

**TOWN COUNCIL OF DEWEY-HUMBOLDT
REGULAR MEETING NOTICE AND AGENDA**

Tuesday, September 1, 2020, 6:30 P.M.

**DEWEY-HUMBOLDT TOWN HALL
COUNCIL CHAMBERS
2735 S. HWY 69, SUITE 10
HUMBOLDT, ARIZONA 86329**

NOTICE OF MEETING OF THE DEWEY-HUMBOLDT TOWN COUNCIL

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Dewey-Humboldt Town Council and to the general public that the Town Council will hold a public meeting (see notes about public participation below) on **Tuesday, September 1, 2020, at 6:30 p.m.**, at the **Dewey-Humboldt Town Hall Council Chambers, 2735 S. Highway 69, Suite 10, Humboldt, Arizona 86329**. Members of the Town Council will attend by audio/video conference call.

THIS MEETING WILL BE HELD BY REMOTE PARTICIPATION ONLY

Due to the federal government’s declaration of a COVID-19 pandemic and the resulting Executive Orders from Arizona Governor Ducey to limit events of people in personal contact and Mayor Nolan’s declaration of an emergency based on the COVID-19 pandemic, the following accommodations are provided for public participation at the Council Meeting:

- Viewing live streaming audio only on the Town’s website, at <http://az-deweyhumboldt.civicplus.com/2164/Town-Meeting-Documents-and-Videos>
- Viewing and potentially participating in the meeting via Join Zoom Meeting
 - Computer: <https://zoom.us/j/86029982081>
 - Telephone: (301) 715-8592; Meeting ID: 860 2998 2081
- Submitting comments via email to the Town Clerk at TimMattix@dhaz.gov. Comments should be submitted no later than 3:30 p.m. on the day of the meeting. Please identify the agenda item and your first and last name.

DEWEY-HUMBOLDT TOWN COUNCIL REGULAR MEETING AGENDA

The issues that come before the Town Council are often challenging and potentially divisive. To make sure we benefit from the diverse views to be presented, the Council believes public meetings to be a safe place for people to speak, and asks that everyone refrain from clapping, heckling and any other expressions of approval or disapproval. Council may vote to go into Executive Session for legal advice regarding any matter on the open agenda pursuant to A.R.S. § 38-431.03(A)(3), which will be held immediately after the vote and will not be open to the public. Upon completion of the Executive Session, the Council may resume the meeting, open to the public, to address the remaining items on the agenda. Agenda items may be taken out of order. Please turn off all cell phones. Council Meetings are broadcast via live streaming video on the internet in both audio and visual formats. One or more members of the Council may attend either in person or by telephone, video or internet conferencing. **NOTICE TO PARENTS:** Parents and legal guardians have the right to consent before the Town of Dewey-Humboldt makes a video or voice recording of a minor child. A.R.S. § 1-602.A.9. Dewey-Humboldt Council Meetings are recorded and may be viewed on the Dewey-Humboldt website. If you permit your child to participate in the Council Meeting, a recording will be made. You may exercise your right not to consent by not permitting your child to participate or by submitting your request to the Town Clerk that your child not be recorded.

1. Call To Order

2. Roll Call Town Council Members: Karen Brooks, Lynn Collins, John Hughes, Mark McBrady, Victoria Wendt, Vice Mayor Amy Lance and Mayor Terry Nolan.

3. Pledge of Allegiance

- Page
- 4. Announcements regarding Town Current Events; Guests; Appointments; and Proclamations**
Announcements of items brought to the attention of the Mayor not requiring legal action by the Council. Guest Presentations, Appointments, and Proclamations may require Council discussion and action. Pursuant to the Arizona Open Meeting Law, the Town Council may present a brief summary of current events; however, the Council may not discuss, deliberate, or take legal action on any matter in the summary.
- A. Council announcements about outside meetings and committees**
- 5 **B. Proclamation – declaring September, 2020, as Prostate Cancer Awareness Month**
- 5. Public Comment on Non-agendized Items** The Council wishes to hear from Citizens at each meeting. Those wishing to address the Council need not request permission or give notice in advance. For the official record, individuals are asked to state their name. Public comments may appear on any video or audio record of this meeting. Please direct your comments to the Council. Individuals may address the Council on any issue within its jurisdiction. According to the Arizona Open Meeting Law, Councilmembers may respond to criticism made by those who have addressed the public body, may ask Town staff to review a matter, or may ask that a matter be put on a future agenda; however, Councilmembers are forbidden from discussing or taking legal action on matters raised during Public Comment unless the matters are properly noticed for discussion and legal action. A **3 minute** per speaker limit shall be imposed. Everyone is asked to please be courteous and silent while others are speaking.
- 6. Consent Agenda**
All those items listed below are considered to be routine and may be enacted by one motion. Any Councilmember may request to remove an item from the Consent Agenda to be considered and discussed separately.
- 7 **A. Approval of Minutes of August 4, 2020 Regular Meeting**
- 7. Town Manager’s Report** Update on Current Events. The Town Council may ask clarifying questions about any item listed on the agenda under Town Manager’s Report, or ask that any item listed on the agenda under Town Manager’s Report be placed on a future agenda for Council deliberation and action. No legal action will be taken on items listed under Town Manager’s Report. From time to time, as authorized by A.R.S. § 38-431.02(K), the Town Manager may present a brief summary of a current event that, due to its timeliness, is not listed on the agenda. In such cases, the Town Council shall not propose, discuss, deliberate or take legal action on the matter.
- A. Town Manager’s Report on the November 3, 2020 General Election**
- B. Town Manager’s Report on the 2012-2014 Model City Tax Code Amendments**
- C. Town Manager’s Report on the status of the presentation by Jeff Schalau, University of Arizona Cooperative Extension, on the area of land required for various types of animals**
- 8. General Business** Discussion and possible legal action may be taken. Agenda language may vary from that in CAARFs for Open Meeting Law purposes.
- 11 **A. Discussion and possible action to approve, modify or disapprove the preliminary plans for the new Town Hall Building, to be located at 12938 East Main Street, as included in the Council packet materials (Staff CC)**
- 37 **B. Discussion and possible direction to staff relating to Invocations at Council Meetings (Staff CC)**
- 43 **C. Discussion and possible direction to staff to add more media outlets to a contact list for possible press releases for Town events/news (CAARF – Councilmember Collins)**
- 51 **D. Discussion and possible direction to staff relating to changing Town Councilmember terms of office to two years (CAARF – Mayor Nolan)**

9. Consideration of additional Special Session(s) Whether to hold and, if so, set the date

10. Adjourn.

Persons with a disability may request reasonable accommodations by contacting the Town Hall at (928) 632-7362 at least 24 hours in advance of the meeting.

Certification of Posting

The undersigned hereby certifies that a copy of the attached notice was duly posted at the following locations: Dewey-Humboldt Town Hall, 2735 South Highway 69, Humboldt, Arizona, Chevron Station, 2735 South Highway 69, Humboldt, Arizona, Blue Ridge Market, Highway 69 and Kachina Drive, Dewey, Arizona, on the _____ day of _____, 2020, at _____ a.m./p.m. in accordance with the statement filed by the Town of Dewey-Humboldt with the Town Clerk, Town of Dewey-Humboldt.

By: _____, Town Clerk's Office.

For Your Information:

Next Town Council Study Session: Tuesday, September 8, 2020, at 6:30 p.m.

Next Town Council Regular Meeting: Tuesday, September 15, 2020 at 6:30 p.m.

Next Planning & Zoning Meeting: Thursday, October 8, 2020, at 6:00 p.m.

If you would like to receive Town Council agendas via email, please sign up at AgendaList@dhaz.gov and type Subscribe in the subject line, or call (928) 632-7362 and speak with Tim Mattix, Town Clerk.

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Agenda Item 4.B.

**PROCLAMATION
“PROSTATE CANCER AWARENESS MONTH”**

WHEREAS, this year approximately 191,930 men will be diagnosed with prostate cancer in the United States alone every year and roughly 33,330 die this year from the disease – which is 87 men everyday; and

WHEREAS, in Arizona an estimated 3,830 new cases of prostate cancer will be and an estimated 760 deaths will occur in 2020; and

WHEREAS, Prostate cancer is the most commonly diagnosed form of cancer and the second leading cause of cancer related deaths behind lung and colon cancer; and

WHEREAS, Men with relatives- father, brother, son – with a history of prostate cancer are twice as likely to develop the disease and;

WHEREAS, 1 in 9 men are diagnosed with prostate cancer. African American men are at the highest risk for the disease with a rate of 1 in 7 men. African American men are 2.3 times more likely to die from the disease: and

WHEREAS, prostate cancer is the most commonly diagnosed form of cancer and the second leading cause of cancer related deaths among men; and

WHEREAS, Education regarding prostate cancer and early detection strategies is critical to saving lives and preserving and protecting our families; and

WHEREAS, nearly 3 million men in the U.S. are living with a prostate cancer diagnosis; that number is estimated to climb to 4 million by 2024 as men in the baby boomer generation age; and,

WHEREAS, all men are at risk for prostate cancer and we encourage the citizens of Dewey-Humboldt to increase the importance of prostate screenings.

NOW THEREFORE, I, Terry Nolan, Mayor of the Town of Dewey-Humboldt, do hereby proclaim the month of September, 2020 as

PROSTATE CANCER AWARENESS MONTH

IN WITNESS WHEREOF, I have hereunto set my hand this 1st day of September, 2020.

Terry Nolan, Mayor

Timothy A. Mattix, Town Clerk

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**TOWN OF DEWEY-HUMBOLDT
TOWN COUNCIL
REGULAR COUNCIL MEETING MINUTES
AUGUST 4, 2020, 6:30 P.M.**

A REGULAR COUNCIL MEETING OF THE DEWEY-HUMBOLDT TOWN COUNCIL WAS HELD ON TUESDAY, AUGUST 4, 2020, AT TOWN HALL AT 2735 S. STATE ROUTE 69, DEWEY-HUMBOLDT, ARIZONA. THE MEETING WAS HELD VIA ZOOM VIDEO/TELECONFERENCE. MAYOR TERRY NOLAN PRESIDED.

1. **Call To Order** Mayor Nolan called the meeting to order at 6:32 p.m.
2. **Roll Call** Town Councilmembers Karen Brooks, Lynn Collins, John Hughes, Victoria Wendt, Vice Mayor Amy Lance and Mayor Terry Nolan were present. Councilmember Mark McBrady was absent. **Town Clerk Note** (as required by Public Body Rules of Policies and Procedures PG No. TC12-01): Town staff implemented and tested Zoom Video Communications – Pro prior to the first Council Meeting at which Zoom was utilized. Permissions in Zoom prevented the use of a chat feature, to ensure that members could not communicate except for verbally to all members. The first page of the agenda included instructions for public participation via video or calling in to the meeting; members of the public were also able to submit comments via email to the Town Clerk to be read at the meeting. After the meeting, Town staff downloaded the meeting video from Zoom. Additionally, Town staff attended the meeting in the Council Chambers and utilized the video recording system; the video recording system recorded all audio from the Council discussions and actions, and video of staff.
3. **Pledge of Allegiance** Audience member Glen Blomgren led the Pledge.
4. **Invocation** Given by Vice Mayor Lance.
5. **Announcements regarding Town Current Events; Guests; Appointments; and Proclamations** Announcements of items brought to the attention of the Mayor not requiring legal action by the Council. Guest Presentations, Appointments, and Proclamations may require Council discussion and action. Pursuant to the Arizona Open Meeting Law, the Town Council may present a brief summary of current events; however, the Council may not discuss, deliberate, or take legal action on any matter in the summary.

B. Proclamation – declaring August, 2020 as Child Support Awareness Month. *Item taken out of order.*

Mayor Nolan read a proclamation declaring August 2020, as Child Support Awareness Month.

A. Council announcements about outside meetings and committees

Mayor Nolan noted that staff has been forwarding emails to Council about everything that he has been attending.

B. Proclamation – declaring August, 2020 as Child Support Awareness Month. *Item taken out of order.*

See above.

6. **Public Comment on Non-agendized items** The Council wishes to hear from Citizens at each meeting. Those wishing to address the Council need not request permission or give notice in advance. For the official record, individuals are asked to state their name. Public comments may appear on any video or audio record of this meeting. Please direct your comments to the Council. Individuals may address the Council on any issue within its jurisdiction. According to the Arizona Open Meeting Law, Councilmembers may respond to criticism made by those who have addressed the public body, may ask Town staff to review a matter, or may ask that a matter be put on a future agenda; however, Councilmembers are forbidden from discussing or taking legal action on matters raised during Public Comment unless the matters are properly noticed for discussion and legal action. A **3 minute** per speaker limit shall be imposed. Everyone is asked to please be courteous and silent while others are speaking.

Vice Mayor Lance reminded everyone that today is Election Day.

Glen Blomgren thanked Beth Evans, Administrative Assistant, and staff for putting a link to the agenda packet where it is easier to find on the website.

Leigh Cluff spoke relating to thanking Councilmember Hughes for asking everyone to pray for her; that she is not the person filing complaints; Mr. Hughes having put a semi-trailer size sign on an undeveloped piece of land near the Gateway Baptist Church polling place; the land being zoned residential, meaning no sign larger than 16 square feet is allowed there; Mr. Hughes having done it in 2016, also; the election being over by the time the sign needs to be removed; having called Town Hall about it and been told that there were other calls about it; and, Mr. Hughes having had to take an oversized sign down on his property. She spoke relating to statutes talking about paid for disclosures on signs and all mailouts; and, while people have been saying more people are attending now than in person, at tonight's meeting, there are seven people attending, minus Council, staff and the Town Attorney. Mayor Nolan spoke relating to there being 36 hours to remove the sign. In response to Vice Mayor Lance, Kay Bigelow, Town Attorney, stated that Councilmembers are allowed to respond to criticism about themselves, but not to criticisms of another person.

Councilmember Hughes responded that he has been running a clean race; everybody's signs are in violation; and, if that's the case, a list can be put together to hash it out.

Ed Hanks, Town Manager, read a letter from Nancy Wright. The letter addressed a number of topics in an anonymous newsletter that was recently distributed. See Attachment A for the full text of the letter.

Barton Lee McLain spoke relating to having been assaulted at the last in-person Council Meeting by Mayor Nolan; despite charging recommendations by the Deputy and his superior, the County Attorney decided not to charge him; the excuse is that they can't win in Court. She also spoke relating to there being three eyewitnesses and closed-captioned recording of the event; the charging attorney not watching the footage or talking to any witnesses; and, encouraged those with similar experience to contact Dennis McGrane at the Yavapai County Attorney's Office. She also spoke relating to having filed the last three complaints against Mr. Hughes' campaign signs; Mr. Hughes thinking that the rules don't apply to him; the signs not saying who paid for them; and, asked if people want another Mayor who doesn't follow rules.

7. **Consent Agenda.** All those items listed below are considered to be routine and may be enacted by one motion. Any Councilmember may request to remove an item from the Consent Agenda to be considered and discussed separately.

- A. **Approval of Minutes of May 19, 2020 Regular Meeting** (with changes as directed on July 21, 2020)
- B. **Approval of Minutes of June 16, 2020 Regular Meeting**
- C. **Approval of Minutes of June 16, 2020 Special Meeting**
- D. **Approval of Minutes of July 7, 2020 Regular Meeting**
- E. **Approval of Minutes of July 14, 2020 Study Session**

Councilmember Brooks moved to accept the Consent Agenda items as presented; seconded by Councilmember Collins. Motion passed on a roll call vote 6-0. CM Brooks – aye; CM Collins – aye; CM Hughes – aye; CM McBrady – absent; CM Wendt – aye; VM Lance – aye; Mayor Nolan – aye.

8. **Town Manager's Report** Update on Current Events. The Town Council may ask clarifying questions about any item listed on the agenda under Town Manager's Report, or ask that any item listed on the agenda under Town Manager's Report be placed on a future agenda for Council deliberation and action. No legal action will be taken on items listed under Town Manager's Report. From time to time, as authorized by A.R.S. § 38-431.02(K), the Town Manager may present a brief summary of a current event that, due to its timeliness, is not listed on the agenda. In such cases, the Town Council shall not propose, discuss, deliberate or take legal action on the matter.

A. Town Manager's Report on the status of the new Town Hall project, located at 12938 East Main Street

Mr. Hanks reported that staff will email digital copies of the architect's designs, including floor plan, site plan, and exterior mock-ups; for the new building tomorrow; hard copies will be in the Council mail folders; copies will be on display at Town Hall and the website for public review and comments; and, a public service announcement will be going out as well. The plans will be brought to the August 11, 2020 Study Session for comments.

B. Town Manager's Report on the federal CARES Act funding and distribution requirements through the State of Arizona, including steps taken since the June 16, 2020 update and additional information received

Mr. Hanks noted that staff added this item thinking that there may be an update from the state; however, there is nothing further to update. Staff will bring the item forward to present to Council as news is received.

Mayor Nolan asked if staff submitted for two weeks for all staff to be off; Mr. Hanks responded that it was not part of the eligible funding. Mayor Nolan spoke relating to other Towns doing it and people having taken off.

Vice Mayor Lance asked for clarification about the two weeks off. Mr. Hanks responded that if an employee tests positive or has been exposed to COVID-19, the first two weeks of being off do not go against paid off; that is reimbursable through the CARES Act; and, it is not just an open two weeks for everybody to get off. In response to Vice Mayor Lance, Mr. Hanks confirmed that there is a policy for staff to take time off without it going against their paid time off; the two weeks would be reimbursable if they take the time off due to COVID-19 exposure.

Councilmember Wendt asked if a Town employee took a couple of weeks off due to COVID-19 exposure; Mr. Hanks confirmed, and noted that the employee is the only one eligible for the reimbursement at this time. Vice Mayor Lance clarified that the employee did not test positive; Mr. Hanks confirmed and explained that due to the exposure, the employee self-quarantined for 14 days and took a test, which was negative.

9. **General Business** Discussion and possible legal action may be taken. Agenda language may vary from that in CAARFs for Open Meeting Law purposes.

A. Discussion and possible action to approve a request for Lesley D. Jenkins, Regional Director of the

Northern Arizona Alzheimer’s Association to give a presentation to Council at the August 11, 2020 Council Study Session (CAARF – Mayor Nolan)

Mayor Nolan introduced the item and noted that he had heard the presentation and it is good information.

Councilmember Wendt moved to allow Lesley D. Jenkins, the Regional Director of the Northern Arizona Alzheimer’s Association, to come in and give a presentation to the Council on August 11; seconded by Councilmember Hughes. Motion passed on a roll call vote 6-0. CM Brooks – aye; CM Collins – aye; CM Hughes – aye; CM McBrady – absent; CM Wendt – aye; VM Lance – aye; Mayor Nolan – aye.

B. Discussion and possible action to approve giving a presentation and plaque as a thank you to Denise Rogers for the time she contributed as editor of The Dewey-Humboldt Newsletter (CAARF – Mayor Nolan)

Vice Mayor Lance moved to present Ms. Rogers with a plaque for all of her dedication that she’s shown to the Town with the Newsletter as well as everything else; seconded by Councilmember Collins. Motion passed on a roll call vote 6-0. CM Brooks – aye; CM Collins – aye; CM Hughes – aye; CM McBrady – absent; CM Wendt – aye; VM Lance – aye; Mayor Nolan – aye.

10. Consideration of additional Special Session(s) Whether to hold and, if so, set the date

Councilmembers did not schedule a Special Meeting.

11. Adjourn.

Mayor Nolan thanked those who ran for Council and spoke relating to all having contributed time and financial backing for their campaigns.

The meeting adjourned at 7:03 p.m.

Terry Nolan, Mayor

ATTEST: _____
Timothy A. Mattix, Town Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of the Town Council of the Town of Dewey-Humboldt, Arizona, held on the 4th day of August, 2020. I further certify the meeting was duly called and held and that a quorum was present.

Dated this _____ day of _____, 2020.

Timothy A. Mattix, Town Clerk

Attachment A to August 4, 2020 Town Council Regular Meeting Minutes

Sadly since neither Councilmembers nor Town Staff has done so, I believe it is time that someone spoke out against the "fake newsletters" going around. Therefore, this is in response to the one(s) that has been circulating about CM Hughes, Town Planner Brown, Consultant Dornfield and the General Plan.

The "fix is not in" with regard to CM Hughes' property. It has not been rezoned! A use permit was extended because it had been in effect prior to incorporation. If the anonymous writer had done her/his homework they could have checked to see on Yavapai County GIS that it is residential. This "fake newsletter" is coming from someone in the Blue Hills area and they are always saying they want to use their property as they wish. Why can't CM Hughes do the same? He can come for a rezoning as allowed by law the same as anyone else.

The context of the statement about commercial development at the corner of Foothill and 169 was traffic. Town Planner Brown stated it would be better to have commercial there than many driveways out onto 169 and it would be part of a tax base for the town. A statement or even a recommendation by Planner Brown is just that. He can't change the zoning and even if recommended it is ultimately up to the Town Council to decide whether or not it can be done. There is a process including public hearings with the P&Z and Town Council. Letters are sent to neighbors so they can say "yea" or "nay".

The Town has advertised for people to be on the General Plan Committee and had very little response. Anyone at any time can send a letter with their view on the General Plan to the Town Council. Also anyone can speak at the Council Meeting during non-agendized comments about the General Plan if it is not on the agenda.

The writer of this "fake newsletter" is ignorant of how the General Plan works. It is lie that CM Hughes would not have to go through the re-zoning process if this property was shown as commercial on a future General Plan. It would be easier because if that is what the Town Council had on the General Plan but it isn't "a done deal". The General Plan does not automatically rezone anything. It shows the desire for the future but it still requires owners to go through the process to rezone.

Consultant Dornfield cannot hide facts and manipulate the public involvement process to put "planned commercial" anywhere unless the Town Council votes to have that done. The paragraph the writer speaks of is regarding how D-H "will need to consider the quality of life it wishes to offers its residents and the planning challenges it might encounter in doing so". She goes on to say that "growth provides opportunities for D-H to position itself as a sub-regional leader and capture potential revenues from locals and visitors without sacrificing its rural culture and character." This is Dornfield's first presentation telling of the company's ability to help with the General Plan. Feedback from the Town Council and the public will be what is ultimately decided and not Dornfield.

If any developer has a desire to put in a "planned area development", it has to go through a rigorous process. There is no assurance a developer can "automatically" put in a "planned commercial" development. There has to be public hearings with P&Z and ultimately it is the Town Council that makes the decision. While it may be easier if the property is designated as future commercial area, it is not automatic.

The writer claims the need to be anonymous for fear of job loss. That is ridiculous!! It is just an excuse. The writer is just a coward! What happened years ago in the Midwest has nothing to do with now. Quite frankly how would the employer know about these "fake newsletters" anyway? Even if the writer worked for the Town the job would not be at risk for someone using their right of free speech as a citizen.

This Council should know how the process works for the General Plan. I would hope that CM Brooks would come out against this "fake newsletter" and let the voters choose based on her own merit and views rather than lies and misrepresentations.

While I don't know positively who wrote this, the hand writing on the mailed envelopes looks suspiciously like CM Collins' writing. I think if she did not write it she should renounce the content as misleading and often untrue. I doubt that she will do so.

Perhaps it is time for this Council to require the Town Manager to publicly refute the errors when they come out. This could be done as part of the Town Manager's Report. Lies and misrepresentations should not be allowed to continue without being refuted.

Respectfully submitted, Nancy Wright



COUNCIL COMMUNICATION

Regular Council Meeting Date: **September 1, 2020**

Agenda Item: **8.A.**

Submitted by: Edward L. Hanks, Jr., Town Manager

Subject:

Discussion and possible action to approve, modify or disapprove the preliminary plans for the new Town Hall Building, to be located at 12938 East Main Street.

Background:

Key dates:

- November 19, 2019 – Council approved the floorplan for the new Town Hall, allowing staff to proceed with a Request for Proposals (“RFP”) process (5-1 vote);
- February 18, 2020 – Council directed staff to proceed with issuing a RFP for architectural design and project management services for a steel building for the new Town Hall (5-0 vote);
- June 2, 2020 – Council approved a contract with Arizona Natural Design, PLLC, for the Town Hall project (5—2 vote);
- August 11, 2020 – Council reviewed the preliminary plans for the new Town Hall building and considered public input that had been received to date.

The following changes were made based on discussion from the August 11 Study Session:

- Site plan:
 - Two options, including one with landscaping and one with a block wall;
 - Sidewalk, which is on Town Right-of-Way rather than on the Town’s lot, added;
 - Flagpole added.
- Floor plan (sheet A-1):
 - Court Clerk area increased by 14 +/- square feet;
 - Judge’s Office wall moved to be flush with Chambers wall;
 - Public Works and Court Meeting Room switched;
 - Hallway to Executive Session room directly from the Chambers, via the Court Meeting Room;
 - Executive Session Conference Room wall extended to provide additional square footage;
 - Dumbwaiter added to move files to second floor storage room.
- Floor plan (sheet A-2):
 - Secure storage area added in response to feedback from staff.

Next steps in the project are dependent on the approval of preliminary plans and include:

- Cost estimates based on approved preliminary plans;
- Production of construction drawings;
- Beginning process for a septic permit;
- Creation of bid documents for the purchase of the metal building;
- Working with the United States Department of Agriculture on terms for a potential loan for the purchase of the new building.

Included as reference is the project schedule. It should be noted that each time there is a delay, such as between the August 11 Study Session and tonight’s meeting, the entire project schedule is affected. Currently, there are approximately two months at the end that will allow for finalization of some site improvements and for the Town to move locations in order to be ready by December 31, 2021.

Town of Dewey-Humboldt
P.O. Box 69
Humboldt, AZ 86329
Phone: 928-632-7362 | Fax: 928-632-7365
www.dhaz.gov

Financial Impact:

The costs for tonight's discussion are included in the overall budget for the new Town Hall.

Direction Requested:

At tonight's meeting, staff is seeking a formal vote on the preliminary plans for the new Town Hall building, including a vote on which site plan Council prefers.

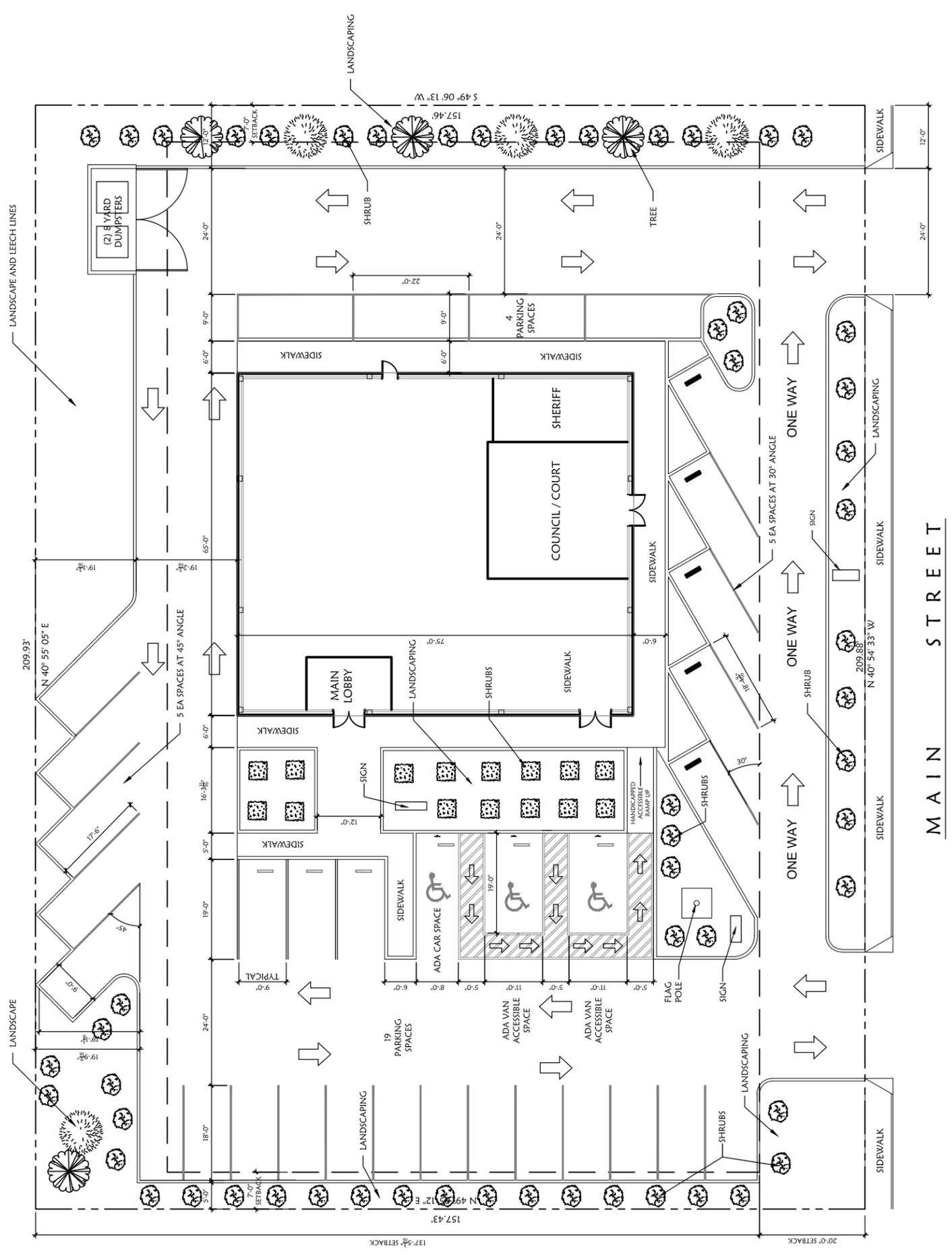
Suggested Motion:

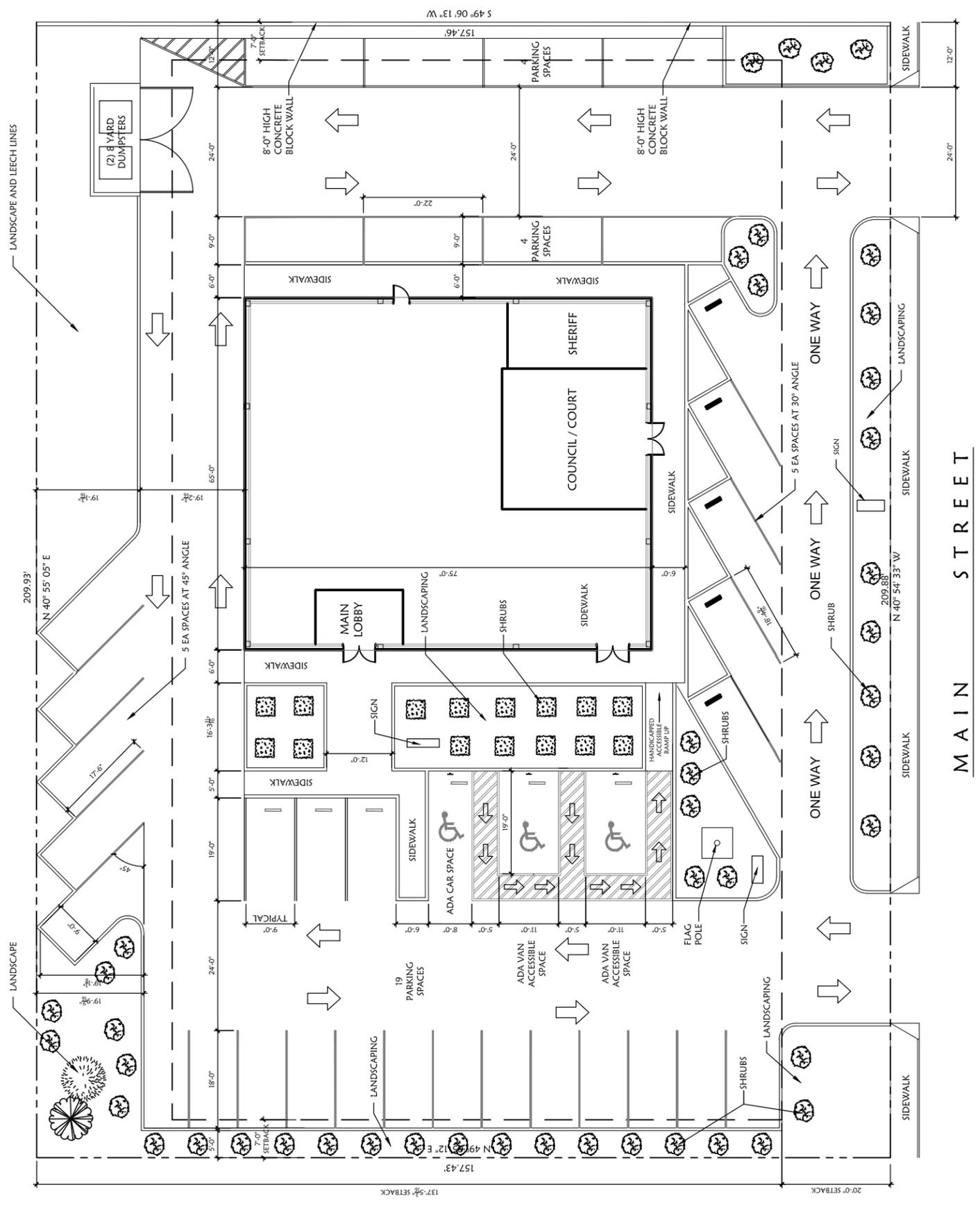
Council's pleasure.

Attachments:

- Preliminary plans – reduced to 8.5X11 in printed packets. For a set that is 11X17, or for a color copy of the rendering, contact the Town of Dewey-Humboldt at (928) 632-7362.
- Public comment received to date;
- Mayor Nolan's marked-up plans as discussed August 11;
- Project Schedule







PARKING TALLY	
IN FRONT OF BUILDING - 30° PARKING SPACES:	5
AT REAR OF BUILDING - 45° PARKING SPACES:	5
AT LEFT SIDE OF BUILDING - 90° PARKING SPACES:	19
AT RIGHT SIDE OF BUILDING - PARALLEL PARKING SPACES:	8
TOTAL PARKING SPACES:	37



SCALE: 1" = 10'-0"

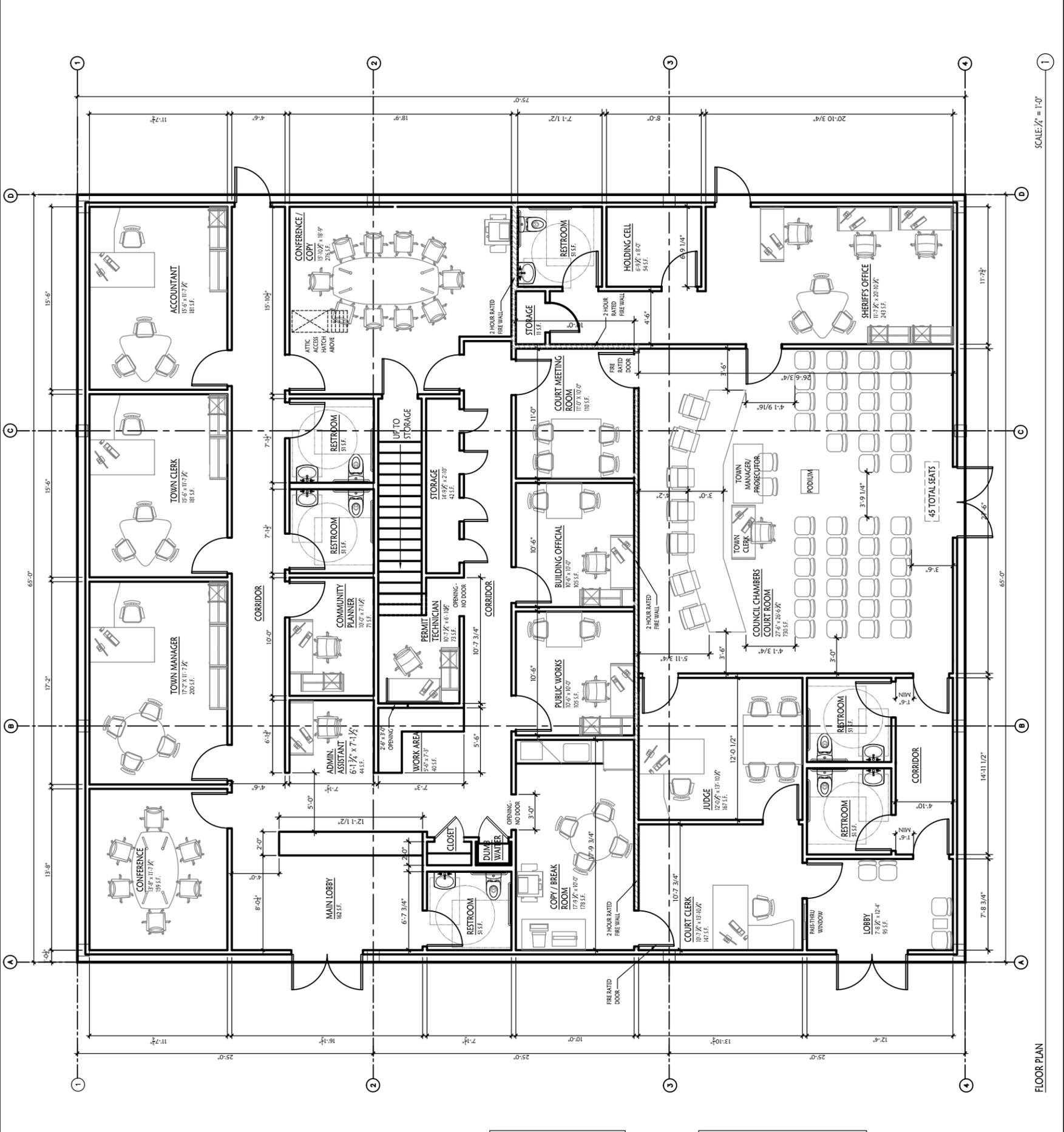
1

SITE PLAN

DEWEY-HUMBOLDT NEW TOWN HALL
 12938 E. Main Street
 Humbolt, AZ 86329

ARIZONA NATURAL DESIGN PLLC
 985 S. Apache Knolls Trail
 Dewey, Arizona 86327
 928-277-1046
A*N*D P*L*L*C*

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SCALE: 1/4" = 1'-0"
 FLOOR PLAN

FIRST FLOOR SQUARE FOOTAGE OF TWO FIRE-SEPARATED BUILDINGS

TOTAL BUILDING SQUARE FOOTAGE:
 65'-0" x 15'-0" = 4,875 SQ. FT.

BUILDING 1 - TOWN HALL: 2,937 SQ. FT.

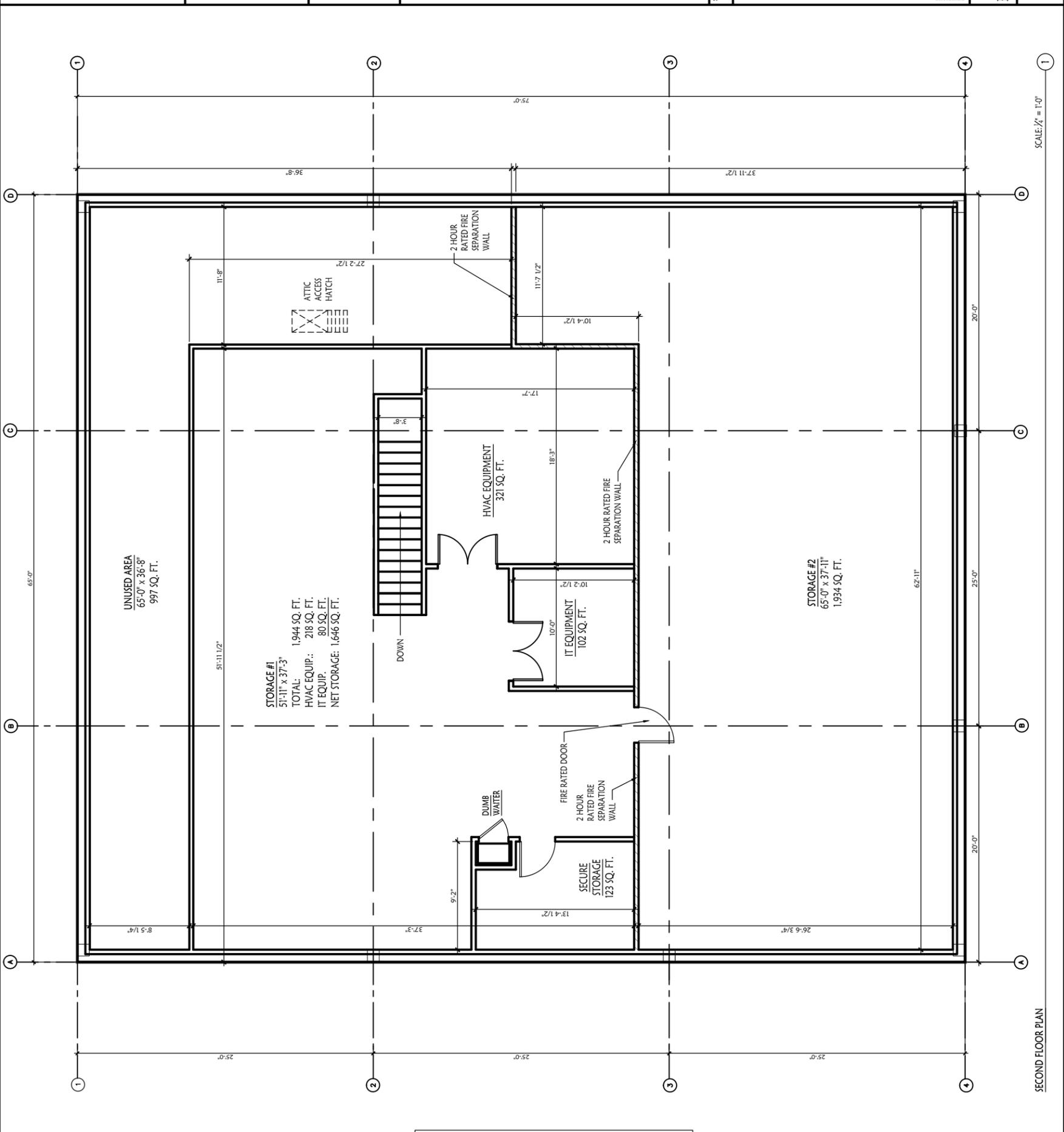
BUILDING 2 - COURT: 1,938 SQ. FT.

TOTAL: 4,875 SQ. FT.

BUILDING SQUARE FOOTAGE FOR BOTH FLOORS OF FIRE-SEPARATED BUILDINGS (EXCLUDING THE UNUSED AREA ON THE SECOND FLOOR)

BUILDING 1 - TOWN HALL
 First floor: 2,937 SQ. FT.
 Second floor: 1,944 SQ. FT.
 TOTAL BLDG. 1: 4,881 SQ. FT.

BUILDING 2 - COURT:
 First floor: 1,938 SQ. FT.
 Second floor: 1,934 SQ. FT.
 TOTAL BLDG. 2: 3,872 SQ. FT.



SECOND FLOOR SQUARE FOOTAGE TALLY

65'-0" x 75'-0" = 4,875 SQ. FT.

TOWN HALL BUILDING:
 WALLED OFF, UNUSED SPACE: 997 SQ. FT.

STORAGE #1:
 TOTAL: 1,944 SQ. FT.

COURT BUILDING:
 STORAGE SPACE: 1,934 SQ. FT.

GRAND TOTAL 2ND FLOOR:
 4,875 SQ. FT.

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 Dewey, Arizona 86327
 985 S. Apache Knolls Trail
 928-277-1046

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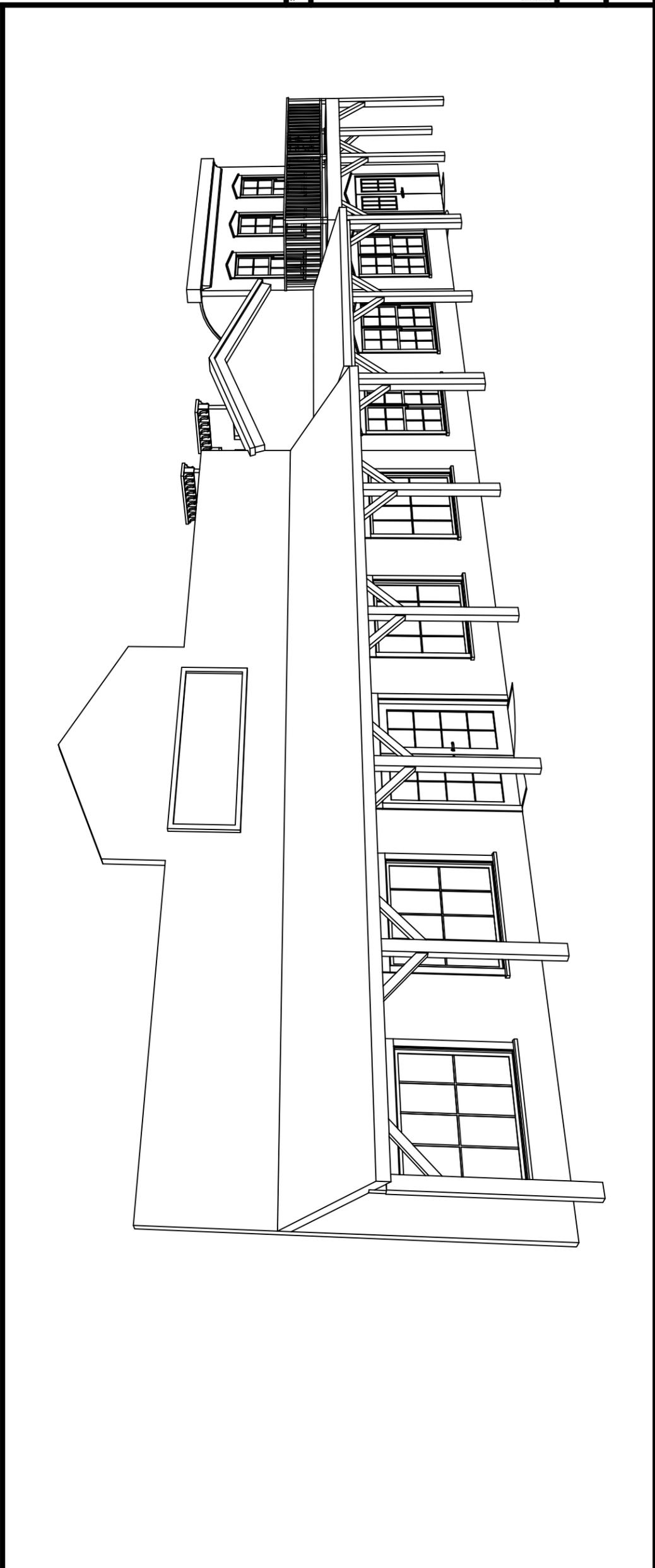
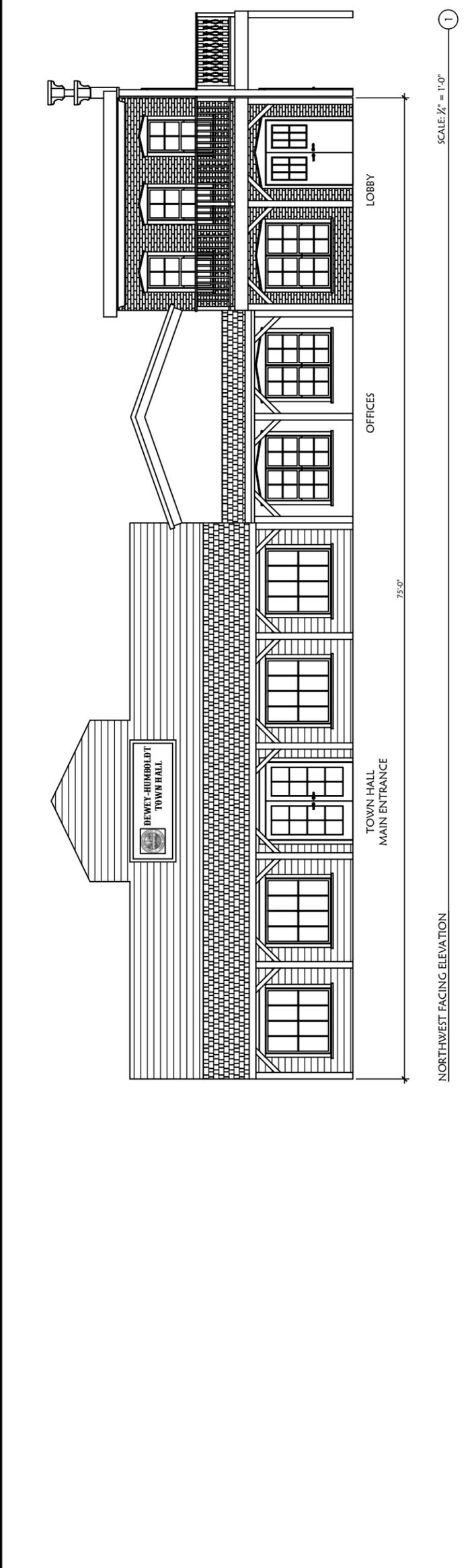
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REVISIONS
 REVISED 07/22/20

**NORTHWEST
 FACING
 ELEVATIONS**

A*3



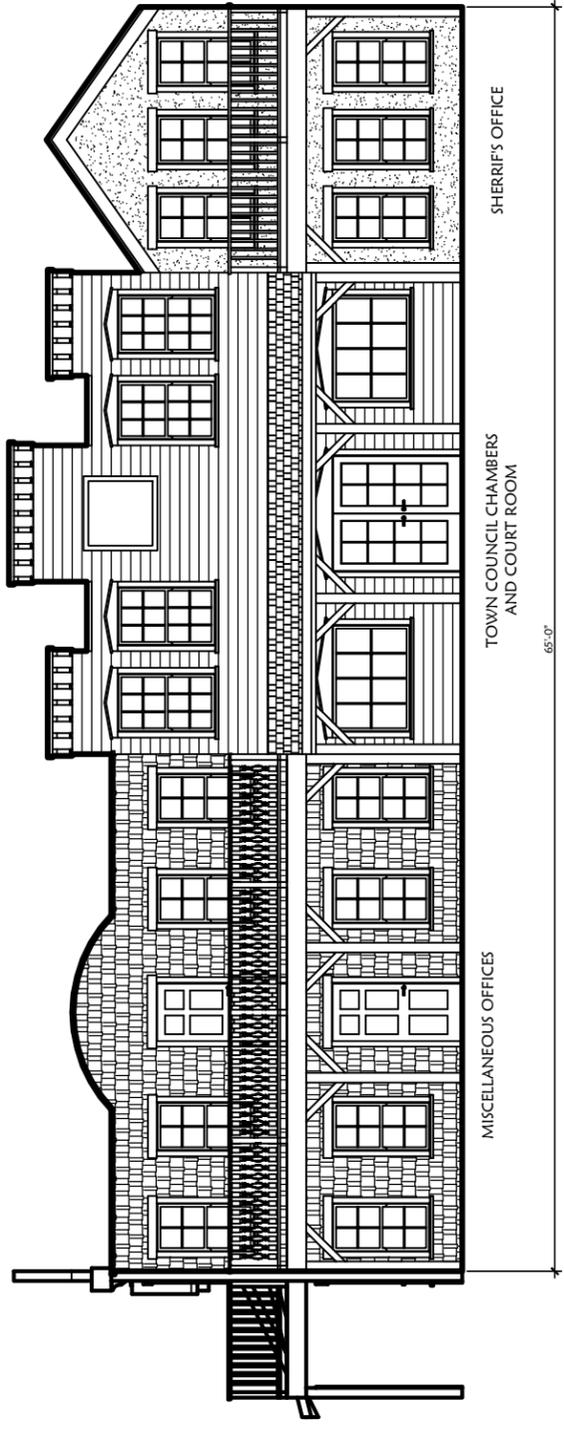
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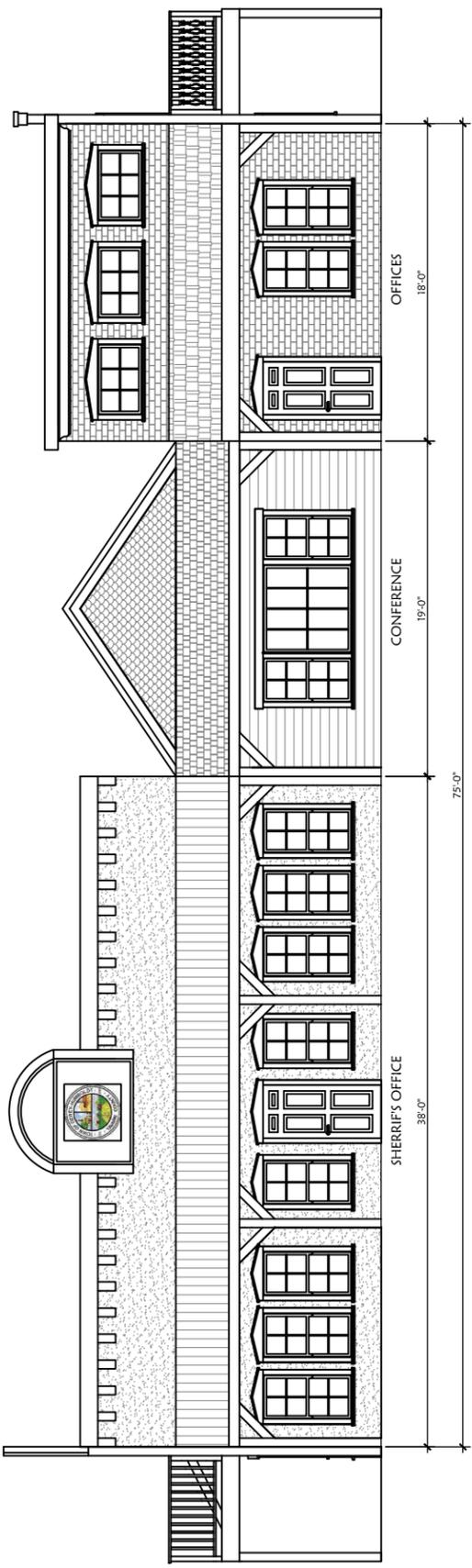
DEWEY-HUMBOLDT NEW TOWN HALL
 12938 E. Main Street
 Humbolt, AZ 86329

REVISIONS
 SUBMITTAL DATE
 SOUTHWEST FACING ELEVATION
A*4



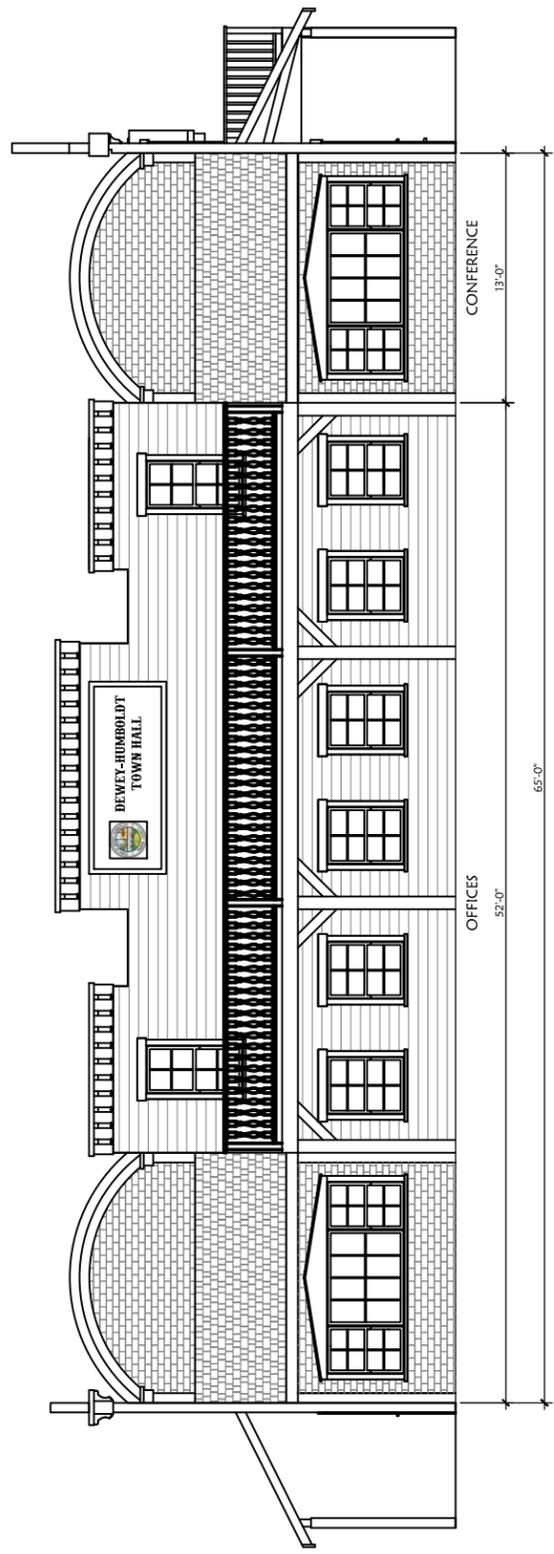
SOUTHWEST FACING ELEVATION
 SCALE: 1/4" = 1'-0"
 1





SOUTHEAST FACING ELEVATION

SCALE: 1/4" = 1'-0" ①



NORTHEAST FACING ELEVATION

SCALE: 1/4" = 1'-0" ②

Most Relevant ▾



Comment as Town of Dewey-Humboldt



David Nystrom I believe this plan is too ambitious for the size Town we have, without any real infrastructure to support (other than some roads) and very few Town services provided. A better design would incorporate a plan for a smaller building, designed with the option for additional expansion when (and if) required. Less dedicated Office Space / Conference Rooms and greater space for "overflow" Town Council Meetings would serve the community better. I can imagine a design with a Conference Room partitioned from the Town Council chambers, that can be opened up to accommodate larger crowds that exceed the capacity. A design with greater flexibility and less dedicated space, that would maximize the value for each square foot. This design doesn't appear to have that kind of approach or attention to detail.

Like · Reply · Message · 15m

To Town Council
To Town Manager

8/7/20

This is in regards to the coming work session.

This is on item D dealing with ordinances. I believe ordinance 10.15 C is not complete. Several years ago when I did a referendum I was told by the town clerk that the 30 days started only after both the Mayor and the Town Attorney both signed the new ordinance. You should check with the attorney on this.

One comment on the new plans. Where is the screen for showing the agenda going to go. The only practical place in the plans is behind the Council chairs, but then the Council could not see it very well. I am taking that the upstairs of the buildings does not count for any part of the 5,000 square footage that the building has to be under for not needing a sprinkler system. That seems odd since I think if you had a rooming house with say three stories and only a 4,000 square foot base it would need a sprinkler system but I do not know.

You might want to question the placement of the podium. It is behind the town managers desk so it might be a problem for the person talking to see the Council are the Council see the person. I am taking it that the Town Attorney will set next to the Town Manager. If that is not the case where will she be setting?

The Council approved in the past the expenditure for a new camera, so that the people viewing on Gracious could see the screen that the people at town hall where seeing. Where will the new Gracious camera be set up.

This is in the details going forward but I would consider installing an instant on back up power supply. They are not very expensive and it would be real beneficial during a power outage. I would of considered solar power also but the structure is not really designed to take advantage of it.

Jack Hamilton

To Town Council
To Town Manger

8/19/20

Originally I was not going to comment on the abandonment of the road but I changed my mind.

You should not be only looking out for what is happening now, but also what may happen in the future. That means you should keep all your options open because you do not know what the future needs of the town will be. Suppose the town would like to put a trail through there. Right now it does not hurt anything to leave it as is. This is what past Councils did.

I was surprised on how much the new town hall was going to cost. We can afford it from reserves but before I made any commitment I would like to see what the census for the town is. This will determine your future income, since about 2/3 of your income comes from the state and everything from the state is based on per cap basis. If we did not increase as much in population rate as the rest of the state we will not get as much from the state. This could be very little money difference are quit a bit of money difference.

It is surprising that the town plus the sheriff station is currently getting by on about 3200 sq feet. With the upstairs we are doubling that figure. Don't get me wrong, I am all in favor of a new town hall and I pushed for it when I was on the Council.

Jack Hamilton

NEW TOWN HALL – SITE DEVELOPMENT COMMENTS:

The development of the new town hall on upper Main Street would require consideration of items not looked at as of yet that pertain to the public opinion as well as direct development costs. I have attempted to list these items to the best of my ability. All of these items would have been brought to the attention of the Town had they just had a neighborhood meeting to discuss this venture with the current residents.

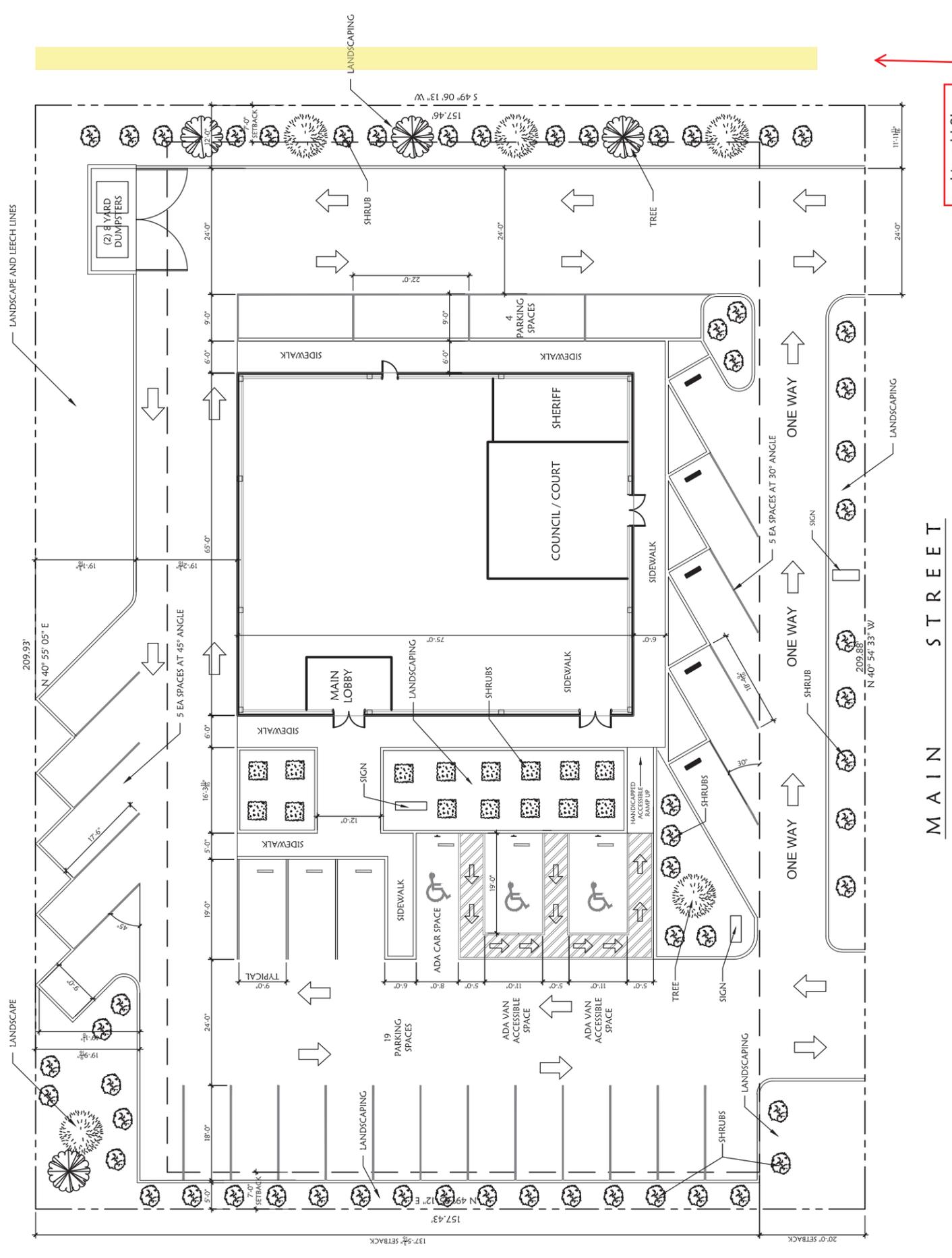
1. The Town has not bothered to interview adjacent or surrounding/nearby property owners about their interest or lack of interest in having a town hall in their immediate vicinity. I would ask that a neighborhood meeting be held to discuss with everyone in the area if they do or don't want a town hall at the proposed location.
2. The current immediate neighborhood has historically been residential and residential/commercial way back to old county days. Is a town hall commercial building desirable to have in the existing neighborhood. Ask the current neighborhood.
3. The current street is prohibitive to entry onto the site at the southwestern corner. This is caused by the street being much lower than the site itself and a drainage ditch that is at the edge of the roadway in the pavement. Normal vehicles have a hard time with straight-on egress to the lots in this area and cannot get through the ditch without scraping bottom on the roadway. The street would have to be redone in the appropriate manner in order to correct this problem. Correction of the problem on the upper side of the street would cause further conflicts with egress on the lower side of the street. The southernmost driveway would be unusable by normal low-profile vehicles.
4. The site plan and preliminary building plans show a building with overall square footage in excess of the building code for requiring a fire suppression system. You must count future unused space under roof as well as records storage areas, IT equipment rooms and HVAC rooms in the square footage amounts. Being truthful about the number of square feet being built as shown in the plans, a fire sprinkler system would be required by code. Any other developer building a commercial building within your jurisdiction this size would indeed be required to install a fire sprinkler system and so shall the Town with the construction of a building this size.
5. Main Street is currently supplied water via a 2" water main at low pressures that is already at its capacity. This is not adequate for a fire sprinkler system for this proposed building and won't be without improvements made to the water system such as a larger supplied flow with adequate pressure in a greater line size such as 8" pipe. Even a normal fire hydrant would require an 8" main line and 6" hydrant. An 8" main would require improvements at the well/pump site as well as an increased main size from the well site to Main Street. This magnitude of improvements would be very expensive. Beyond the requirements for fire, the existing 2" water main is simply not adequate in

size to include your proposed building and site together with the existing neighborhood. The current water line is already way beyond the capacity for a 2" main and is overwhelmed and currently does not supply adequate water for the existing residents as is. For example, if you run your clothes washer you cannot take a shower at the same time. If someone on the block is watering outside, the water pressure and flow drops excessively and the rest of the residents have a problem with flow. These are all symptoms of an undersized water line serving beyond its capacity. The preliminary plans show plumbing fixtures used within the building and large amounts of landscaping that would require flow from this existing low-in-flow 2" water main and would mean that all the residents of Main Street would be without adequate water because of the new town hall. Once again all of this could have been discussed at a neighborhood meeting.

6. The entire area of the lot from side to side and front to rear is shown as flat in the preliminary plans and site plan. In reality, there is approximately an 8 foot rise in elevation from the street to the middle of the parcel(s) and a 10 foot drop to the rear property line from the middle. Accommodating this much elevation change with the proposed building, parking areas and other items intended will not be as easy as shown in the preliminary plans. Fill slopes at the rear of the property would require use of areas intended for items shown up to the rear of the property on the site plans. Cutting through the middle high point or hump in the site in order to lower the building floor would require retaining walls at the side property lines in order to develop the site as shown in the preliminary plans and have a flat building and driveway around it. Please show the surrounding neighbors some type of grading and drainage plan as to how this difference in grade will be handled.
7. The estimated amount of \$1,000,000 given for the construction of the building and site to the public is far from reality and should be adjusted to include the entire building expense including the second story, old western town false-fronts, fire sprinkler system, water system improvements due to small existing water main, parking lot and driveway asphalt, curbing, sidewalk, driveway improvements, septic system, etc.. I do believe you will find that the total bill will be closer to \$2,500,000. It is estimated that this would consume more than half of the current reserve funds. In this time of problems and insecurity, shouldn't these funds be kept in reserve for things such as payroll and operations budget security instead of being potentially exhausted on new building construction? This large of expenditure should be discussed with the public and potentially taken to vote so that the public (once informed as to real costs) can make the decision as to whether or not to build a building that will consume so many public funds.

submitted by: Terry Nolan





need to add 8' block wall

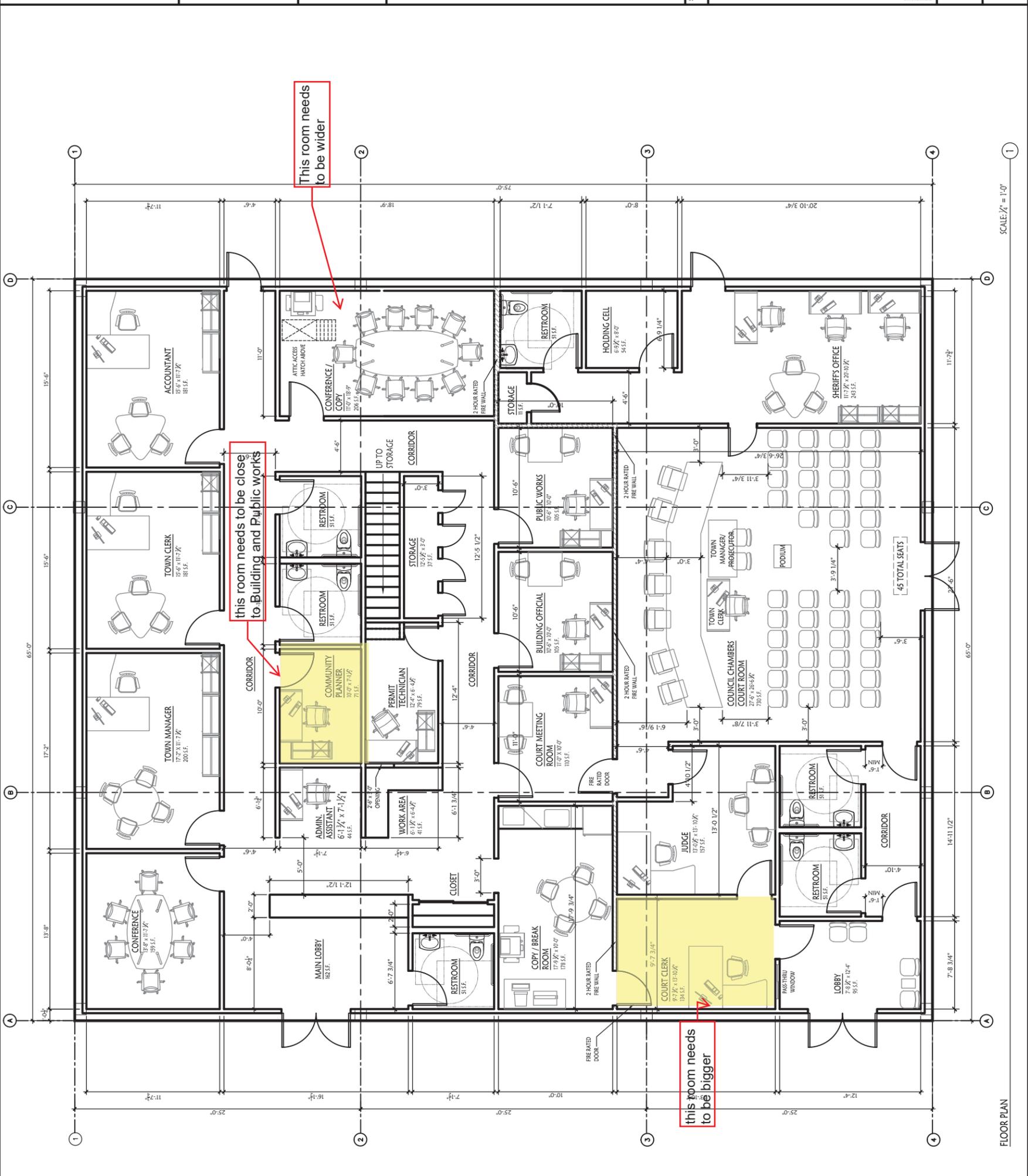
need 6' side walk

SCALE: 1" = 10'-0"
 1

PARKING TALLY	
IN FRONT OF BUILDING - 30° PARKING SPACES:	5
AT REAR OF BUILDING - 45° PARKING SPACES:	5
AT LEFT SIDE OF BUILDING - 90° PARKING SPACES:	19
AT RIGHT SIDE OF BUILDING - PARALLEL PARKING SPACES:	4
TOTAL PARKING SPACES:	33



SITE PLAN



FIRST FLOOR SQUARE FOOTAGE OF TWO FIRE-SEPARATED BUILDINGS

TOTAL BUILDING SQUARE FOOTAGE:
65'-0" x 15'-0" = 4,875 SQ. FT.

BUILDING 1 - TOWN HALL: 2,937 SQ. FT.

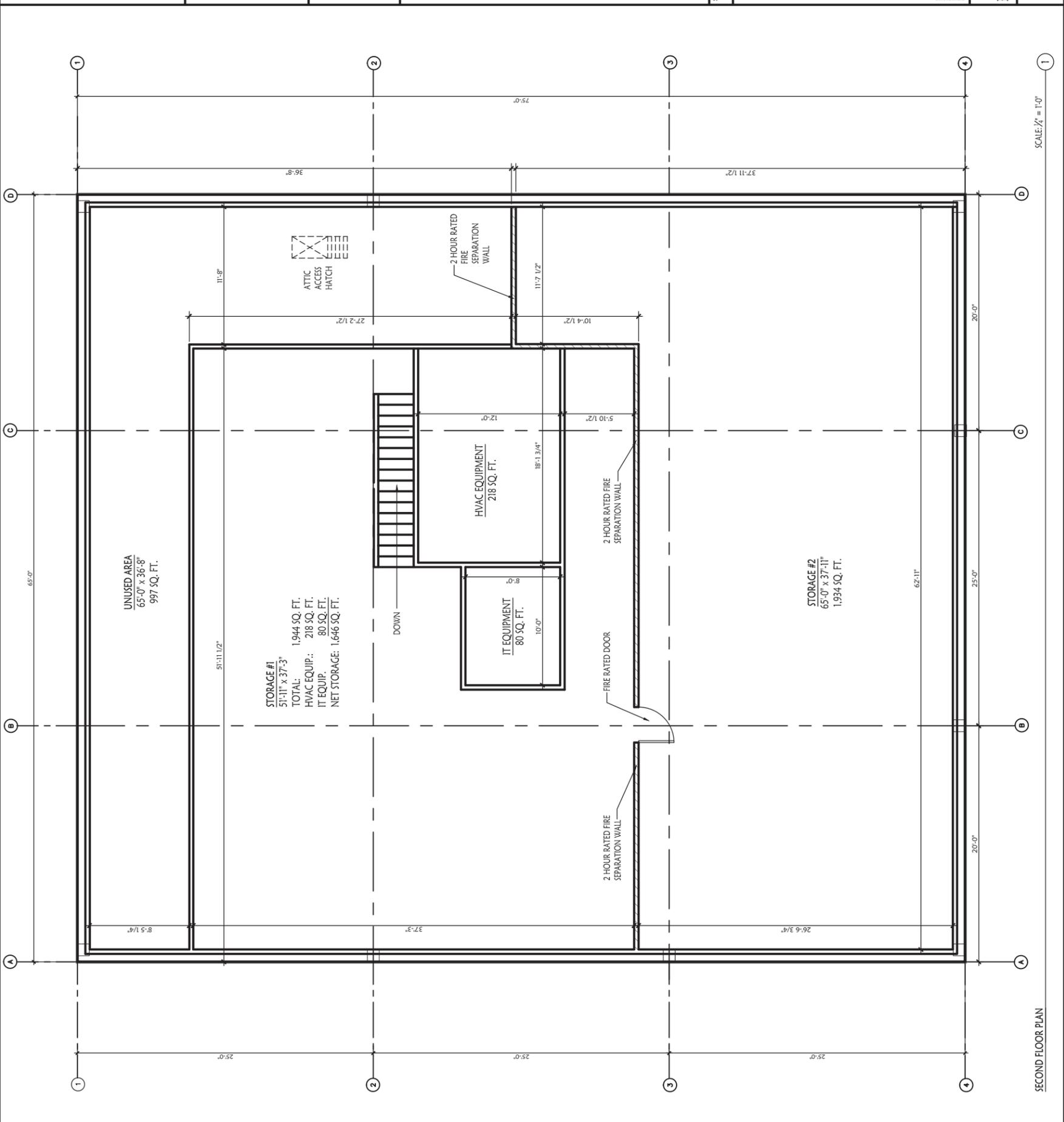
BUILDING 2 - COURT: 1,938 SQ. FT.

TOTAL: 4,875 SQ. FT.

BUILDING SQUARE FOOTAGE FOR BOTH FLOORS OF FIRE-SEPARATED BUILDINGS (EXCLUDING THE UNUSED AREA ON THE SECOND FLOOR)

BUILDING 1 - TOWN HALL
 First floor: 2,937 SQ. FT.
 Second floor: 1,944 SQ. FT.
 TOTAL BLDG. 1: 4,881 SQ. FT.

BUILDING 2 - COURT:
 First floor: 1,938 SQ. FT.
 Second floor: 1,934 SQ. FT.
 TOTAL BLDG. 2: 3,872 SQ. FT.



SECOND FLOOR SQUARE FOOTAGE TALLY

65'-0" x 75'-0" =	4,875 SQ. FT.
TOWN HALL BUILDING:	
WALLED OFF, UNUSED SPACE:	997 SQ. FT.
STORAGE #1:	1,944 SQ. FT.
TOTAL:	2,941 SQ. FT.
COURT BUILDING:	
STORAGE SPACE:	1,934 SQ. FT.
TOTAL:	1,934 SQ. FT.
GRAND TOTAL 2ND FLOOR:	2,941 SQ. FT.
	1,934 SQ. FT.
	4,875 SQ. FT.

SCALE: 1/4" = 1'-0"

SECOND FLOOR PLAN

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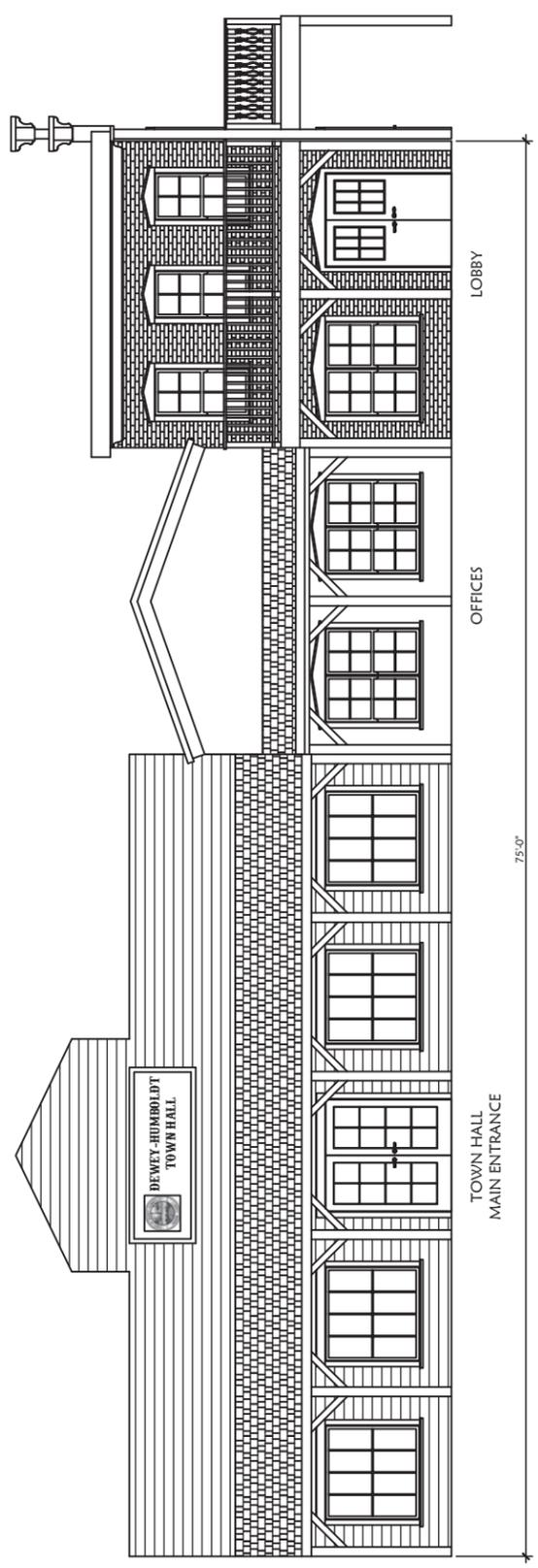
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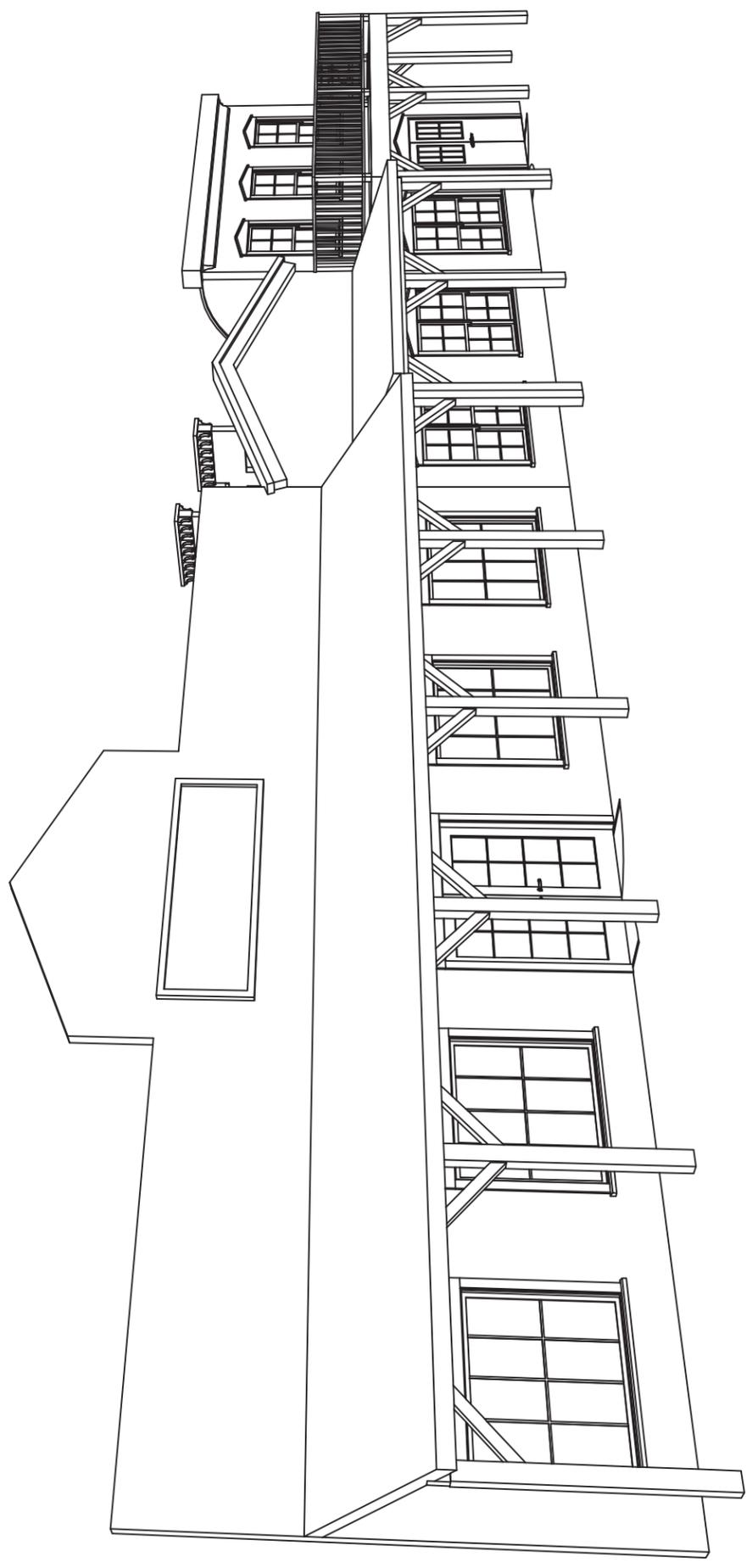
REVISIONS
 REVISED 07/22/20

**NORTHWEST
 FACING
 ELEVATIONS**

A*3



1
 SCALE: 1/2" = 1'-0"
 NORTHWEST FACING ELEVATION



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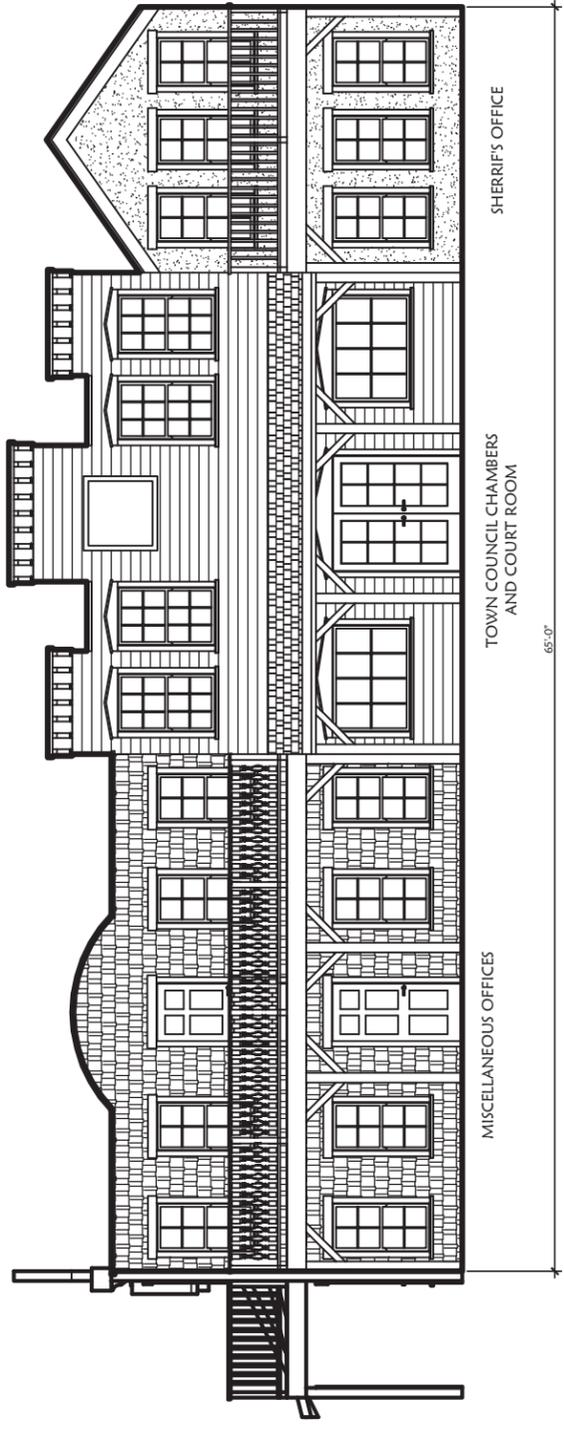
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REVISIONS

SUBMITTAL DATE

**SOUTHWEST
 FACING
 ELEVATION**

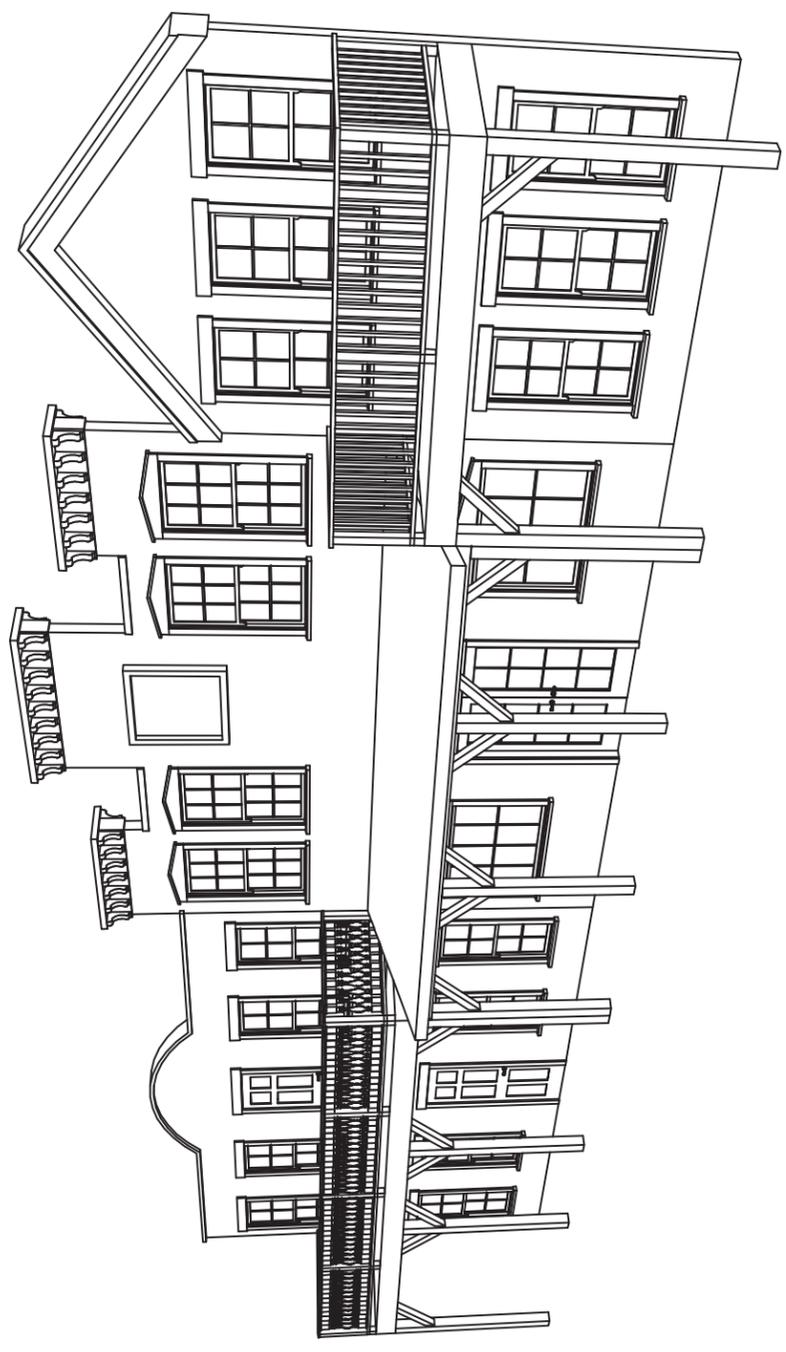
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SOUTHWEST FACING ELEVATION

SCALE: 1/4" = 1'-0"

1



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 985 S. APACHE KNOLLS TRAIL
 DEWEY, ARIZONA 86327

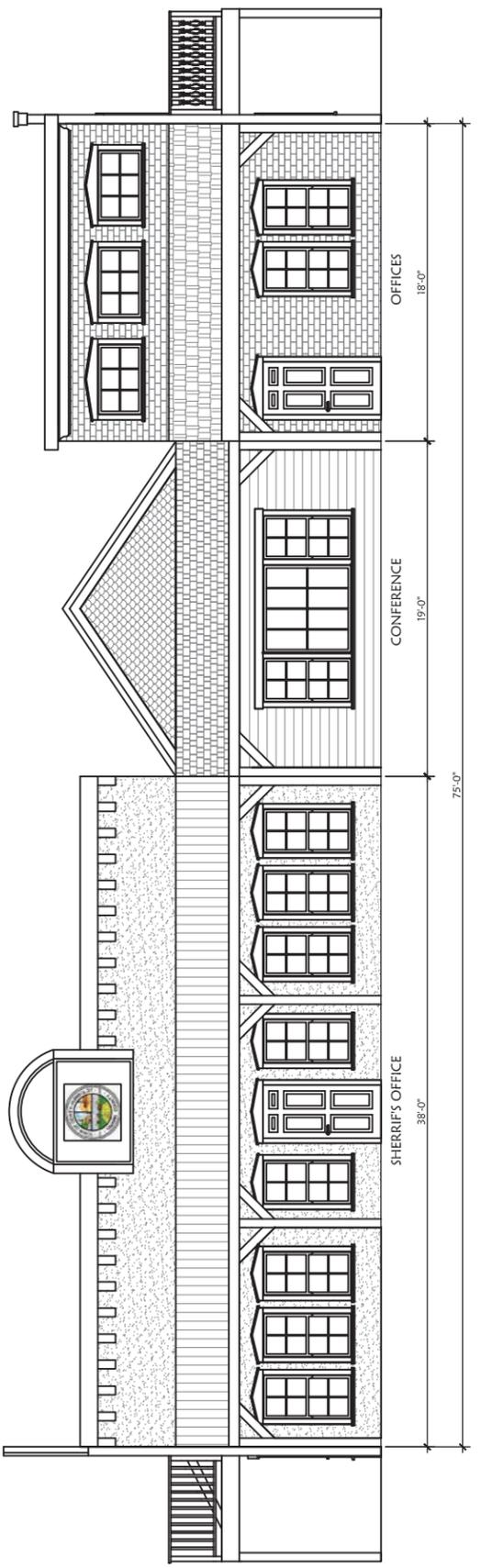
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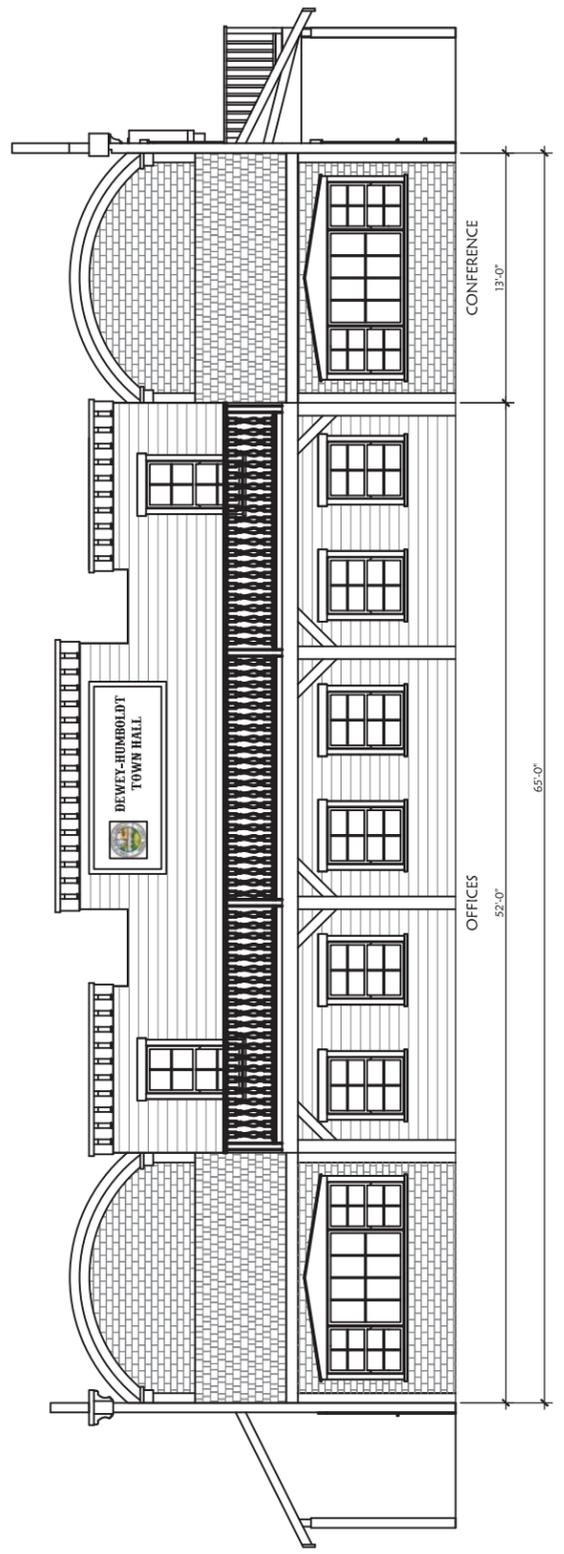
DEWEY-HUMBOLDT NEW TOWN HALL
 12938 E. Main Street
 Humbolt, AZ 86329

REVISIONS	DATE	DESCRIPTION

SE & NE
 ELEV.
A*5



SOUTHEAST FACING ELEVATION
 SCALE: 1/4" = 1'-0" ①



NORTHEAST FACING ELEVATION
 SCALE: 1/4" = 1'-0" ②

Estimat for Building

Asphalt & AB	110,000.00
Land scaping	40,000.00
side walks 1700 sf	14,000.00
curbing 1400 Lf	25,000.00
Building 4875 sf	
at 250.00\$ a SF	1,220,000.00
Septic sys	8,000.00
drive ways	16,000.00
utilities	20,000.00
sub total	1,453,000.00

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PROJECT SCHEDULE FOR DESIGN AND CONSTRUCTION OF NEW D-H TOWN HALL

Revision Date: August 19, 2020

					BASELINE SCHEDULE 07/03/20		
Item No.	Description	Start Date	Completion Date	No. of Working Days	Comments	Actual Completion Date	
ORIGINAL DATES FROM BASELINE SCHEDULE WILL APPEAR IN GREEN							
1	Notice to Proceed given to AND	6/29/20	6/29/20	1		07/01/20	
2	Have soils testing done	6/29/20	9/28/20	40	8 weeks		
3	Create project schedule	6/24/20	7/3/20	7	7/3/20 finished baseline schedule	07/03/20	
DESIGN PHASE							
NEW DATES WILL APPEAR IN RED							
4	Produce preliminary design documents (site plan, floor plan and elevations) and review and revise as requested by Town.	7/1/20	7/29/20 8/18/20		On 7/17/20 Town put off the public viewing and approval by Town Council. Public viewing was put off until 8/5/20. Approval of preliminary drawings by Town Council was put off until 8/18/20.		
					On 8/13/20 Town postponed the approval vote for the preliminary drawings by the Town Council until Sept. 1 to allow AND (Arizona Natural Design) to redo the plans and schedule based on the 8/11/20 Study Session.		
5	Post documents for public viewing of preliminary designs	7/29/20 8/5/20	8/4/20 8/28/20	18	18 working days		
6	Approval of preliminary floor plans, elevations and site plan by Town Council	8/4/20 9/1/20	8/4/20 9/1/20	1	Preliminary drawings were shared with the Town Council at a study session on 8/11.		
7	Production of construction drawings.	8/5/20 9/2/20	9/30/20 10/28/20	40	8 weeks		
8	Apply for septic permit from County	8/5/20	2/5/21		Six months		

PROJECT SCHEDULE FOR DESIGN AND CONSTRUCTION OF NEW D-H TOWN HALL

Revision Date: August 19, 2020

August 19, 2020						BASELINE SCHEDULE 07/03/20	
Item No.	Description	Start Date	Completion Date	No. of Working Days	Comments	Actual Completion Date	
ORIGINAL DATES FROM BASELINE SCHEDULE WILL APPEAR IN GREEN							
9	Perform perc test for septic system	8/5/20	8/26/20	15	3 weeks		
10	Create bid documents for the purchase of the metal building.	8/20/20 9/2/20	8/19/20 9/16/20	10	2 weeks		
11	Notify APS of impending construction	8/20/20 9/2/20	8/20/20 9/2/20	1	Notification by Town		
12	Notify water department of impending construction	8/20/20 9/2/20	8/20/20 9/2/20	1	Notification by Town		
13	Advertise bid documents for purchase of metal building	8/20/20 9/17/20	8/31/20 10/1/20	10	2 weeks		
14	Mandatory pre-bid meeting for purchase of metal building	9/1/20 10/5/20	9/1/20 10/5/20	10	Bid preparation from 10/5/20 to 10/16/20. Bids due 10/16/20.		
15	Bid opening for the purchase of the metal building.	9/8/20 10/21/20	9/8/20 10/21/20	1			
16	Award of contract to most qualified metal building contractor at Town Council meeting.	9/15/20 11/3/20	9/15/20 11/3/20	1	First Tuesday of November		
17	Metal building company to start production of metal building drawings and calculations based on construction drawings progress set.	9/16/20 11/4/20	12/9/20 12/30/20	40	8 weeks		
18	Allow Ed, Tim and Don to review the drawings prior to submitting formally to Town for plan check review and allow AND to make revisions requested by them.	10/1/20 10/29/20	10/15/20 11/12/20	10	2 weeks		
19	Plan check review by Town	10/19/20 11/16/20	11/16/20 12/14/20	20	4 weeks		
20	Metal building to be produced by manufacturer	12/10/20 1/4/21	2/4/21 3/1/21	40	8 weeks		
21	Create bid documents for the interior build out of the metal building and site work.	12/2/20 11/16/20	12/16/20 12/4/20	13	The construction documents will be needed for this bid.		
22	Advertise bid documents for interior build out of the metal building and site work	12/16/20 12/14/20	1/3/21 1/4/21	12			

PROJECT SCHEDULE FOR DESIGN AND CONSTRUCTION OF NEW D-H TOWN HALL

Revision Date: August 19, 2020

						BASELINE SCHEDULE 07/03/20	
Item No.	Description	Start Date	Completion Date	No. of Working Days	Comments	Actual Completion Date	
ORIGINAL DATES FROM BASELINE SCHEDULE WILL APPEAR IN GREEN							
23	Mandatory pre-bid meeting for interior build out of metal building and site work	2/1/21 1/6/21	2/1/21 1/6/21	1			
24	Bid opening for build out of interior and site work.	1/11/21 1/21/21	1/11/21 1/21/21	1			
25	Award of contract for interior build out.	1/19/21 2/2/21	1/19/21 2/2/21	1	First Tuesday of February		
CONSTRUCTION PHASE							
26	Grading, rough-in utilities and installation of concrete pad for metal building	1/25/21 2/3/21	3/8/21 3/17/21	20	6 weeks		
27	Erect metal building	3/9/21 3/17/21	3/30/21 4/7/21	15	3 weeks		
28	Build Facades	3/29/21	4/26/21	20	4 weeks - This item was left off of the baseline schedule.		
29	Interior construction to start.	3/31/21 4/19/21	8/31/21 9/6/21		5 months		
30	Start the finish site work including paving and landscaping	9/1/21 9/13/21	9/29/21 10/11/21	20	4 weeks		
31	Performing punch list inspection and contractor addressing punch list items.	9/21/21 10/12/21	10/13/21 11/1/21	10	2 weeks		
32	Certificate of Occupancy issued.	11/1/21			PROJECT COMPLETION		



COUNCIL COMMUNICATION

Regular Council Meeting Date: **September 1, 2020**

Agenda Item: **8.B.**

Submitted by: Edward L. Hanks, Jr., Town Manager

Subject:

Discussion and possible direction to staff relating to Invocations at Council Meetings.

Background:

The Town is beginning to receive requests from outside individuals requesting to give the invocation at Council Meetings. The subject was previously discussed, at the October 2, 2012, Council Meeting. At the time, no action was taken.

Financial Impact:

There is no cost for tonight's discussion.

Direction Requested:

Staff is seeking Council direction on whether to proceed with scheduling outside individuals to give the invocation, or to direct staff to prepare an ordinance to potentially change or remove Invocation from Town Code § 30.105(D)(1)(d).

Suggested Motion:

Council's pleasure.

Attachments:

October 2, 2012 Council Meeting Minutes and CAARF

**TOWN OF DEWEY-HUMBOLDT
TOWN COUNCIL
REGULAR MEETING MINUTES
TUESDAY, OCTOBER 2, 2012, 6:30PM**

A REGULAR SESSION OF THE DEWEY-HUMBOLDT TOWN COUNCIL WAS HELD ON TUESDAY, OCTOBER 2, 2012, AT TOWN HALL AT 2735 S. HIGHWAY 69, DEWEY-HUMBOLDT, ARIZONA. MAYOR NOLAN PRESIDED.

1. **Call To Order.** The meeting was called to order at 6:31 p.m.
2. **Opening Ceremonies.**
 - 2.1. **Pledge of Allegiance.** Pledge was led by Bob Greene.
 - 2.2. **Invocation.** Given by Councilwoman Nancy Wright.
3. **Roll Call.** Town Council Members David Hiles, Dennis Repan, Denise Rogers Nancy Wright; Vice Mayor John Dibble; and Mayor Terry Nolan were present. Councilman Mark McBrady was absent.
4. **Announcements Regarding Current Events, Guests, Appointments, and Proclamations.** Announcements of items brought to the attention of the Mayor not requiring legal action by the Council. Guest Presentations, Appointments, and Proclamations may require Council discussion and action.

Mayor Nolan announced the upcoming Agua Fria Festival to occur on Saturday and Sunday (October 6-7) at the Mortimer Family Farms location.

Bob Greene gave an overview of AF Festival events, times and location, the need for a volunteer as a judge for the parade and announced Cathy Jackson is the grand marshal for the parade.

Mike Nathe spoke on a car-bash event at the festival.

5. **Town Manager's Report.** Update on Current Events. None.
6. **Consent Agenda.**
 - 6.1. **Minutes. Minutes from the September 11, 2012 Work Session, and September 18, 2012 Regular Meeting.**

Councilmember Wright made a motion to accept the Minutes from the September 11, 2012 work session, and September 18, 2012 regular session as presented, seconded by Vice Mayor Dibble. They were approved unanimously.
7. **Comments from the Public (on non-agendized items only).**

Bob Greene spoke on calling for CM McBrady's resignation from Council and spoke on his reasons for this. He spoke on a possible recall movement.

Jack Hamilton spoke on staff time spent with the P&Z Commission and OSAT Committee and their direction coming from Council rather than being self-directed; his concerns of possible open meeting law violations by the P&Z; historic district creation and registering historic buildings.

8. **Discussion Agenda – Unfinished Business.** Discussion and Possible Action on any issue which was not concluded, was postponed, or was tabled during a prior meeting.

None.

9. Discussion Agenda – New Business. Discussion and Possible Action on matters not previously presented to the Council.

9.1. Resolution in support of repeal of HB 2826, Elections bill. Recommended action by League of Cities and Towns Resolution committee, Greater Area Mayors Association (GAMA) and Mayor Nolan.

Mayor Nolan explained the resolutions are to support resolutions going to the legislature. He explained why GAMA is looking to repeal HB2826 and reviewed the hardships created by the Elections Bill.

Councilmember Wright spoke on the benefits of the bill.

Public comment was taken on this item.

Jack Hamilton spoke on the effects of a higher voter turnout on referendums and recalls.

There was discussion on the pros and cons of this bill. Staff's input on this was requested. Town Clerk Morgan spoke on how the County Elections Office fee schedules work and concerns and challenges this bill is anticipated to have on elections.

No action was taken.

9.2. Resolution in support of accelerated sunset of HB 2643. Recommended action by League of Cities and Towns Resolution committee, Greater Area Mayors Association (GAMA) and Mayor Nolan.

Mayor Nolan gave an overview on this resolution. There was discussion on this being for Public Safety personnel and the two classes of personnel being very different, whether there is a need to accelerate the sunset clause; and who is supporting these resolutions in the legislature (Pierce, Tobin and Fann).

No action was taken.

9.3. Resolution of support for State Parks. Recommended action by League of Cities and Towns Resolution committee, Greater Area Mayors Association (GAMA) and Mayor Nolan.

Mayor Nolan gave an overview on this resolution. There was discussion on pros and cons and whether they agreed with the resolution or not. Some possible support was stated on this resolution but no action was taken.

9.4. 2012 Council Retreat Detail Discussion. Discussion and possible direction.

Town Manager Kimball proposed the Council's retreat meeting be held: on December 10, 2012 – a one-day event, without an outside facilitator, from 8am -5pm, with lunch provided. It will be held at the Prescott Valley Crystal Room (Library Building). 2 main subjects will be a Town Vision and Policy discussion. Topic of interest sheet will be compiled and included with agenda for retreat.

Public comment was taken on this item.

Jack Hamilton suggested developing a more specific vision with specific goals and accomplishments to come out of retreat meeting.

There was discussion on the type of meeting, formal or informal. Mayor Nolan explained it will be more of a roundtable discussion.

9.5. Sale information on Schucks property (Parcel # 402-02-049B, E, F). [CAARF Requested by CM Repan]

Councilmember Repan gave an overview on his agenda item, explaining that he had said he would bring more properties to the council for consideration of a town hall location. This agenda item is informational only.

Public comment was taken on this item.

Jack Hamilton suggested looking at lease options rather than buying and finding a larger facility and grouping other town services there in the future (police, library, etc.).

Councilmember Rogers spoke on previewing these properties and asked why they are reconsidering them. Councilmember Wright suggested looking at residential properties as well. Councilmember Repan reiterated this is informative and comparing what is available and costs and doing their due diligence.

9.6. Include under "Invocation" wording to invite any and all religions to give the invocation. [CAARF Requested by Mayor Nolan]

Mayor Nolan gave an overview of this agenda item, explaining they could just include wording on the agenda inviting any and all religions to come and perform the invocation. There was discussion on whether a change was needed or not. Councilmember Wright warned that if they were choosing to invite others then they must be careful and follow stringent requirements, keeping a list and not being exclusionary, to prove no discrimination.

Public comment was taken on this item.

Jack Hamilton spoke on limitations in giving an invocation.

Councilmember Repan recommended keeping it as it is currently done until they hear otherwise. No action was taken.

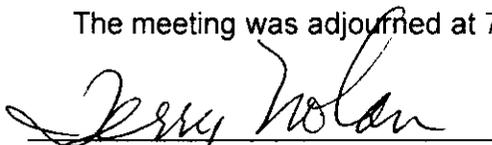
10. Public Hearing Agenda. None.

11. Comments from the Public.

Jack Hamilton spoke on not violating open meeting law by making the retreat agenda too vague and recommended running the agenda through the Town Attorney to confirm.

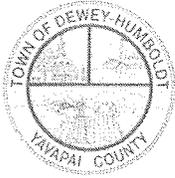
12. Adjourn.

The meeting was adjourned at 7:32 p.m.


Terry Nolan, Mayor

ATTEST:


Judy Morgan, Town Clerk



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HUMBOLDT, AZ 86329
Phone 928-632-8562 • Fax 928-632-7365

COUNCIL AGENDA ACTION REQUEST FORM

Meeting Type: Regular Special Work Session

Meeting Date: Oct 2, 12

Date of Request: Sept 25, 12

Type of Action: Routine/Consent Regular

Requesting: Action Report Only

Agenda Item Text (a brief description for placement on the agenda; please be exact):

To include under "Invocation"
To request any & all Religions are invited
To come & give the invocation at the meetings.

Purpose and Background Information (Detail of requested action).

Due to memo from our Attorney,

Staff Recommendation(s): _____

Budgeted Amount: x

List All Attachments: _____

Type of Presentation: _____

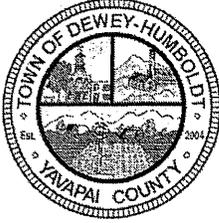
Special Equipment needed: Laptop Remote Microphone

Overhead Projector Other: _____

Contact Person: Terry Nolan, mayor

Note: Per Town Code §30.105(D): Any new item will be placed under "New Business" for the council to determine its disposition. It can be acted upon at that meeting, sent to staff for more work, sent to the appropriate board or commission, set for a work session or tabled for a future date, etc.

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COUNCIL AGENDA ACTION REQUEST FORM

Meeting Type: Regular Special Work Session

Meeting Date: when available

Date of Request: _____

Requesting: Action Discussion or Report Only

Type of Action: Routine/Consent Agenda Regular

Agenda Item Text (a brief description for placement on the agenda; please be exact as this will be the wording used for the agenda): Discussion of getting more media outlets to a contact list for possible press releases for town events/news

Purpose and Background Information (Detail of requested action): Promote town in news and let people know what DH is doing

Staff Recommendation(s): Staff recommends that Council authorize staff to identify and add to the existing list any additional media sources, including those listed below.

Budgeted Amount: _____

List All Attachments: Contact info for AZ Commerce Authority

Type of Presentation: Oral

Special Equipment Needed: Laptop Remote Microphone
 Overhead Projector Other: _____

Contact Person: Lynn Collins

Note: Per Town Code §30.105(D): Any new item will be placed under "New Business" for the council to determine its disposition. It can be acted upon at that meeting, sent to staff for more work, sent to the appropriate board or commission, set for a work session or tabled for a future date, etc.

quad city Business News; signals AZ; prescott e-news



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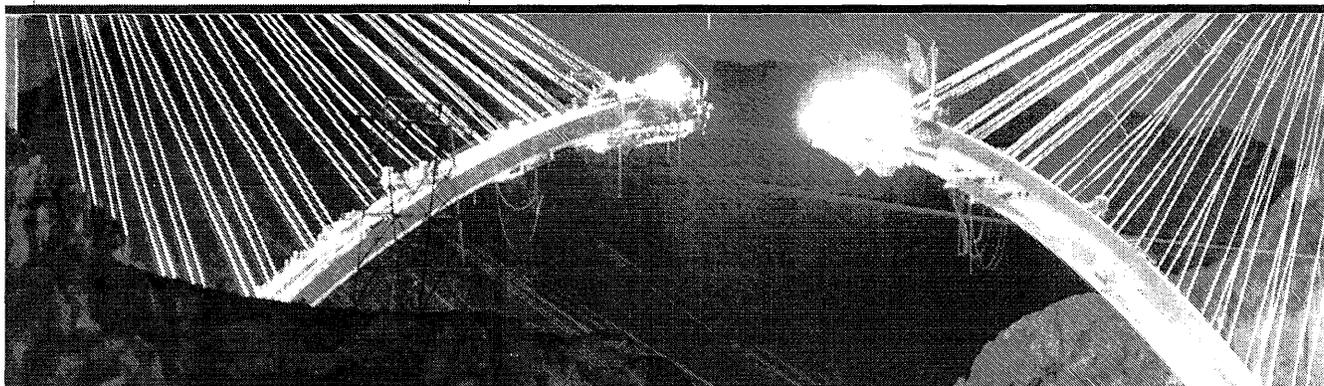
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ARIZONA ON THE ROAD SERIES STOPS IN QUAD CITIES REGION

[NEWS \(/NEWS-EVENTS/NEWS/\)](#)

PRESCOTT, AZ (AUGUST 15, 2019) — Leadership of eleven Arizona state agencies made stops in Prescott and Prescott Valley today to meet with business, community and education leaders. Participants discussed activity in the region and strategies for advancing the local economy.

[EVENTS \(/NEWS-EVENTS/EVENTS/\)](#)

[MEDIA CENTER \(/NEWS-EVENTS/MEDIA-CENTER/\)](#)

The President & CEO of the Arizona Commerce Authority and the directors of the Arizona Industrial Commission, Registrar of Contractors, School Facilities Board and the Departments of Tourism, Real Estate, Revenue, Administration, Economic Security, Housing and Insurance joined representatives from

Governor Ducey's office for several events highlighting initiatives and successes in Yavapai County communities.

A morning forum was attended by local elected officials as well as community and education leaders. The directors, who comprise Governor Ducey's 21st Century Economy Goal Council, then toured the campus of Embry Riddle Aeronautical University. The day concluded with a roundtable lunch with business leaders from the region which was held at Sharlot Hall.

The Arizona on the Road series will continue through the year with stops in the following communities:

- * Kingman/Bullhead City/Lake Havasu
- * Casa Grande/Coolidge/Florence
- * Jerome/Cottonwood/Camp Verde

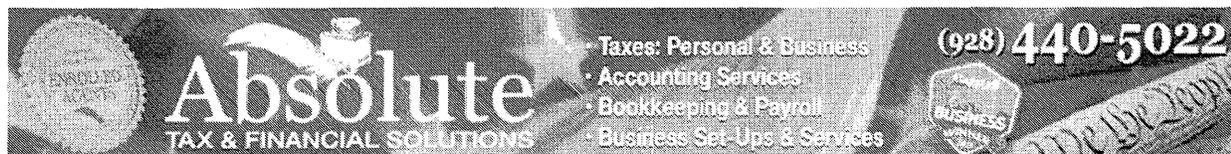
"We're very excited to visit communities around Arizona and have the opportunity to highlight the work of Governor Ducey's 21st Century Economy Goal Council," said Sandra Watson, President & CEO of the Arizona Commerce Authority. "I am honored to co-chair the Economy Goal Council and participate in this important initiative along with my colleagues."

As part of the Arizona Management System, Governor Ducey's plan to streamline state government and improve its performance, five Goal Councils — each with a specific focus — were established. Those Councils are: Educational Excellence, 21st Century Economy, Happy & Healthy Citizens, Protecting Our Communities and Fiscal Responsibility. The Goal Councils are comprised of the directors of Arizona's state agencies.

Media Contact

Connie Weber, conniew@azcommerce.com
(<mailto:conniew@azcommerce.com>), (602) 845-1243

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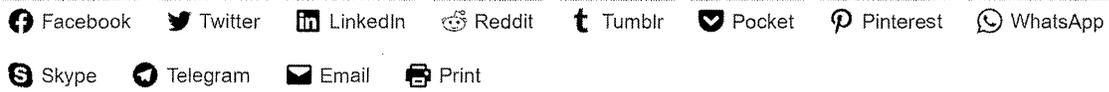
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The graphic is a dark rectangular box with a light background. On the left side, there are three logos stacked vertically: 'SIGNALS signalsaz.com' with a circular signal icon, 'TG MAGAZINE' with large 'TG' letters, and 'THE Studios TALKING GLASS MEDIA' with 'THE Studios' in a stylized font. On the right side, there is a list of statistics: 'OUR WEBSITE 2.0 MILLION +', 'OUR SOCIAL MEDIA 1.7 MILLION +', 'OUR BILLBOARDS 7.3 MILLION +', and 'OUR MAGAZINE Read Online!'. To the right of these statistics, the text 'YOUR BRAND' is written in large, bold letters, with 'IMAGINE' below it. At the bottom of the graphic, the text 'TALKING GLASS MEDIA' is written in large, bold letters, with the address '3001 N. Main St. #2-B, Prescott Valley, Arizona' and phone number '(928) 257-4177' below it.

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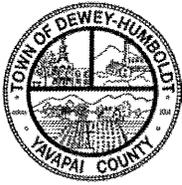
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COUNCIL AGENDA ACTION REQUEST FORM

Meeting Type: Regular Special Work Session

Meeting Date: 8/18/2020

Date of Request: 8/12/2020

Type of Action: Routine/Consent Regular

Requesting: Action Report Only

Agenda Item Text (a brief description for placement on the agenda; please be exact):

Change council elections to 2 year terms

Purpose and Background Information (Detail of requested action). _____

this would be a good thing for the council as it would
fresh the goals of the council and would let the public
know that these are not lifetime positions.

Staff Recommendation(s): _____

Budgeted Amount: \$0.00

List All Attachments: _____

Type of Presentation: Oral

Special Equipment needed: Laptop Remote Microphone
 Overhead Projector Other: _____

Contact Person: Mayor, Nolan

Note: Per Town Code §30.105(D): Any new item will be placed under "New Business" for the council to determine its disposition. It can be acted upon at that meeting, sent to staff for more work, sent to the appropriate board or commission, set for a work session or tabled for a future date, etc.