST FORM

Meeting Type: [X] Regular [ ] Special [X] Work Session

Meeting Date: August 11, 2020 or August 18, 2020

Date of Request: August 5, 2020

Requesting: [X] Action [X] Discussion or Report Only

Type of Action: [ ] Routine/Consent Agenda [X] Regular

Agenda Item Text (a brief description for placement on the agenda; please be exact as this will be the wording used for the agenda):

How is THE TOWN OF DEWEY-HUMBOLDT going to complete 2020 Census

Purpose and Background Information (Detail of requested action). PER A TELEVISION NEWS REPORT ON 8/4/2020 THERE WILL BE NO CENSUS WORKERS TAKING THE CENSUS. ANYONE WITH A P.O. BOX WILL NOT

Staff Recommendation(s): BE COUNTED, UNLESS THEY HAVE REPORTED ON THEIR OWN.

Budgeted Amount: 0

List All Attachments:

Type of Presentation: ORAL

Special Equipment needed: [ ] Laptop [ ] Remote Microphone [ ] Overhead Projector [ ] Other:

Contact Person: KAREN BROOKS

Note: Per Town Code §30.105(D): Any new item will be placed under "New Business" for the council to determine its disposition. It can be acted upon at that meeting, sent to staff for more work, sent to the appropriate board or commission, set for a work session or tabled for a future date, etc.

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## COUNCIL COMMUNICATION

Regular Council Meeting Date: **August 18, 2020**

Agenda Item: **9.C.**

---

**Submitted by:** Edward L. Hanks, Jr., Town Manager

**Subject:**

Review, discussion and possible action to approve or direct staff relating to a requested vacation of Right-of-Way of a portion of Antelope Way.

**Background:**

Article 28-7202 provides authority for the disposition of unnecessary public roadways by the Town.

*28-7202. Disposition of unnecessary public roadways*

*If a governing body determines that a public roadway owned by the city, town, county or state or a portion of the roadway is not necessary for public use as a roadway, the governing body may dispose of or use the roadway as provided in this article.*

This is also backed by Town Code in Section 50.16:

**§ 50.16 DISPOSITION OF UNNECESSARY RIGHTS-OF-WAY.**

*(A) If the Town Council determines that a public right-of-way owned by the town is no longer necessary for public use, it may dispose of the right-of-way either by sale, vacation or exchange of such right-of-way in accordance with the requirements of state law.*

*(B) Reservation of easements. In the event there are existing utility lines, pipes; canals, ditches or appurtenances in any unneeded right-of-way being sold, vacated or exchanged, or if in the sole discretion of the town it is probable that there will be a need for a public utility easement in such right-of-way, the town shall reserve an easement or easements for such purposes and of such size as the town may determine.*

*(C) Initiation of disposition of right-of-way. Vacation, sale or exchange of unnecessary right-of-way shall be initiated by the Town Engineer or Public Works Director. The initiation may be in response to a request from an adjacent property owner, in which case the applicant shall submit an application in such form and with such information as may be required by administrative regulation and shall pay such fees as are established by resolution approved by the Town Council.*

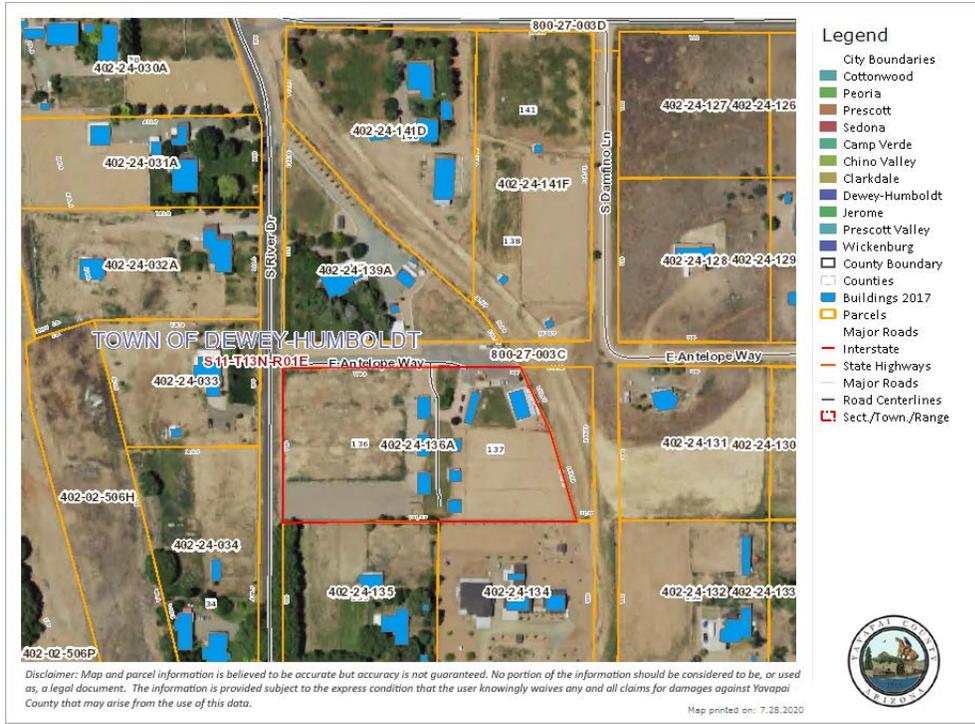
*(D) Decision to dispose of roadway. The decision to dispose of unnecessary right-of-way lies solely with the Town Council and shall be made upon receipt of staff's recommendation.*

*(Ord. 05-12, passed 7-12-2005; Am. Ord. 12-95, passed 11-20-2012)*

On July 9, 2020 the Town received a written request, dated July 3, 2020, from Victor Hambrick who resides at 1655 S. River Dr. in Dewey, requesting Council consider the abandonment of a piece of right-of-way of Antelope Way, which his property abuts on the south of the right-of-way.

This same petitioner had, in 2016 made a similar request along with the owner of the property owner who abuts, to the north, this particular portion of the right-of-way of Antelope Way. That effort would have resulted in the transfer of half of the right-of-way in question to each of the two applicants. That request never reached the Council, and no formal action was taken.

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During the consideration of the previous abandonment request, the utilities on the area were contacted for comment regarding easements that would need to be preserved during and after the sale, and we will need to revisit those discussions to assure that their positions have not changed.

The current request is for the sale of this entire portion of the right-of-way to the property owner who abuts on the south.

In order to accommodate this, the Town will be responsible for the sale. The property must be surveyed and an appraisal developed to serve as a marker for the bid process.

The sale of right-of-way should be required to follow a process (see attached flow diagram) that makes the right-of-way available for purchase by any member of the public through a bid process that is advertised and posted publicly at least 60 days in advance of the sale.

The abutting property owners are provided preference rights.

**Financial Impact:**

The financial impact is undetermined at this time and will be based on the sale price of the right-of-way, and the successful recouping of processing costs.

**Direction Requested:**

Staff is seeking direction from the Council as to whether they support the sale of this right-of-way, and to the staff to begin the process.

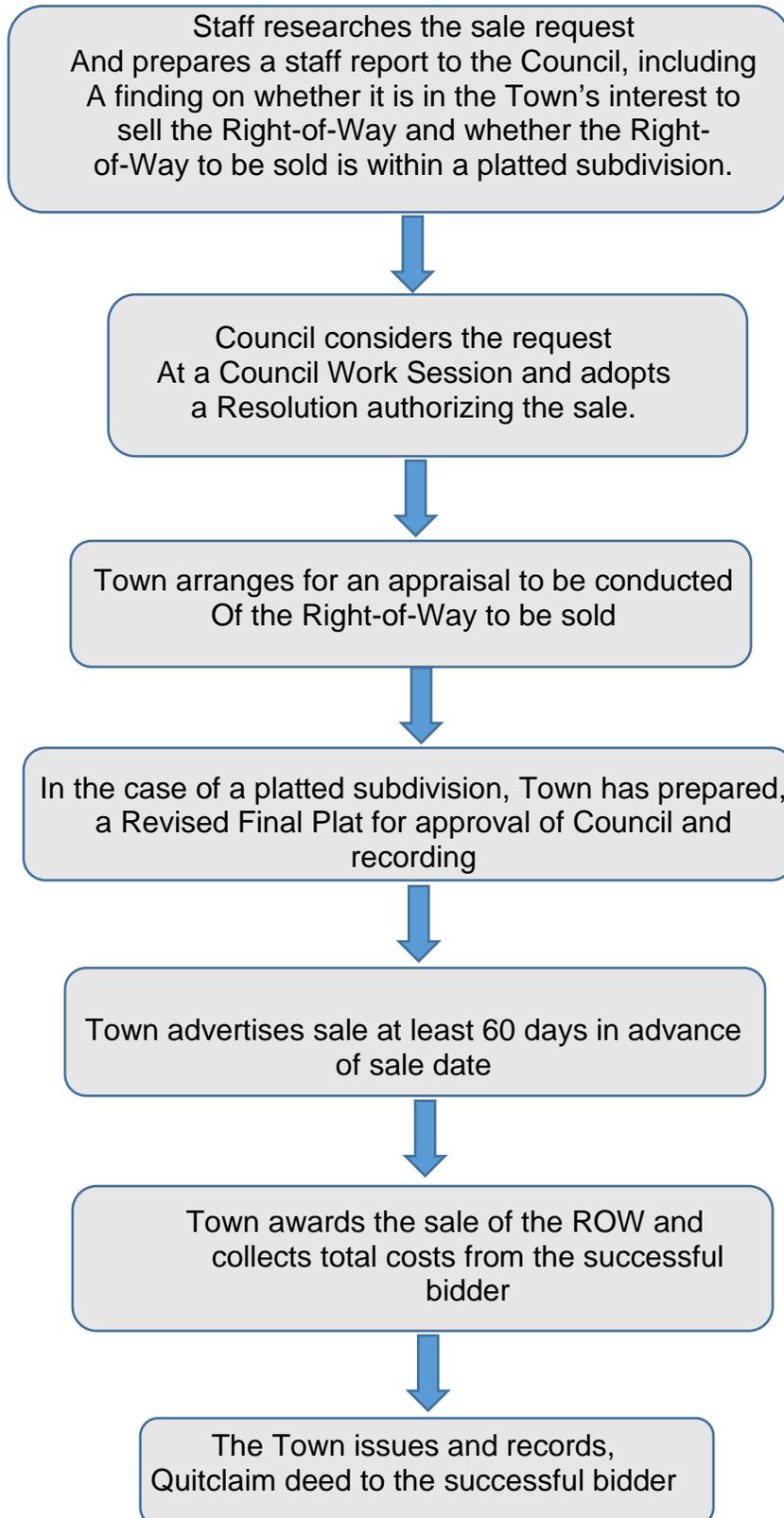
**Suggested Motion:**

Town Council approves the sale of a portion of right-of-way for Antelope Way as described in the survey of the property, and directs staff to begin the process.

**Attachments:** Right-of-way Sale Process Flow Diagram; Statutes covering disposition of right-of-way.



## **Town of Dewey-Humboldt Right-of-Way Sale Process**



28-7204. Roadway sale; definition

A. The governing body may authorize the director to sell and convey the land within the roadway or portion of the roadway by quitclaim deed.

B. On conveyance, the roadway or portion of the roadway is deemed vacated, title to the roadway or portion of the roadway vests in the grantee and, if the grantee is an abutting owner, title vests subject to the same encumbrances, liens, limitations, restrictions and estates as exist on the grantee's abutting land.

C. At least sixty days before the date of the sale, a notice of sale describing the roadway or portion of the roadway to be sold shall:

1. Be posted at intervals of no more than one mile and in at least three places on or along the side of the roadway.
2. Make specific reference to this section.
3. State that a person may submit purchase offers and that abutting owners have preference rights pursuant to this article.
4. Be delivered or mailed to abutting owners of record if their addresses are known or can be readily discovered.

28-7205. City, town or county road vacated

If the roadway is a city, town or county roadway, the governing body may resolve that the roadway or portion of the roadway be vacated. On the making of the resolution, title to the roadway or portion of the roadway vests, subject to the same encumbrances, liens, limitations, restrictions and estates as exist on the land to which it accrues, as follows:

1. If a roadway that is the exterior boundary of a subdivision or other tract of land is vacated, title to the roadway vests in the owners of the land abutting the vacated roadway to the same extent that the land included within the roadway, at the time the roadway was acquired for public use, was a part of the subdivided land or was a part of the adjacent land.
2. If less than the entire width of the roadway is vacated, title to the vacated portion vests in the owners of the land abutting the vacated portion.
3. If a roadway bounded by straight lines is vacated, title to the vacated roadway vests in the owners of the abutting land and each abutting owner takes to the center of the roadway, except as provided in paragraphs 1 and 2. If the boundary lines of abutting lands do not intersect the roadway at a right angle, the land included within the roadway vests as provided in paragraph 4.
4. In all instances not specifically provided for, title to the vacated roadway vests in the owners of the abutting land, and each abutting owner takes that portion of the vacated roadway to which the abutting owner's land or any part of the abutting owner's land is nearest in proximity.
5. On vacation of a roadway no portion accrues to an abutting roadway.

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Dewey-Humboldt

COUNCIL AGENDA ACTION REQUEST FORM

Meeting Type: [X] Regular [ ] Special [X] Work Session

Meeting Date: August 11, 2020 or August 18, 2020

Date of Request: August 5, 2020

Requesting: [X] Action [X] Discussion or Report Only

Type of Action: [ ] Outline/Consent Agenda [X] Regular

Agenda Item Text (a brief description for placement on the agenda; please be exact as this will be the wording used for the agenda):

How much has been spent on the Blue Hills Emergency Exit. How many parcels have

Purpose and Background Information (Detail of requested action). BEEN

Surveyed? How many parcels have had deed searches? What has been done with the BLM parcel? Cattle guards or gates,

Staff Recommendation(s): Road dozed through, paperwork signed with BLM? How much was spent in FY 2019-2020?

Budgeted Amount: 0

List All Attachments:

Type of Presentation: Oral

Special Equipment needed: [ ] Laptop [ ] Remote Microphone [ ] Overhead Projector [ ] Other:

Contact Person: Karen Brooks

Note: Per Town Code §30.105(D): Any new item will be placed under "New Business" for the council to determine its disposition. It can be acted upon at that meeting, sent to staff for more work, sent to the appropriate board or commission, set for a work session or tabled for a future date, etc.

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COUNCIL AGENDA ACTION REQUEST FORM

Meeting Type:  Regular  Special  Work Session

Meeting Date: August 11, 2020 or August 18, 2020

Date of Request: August 5, 2020

Requesting:  Action  Discussion or Report Only *now*

Type of Action:  Routine/Consent Agenda  Regular

Agenda Item Text (a brief description for placement on the agenda; please be exact as this will be the wording used for the agenda):

PLEASE INVITE JEFF SCHALLAU, UNIVERSITY OF AZ TO PRESENT EXPERT INFORMATION ON AREA REQUIRED Purpose and Background Information (Detail of requested action). FOR EACH SPECIES OF ANIMALS. LIST ON FOLLOWING PAGE

Staff Recommendation(s): \_\_\_\_\_

Budgeted Amount: 0

List All Attachments: LIST OF ANIMALS

Type of Presentation: ORAL

Special Equipment needed:  Laptop  Remote Microphone  Overhead Projector  Other: \_\_\_\_\_

Contact Person: KAREN BROOKS

Note: Per Town Code §30.105(D): Any new item will be placed under "New Business" for the council to determine its disposition. It can be acted upon at that meeting, sent to staff for more work, sent to the appropriate board or commission, set for a work session or tabled for a future date, etc.

AREA OR SQUARE FOOTAGE NEEDED TO HAVE FOR THE FOLLOWING LIST OF ANIMALS, FOR EACH SPECIES AND BUYING ALL FOOD THEY WILL EAT.

1. PIGEON
2. CHICKEN
  - A. BANTAM
  - B. STANDARD
  - C. GIANT
3. DUCK
  - A. FLYING DUCKS
  - B. NON FLYING DUCKS
4. GEESE
5. TURKEYS
6. PEACOCKS
7. GUINEAS
8. EMUS
9. RABBITS
  - A. DWARF
  - B. STANDARD
  - C. MINI
  - D. GIANT
10. SHEEP
11. GOATS
12. LLAMAS
13. ALPACAS
14. PIGS
15. CATTLE
16. PONIES
  - A. MINATURE
  - B. SHETLANDS
17. HORSES



## COUNCIL COMMUNICATION

Regular Council Meeting Date: **August 18, 2020**

Agenda Item: **9.F.**

---

**Submitted by:** Edward L. Hanks, Jr., Town Manager

**Subject:**

Canvass the results of the Primary Election held on August 4, 2020, for the purpose of nominating and/or electing candidates to the offices of Mayor and Town Councilmember.

**Background:**

The Town's Primary Election was held on August 4, 2020 for the purpose of nominating and/or electing candidates to the offices of Mayor (2-year term) and Councilmember (4-year term).

State law requires the governing body to canvass the election results not less than six days nor more than 20 days following an election and specifies the information that must be included in the canvass.

Upon canvass of the results, pursuant to Dewey-Humboldt Town Code §30.046, John Hughes (Mayor) and Glen Blomgren and Amy Lance (Councilmembers) will be declared to office, effective as of the date of the General Election (November 3, 2020). Those elected will assume the duties of office at the first regular meeting of the Council in December (December 1, 2020).

The canvass is being prepared by the Yavapai County Elections Department and will meet all statutory requirements for a canvass.

**Financial Impact:**

None.

**Direction Requested:**

Staff is seeking Council approval of the canvass.

**Suggested Motion:**

I move to approve the canvass of results of the August 4, 2020, Primary Election.

**Attachments:**

The canvass will be provided once it becomes available from the Yavapai County Elections Department.

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## COUNCIL COMMUNICATION

Regular Council Meeting Date: **August 18, 2020**

Agenda Item: **9.G.**

---

**Submitted by:** Edward L. Hanks, Jr., Town Manager

**Subject:**

Discussion and action to decide the Town's position on League of Arizona Cities and Towns Resolutions for the upcoming legislative session.

**Background:**

The League Resolutions Committee ("Committee") is responsible for adopting statements of policy amending the annual Municipal Policy Statement, special resolutions, and such other resolutions of courtesy, commendation, or appreciation as the Committee deems appropriate.

The Committee will be meeting virtually on September 1, 2020, to vote on the following resolutions:

- **BFED 1** – support legislation requiring cities and towns to accept consular ID cards as a valid form of identification;
- **GAHRE 1** – support legislation that allows ordinances imposing a penalty, fine, forfeiture or other punishment to be posted on the municipality's website and published in a paper of local circulation instead of posted in three or more public places;
- **GAHRE 2** – allow governing bodies to use any newspaper printed and published in their county for public notices required by state law if the newspaper has circulation within the city or town;
- **NSQL 1** – establish a state affordable housing tax credit.

**Financial Impact:**

None.

**Direction Requested:**

Staff is recommending Council decide on voting in favor of or against each of the proposed resolutions.

**Suggested Motion:**

I move to direct the Mayor to vote in favor of Resolution(s) [Resolution Numbers] and against Resolution(s) [Resolution Numbers].

**Attachments:**

2020 League Resolutions Packet

Town of Dewey-Humboldt  
P.O. Box 69  
Humboldt, AZ 86329  
Phone: 928-632-7362 | Fax: 928-632-7365  
[www.dhaz.gov](http://www.dhaz.gov)

**From:** [Sandy Morari](#) on behalf of [League](#)  
**To:** [Mayors](#)  
**Cc:** [Managers](#); [Clerks without Managers](#); [Intergovs](#)  
**Subject:** 2020 League Resolutions Committee  
**Date:** Thursday, June 18, 2020 1:17:43 PM  
**Attachments:** [image001.png](#)  
[2020 League Resolutions Packet.pdf](#)

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Dear Mayor:

It is my privilege to appoint you to the 2020 Resolutions Committee of the League of Arizona Cities and Towns. Craig McFarland, Mayor of Casa Grande and a member of the League's Executive Committee, has agreed to serve as chairman.

The Resolutions Committee will meet on Tuesday, September 1 at 10:00 a.m. via Zoom. The actions of the full Resolutions Committee will be formally adopted at the League's Annual Business Meeting which will immediately follow the adjournment of the Resolutions Committee meeting.

**By default, the mayor is the appointed representative for each municipality, although he/she may designate a Councilmember to serve in his/her place. Please officially accept your appointment or designate a council representative to serve your city/town on the 2020 Resolutions Committee, by clicking [here](#).**

**Please RSVP by Monday, August 3.**

The complete agenda packet is attached. We look forward to having all member cities and towns participate on the Resolutions Committee. If you have any questions or comments regarding the Resolutions Committee, your appointment or the resolution submittal process, please do not hesitate to contact the League office at [league@azleague.org](mailto:league@azleague.org).

Sincerely,



Mayor Christian Price, Maricopa  
League President

June 22, 2020

Dear Mayor:

Correspondence sent from League staff on my behalf announced Craig McFarland, Mayor of Casa Grande and a member of the League's Executive Committee, will serve as chairman of the Resolutions Committee at the League Annual Conference.

The chairs of the five League Policy Committees will present the resolutions discussed in their respective committees to the Resolutions Committee at the Annual Conference. League Staff will present the staff resolution.

Included in this packet you will find:

- Resolutions Committee Calendar
- Resolutions Committee Procedures
- Policy Committee Reports and Resolutions

The Resolutions Committee will meet on **Tuesday, September 1, 2020 at 10:00 a.m. via Zoom**. The actions of the Resolutions Committee will be formally adopted at the League's Annual Business Meeting on **September 1, 2020 immediately following the Resolutions Committee**.

If you have not accepted your appointment or designated a council representative to serve your city/town on the 2020 Resolutions Committee, please make that appointment [here](#).

We look forward to having all member cities and towns participate on the Resolutions Committee. If you have any questions or comments regarding the Resolutions Committee, your appointment or the resolutions submittal process, please do not hesitate to contact the League office at [league@azleague.org](mailto:league@azleague.org).

Sincerely,



Mayor Christian Price, Maricopa  
League President

Enclosures

cc (via email): Managers, Clerks without Managers, Intergovs

## **2020 Resolutions Committee Calendar**

- May-June:** Policy Committees meet
- June:** Mayor Craig McFarland appointed as 2020 Resolutions Committee chair
- June 22:** League sends email requesting mayors or council designees register to represent their city/town on Resolutions Committee
- June 22:** League sends out resolutions packet to membership
- September 1:** Resolutions Committee Meeting and resolutions ratified at the Annual Business Meeting

# League of Arizona Cities and Towns

## Resolutions Committee Procedures

### 1. Resolutions Committee Appointment

The President shall appoint the Chairman at least two (2) months prior to the Annual Conference and appoint members of the Resolutions Committee. Only one elected official from each city or town shall be appointed to the Committee and shall cast the vote of such city or town. Municipal staff are ineligible to serve on the committee.

### 2. Duties

The Resolutions Committee shall adopt statements of policy amending the annual Municipal Policy Statement, special resolutions and such other resolutions of courtesy, commendation or appreciation as the Committee deems appropriate.

### 3. Submission of Resolutions

- A. Except as otherwise provided, all proposed resolutions submitted by a city or town, including resolutions of courtesy, commendation or appreciation, must be considered by the Policy Committees by submitting the resolution to the Chairman of the Committee or to the League office. The resolutions process allows cities and towns to submit policy ideas to the League at any time during the year without the requirement of a co-sponsoring city or town. If approved by a policy committee, League staff will draft the resolution for presentation to the full Resolutions Committee. Sponsoring cities and towns, or other interested stakeholders may be consulted to provide more information on the idea and may be invited to speak to the issue at one of the policy committee meetings. Submissions received after July 6 may not be processed in time for the Annual Conference.
- B. Except in the case of emergency as determined by the Chair of the Resolutions Committee, no resolutions submitted by a city or town after the deadline specified in subsection A of this section or that have not been vetted by the Policy Committees may be considered.
- C. League staff may submit resolutions for consideration by the full Resolutions Committee if there are issues that have not been addressed through the policy committee process.

### 4. Resolutions Committee Process

- A. The President shall assign submissions to the relevant Policy Committee. The Policy Committees will review submissions and develop pertinent resolutions for consideration by the Resolutions Committee. Except for the provisions of subsection 3, only resolutions advanced by the Policy Committees shall be discussed at the Annual Conference Resolutions Committee.
- B. Resolutions shall be amended according to the process established by the Chairman of the Committee.

- C. The completed resolutions will go to the full Resolutions Committee at the Annual Conference for consideration. The chairs of each policy committee will be responsible for presenting the resolutions and their committee activities to the full Resolutions Committee. Notice shall be given to each member at least four weeks in advance of the meeting.

5. Final Report

After the Resolutions Committee meeting, the Chairman of the Committee or a designee shall report to the entire league membership at the Annual Business Meeting those resolutions adopted by the Committee. Resolutions adopted by the Committee shall be formally adopted by the membership at the Annual Business Meeting and become the basis for the annual Municipal Policy Statement.

## **Policy Committee Reports**

The following policy committee reports and resolutions are arranged in alphabetical order. The recommended resolutions are categorized by their respective committee initials and numbered according to the order in which they were approved.

Budget, Finance and Economic Development – BFED

General Administration, Human Resources and Elections – GAHRE

Neighborhoods, Sustainability and Quality of Life – NSQL

Public Safety, Military Affairs and the Courts – PSMAC

Transportation, Infrastructure and Public Works – TIPW

Number	Resolution	Sponsor	Notes
BFED 1	Support legislation requiring cities and towns to accept consular ID cards as a valid form of identification.	Flagstaff	
GAHRE 1	Support legislation that allows ordinances imposing a penalty, fine, forfeiture or other punishment to be posted on the municipality's website and published in a paper of local circulation instead of posted in three or more public places.	Goodyear	
GAHRE 2	Allow governing bodies to use any newspaper printed and published in their county for public notices required by state law if the newspaper has circulation within the city or town.	Buckeye	
NSQL 1	Establish a state affordable housing tax credit.	Chandler	

**These are the only items that will be voted on. The other submissions that did not move forward as resolutions will be explained at the Resolutions Committee.**

## Chair's Report of the Budget, Finance and Economic Development Policy Committee

Mayor Greg Mengarelli, Prescott  
Resolutions Committee Meeting

On **May 7, 2020**, the Budget, Finance and Economic Development committee (BFED) convened to discuss one policy issue submitted by Flagstaff. Below is a summary of the issue considered:

### 1. Consular ID cards. **Flagstaff (Policy Issue 1)**

Below is a summary of the committee discussion and recommendations:

Jack Fitchett, Flagstaff management assistant, presented **Policy Issue 1** on behalf of Mayor Coral Evans regarding acceptance of consular ID cards (CID) as a form of identification. He provided an explanation of how CIDs are issued and used, and provided examples of states that accept them as forms of identification (Illinois, Oregon, Texas and Nevada). He referenced legislation that was introduced during the 2020 legislative session, which would require the state, counties, cities and towns to accept CIDs as an official form of identification. He explained the intent for introducing the policy issue was to have a broader discussion about the use of consular ID cards and inquire if local leaders have suggestions for expanding flexibility for use of CIDs to allow foreign nationals to participate more in our state's economy.

HB 2604 (consular identification cards; permitted use), which did not receive a final vote in the legislature, would have amended state statute associated with valid forms of identification to require the state, cities, towns and counties to accept CIDs as a valid form of identification.

After discussion and questions, Councilmember Curtis Nielson (Avondale) moved to present the policy issue as a resolution for consideration at the Resolutions Committee; it was seconded by Mayor Tara Walter (Florence). The motion passed.

On **June 4, 2020**, the BFED committee convened to discuss one policy issue submitted by Kingman. Below is a summary of the issue considered:

### 2. Fire and emergency medical services tax. **Kingman (Policy Issue 2)**

Below is a summary of the committee discussion and recommendations:

Kingman Mayor Jenn Miles and City Manager Ron Foggin presented **Policy Issue 2**, which would request legislation to allow cities and towns to levy a secondary property tax, upon voter approval, to pay for fire and emergency services. League staff provided explanation to the committee detailing the political obstacles for advancing legislation to allow a secondary tax to pay for fire and emergency services due to organizations representing taxpayers who have strongly rejected similar measures. Staff suggested legislation considered in 2013 that would have allowed a reduced primary levy solely for public safety costs as a potential option to consider as it would be more politically feasible and provide dedicated funding for these services.

After discussion and comments provided by committee members, no formal recommendation was made regarding the policy issue.

<b>Policy Issue</b>	<b>Disposition by Committee</b>
<b>1</b> Consular ID cards	Resolution BFED 1
<b>2</b> Fire and emergency medical services tax	No recommendation

Greg Mengarelli  
Mayor of Prescott  
Chair, Budget, Finance and Economic Development

## **BFED 1**

### **League of Arizona Cities & Towns Resolution**

*Support legislation requiring cities and towns to accept consular ID cards as a valid form of identification.*

#### **A. Purpose and Effect of Resolution**

A consular identification card (CID), also referred to as a matriculation card or matricula, is a form of personal identification issued by a foreign government to their citizens living abroad. This enables foreign nationals to secure items and services such as, utility and bank accounts, library cards, doctors, postal services, or, in some cases, a driver's license. It can also be used as proof of identity to law enforcement. According to a 2003 National Immigration Law Center report, approximately 13 states (including Idaho, Indiana, Michigan, Nebraska, New Mexico, North Carolina, Oregon, South Dakota, Texas, Tennessee, Utah, Washington and Wisconsin) accept or have accepted this card as identification for purposes of applying for a driver's license. Also, many financial institutions, including local credit unions, Bank of America, Citibank, JP Morgan Chase, and Wells Fargo will accept CIDs for banking purposes.

To apply for a CID, a Mexican national, for example, must present three types of documents to prove nationality, identity and local address. These include a passport, birth certificate, or a Mexican driver's license, among others.

#### **B. Relevance to Municipal Policy**

Cities and towns accept government-issued identification for a variety of services they provide, such as acquiring a business license or building permit, issuing library cards, establishing utility accounts, among others.

#### **C. Fiscal Impact to Cities and Towns**

No direct fiscal impact to cities and towns. However, if legislation is passed, cities and towns may need to expend funds to train staff to accept this identification, but these costs are likely to be minimal.

#### **D. Fiscal Impact to the State**

No anticipated fiscal impact to the state. However, if legislation is passed, state agencies may need to expend funds to train staff to accept this identification, but these costs are likely to be minimal.

#### **E. Contact Information:**

**Sponsoring City or Town:** Flagstaff

**Name:** Mayor Coral Evans

**Phone:** (520) 689-5752

**Email:** [cevens@flagstaffaz.gov](mailto:cevens@flagstaffaz.gov)

**League Staff:** Tom Savage

## Chair's Report of the General Administration, Human Resources and Elections Committee

Mayor Anna Tovar, Tolleson  
Resolutions Committee Meeting

On **May 7, 2020**, the General Administration, Human Resources and Elections Committee (GAHRE) convened to discuss two policy issues submitted by Buckeye and Goodyear. Below is a summary of the issues considered by GAHRE:

1. Support legislation that authorizes ordinances imposing a penalty, fine, forfeiture or other punishment to be posted on the municipality's website and published in a paper of local circulation instead of posted in three or more public places. **Goodyear (Policy Issue 1)**
2. Allow governing bodies to use any newspaper printed and published in their county for public notices required by state law if the newspaper has circulation within the city or town. **Buckeye (Policy Issue 2)**

Below is a summary of the committee discussion and recommendations:

Goodyear submitted **Policy Issue 1** that would allow cities and towns that are adopting ordinances with a penalty, fine, forfeiture or other punishment to post notice on their website and publish notice in their local paper as opposed to posting the notice in three public places.

Denise McCracken, Goodyear city clerk, explained that the requirement to post these ordinances in three public places is an unnecessary and burdensome staffing requirement as most residents stay updated online or by calling the city directly. It was also pointed out that the proposal does not advocate removing the newspaper posting requirement so residents without internet access will still have ample avenues to locate this information.

Part of the committee discussion was that the old posting requirement works in some communities and residents know where to go to access information. Ms. McCracken explained the suggested legislative language included in the policy proposal would allow cities and towns to continue to provide as much notice as they wish. After discussion, the committee voted in favor of moving the policy issue forward as a resolution.

Buckeye proposed **Policy Issue 2** to allow governing bodies to use newspapers printed and published in their county when state statute requires or allows the publication of a notice in a newspaper. Current statute requires that when public notices are statutorily required to be published in a newspaper, the publication must "take place in a newspaper printed and published within the territorial limits thereof. If no such newspaper is printed and published within the limits thereof, publication may be made in a newspaper printed and published in the county in which the district, city or town is located."

The city provided a situation where they're forced to use a newspaper with significantly less circulation and with a substantially higher publishing fee to publish their public notices. The committee was also made aware that this situation is not unique to Buckeye. The committee discussed the necessity for publication of notices was to increase transparency of government for

citizens and that it is counterintuitive to pay more money for less coverage. It was pointed out that based on the draft legislative language, a city or town could publish in a newspaper in the county that has no circulation in the city or town. Buckeye recognized that while this was not the intention of the proposal, adding clarifying language to the proposal would address the issue.

At the **June 4, 2020** meeting, Buckeye provided the committee with language that clarified the newspaper used for the publication may be printed and published in the county but must have circulation within the city or town. The committee voted unanimously to seek a change to state statute allowing governing bodies to use newspapers printed and published in their county and circulated in their city or town when state statute requires or allows the publication of a notice in a newspaper.

The table below summarizes the GAHRE Committee’s actions:

<b>Policy Issue</b>	<b>Disposition by Committee</b>
<b>1 Ordinance Posting Requirements</b>	Resolution GAHRE 1
<b>2 Newspaper Publishing Requirements</b>	Resolution GAHRE 2

Anna Tovar  
Mayor of Tolleson  
Chair, General Administration, Human Resources and Elections Committee

## **GAHRE 1**

### **League of Arizona Cities & Towns Resolution**

*Support legislation that authorizes ordinances imposing a penalty, fine, forfeiture or other punishment to be posted on the municipality's website and published in a paper of local circulation instead of posted in three or more public places.*

#### **A. Purpose and Effect of Resolution**

Arizona Revised Statutes § 9-813 requires every ordinance imposing a penalty, fine, forfeiture or other punishment to, not only be posted in a newspaper of general circulation (A.R.S. § 39-204), but also be posted in three or more public places within the city or town. This proposal would allow these ordinances to be posted on the municipality's website and published in a paper of local circulation instead of posted in three or more public places.

#### **B. Relevance to Municipal Policy**

The current posting requirement in three public places is an unnecessary and burdensome staffing requirement as most residents stay updated online or by calling the city directly. Furthermore, the proposal does not advocate for removing the newspaper publication requirement, so residents without internet access will still have ample avenues to locate this information.

#### **C. Fiscal Impact to Cities and Towns**

Depending on the situation locally, cities and towns may realize cost savings for their newspaper publishing costs.

#### **D. Fiscal Impact to the State**

No fiscal impact to the state.

#### **E. Contact Information**

**Sponsoring City or Town:** Goodyear

**Name:** Ginna Carico, Government Relations Manager

**Phone:** 623-882-7082

**Email:** [ginna.carico@goodyearaz.gov](mailto:ginna.carico@goodyearaz.gov)

**League Staff:** Tom Belshe

## **GAHRE 2**

### **League of Arizona Cities & Towns Resolution**

*Allow governing bodies to use any newspaper printed and published in their county for public notices required by state law if the newspaper has circulation within the city or town.*

#### **A. Purpose and Effect of Resolution**

State statute requires certain public notices to be published in a newspaper and the publication must “take place in a newspaper printed and published within the territorial limits thereof. If no newspaper is printed and published within the limits thereof, publication may be made in a newspaper printed and published in the county in which the district, city or town is located” (Arizona Rev. Statutes § 39-204(C)). There are situations where a city or town is forced to use a newspaper with significantly less circulation and with substantially higher fees to publish public notices. Cities and towns should be allowed to have their public notices reach more citizens and do so at the most reasonable price available.

#### **B. Relevance to Municipal Policy**

Statutorily required publication of notices in a newspaper is meant to create transparency in government. By requiring publication of these notices in papers with very limited circulation, an important public policy purpose is thwarted.

#### **C. Fiscal Impact to Cities and Towns**

Publication cost savings could be significant for affected cities and towns.

#### **D. Fiscal Impact to the State**

No fiscal impact to the state.

#### **E. Contact Information**

**Sponsoring City or Town:** Buckeye  
**Name:** George Diaz, Government Relations Manager  
**Phone:** 623-349-6996 Email: [gdiaz@buckeyeaz.gov](mailto:gdiaz@buckeyeaz.gov)  
**League Staff:** Tom Belshe

## Chair’s Report of the Neighborhoods, Sustainability, and Quality of Life Policy Committee

Mayor Sandy Moriarty, Sedona  
Resolutions Committee Meeting

The Neighborhoods, Sustainability, and Quality of Life Policy Committee (NSQL) convened on **June 9, 2020**, to discuss a policy issue submitted by Chandler. Below is a summary of the policy issue considered:

1. Establish a state affordable housing tax credit. – **Chandler (Policy Issue 1)**

Below is a summary of the committee discussion and the recommendations:

Chandler submitted **Policy Issue 1**, responding to a need to create a state affordable housing tax credit. League staff provided an overview of the history of this idea, stating that a similar policy proposal was proposed by Tucson two years ago and supported unanimously by the Resolutions Committee at that time. The current proposal is similar to HB 2732 (tax credit; affordable housing) from the 2020 legislative session that was sponsored by Representative Jeff Weninger. The bill had broad support but did not pass due to the premature end to the session as a result of COVID-19.

Mayor Moriarty recognized Alexis Apodaca (Chandler) to explain the proposal, which was submitted to help address affordable housing needs throughout the state through a public-private partnership. State-level affordable housing tax credits are based on the federal low-income housing tax credit, or LIHTC program. She explained that the federal government allocates LIHTC tax credits to states on a per-capita basis and credits are then sent to each state’s allocating agency – the Arizona Department of Housing (ADOH). ADOH then uses a competitive process to distribute tax credits to developers or investors using broad federal guidelines and state priorities, which are outlined in a Qualified Allocation Plan. Currently, 17 other states already have this program in place and data clearly show economic development gains the states received through the program - for every 1,000 affordable housing units that are constructed 1,130 jobs are sustained for one year.

A question was asked if there was any priority given to existing houses. Alexis mentioned the credits can be used to refurbish existing buildings as opposed to complete new construction, and that is outlined in the Qualified Allocation Plan when the ADOH is deciding to allocate credits. Responding to other questions, Alexis stated the program cannot be used to override any local zoning ordinances and this proposal would be an additional credit from the state.

Following questions and discussion, Vice Mayor Malnar (Glendale) motioned to bring the policy forward to the Resolutions Committee. The motion was seconded by Vice Mayor Scott Anderson (Gilbert) and passed unanimously.

<b>Policy Issue</b>	<b>Disposition by Committee</b>
<b>1</b> Establish a state affordable housing tax credit.	Resolution NSQL 1

Sandy Moriarty  
Mayor of Sedona  
Chair, Neighborhoods, Sustainability, and Quality of Life Policy Committee

**NSQL 1**  
**League of Arizona Cities & Towns Resolution**

*Establish a state affordable housing tax credit.*

**A. Purpose and Effect of Resolution**

Meeting housing demand is increasingly challenging for many cities and towns across Arizona, particularly housing that is considered affordable. A recent report by the National Low-Income Housing Coalition found that Arizona ranks near the bottom in affordable housing availability, having only 25 vacant units for every 100 households in need. The lack of available and affordable housing is also linked to increases of individuals experiencing homelessness in many communities.

While municipalities across the state have various programs to assist low-income households, many services have months-long waiting lists and limited budgets, restricting the number of residents that can be served. Difficulties exist in the current development process as well - the costs of constructing or redeveloping a housing complex remain steep, and federal tax credits are limited. Statewide action is necessary to provide a sustainable and scalable answer to Arizona's affordable housing challenge.

Incentivizing private sector builders to promote affordable housing developments remains an effective way to provide units for varied income households. The federal Low-Income Housing Tax Credit (LIHTC) is a dollar-for-dollar tax credit for affordable housing investments, providing over two million units since its inception. Like the federal LIHTC, a state affordable housing tax credit would serve as an additional mechanism to encourage affordable housing development in Arizona. The impact of the federal LIHTC is amplified when combined with a tax credit at the local level, maximizing both state and federal investments. Seventeen states have affordable housing tax credits to supplement the federal LIHTC program, and six states were considering adopting the credit during their 2020 legislative sessions. Additional housing development would also spur economic activity throughout the state, creating revenue for local governments.

An affordable housing tax credit is a tool that allows Arizona and its municipalities to provide affordable housing options for residents that need it most. This policy solution grants relief for Arizona families utilizing a proven framework that stimulates economic activity through the development of affordable housing within our communities.

**B. Relevance to Municipal Policy**

Homelessness and transient populations result from a lack of affordable housing and can create expensive demands on our public safety, emergency services, criminal justice, healthcare and education systems. By working together to fill the affordable housing void we can reduce our costs through the stabilization of the individuals and families who need it most.

### **C. Fiscal Impact to Cities and Towns**

There would be no fiscal impact to cities or towns. However, cities and towns will benefit from increased development activity in the form of increased TPT and economic outputs associated with the development, operation and maintenance of this new housing.

### **D. Fiscal Impact to the State**

Fiscal impact to the state will be determined by the limit set on the tax credit in the sponsoring legislation. Based upon what has occurred in other states, this will be offset by greater economic activity in the form of construction TPT, income tax from jobs created and increased local tax revenues.

### **E. Contact Information**

**Sponsor City/Town:** Chandler

**Name:** Alexis Apodaca

**Phone:** [Alexis.Apodaca@chandleraz.gov](mailto:Alexis.Apodaca@chandleraz.gov)

**Email:** (480) 782-2216

**League Staff:** Matt Lore

## Chair's Report of the Public Safety, Military Affairs, and the Courts Policy Committee

Mayor Jerry Weiers, Chair  
Resolutions Committee Meeting

On **June 2, 2020**, the Public Safety, Military Affairs, and the Courts Policy Committee (PSMAC) convened to discuss one policy issue submitted by Sierra Vista for consideration.

1. Supporting the reconvening of the Military Affairs Commission. **Sierra Vista (Policy Issue 1)**

Below is a summary of the policy issue considered by PSMAC:

Sierra Vista Mayor Pro Tempore Rachel Gray, and Economic Development Manager Tony Boone presented **Policy Issue 1** regarding the Military Affairs Commission (MAC) and supporting the Commission's reconvening.

In materials distributed to the committee, League staff noted that A.R.S. § 26-261 establishes the 16-member, governor appointed commission and requires the makeup of the MAC to include six members with expertise in military affairs, six local government elected officials, and four members who represent private property interests in communities with military installations. The MAC's duty is to meet on a regular basis with the governor and legislative leadership to provide recommendations on military issues and advice on matters affecting the operational viability of Arizona's military facilities.

Mayor Pro Tempore Gray informed the committee that even though the MAC is statutorily required to meet at least once a year, it has not met since 2017. Mayor Pro Tempore Gray and Mr. Boone emphasized that because the Commission has failed to meet, Arizona has missed grant opportunities that have instead been awarded in neighboring states.

Additionally, Mr. Boone cited the economic impact of Arizona's military operations, referencing a 2017 economic study authored by Alan Maguire. The Maguire study attributes 76,714 jobs and \$11.4 billion in economic impact to the state from military installations within Arizona. Mr. Boone noted and Mayor Pro Tempore Gray further emphasized that the state is unique in that it is home to all military branches.

During the policy committee's discussion, the committee expressed support for the proposal but questioned whether it was a matter appropriate for the League's resolution committee. Chair Weiers advised Sierra Vista to contact the city's legislative delegation to make them aware of their concerns related to the MAC, and to garner support for reconvening the Commission. Additionally, members of the committee advised proponents to seek support from the Governor's office, due to a number of the Commission's appointments expired terms.

The committee ultimately agreed that the proposal not move forward as a resolution, and that the measure be addressed by working with League staff outside of the resolution process to garner support for the Commission with the Legislature and the Governor's office.

<b>Policy Issue</b>	<b>Disposition by Committee</b>
1 Support the reconvening of the Military Affairs Commission	No recommendation – consensus to address issue outside of the resolutions process

Jerry Weiers,  
 Mayor of Glendale  
 Chair, Public Safety, Military Affairs, and the Courts Policy Committee

## Chair’s Report of the Transportation, Infrastructure and Public Works Policy Committee

Mayor Bob Rivera, Thatcher  
Resolutions Committee Meeting

On **June 2, 2020**, the Transportation, Infrastructure and Public Works committee (TIPW) convened to discuss one policy issue submitted by Huachuca City. Below is a summary of the issue considered:

### 1. Safety on Municipal Highways. **Huachuca City (Policy Issue 1)**

Below is a summary of the committee discussion and recommendations:

Huachuca City Manager Phil Cushman introduced **Policy Issue 1**. He explained that State Highway 90 passes through Huachuca City with a reduced speed limit. Even with the reduced posted speed limit, actual driver speeds create unsafe conditions for drivers, pedestrians and homeowners. The city believes that the most prudent action would be to further reduce the posted speed limit, which would require working with ADOT. It was acknowledged that there could be other solutions, such as design changes to the highway and/or enforcement changes, but many of the available options take a long time to implement or may require a significant financial investment from either the local jurisdiction or the state. Mr. Cushman expressed that he believes this is an issue that impacts many communities in Arizona and recognized that the concept needs more work before it would be ready to go to the Resolutions Committee.

The discussion from the committee was largely supportive of the goal but concerned about what approach would have the highest chance of success. Committee members agreed that League staff should work with Huachuca City and ADOT to start the conversation, explore possible solutions, and report back to the committee at the next meeting.

After discussion and questions, Mayor Craig McFarland (Casa Grande) moved to approve the policy issue as a possible future resolution that needs more study and clarification, which Councilmember Vincent Manfredi (Maricopa) seconded. The motion was approved unanimously.

The table below summarizes the TIPW Committee’s actions:

<b>Policy Issue</b>	<b>Disposition by Committee</b>
<b>1</b> Safety on municipal highways	Possible future resolution

Bob Rivera  
Mayor of Thatcher  
Chair, Transportation, Infrastructure and Public Works

## RESOLUTIONS COMMITTEE - 2020

According to the Resolutions Committee Procedures: *"Only one elected official from each city or town shall be appointed to the Committee."*

	City / Town	Voting Delegate Name	Voting Delegate Title
1	Apache Junction		
2	Avondale		
3	Benson		
4	Bisbee		
5	Buckeye	Jackie A Meck	Mayor
6	Bullhead City		
7	Camp Verde		
8	Carefree		
9	<b>Casa Grande - CHAIR</b>	<b>Craig McFarland</b>	<b>Mayor</b>
10	Cave Creek		
11	Chandler	Kevin Hartke	Mayor
12	Chino Valley	Jack Miller	Vice Mayor
13	Clarkdale		
14	Clifton		
15	Colorado City	Joseph Allred	Mayor
16	Coolidge		
17	Cottonwood		
18	Dewey-Humboldt	Terry Nolan	Mayor
19	Douglas		
20	DUNCAN		
21	EAGAR		
22	El Mirage	Alexis Hermosillo	Mayor
23	Eloy		
24	Flagstaff	Coral J. Evans	Mayor
25	Florence	Tara Walter	Mayor
26	Fountain Hills	Ginny Dickey	Mayor
27	FREDONIA		
28	Gila Bend		
29	Gilbert	Jenn Daniels	Mayor
30	<b>Glendale- Policy Committee Chair</b>	<b>Jerry Weiers</b>	<b>Mayor</b>
31	Globe	Al Gameros	Mayor
32	Goodyear		
33	GUADALUPE		
34	Hayden	Dean Hetrick	Mayor
35	Holbrook		
36	Huachuca City		
37	Jerome	Christina "Alex" Barber	Mayor
38	Kearny		
39	Kingman		
40	Lake Havasu City		
41	Litchfield Park	Thomas L. Schoaf	Mayor
42	MAMMOTH		
43	Marana	Ed Honea	Mayor
44	Maricopa		
45	Mesa	John Giles	Mayor
46	Miami		
47	Nogales	Arturo R. Garino	Mayor

	City / Town	Voting Delegate Name	Voting Delegate Title
48	Oro Valley	Joe Winfield	Mayor
49	Page		
50	Paradise Valley	Jerry Bien-Willner	Mayor
51	Parker		
52	Patagonia	Andrea Wood	Mayor
53	Payson	Thomas Morrissey	Mayor
54	Peoria		
55	Phoenix		
56	Pima		
57	Pinetop-Lakeside	Stephanie Irwin	Mayor
58	Prescott - Policy Committee Chair	Greg Mengarelli	Mayor
59	Prescott Valley	Kell Palguta	Mayor
60	Quartzsite		
61	Queen Creek	Gail Barney	Mayor
62	Safford		
63	Sahuarita	Tom Murphy	Mayor
64	San Luis	Gerardo Sanchez	Mayor
65	Scottsdale	Kathleen Littlefield	Councilmember
66	Sedona - Policy Committee Chair	Sandy Moriarty	Mayor
67	Show Low	Daryl Seymore	Mayor
68	Sierra Vista		
69	Snowflake		
70	Somerton		
71	South Tucson	Bob Teso	Mayor
72	Springerville		
73	St. Johns		
74	Star Valley		
75	Superior	Mila Besich	Mayor
76	Surprise		
77	Taylor		
78	Tempe		
79	Thatcher - Policy Committee Chair	Bob Rivera	Mayor
80	Tolleson - Policy Committee Chair		
81	Tombstone	Dustin Escapule	Mayor
82	Tucson		
83	Tusayan		
84	Wellton	Cecilia McCollough	Mayor
85	Wickenburg		
86	Willcox	Michael Laws	Mayor
87	Williams		
88	Winkelman		
89	Winslow	Thomas McCauley	Mayor
90	Youngtown	Mike LeVault	Mayor
91	Yuma		

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## COUNCIL COMMUNICATION

Regular Council Meeting Date: **August 18, 2020**

Agenda Item: **9.H.**

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**Submitted by:** Edward L. Hanks, Jr., Town Manager

**Subject:**

Council action to determine whether to proceed to follow processes for modifying the Fee Schedule and Zoning Ordinance for Lot Splits, Lot Combinations, and Lot Line Adjustments, or if such action is to be postponed as controversial and to be delayed until in-person meetings resume.

**Background:**

This item was introduced at the August 11, 2020 Study Session. During the discussion, Councilmember Brooks discussed this item being controversial.

In order to clarify that a majority of Councilmembers consider the item controversial, this item has been added to tonight's agenda ***strictly to vote on whether or not the matter is considered controversial or if it can be moved forward.***

**Financial Impact:**

None.

**Direction Requested:**

Staff is seeking a Council vote on whether or not this item is considered controversial by a majority of Councilmembers.

**Suggested Motion:**

**Controversial:** I move to find that the proposed Fee Schedule changes relating to Lot Splits, Lot Combinations, and Lot Line Adjustments are controversial and to delay further action until in-person meetings resume.

**Not Controversial:** I move to find that the proposed Fee Schedule changes relating to Lot Splits, Lot Combinations, and Lot Line Adjustments are not controversial and to direct staff to proceed forward with the item.

**Attachments:**

None.

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## COUNCIL COMMUNICATION

Regular Council Meeting Date: **August 18, 2020**

Agenda Item: **9.I.**

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**Submitted by:** Edward L. Hanks, Jr., Town Manager

**Subject:**

Council action to determine whether to proceed with the consideration of requiring first and second read/adoption of ordinances and resolutions and if Council desires to further consider it then whether such action is to be postponed as controversial and to be delayed until in-person meetings resume.

**Background:**

This item was introduced at the August 11, 2020 Study Session. During the discussion, Mayor Nolan discussed this item being controversial.

In order to clarify that a majority of Councilmembers consider the item controversial, this item has been added to tonight's agenda ***strictly to vote on whether or not the matter is considered controversial or if it can be moved forward.***

**Financial Impact:**

None.

**Direction Requested:**

Staff is seeking a Council vote on whether or not this item is considered controversial by a majority of Councilmembers.

**Suggested Motion:**

**Controversial:** I move to find that the discussion on requiring first and second read/adoption of ordinances and resolutions is controversial and to delay further action until in-person meetings resume.

**Not Controversial:** I move to find that the discussion on requiring first and second read/adoption of ordinances and resolutions is not controversial and to direct staff to place the item on an upcoming agenda for further discussion.

**Attachments:**

None.

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